



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JULY 17, 2024
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – A. Warmerdam

(1) CALL TO ORDER

The Chair called the meeting to order at 6:20 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work, and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5428-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the meeting be closed to the public to consider matters pursuant to the following section of the Community Charter:
Section 90 (1), (d) security of the municipality.*

CARRIED

(3) RECONVENE

(4) APPROVAL OF AGENDA

5429-24 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

(a) ***THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of July 17, 2024; and*

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) ADOPTION OF MINUTES

5430-24 Moved by: Commissioner Beesley Seconded by: Commissioner Moul

- (a) *THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held June 19, 2024.*

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

5431-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (a) *THAT the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from June 12, 2024.*

CARRIED

(7) CORRESPONDENCE

- (a) **Cultus Lake Park Village Centre Plan – Draft Policies**

- Village Centre Plan Draft Policies dated June 2024, from Urban Systems Ltd.

5432-24 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the Cultus Lake Park Village Centre Plan Draft Policies for information.

CARRIED

- (b) **Diabetes Canada Clothing Donation Bin**

- Email dated June 26, 2024, from Beata Tymoszejko, Territory Manager, National Diabetes Trust, regarding a request to host a clothing donation bin
- Attachment 1; Diabetes Canada Donation Bin Brochure 2024

5433-24 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the email dated June 26, 2024, from Beata Tymoszejko, National Diabetes Trust, regarding hosting a clothing donation bin for information.

CARRIED

5434-24 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board are not in favour of hosting a clothing donation bin due to potential hazards and public safety concerns related to use and storage of the bin.

CARRIED

(c) **New Plastic Docks**

- Email dated June 26, 2024, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer to Tanya Stobbe, resident
- Email dated June 25, 2024, from Tanya Stobbe, resident, regarding the new plastic docks

5435-24 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the email dated June 25, 2024, from Tanya Stobbe, regarding the new plastic docks for information.

CARRIED

(8) **BYLAWS**

(9) **REPORTS BY STAFF**

(a) **2024-2025 Insurance Policy Renewal**

- Report dated July 17, 2024, from Erica Lee, Chief Financial Officer

5436-24 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the report from the Chief Financial Officer regarding the 2024-2025 Insurance Policy Renewal.

CARRIED

5437-24 Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board request staff to move forward with one of the following options regarding insurance for the docks:

***Option 4** – To self-insure the docks by placing annually an additional \$50,000 into the foreshore reserve fund to be used in case of dock damage and for dock renewal.*

CARRIED

5438-24 Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board request staff to place the commercial insurance surplus into the foreshore reserve to be used in case of dock damage and for dock renewal.

CARRIED

(b) **Degroot Community Block Party Special Event**

- Report dated July 17, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator

5439-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the Degroot Community Block Party Special Event report for information.

CARRIED

(c) **Rickaby Concert Special Event**

- Report dated July 17, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator

5440-24 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the Rickaby Concert Special Event report for information.

CARRIED

(d) **Main Beach Christmas Light Display**

- Report dated July 17, 2024, from Amanda Warmerdam, Administrative Assistant, Communications & Events Coordinator

5441-24 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve staff to make necessary repairs to the strung Christmas light display and hang additional strands where necessary on trees at Main Beach for 2024.

CARRIED

(10) REPORTS BY COMMISSIONERS

(a) **Cultus Lake Christmas Special Event**

- Report dated July 17, 2024, from Commissioner Erika Jartved, Cultus Lake Park Board Community Events and Engagement Committee, Chair

5442-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board Community Events and Engagement Committee recommends to the Board to host the Cultus Lake Park Christmas special event to be held on Saturday, November 23, 2024, from 4:00 pm to 8:00 pm at Main Beach.

CARRIED

5443-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board waive the parking fees in Parking Lot A and B and allow parking by donation on Saturday, November 23, 2024.

CARRIED

(11) COMMUNITY ASSOCIATION

C. Rogozinski, representative of the Community Association, inquired about the potential to take a more proactive approach to enforcement of park bylaws to mitigate larger issues. She noted reports of increased theft and vandalism and noted that more prompt notice to residents would be ideal. She inquired if the Board might review the park's No Smoking Bylaw as it may be beneficial to have designated areas for smokers. She requested clarity on the policy related to use of barbeques throughout the park.

The Board noted that bylaw aims to seek compliance first and highlighted that the park increased bylaw support this year. Staff noted that the approach for bylaw enforcement is priority based, with top focus being community safety. Staff noted that the approach to enforcement is focused on being proactive, and that they recognize there continues to be areas to improve on.

Staff noted that a notice will go out on the community bulletin boards regarding the increase in theft recently, and they are working closely with RCMP, Bylaw and Security teams on these issues.

The Board noted that the request for review of the No Smoking Bylaw will be taken under advisement and that individuals smoking in the park are addressed by bylaw.

Staff noted that only CSA approved barbeques are permitted on the foreshore except in Sunnyside Campground where no barbeques are permitted on the foreshore.

(12) PUBLIC QUESTION PERIOD

S. Marks, owner and operator of the Cultus Lake Marina & Rentals Ltd., addressed recent concerns that he was made aware of related to the Marina serving sandwiches and various food. Mr. Marks quoted his lease details pertaining to permitted food service and invited the public to come down and enjoy the sandwiches.

L. Shears, resident, noted increased garbage collecting in Sweltzer Creek in front of the DFO pumphouse. She noted that she cleans this area regularly and requested some regular maintenance from park staff to support.

The Board asked staff if there is a clean up plan in place currently. Staff noted that large items are removed and that staff will create a plan to check this area on a regular basis for additional waste.

(13) ADJOURNMENT

5444-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Regular Meeting of the Cultus Lake Park Board held on July 17, 2024, be adjourned at 7:42 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held July 17, 2024.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer