



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, APRIL 17, 2024
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer – Via Zoom

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – A. Warmerdam

(1) CALL TO ORDER

The Chair called the meeting to order at 7:01 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(2) APPROVAL OF AGENDA

5384-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (a) **THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of April 17, 2024; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(3) ADOPTION OF MINUTES

5385-24 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

- (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held March 20, 2024.

CARRIED

(4) ADOPTION OF COMMITTEE MINUTES

5386-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (a) ***THAT** the Cultus Lake Park Board approve the Environmental and Public Area's Planning Committee Meeting Minutes from March 8, 2024.*

CARRIED

5387-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (b) ***THAT** the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from February 20, 2024.*

CARRIED

(5) CORRESPONDENCE

- (a) **Funding Request from the Cultus Lake Community School Association**

- Attachment 1; CLCSA Grant-in-Aid Application
- Attachment 2; Letter to the Board

5388-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board provide staff with direction on the request for funding from the Cultus Lake Community School Association.*

CARRIED

5389-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board request staff to provide funding in the amount of \$3,180, \$2000 from the Public Relations Account and \$1,180 from the Accumulated Surplus Account, for the Cultus Lake Community School Association; and*

***THAT** the Cultus Lake Park Board note their support for efforts to revitalize the CLCSA and regain its position as a dependable source of assistance for the community.*

CARRIED

(6) BYLAWS

- (a) **2024-2028 Financial Plan Bylaw No. 1231, 2023, Amendment Bylaw No. 1242, 2024**

- Report dated April 17, 2024, from Erica Lee, Chief Financial Officer
- Attachment 1; Schedule A – 2024 Financial Plan
- Attachment 2; Schedule B – 2024-2028 Financial Plan
- Attachment 3; Schedule C – Summary of Changes (2024 Financial Plan)

5390-24 Moved by: Commissioner Beesley Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board give First, Second and Third readings to the 2024-2028 Financial Plan Bylaw No. 1231, 2023, Amendment Bylaw No. 1242, 2024.

CARRIED

(7) REPORTS BY STAFF

(a) **323 Spruce Street House Fire – Cultus Lake Volunteer Fire Department**

- Report dated April 17, 2024, from Joe Lamb, Chief Administrative Officer

5391-24 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board receive the 323 Spruce Street House Fire report for information.

CARRIED

(b) **Lifejacket Loaner Station Program – Water Safety**

- Report dated April 17, 2024, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Lifejacket Loaner Station Program Guide
- Attachment 2; Kids Don't Float PFD Loaner Stations Program Guide
- Attachment 3; Image of a PFD Loaner Station
- Attachment 4; Image of a PFD Loaner Station

5392-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board request that staff engage with the Royal Canadian Mounted Police on next steps to implement the Lifejacket Loaner Station Program;

THAT the Cultus Lake Park Board request that staff provide the report and program information on the Lifejacket Loaner Station Program to the Water Safety Committee for information and feedback; and

THAT the Cultus Lake Park Board request that staff provide an update on next steps to the program implementation at the next Regular Board meeting.

CARRIED

(8) REPORTS BY COMMISSIONERS

(a) **Recommendations from the Cultus Lake Park Board Community Events and Engagement Committee – Movie Nights in the Park**

- Report dated April 17, 2024, from Commissioner Erika Jartved, Community Events and Engagement Committee Chair

5393-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve the Movie Nights in the Park special event to be held on Friday, July 5, 2024, at sunset, weather permitting.

CARRIED

5394-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve the Movie Nights in the Park special event to be held on Friday, July 19, 2024, at sunset, weather permitting.

CARRIED

5395-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve the Movie Nights in the Park special event to be held on Friday, August 2, 2024, at sunset, weather permitting.

CARRIED

5396-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve the Movie Nights in the Park special event to be held on Friday, August 16, 2024, at sunset, weather permitting.

CARRIED

(b) **Recommendations from the Cultus Lake Park Board Community Events and Engagement Committee – Party in the Plaza**

- Report dated April 17, 2024, from Commissioner Erika Jartved, Community Events and Engagement Committee Chair

5397-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve the Party in the Plaza special event to be held on Friday, August 9, 2024, from 7:00 pm to 10:00 pm in the Plaza.

CARRIED

(9) COMMUNITY ASSOCIATION

(10) PUBLIC QUESTION PERIOD

Commissioner Moul shared positive feedback provided by members of the public, regarding Sunnyside Campground cleanliness and staff service provided at the Gatehouse. He extended

his appreciation to the Manager of Park Operations for placing additional garbage bins in areas of the park to minimize waste.

(11) ADJOURNMENT

5398-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Regular Meeting of the Cultus Lake Park Board held on April 17, 2024, be adjourned at 7:57 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held April 17, 2024.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer