



## CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JANUARY 17, 2024  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

**Present** Commissioner K. Dzaman - Chair  
Commissioner J. Beesley – Vice Chair  
Commissioner E. Jartved  
Commissioner T. Moul  
Commissioner D. Bauer

**Staff** Chief Administrative Officer – J. Lamb  
Manager of Corporate Services / Corporate Officer – R. Litchfield  
Chief Financial Officer – E. Lee – Via Zoom  
Manager of Park Operations – T. McKay – Via Zoom  
Manager of Sunnyside Campground & Accommodations – C. Volk  
Administrative Assistant, Communications & Events Coordinator – A. Warmerdam – Via Zoom

### (1) CALL TO ORDER

The Chair called the meeting to order at 6:04 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work and play on these lands.

### (2) RESOLUTION TO PROCEED TO CLOSED MEETING

5327-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

***THAT*** the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

*Section 90 (1), (a), personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;*

*Section 90 (1), (d), security of the property of the municipality; and*

*Section 90 (1), (j), information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.*

**CARRIED**

### (3) RECONVENE

The meeting reconvened at 7:00 pm.

**(4) APPROVAL OF AGENDA**

5328-24 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

- (a) *THAT the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of January 17, 2024, by adding under Section 9 – Reports by Commissioners, Item 9, (a) Appointments to the Cultus Lake Park Board Standing and Select Committees; and*

*THAT the Cultus Lake Park Board approve the Agenda as amended; and*

*THAT all delegations, reports, correspondence, and other information set to the Agenda be received.*

**CARRIED**

**(5) ADOPTION OF MINUTES**

5329-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

- (a) *THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held December 13, 2023.*

**CARRIED**

5330-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

- (b) *THAT the Cultus Lake Park Board adopt the minutes of the Special Regular Meeting held December 20, 2023.*

**CARRIED**

**(6) CORRESPONDENCE**

**(7) BYLAWS**

- (a) **Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1239, 2024**

- Report dated January 17, 2024, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1239, 2024

5331-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

*THAT the Cultus Lake Park Board give First, Second and Third readings to Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1239, 2024.*

**CARRIED**

**(8) REPORTS BY STAFF**

**(a) 2024 Standing and Select Committee Terms of Reference Amendments**

- Report dated January 17, 2024, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Environmental and Public Area's Planning Committee Terms of Reference as amended
- Attachment 2; Community Events and Engagement Committee Terms of Reference as amended

5332-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

*THAT the Cultus Lake Park Board approve amending the Terms of Reference for the Environmental and Public Area's Planning Committee.*

**CARRIED**

5333-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

*THAT the Cultus Lake Park Board approve amending the Terms of Reference for the Community Events and Engagement Committee.*

**CARRIED**

**(b) RCMP Polar Plunge Special Event**

- Report dated January 17, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application

5334-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

*THAT the Cultus Lake Park Board approve the RCMP Polar Plunge Special Event to be held on Tuesday, February 27, 2024, from 11:00 am to 2:00 pm.*

**CARRIED**

5335-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

*THAT the Cultus Lake Park Board approve waiving the standard special event fees for the RCMP Polar Plunge Special Event.*

**CARRIED**

5336-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

*THAT the Cultus Lake Park Board approve waiving parking fees for 30 participants and volunteers in Parking Lot A for the duration of the RCMP Polar Plunge Special Event.*

**CARRIED**

(c) **Conquer the Vedder Special Event**

- Report dated January 17, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Event Overview
- Attachment 2; Special Event Application

5337-24 Moved by: Commissioner Beesley Seconded by: Commissioner Moul

*THAT the Cultus Lake Park Board receive the Conquer the Vedder Special Event report for information.*

**CARRIED**

(9) **REPORTS BY COMMISSIONERS**

(a) **Appointments to the Cultus Lake Park Board Standing and Select Committees**

- Report dated January 17, 2024, from Kirk Dzaman, Chair, Cultus Lake Park Board

5338-24 Moved by: Commissioner Beesley Seconded by: Commissioner Bauer

*THAT the Cultus Lake Park Board approve the following members of the public be appointed to the following committees:*

**STANDING COMMITTEE**

**Environmental and Public Area's Planning Committee**

*Two (2) members of the public and up to four (4) non-voting members of the public; appointed by the Board.*

1. Rita LeBlanc
2. Brenda Senft – voting member
3. Gail Smit – voting member
4. Kathie Vander Helm

**SELECT COMMITTEES**

**Community Events and Engagement Committee**

*Vice Chair – Community member (to be appointed); and  
Up to five (5) members of the public appointed by the Board.*

1. Lori Klassen
2. Rita LeBlanc
3. Marla McMullen
4. Sheridan Northeast
5. Tracie Seeley
6. Laurel Shears

**Village Center Planning and Development Committee**

*Two (2) or more (up to eight (8)) additional members of the public, appointed by the Board.*

1. Gord Campbell
2. Kevin Kirsten
3. Colleen Rogozinski
4. Ernie Vance
5. Bruce van den Brink
6. Peter Vander Helm
7. Kyle Weiher
8. Lukas Wykpiis

**CARRIED**

The Board noted that the Commercial Leaseholder Committee was not reestablished as the Board will be conducting two (2) engagement sessions open to all Cultus Lake Park Commercial Leaseholders this year.

Staff noted that the Volunteer Appreciation Event will be held at Legends Bistro on Friday, January 26, 2024, for all community volunteers and committee members.

**(10) COMMUNITY ASSOCIATION**

C. Rogozinski, representative of the Community Association, noted that in her opinion, the Special Regular Meeting Agenda for December 20, 2023, was not posted in the typical formats similar to other Regular Meetings. She inquired into why a residential leaseholder was able to transfer their boat lift with the sale of their residence at the Special Regular Meeting of December 20, 2023, when residents are currently unable to transfer buoys. She inquired into why the 65 Short-term Rental permit holders are able to transfer their permit with the sale of their residence instead of moving to an individual on the waitlist.

Staff explained that the Special Regular Meeting Agenda for December 20, 2023, was posted as per usual process as set out in the Board Procedures Bylaw.

The Board noted that there was precedence set with a transfer of a boat lift prior to this request, allowing this type of transfer to be permitted. The Board noted that potential changes in the Commercial Foreshore Lease may result in the Board adjusting process with future requests related to transferring buoys and boat lifts.

The Board noted that the decision to allow Short-term Rental permit holders to transfer their permit with the sale of their residence was a result of the review of potential legalities and risk associated with the changes in policy and bylaw.

**(11) PUBLIC QUESTION PERIOD**

R. LeBlanc, resident, inquired into why there are only two (2) voting members on the Environmental and Public Area's Planning Committee.

Staff noted that this is a requirement of a Standing Committee, to ensure that members of the public do not have more votes than Board members who sit on the Committee.

**(12) ADJOURNMENT**

5339-24 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

*THAT the Regular Meeting of the Cultus Lake Park Board held on January 17, 2024, be adjourned at 7:25 pm.*

**CARRIED**

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held January 17, 2024.



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Kirk Dzaman  
Chair



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Joe Lamb  
Chief Administrative Officer