



Cultus Lake Park Parking Enforcement Officers (2 Special Assignment positions)

Cultus Lake Park is inviting applications from qualified candidates to fill the position of Parking Enforcement Officer. The term of the appointment will commence May 9, 2024 to September 4, 2024. These are a Full -Time Special Assignment Union position that includes shifts on weekends and holidays.

The ideal candidate will be an energetic and customer focused individual responsible for welcoming and greeting guests and to provide information regarding Cultus Lake Park. In addition, also assist guests with the use of the pay stations in our public parking lots and patrol parking areas to seek compliance as well as issue parking citations when necessary.

Required knowledge, skills, and abilities:

- Completed the Bylaw Enforcement & Investigative Skills Level 1, or an equivalent combination of education and experience.
- Strong customer service skills.
- Communicate clearly and effectively with others, both verbally and in writing.
- Pay attention to detail and accurately record documentation and information.
- Perform multiple tasks concurrently and to switch priorities instantaneously.
- Ability to navigate contentious or sensitive issues with discretion while maintaining a high degree of personal integrity.
- Work effectively as a member of a team or alone in a culturally diverse client-oriented environment.
- Be physically fit and enjoy working outside either on bike or walking.
- Effectively use standard office equipment and software.
- Must possess a valid Driver's Licence.

This is a Special Assignment Union position with the wage rate for this position is \$25.08 per hour plus 10.6% in lieu of benefits. The term commences on May 9, 2024 and extends until September 4, 2024.

If you are interested in applying, please submit your resume, along with a cover letter, outlining how you meet the qualifications and send, in confidence, no later than 4:30 pm on March 20, 2024.

Email to: Rachel Litchfield, Manager of Corporate Services / Corporate Officer

Rachel.litchfield@cultuslake.bc.ca

Or Mail:

Cultus Lake Park
4165 Columbia Valley,
Cultus Lake BC V2R 5B5

We thank all applicants for their interest, however, only those selected for an interview will be contacted.