



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, MARCH 20, 2024
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair -Via Zoom
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul

Staff Chief Administrative Officer – J. Lamb – Via Zoom
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – A. Warmerdam

Regrets Commissioner D. Bauer

(1) CALL TO ORDER

The Chair called the meeting to order at 6:35 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5367-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:

*Section 90 (1), (d), security of the property of the municipality; and
Section 90 (1), (k), negotiations and related discussions respecting the proposed provision of a municipality service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

CARRIED

(3) RECONVENE

The meeting reconvened at 7:00 pm.

(4) APPROVAL OF AGENDA

5368-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (a) *THAT the Cultus Lake Park Board approve the Agenda for the Regular Meeting of March 20, 2024; and*

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) ADOPTION OF MINUTES

5369-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

- (a) *THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held February 21, 2024.*

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

5370-24 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

- (a) *THAT the Cultus Lake Park Board approve the Environmental and Public Area's Planning Committee Meeting Minutes from February 2, 2024.*

CARRIED

(7) CORRESPONDENCE

- (a) **Funding Request from the Cultus Lake Stewardship Society**

- Attachment 1; Email dated March 12, 2024, from Cultus Lake Stewardship Society

5371-24 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board request staff to fund \$2,000 from the Public Relations Account in support of the Cultus Lake Stewardship Society.

CARRIED

(8) BYLAWS

- (a) **Cultus Lake Park Special Event Bylaw No. 1240, 2024, and Administrative Policy**

- Attachment 1; Cultus Lake Park Special Event Bylaw No. 1240, 2024
- Attachment 2; Cultus Lake Park Special Event Policy

5372-24 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

***THAT** the Cultus Lake Park Board give Final reading to Cultus Lake Park Special Event Bylaw No. 1240, 2024.*

CARRIED

5373-24 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

***THAT** the Cultus Lake Park Board adopt the Cultus Lake Park Special Event Administrative Policy.*

CARRIED

(b) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1241, 2024**

- Attachment 1; Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1241, 2024

5374-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board give Final reading to Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1241, 2024.*

CARRIED

(9) REPORTS BY STAFF

(a) **Release of Closed Meeting Resolutions – Cultus Lake Golf Club Building Use Request**

- Report dated March 20, 2024, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

5375-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the following February 21, 2024, Closed Meeting Resolutions be released at the March 20, 2024, Regular Board meeting:*

IC 5050-24

***THAT** the Cultus Lake Park Board approve the Cultus Lake Golf Club to connect water and sewer to the storage building located at the 13th hole of the course.*

IC 5051-24

***THAT** the Cultus Lake Park Board permit use of the building to accommodate facilitating micro weddings and golf course operations, with continued restriction of use for short-term, long-term, and/or residential lodging.*

IC 5052-24

THAT the Cultus Lake Park Board request staff to execute a Covenant Agreement to be registered on title for the Cultus Lake Golf Club to permit connection of water and sewer to the storage building for the purpose of facilitating micro weddings and other golf course operations, excluding short-term, long-term, and/or residential lodging.

CARRIED

(b) **Release of Closed Meeting Resolutions – Land Expropriation, Department of Fisheries and Oceans Site**

- Report dated March 20, 2024, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

5376-24 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the following February 21, 2024, Closing Meeting Resolutions be released at the March 20, 2024, Regular Board meeting:

IC 5053-24

THAT the Cultus Lake Park Board receive the Land Expropriation Funding Report for information.

IC 5054-24

THAT the Cultus Lake Park Board direct staff on next steps pertaining to use of funds from the expropriated land identified as PID: 008-692-980, Lot 2, PID: 003-300-757, Lot A, and statutory right of way over land identified as PID: 000-823-236 and PID: 000-823-198, in addition to consultation with Soowahlie First Nations.

CARRIED

(c) **Release of Closed Meeting Resolution – Cultus Lake Park Security Services**

- Report dated March 20, 2024, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

5377-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the following February 21, 2024, Closed Meeting Resolution be released at the March 20, 2024, Regular Board meeting:

IC 5057-24

THAT the Cultus Lake Park Board approve that staff enter into a Security Services Agreement with Frontline Integrated Security for a five (5) year term with the option for a single five (5) year extension for security services in Sunnyside Campground, Residential and Public Areas.

CARRIED

(d) **Parking Fee Waiver Administrative Policy**

- Report dated March 20, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Cultus Lake Park Parking Fee Waiver Administrative Policy

5378-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board adopt the Cultus Lake Park Parking Fee Waiver Administrative Policy.

CARRIED

(e) **Cultus Lake Community School Special Event Date Change**

- Report dated February 21, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application – Indigenous Days Celebration

5379-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board rescind the motion # 5353-24:

THAT the Cultus Lake Park Board approve the waiver of parking fees for 125 participant vehicles in Parking Lot D on May 29, 2024, for the Indigenous Days Celebration special event from 8:00 am to 2:00 pm.

CARRIED

5380-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board rescind motion #5354-24:

THAT the Cultus Lake Park Board approve the waiver of parking fees for 125 participant vehicles in Parking Lot D on May 30, 2024, for the Indigenous Days Celebration special event from 8:00 am to 2:00 pm.

CARRIED

5381-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the waiver of parking fees for 125 participant vehicles in Parking Lot D on June 10, 2024, for the Indigenous Days Celebration special event from 8:00 am to 2:00 pm.

CARRIED

5382-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the waiver of parking fees for 125 participant vehicles in Parking Lot D on June 11, 2024, for the Indigenous Days Celebration special event from 8:00 am to 2:00 pm.

CARRIED

(10) REPORTS BY COMMISSIONERS

(a) Green Shores Shoreline Restoration Project

- Verbal report dated March 20, 2024, from Commissioner Jartved

Commissioner Jartved noted that the Green Shores Project signage created by the Tactical Advisory Committee for the project, has been installed near the site on the west side of the lake. The sign highlights details of the project that may be of interest to community members and visitors to the park.

(11) COMMUNITY ASSOCIATION

C. Rogozinski, representative of the Community Association, noted that the community experienced bylaw related challenges due to warm weather in early spring creating larger than typical crowds for that time of year. She inquired if the park has process in place this year to mitigate similar issues. She noted that the community has expressed drought concerns creating conditions that may increase fires locally. She inquired if the park has a fire safety plan, including any mitigation tactics in place, and how the community would be notified if there is a fire imposing threat to the community.

Staff noted that they have already met with the RCMP lead for the community policing team to discuss the upcoming season. In addition, staff are working with Chair Dzaman to create a media release in conjunction with the RCMP related to water safety on the lake and bylaws regarding consumption of alcoholic beverages in the park. Staff noted that the new security team can be called out earlier in the season and highlighted that they were on site this week to support influx of crowds during spring break.

Staff noted that the BC Wildfire Service is planning to complete some wildfire mitigation work in the forested areas. In addition, the park in partnership with the FVRD is hosting a Wildfire Resiliency Event for residents to learn how to FireSmart their residence. Staff noted that the park's Wildfire Protection Plan is located on the website. Additionally, if there is a fire posing risk to the community, the FVRD would be responsible for alerting the community, likely through the Alertable app, at which time staff would post a notification on the park's app. Community members should ensure that the notifications are permitted on their device for the park's app.

(12) PUBLIC QUESTION PERIOD

(13) ADJOURNMENT

5383-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Regular Meeting of the Cultus Lake Park Board held on March 20, 2024, be adjourned at 7:41 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held March 20, 2024.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer