



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, MAY 15, 2024
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – A. Warmerdam

(1) CALL TO ORDER

The Chair called the meeting to order at 6:32 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5399-24 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1), (d) security of the municipality;

Section 90 (1), (g) litigation or potential litigation affecting the municipality; and

Section 90 (1), (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

(3) RECONVENE

(4) APPROVAL OF AGENDA

5400-24 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

(a) ***THAT*** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of May 15, 2024, by adding Section 3 - Reconvene; and

By adding under Section 12 – Reports by Commissioners, Item 12, (a) Reconsideration of the Motion # 5389-24:

THAT the Cultus Lake Park Board request staff to provide funding in the amount of \$3,180, \$2,000 from the Public Relations Account and \$1,180 from the Accumulated Surplus Account, for the Cultus Lake Community School Association; and

THAT the Cultus Lake Park Board note their support for efforts to revitalize the CLCSA and regain its position as a dependable source of assistance for the community;

THAT the Cultus Lake Park Board approve the Agenda as amended; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) DELEGATION

(a) Tourism Ch'illiwick Presentation

- Presentation from Allison Colthorp, Executive Director, Tourism Ch'illiwick

Allison Colthorp, Executive Director, Tourism Ch'illiwick provided an update to the Board regarding projects that Tourism Ch'illiwick are currently engaged in throughout Cultus Lake and the community. Tourism Ch'illiwick reviewed funding resources for an audit of accessibility throughout the park.

The Board thanked Allison Colthorp, Executive Director, Tourism Ch'illiwick for the presentation.

(6) ADOPTION OF MINUTES

5401-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

- (a) *THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held April 17, 2024.***

CARRIED

(7) ADOPTION OF COMMITTEE MINUTES

5402-24 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

- (a) *THAT the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from April 9, 2024.***

CARRIED

(8) CORRESPONDENCE

(9) BYLAWS

(a) **2024-2028 Financial Plan Bylaw No. 1231, 2023, Amendment Bylaw No. 1242, 2024**

- Attachment 1; Schedule A – 2024 Financial Plan
- Attachment 2; Schedule B – 2024-2028 Financial Plan
- Attachment 3; Schedule C – Summary of Changes (2024 Financial Plan)

5403-24 Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board give Final reading of 2024-2028 Financial Plan Bylaw No. 1231, 2023, Amendment Bylaw No. 1242, 2024.

CARRIED

(10) CONSENT AGENDA

(a) **2024 First Quarter Reports**

- Finance
- Parking
- Bylaw Compliance and Enforcement
- Public Works
- Sunnyside Campground and Accommodations
- Fire Department
- Lease Assignment

5404-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the 2024 First Quarter Reports for information.

CARRIED

(11) REPORTS BY STAFF

(a) **Lifejacket Loaner Station Program (PFD Loaner Station)**

- Report dated May 15, 2025, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; PFD Loaner Station proposed structure and location

5405-24 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board request that staff continue to work with the RCMP to implement the Lifejacket Loaner Station Program (PFD Loaner Station);

THAT the Cultus Lake Park Board support staff's proposed location, structure and to ensure that specific language and/or statements be placed on program signage on the PFD Loaner Station and that laminated cards will be attached to the PFDs to mitigate any risks; and

THAT the Cultus Lake Park Board request that staff provide the Board with a report on the results of the program in early Fall of 2024 for consideration of direction for the 2025 season.

CARRIED

(b) **Cultus Lake Park Community Wildfire Protection Plan Status Report**

- Report dated May 15, 2024, from Todd McKay, Manager of Park Operations
- Attachment 1; Wildfire Protection Plan Status of Recommendations

5406-24 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the Community Wildfire Protection Plan Status Report for information;

THAT the Cultus Lake Park Board direct staff to provide an update on the Plan's recommendations; and

THAT the Cultus Lake Park Board direct staff to review funding options for the Plan during annual budget deliberations.

CARRIED

(c) **Food Truck Request for Community Block Party**

- Report dated May 15, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application
- Attachment 2; Map of Mountain View Road

5407-24 Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve one food truck to park at 642 Mountain View Road on July 20, 2024, from 4:00 pm to 8:00 pm to provide food for residents attending the community block party.

CARRIED

(d) **Food Truck Request for Community Hall Rental**

- Report dated May 15, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application
- Attachment 2; Groovin' Grill Menu

5408-24 Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board approve one food truck to park at the Cultus Lake Community Hall on June 5, 2024, from 4:30 pm to 8:30 pm to provide food for attendees of the private special event.

CARRIED

(12) REPORTS BY COMMISSIONERS

(a) Reconsideration of the Motion # 5389-24

- Verbal report dated May 15, 2024, from Chair Dzaman

5409-24 Moved by: Commissioner Beesley Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board rescind the motion #5389-24:

THAT the Cultus Lake Park Board request staff to provide funding in the amount of \$3,180, \$2,000 from the Public Relations Account and \$1,180 from the Accumulated Surplus Account, for the Cultus Lake Community School Association; and

THAT the Cultus Lake Park Board note their support for efforts to revitalize the CLCSA and regain its position as a dependable source of assistance for the community.

CARRIED

5410-24 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board request staff to provide funding in the amount of \$2,000 from the Public Relations Account for the Cultus Lake Community School Association.

CARRIED UNANIMOUSLY

The Board noted that they would be funding the additional \$1,180 from their personal stipends, to continue to support the Cultus Lake Community School Association without spending in excess of the budget.

(13) COMMUNITY ASSOCIATION

C. Rogozinski, representative of the Cultus Lake Community Association, inquired into when the RCMP summer policing begins. She made inquiry into the status of the wildfire mitigation work completed in the forested area mentioned at a previous meeting.

Staff noted that RCMP were conducting boat training on Cultus Lake the weekend prior, and that the policing team begins patrol as of this Friday, May 17, 2024.

Staff noted that the recent wildfire mitigation work was to assess the canopy to ensure that light could reach understory plants to promote healthy growth. Staff noted that there was also removal of dead, dying and dangerous trees behind Kent's Ice Cream towards the new wastewater treatment plant, over the course of 4-5 days.

(14) PUBLIC QUESTION PERIOD

S. Marks, Cultus Lake Marina owner/operator, inquired into why his business was not consulted for the PFD loaner station initiative.

Staff noted that the initial pilot project was specific to Main Beach, resulting in Main Beach Boat Rentals being consulted, as the location would be near their business and they currently rent life jackets as part of their business model. If the pilot project is successful, and considered for the foreshore near the Marina, staff would consult with Mr. Marks.

K. Dosen, resident, noted that in his opinion that current speed control methods are positive, and he requested additional speed bumps on Park Drive. He requested additional patrols of the laneways to review unsightly premises. He requested additional street sweeping for the area near 514 and 516 Park Drive, and for staff to fill potholes in the same area prior to grading. He inquired if consideration was being made to install informative signage on navigational buoys that should not be anchored to. He noted that in his opinion the RCMP did not enforce no parking last year along Columbia Valley Highway throughout Provincial Park's jurisdiction.

Staff noted that Transport Canada communicated that anchoring to the navigational buoys is an indictable offence and are increasing their presence on the water to mitigate various illegal activity. Staff also noted that BC Parks will be initiating signage on the navigation buoys, which the park will likely follow.

The Board noted that the RCMP must hand a ticket to an individual, so they are unable to ticket an unaccompanied vehicle.

Staff noted Bylaw Enforcement Officer's approach to unsightly premises throughout residential areas with an increased focus moving forward.

C. Rogozinski, resident, asked if numbers can be added to the docks that would be visible from the foreshore.

Staff confirmed that this will be completed.

(15) ADJOURNMENT

5411-24 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Regular Meeting of the Cultus Lake Park Board held on May 15, 2024, be adjourned at 8:00 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held May 15, 2024.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer