



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, FEBRUARY 21, 2024
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman - Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer – Via Zoom

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – A. Warmerdam

(1) CALL TO ORDER

The Chair called the meeting to order at 5:49 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa'li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5340-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

Section 90 (1), (a), personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

Section 90 (1), (d), security of the property of the municipality;

Section 90 (1), (g), litigation or potential litigation affecting the municipality; and

Section 90 (1), (k), negotiations and related discussions respecting the proposed provision of a municipality service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

(3) RECONVENE

The meeting reconvened at 7:00 pm.

(4) APPROVAL OF AGENDA

5341-24 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

- (a) **THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of February 21, 2024, by removing under Section 9 – Reports by Staff, Item 9, (h) The Big Chill Special Event;

THAT the Cultus Lake Park Board approve the Agenda as amended; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) ADOPTION OF MINUTES

5342-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

- (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held January 17, 2024.

CARRIED

(6) CORRESPONDENCE

- (a) **Dragon Boat Donation from Sudden Impact Paddling Club**

- Attachment 1; Email dated January 31, 2024, from Jonathan Willcocks, Commodore, Sudden Impact Paddling Club
- Attachment 2; History of Dragon Boating and Cultus Lake
- Attachment 3; Photos of the Dragon Boat proposed for donation

5343-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the email from Jonathan Willcocks, Commodore, Sudden Impact Paddling Club regarding a Dragon Boat donation for information.

CARRIED

5344-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board provide staff with direction on next steps regarding the proposed Dragon Boat donation from the Sudden Impact Paddling Club.

CARRIED

THAT the Cultus Lake Park Board request staff to find a location for the proposed Dragon Boat donation from the Sudden Impact Paddling Club.

MOTION DEFEATED

(7) BYLAWS

(a) **Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1239, 2024**

- Attachment 1; Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1239, 2024

5345-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1239, 2024.

CARRIED

(b) **Cultus Lake Park Special Event Bylaw No. 1240, 2024, and Administrative Policy**

- Report dated February 21, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Cultus Lake Park Special Event Policy
- Attachment 2; Cultus Lake Park Special Event Bylaw No. 1240, 2024
- Attachment 3; Special Event Permit Template

5346-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give First, Second and Third readings to Cultus Lake Park Special Event Bylaw No. 1240, 2024.

CARRIED

(c) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1241, 2024**

- Report dated February 21, 2024, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1241, 2024

5347-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give First, Second and Third readings to Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1241, 2024.

CARRIED

(8) CONSENT AGENDA

(a) **2023 Fourth Quarter Reports**

- Finance
- Parking
- Bylaw Compliance and Enforcement
- Public Works
- Sunnyside Campground and Accommodations
- Fire Department

- Lease Assignment

5348-24 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board receive the 2023 Fourth Quarter reports for information.

CARRIED

(9) REPORTS BY STAFF

(a) **Stakeholder Groups – Canoe Storage / Future Use**

- Report dated February 21, 2024, from Joe Lamb, Chief Administrative Officer

5349-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board direct staff on next steps for the Canoe Storage and Future Use with the stakeholder groups.

CARRIED

The Board requested staff to revisit this project at a later date as part of future development and extend the current licences for each non-motorized user group.

(b) **Fire Hydrant Relocation and Funding Allocation Request**

- Report dated February 21, 2024, from Joe Lamb, Chief Administrative Officer
- Attachment 1; Maps of Fire Hydrant Locations

5350-24 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board fund \$100,000.00 from the Accumulated Surplus Reserve Fund for the relocation of two (2) fire hydrants on Lakeshore Drive.

CARRIED

(c) **Extension of the Consultation Agreement with Urban Systems Ltd. for the Village Center Plan Development**

- Report dated February 21, 2024, from Joe Lamb, Chief Administrative Officer
- Attachment 1; Urban Systems Ltd. Schedule of Tasks dated February 9, 2024
- Attachment 2; Agreement for Consulting Services dated June 6, 2022

5351-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the Extension of the Consultation Agreement with Urban Systems Ltd. for the Village Center Plan Development report for information and support the continuation of the Consultation Agreement with Urban Systems Ltd.

CARRIED

(d) **Building Wildfire Resiliency Special Events**

- Report dated February 21, 2024, from Todd McKay, Manager of Park Operations

5352-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the Building Wildfire Resiliency special events to be held April 6, 2024, from 9:00 am to 11:00 am and May 11, 2024, from 9:00 am to 11:00 am.

CARRIED

(e) **Cultus Lake Community School Special Events**

- Report dated February 21, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application – Indigenous Days Celebration
- Attachment 2; Special Event Application – Grade 5 Celebration

5353-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the waiver of parking fees for 125 participant vehicles in Parking Lot D on May 29, 2024, for the Indigenous Days Celebration special event from 8:00 am to 2:00 pm.

CARRIED

5354-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the waiver of parking fees for 125 participant vehicles in Parking Lot D on May 30, 2024, for the Indigenous Days Celebration special event from 8:00 am to 2:00 pm.

CARRIED

5355-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the waiver of parking fees for 50 parent vehicles in Parking Lot D on June 26, 2024, for the Grade 5 Celebration special event from 11:30 am to 2:30 pm.

CARRIED

5356-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve one (1) food truck to operate at the Cultus Lake Community School as part of the Grade 5 Celebration special event from 11:30 am to 2:30 pm.

CARRIED

5357-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the waiver of the food vendor fee of \$100 for the food truck participating in the Grade 5 Celebration special event.

MOTION DEFEATED

(f) **Lions Cultus Lake Fishing Derby Special Event**

- Report dated February 21, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application

5358-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the Lions Cultus Lake Fishing Derby special event to be held on Saturday, June 15, 2024.

CARRIED

5359-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board waive the parking fees in Parking Lot A for up to 50 participants for the entire day if they park in the lot prior to 9:00 am on Saturday, June 15, 2024.

CARRIED

5360-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board permit one (1) van to park and camp on Main Beach on the sand near Gazebo B from 9:00 pm on June 14, 2024, to 4:00 pm on June 15, 2024, for security purposes, free of parking fees.

CARRIED

(g) **Elite Ninja Development Special Event**

- Report dated February 21, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application
- Attachment 2 through 4; Photos of Event Equipment

5361-24 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the Elite Ninja Development special event to be held on Saturday, August 10, 2024, from 10:00 am to 5:00 pm.

CARRIED

(h) **The Big Chill Special Event**

- ~~Report dated February 21, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator~~
- ~~Attachment 1; Special Event Application~~
- ~~Attachment 2; Letter to the Board~~
- ~~Attachment 3; Map of the 100 mile Route~~
- ~~Attachment 4; Map of the 100 km Route~~
- ~~Attachment 5; Map of the 50 mile Route~~
- ~~Attachment 6; Map of the 55 km Route~~

~~**THAT the Cultus Lake Park Board approve The Big Chill special event to be held on Thursday, September 5, 2024, from 5:00 pm to 9:00 pm.**~~

This agenda item was removed from the Board Meeting Agenda due to correspondence received by staff from the event organizer, requesting a date change to 2025.

(i) **Across the Lake Swim Special Event**

- Report dated February 21, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application
- Attachment 2; Map of Event Setup
- Attachment 3; Map of Swim Routes

5362-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board approve the Across the Lake Swim special event to be held on Sunday, September 8, 2024, from 5:00 am to 1:00 pm.

CARRIED

(10) REPORTS BY COMMISSIONERS

(a) **Recommendations from the Community Events and Engagement Committee**

- Report dated February 21, 2024, from Erika Jartved, Cultus Lake Park Board Community Events and Engagement Committee, Chair

5363-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve the Cultus Lake Day event to be held on Saturday, June 22, 2024, at Main Beach.

CARRIED

5364-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve that parking fees be waived for volunteers, vendors, and support staff in Parking Lot D for the duration of the event.

CARRIED

5365-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve a beverage garden at the Main Beach grassy area for the event on June 22, 2024.

CARRIED

(11) COMMUNITY ASSOCIATION

R. LeBlanc, representative of the Community Association, inquired if the three (3) strike policy is still in effect and what is required to receive a strike, as related to Short-term Rental operations.

Staff noted that revocation of a Short-term Rental permit could be warranted due to bylaw infractions.

(12) PUBLIC QUESTION PERIOD

L. Shears, resident, inquired what the expectation are for the contractors currently working on the Department of Fisheries and Oceans (DFO) sanity line, to repair roadways, parking lots, and neighbouring greenspaces.

Staff noted that they met with DFO and the contractors, to review their responsibility to repair the park to a better state than prior to when work began. All areas will be top soiled and seeded by the end of next week, in addition to paving and parking lot repairs. The project is anticipated to be completed next week.

P. Guenther, resident, inquired into whether there will be an odour as a result of the wastewater treatment plant. He noted that the NDP are promoting amendments to the Land Act and recommended that the Board inquire into this if they have not already done so.

The Board noted that as the wastewater treatment plant is a Fraser Valley Regional District, they would encourage residents to inquire directly with them. The Board noted that the proposed amendments to the Land Act were no longer being explored by the province according to an announcement earlier in the day.

(13) ADJOURNMENT

5366-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Regular Meeting of the Cultus Lake Park Board held on February 21, 2024, be adjourned at 8:30 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held February 21, 2024.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer