



CULTUS LAKE PARK BOARD SPECIAL REGULAR MEETING NOTICE

WEDNESDAY, DECEMBER 18, 2024

8:00 AM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

The Cultus Lake Park Board Special Regular Meeting will be held on Wednesday, December 18, 2024, in the Cultus Lake Park Office Boardroom at 8:00 am.

Please feel free to join the meeting in person or electronically via Zoom. Participants will be muted upon entry to the meeting but will be able to ask questions during the Public Question Period.

Please note you are required to have your cameras on when entering the meeting to confirm your identity.

Join Zoom Meeting Information

<https://us06web.zoom.us/j/88314155671?pwd=Ozl4IHmsleVp8Cbdb7YSxgk7XQb6ko.1>

Meeting ID: 883 1415 5671

Passcode: 462096

The Cultus Lake Park Board Regular Meeting video will be available to view on our website the following day at www.cultuslake.bc.ca/board-meeting-videos/.



CULTUS LAKE PARK BOARD SPECIAL REGULAR MEETING AGENDA

WEDNESDAY, DECEMBER 18, 2024

8:00 AM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

(1) CALL TO ORDER

(2) APPROVAL OF AGENDA

Page 1

- (a) **THAT** the Cultus Lake Park Board approve the Agenda for the Special Regular Meeting of December 18, 2024; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

(3) FINANCE

Page 3

- (a) **2025 - 2029 Cultus Lake Park Five-Year Financial Plan Bylaw No. 1244, 2024**

- Cultus Lake Park 2025 - 2029 Five-Year Financial Plan Bylaw No. 1244, 2024

THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park 2025 -2029 Five-Year Financial Plan Bylaw No. 1244, 2024.

(4) BYLAWS

Page 5

- (a) **Cultus Lake Park 2025 Levying of Rates Bylaw No. 1248, 2024**

- Cultus Lake Park 2025 Levying of Rates Bylaw No. 1248, 2024

THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park 2025 Levying of Rates Bylaw No. 1248, 2024.

- (b) **Cultus Lake Park Sunnyside Campground Improvement Reserve Fund Bylaw No. 1028, 2012, Amendment Bylaw No. 1249, 2024**

Page 7

- Cultus Lake Park Sunnyside Campground Improvement Reserve Fund Bylaw No. 1028, 2012, Amendment Bylaw No. 1249, 2024

THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park Sunnyside Campground Improvement Reserve Fund Bylaw No. 1028, 2012, Amendment Bylaw No. 1249, 2024.

- (c) **Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1250, 2024**

Page 9

- Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1250, 2024

Page 11

- Attachment 1; Schedule A, Fees

THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1250, 2024.

(d) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1251, 2024**

Page 13

- Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1250, 2024

Page 15

- Attachment 1; Schedule A, 14 – Cultus Lake Park Parking and Traffic Regulations

THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1251, 2024.

(5) REPORTS BY STAFF

(6) REPORTS BY COMMISSIONERS

(7) COMMUNITY ASSOCIATION

(8) PUBLIC QUESTION PERIOD

(9) ADJOURNMENT

THAT the Special Regular Meeting of the Cultus Lake Park Board held on December 18, 2024, be adjourned.



Cultus Lake Park

2025-2029 Five-Year Financial Plan Bylaw No. 1244, 2024

A Bylaw to Adopt the 2025-2029 Financial Plan

Section 165 of the *Community Charter* requires the Board to annually prepare and adopt a Five-Year Financial Plan, by Bylaw; and

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments thereto) enables the Cultus Lake Park Board to adopt bylaws;

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as “Cultus Lake Park 2025-2029 Five-Year Financial Plan Bylaw No. 1244, 2024”.

2. GENERAL REGULATIONS

Schedule “A” titled 2025 Financial Plan and Schedule “B” titled 2025-2029 Financial Plan, attached form part of this Bylaw, is hereby adopted as the Cultus Lake Park Five-Year Financial Plan for the years 2025 to 2029.

3. EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 20TH day of NOVEMBER, 2024

READ A SECOND TIME this 20TH day of NOVEMBER, 2024

READ A THIRD TIME this 11TH day of DECEMBER, 2024

ADOPTED this XX day of XXX, 202X

Kirk Dzaman, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park
2025-2029 Five-Year Financial Plan Bylaw No. 1244, 2024.

Chief Administrative Officer



Cultus Lake Park

Levying of Rates Bylaw No. 1248, 2024

A Bylaw for the Levying of Rates in 2025

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments thereto) enables the Cultus Lake Park Board to adopt bylaws;

Section 194 of the *Community Charter* enables the Cultus Lake Park Board to establish fees;

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as the “Cultus Lake Park 2025 Levying of Rates Bylaw No. 1248, 2024”.

2. GENERAL REGULATIONS

This Bylaw has been enacted to impose rates for the year 2025 on residential properties within Cultus Lake Park having 12 month and 6 (six) month occupancy leases as follows:

Services	6 month	12 month
Operating Levy, as a % of the base lease		
2024 Total Operating Levy	79%	79%
2025 Increase	<u>15%</u>	<u>15%</u>
2025 Total Operating Levy	94%	94%
Protective Services	\$256.61	\$256.61
Fire Protection	\$394.31	\$394.31
Garbage & Recycling	\$167.60	\$223.47
Insurance	\$20.75	\$20.75
Streetlights	\$79.05	\$79.05
Foreshore Improvements	\$50.00	\$50.00
Residential Area Improvements	\$25.00	\$25.00

3. SEVERABILITY

If any part of this bylaw is for any reason held invalid by a Court or competent jurisdiction, the invalid portion shall be severed, and the severance shall not affect the validity of the remainder.

4. EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 11TH day of DECEMBER, 2024

READ A SECOND TIME this 11TH day DECEMBER, 2024

READ A THIRD TIME this 11TH day of DECEMBER, 2024

ADOPTED this XX day of XXX, 202X

Kirk Dzaman, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true and correct copy of Cultus Lake Park 2025 Levying of Rates Bylaw No. 1248, 2024.

Chief Administrative Officer



Cultus Lake Park

Sunnyside Campground Improvement Reserve Fund Bylaw No. 1028-12, Amendment Bylaw No. 1249, 2024

A Bylaw to amend the Cultus Lake Park Sunnyside Campground Improvement Reserve Fund

The Board for Cultus Lake Park did enact a bylaw cited as “*Sunnyside Campground Improvement Reserve Fund Bylaw No. 1028-12*”.

The Board for Cultus Lake Park deems it advisable to amend said Bylaw;

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as the “Cultus Lake Park Sunnyside Campground Improvement Reserve Fund Bylaw No. 1028-12, Amendment Bylaw No. 1249, 2024”.

2. AMENDMENTS

Amend Section 4 of Cultus Lake Park Sunnyside Campground Improvement Reserve Fund Bylaw 1028-12 so it reads:

Annually seven percent (7%) of all Sunnyside Campground revenue shall be deposited into this reserve by December 31st of each year. The Cultus Lake Park Board may also from time to time deposit additional funds to this reserve.

3. EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 11TH day of DECEMBER, 2024

READ A SECOND TIME this 11TH day of DECEMBER, 2024

READ A THIRD TIME this 11TH day of DECEMBER, 2024

ADOPTED this XX day of XXX, 202X

Kirk Dzaman, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true and correct copy of Cultus Lake Park Sunnyside Campground Improvement Reserve Fund Bylaw No. 1028-12, Amendment Bylaw No. 1249, 2024.

Chief Administrative Officer



Cultus Lake Park

PARKING AND TRAFFIC REGULATIONS BYLAW NO. 1190, 2021

Amendment Bylaw No. 1250, 2024

A Bylaw to amend the Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021

The Board for Cultus Lake Park did enact a bylaw cited as “*Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021*”.

The Board for Cultus Lake Park deems it advisable to amend said Bylaw;

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as “Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021 Amendment Bylaw No. 1250, 2024”.

2. AMENDMENTS

Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021 is amended as follows:

- 2.1 Removing Section 12.2 (c) No Person will drive or operate a Vehicle within the confines of The Park at a speed in excess of the posted speed limit.
- 2.2 Removing Section 12.3 (b) Where a Stop sign has been posted pursuant to this Bylaw, the driver or operator of a Vehicle approaching such Stop sign, will come to a complete Stop at the Stop sign or within three (3) metres before such Stop sign and will not proceed until such movement can be made safely.
- 2.3 Removing and replacing Schedule A with the revised and attached Schedule A.

3. EFFECTIVE DATE

READ A FIRST TIME this 11TH day of DECEMBER, 2024

READ A SECOND TIME this 11TH day of DECEMBER, 2024

READ A THIRD TIME this 11TH day of DECEMBER, 2024

ADOPTED this XX day of XXX, 2024

Kirk Dzaman, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true and correct copy of Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021 Amendment Bylaw No. 1250, 2024.

Chief Administrative Officer

SCHEDULE A: FEES

All Public Parking Lots are designated as pay Parking areas and are subject to the types of Parking fees set out in Table 1 below. The amount of each type of fee will be determined from time to time in accordance with Section 13.2 of this Bylaw.

TABLE 1 of SCHEDULE A		
No.	Fee Type	Fee Sub-types
1.	Hourly Parking Permit	1. Weekday (Monday to Thursday) 2. Weekend (Friday to Sunday and Statutory Holidays)
2.	Daily Parking Permit (Lot D)	1. Weekday (Monday to Thursday) 2. Weekend (Friday to Sunday and Statutory Holidays)
3.	Infrastructure Fee	Not applicable.
4.	Annual Resident Parking Permit	Not applicable.
5.	Annual Non-Resident Parking Permit	Not applicable.
6.	Paddling Parking Permit	Not applicable.
7.	Leaseholder Parking Permit	Not applicable.
8.	Highway Closure Application	Not applicable.
9.	Construction Parking Permits	Not applicable.
10.	Leaseholder Special Event Parking Permit	Not applicable.



Cultus Lake Park

BYLAW NOTICE ENFORCEMENT BYLAW NO. 1140, 2019

Amendment Bylaw No. 1251, 2024

A Bylaw to amend the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019

The Board for Cultus Lake Park did enact a bylaw cited as “*Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019*”.

The Board for Cultus Lake Park deems it advisable to amend said Bylaw;

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as “Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1251, 2024”.

2. AMENDMENTS

Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 is amended as follows:

Schedule A – 14 - Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021 removed and replaced with the revised and attached Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021.

3. EFFECTIVE DATE

READ A FIRST TIME this 11TH day of DECEMBER, 2024

READ A SECOND TIME this 11TH day of DECEMBER, 2024

READ A THIRD TIME this 11TH day of DECEMBER, 2024

ADOPTED this XX day of XXX, 202X

Kirk Dzaman, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true and correct copy of Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1251, 2024.

Chief Administrative Officer

Schedule A-14-Cultus Lake Park Parking and Traffic Regulations

Bylaw Notice Bylaw Citation	Section	Description	A1	A2	A3	A4
			Penalty	Early Payment Penalty	Late Payment Penalty	Compliance Agreement Available
Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021	5	Parking over time limit	\$200	\$80	\$320	No
	7.1	Parking in reserved space	\$200	\$80	\$320	No
	7.2	Parking outside designated area	\$200	\$80	\$320	No
	7.3	Parking in designated area	\$200	\$80	\$320	No
	7.4	Parking without registered permit	\$200	\$80	\$320	No
	7.5	Expired permit	\$200	\$80	\$320	No
	8.1(a)	Park on a sidewalk or boulevard	\$200	\$80	\$320	No
	8.1(b)	Park in front of a public/private driveway	\$200	\$80	\$320	No
	8.1(c)	Park within 3 meters of a fire hydrant	\$200	\$80	\$320	No
	8.1(d)	Park on a crosswalk	\$200	\$80	\$320	No
	8.1(e)	Park within 6 meters of approach side of crosswalk	\$200	\$80	\$320	No
	8.1(f)	Park within 6 meters of approach side of stop sign	\$200	\$80	\$320	No
	8.1(g)	Park within 6 meters of entrance to public meeting place, fire-hall or playground	\$200	\$80	\$320	No
	8.1(h)(i)	Park for the purpose of displaying vehicle for sale	\$200	\$80	\$320	No
	8.1(h)(ii)	Park for the purpose of advertising	\$200	\$80	\$320	No
	8.1(h)(iii)	Park for the purpose of vehicle maintenance or repairs	\$200	\$80	\$320	No
	8.1(h)(iv)	Park for the purpose of displaying signs	\$200	\$80	\$320	No
	8.1(h)(v)	Park for the purpose of selling commodities or articles	\$200	\$80	\$320	No
	8.1(i)	Parking along or opposite street excavation causing traffic obstruction	\$200	\$80	\$320	No
	8.1(j)	Park upon a bridge or elevated structure	\$200	\$80	\$320	No
8.1(k)	Parking/stopping where prohibited by traffic control device or notice	\$200	\$80	\$320	No	
8.1(l)	Parking that obstructs visibility of traffic sign posted	\$200	\$80	\$320	No	

	8.1(m)	Park on the roadway side where road surface has been painted with a solid yellow line	\$200	\$80	\$320	No
	8.1(n)	Park longer than necessary for the loading or unloading of passengers or materials	\$200	\$80	\$320	No
	8.1(o)	Park obstructing movement of traffic	\$200	\$80	\$320	No
	8.2	Display unauthorized sign	\$200	\$80	\$320	No
	9.5(a)	Deposit substitute coin in pay station	\$200	\$80	\$320	No
	9.5(b)	Tamper with meter	\$500	\$300	\$700	No
	9.6	Parking without purchasing hourly parking permit	\$200	\$80	\$320	No
	9.7	Parking over time limit	\$200	\$80	\$320	No
	9.8(a)	Parking in an occupied space	\$200	\$80	\$320	No
	9.8(d)	Parking an oversized vehicle in an undesignated area	\$200	\$80	\$320	No
	9.8(e)	Parking a vehicle in a designated oversized area	\$200	\$80	\$320	No
	9.8(f)	Parking in an accessible area without SPARC BC	\$200	\$80	\$320	No
	9.9	Parking without registering vehicle at meter for 2 hour plaza patron parking	\$200	\$80	\$320	No
	9.10	Parking a registered vehicle for longer than 2 hours in plaza patron parking	\$200	\$80	\$320	No
	10	Parking away from curb	\$200	\$80	\$320	No
	11.1	Failure to display valid vehicle, RV or trailer insurance within the public areas	\$200	\$80	\$320	No
	11.2(a)	Parking vehicle, RV or trailer outside leased lot	\$500	\$300	\$700	No
	11.3	Storing vehicle, RV or trailer within overflow parking area (Sunnyside Boulevard)	\$500	\$300	\$700	No
	11.4	G.V.W exceeding 5000 kg within the Park	\$200	\$80	\$320	No
	11.5	Blocking highway without permit	\$500	\$300	\$700	No
	11.6	Blocking highway after a denied permit	\$500	\$300	\$700	No
	11.7	Not posting permit within time frame	\$200	\$80	\$320	No
	12.1	Ignoring authorized personnel	\$500	\$300	\$700	No
	12.4	Use outside of designated area	\$200	\$80	\$320	No
	12.5	Travel contrary to traffic control device	\$200	\$80	\$320	No
	12.6	Person(s) obstruct traffic	\$200	\$80	\$320	No
	12.7	Disturb by public address system	\$500	\$300	\$700	No
	12.8	Noise from motor vehicle	\$500	\$300	\$700	No
	12.9	Cross at undesignated area	\$200	\$80	\$320	No
	12.10	Park over delineated parking lines	\$200	\$80	\$320	No
	12.11	Park on roadway to Parking Lot D	\$200	\$80	\$320	No