



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, DECEMBER 11, 2024
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner D. Bauer – Via Zoom
Commissioner T. Moul

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – A. Warmerdam
Administrative Assistant, Communications & Events Coordinator – H. Hill

(1) CALL TO ORDER

The Chair called the meeting to order at 6:08 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work, and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (6:00 PM)

5512-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1), (d) security of the municipality;

Section 90 (1), (g) litigation or potential litigation affecting the municipality; and

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipality service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

(3) RECONVENE

(4) APPROVAL OF AGENDA

5513-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

(a) ***THAT*** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of December 11, 2024; and

***THAT** all delegations, reports, correspondence, and other information set to the Agenda be received.*

CARRIED

(5) ADOPTION OF MINUTES

5514-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

- (a) ***THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held November 20, 2024.*

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

5515-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (a) ***THAT** the Cultus Lake Park Board approve the Environmental and Public Area's Planning Committee Meeting Minutes from September 4, 2024.*

CARRIED

5516-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (b) ***THAT** the Cultus Lake Park Board approve the Village Center Planning and Development Committee Meeting Minutes from September 27, 2024.*

CARRIED

5517-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (c) ***THAT** the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from October 29, 2024.*

CARRIED

5518-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (d) ***THAT** the Cultus Lake Park Board approve the Village Center Planning and Development Committee Meeting Minutes from November 8, 2024.*

CARRIED

5519-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (e) ***THAT** the Cultus Lake Park Board approve the Environmental and Public Area's Planning Committee Meeting Minutes from November 12, 2024.*

CARRIED

5520-24 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

- (f) ***THAT** the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from November 13, 2024.*

CARRIED

(7) CORRESPONDENCE

(8) FINANCE

(a) **2025-2029 Cultus Lake Park DRAFT Five-Year Financial Plan**

- Cultus Lake Park 2025-2029 DRAFT Five-Year Financial Plan Bylaw No. 1244, 2024

5521-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board give Third reading to Cultus Lake Park 2025-2029 Five-Year Financial Plan Bylaw No. 1244, 2024.*

CARRIED

(9) BYLAWS

(a) **Cultus Lake Park 2024-2028 Five-Year Financial Plan Bylaw No. 1231, 2023, Amendment Bylaw No. 1245, 2024**

- Cultus Lake Park 2024-2028 Five-Year Financial Plan Bylaw No. 1231, 2023, Amendment Bylaw No. 1245, 2024

5522-24 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

***THAT** the Cultus Lake Park Board give Final reading to Cultus Lake Park 2024-2028 Five-Year Financial Plan Bylaw No. 1231, 2023, Amendment Bylaw No. 1245, 2024.*

CARRIED

(b) **Cultus Lake Park Tree and Plant Bylaw No. 1235, 2023, Amendment Bylaw No. 1246, 2024**

- Cultus Lake Park Tree and Plant Bylaw No. 1235, 2023, Amendment Bylaw No. 1246, 2024

5523-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board give Final reading to Cultus Lake Park Tree and Plant Bylaw No. 1235, 2023, Amendment Bylaw No. 1246, 2024.*

CARRIED

(c) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1247, 2024**

- Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1247, 2024

5524-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give Final reading to Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1247, 2024.

CARRIED

(d) **Cultus Lake Park 2025 Levying of Rates Bylaw No. 1248, 2024**

- Report dated December 11, 2024, from Erica Lee, Chief Financial Officer
- Attachment 1; Cultus Lake Park 2025 Levying of Rates Bylaw No.1248, 2024

5525-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give First, Second and Third readings to Cultus Lake Park 2025 Levying of Rates Bylaw No. 1248, 2024.

CARRIED

(e) **Cultus Lake Park Sunnyside Campground Improvement Reserve Fund Bylaw No. 1028, 2012, Amendment Bylaw No. 1249, 2024**

- Report dated December 11, 2024, from Erica Lee, Chief Financial Officer
- Attachment 1; Cultus Lake Park Sunnyside Campground Improvement Reserve Fund Bylaw No. 1028, 2012, Amendment Bylaw No. 1249, 2024

5526-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give First, Second and Third readings to Cultus Lake Park Sunnyside Campground Improvement Reserve Fund Bylaw No. 1028, 2012, Amendment Bylaw No. 1249, 2024.

CARRIED

(f) **Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1250, 2024**

- Report dated December 11, 2024, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1250, 2024
- Attachment 2; Schedule A, Fees

5527-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give First, Second and Third readings to Cultus Lake Park Parking and Traffic Regulations Bylaw No. 1190, 2021, Amendment Bylaw No. 1250, 2024.

CARRIED

(g) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1251, 2024**

- Report dated December 11, 2024, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1251, 2024
- Attachment 2; Schedule A, 14 – Cultus Lake Park Parking and Traffic Regulations

5528-24 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give First, Second and Third readings to Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1251, 2024.

CARRIED

(10) REPORTS BY STAFF

(11) REPORTS BY COMMISSIONERS

(a) **Appointments to Chair and Vice Chair to Select Committees**

- Report dated December 11, 2024, from Chair Dzaman, Cultus Lake Park
- Attachment 1; Board Procedure Bylaw, Bylaw No. 1233, 2023
- Attachment 2; Cultus Lake Park Board Committee System Policy
- Attachment 3; Committee Application Form
- Attachment 4; TOR Community Events and Engagement Committee **as amended**
- Attachment 5; TOR Environmental and Public Area's Planning Committee **as amended**
- Attachment 6; TOR Village Center Planning and Development Committee

5529-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the following Select and External Committees and the appointments of the Chair and Vice Chair for the following Committees as follows:

Community Events and Engagement Committee (Select) **as amended**

*Chair – Commissioner Beesley
Vice Chair – Commissioner Moul*

Environmental and Public Area's Planning Committee (Select) **as amended**

*Chair – Commissioner Jartved
Vice Chair – Commissioner Bauer*

Village Center Planning and Development Committee (Select)

*Chair – Commissioner Dzaman
Vice Chair – Commissioner Beesley*

Cultus Lake Community School Association (External)
Commissioner Moul

Cultus Lake Stewardship Society (CLASS) (External)
Commissioner Bauer

Water Safety Committee (External)
Commissioner Dzaman

CARRIED

5530-24 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board request that the Chief Administrative Officer post notice that the park is accepting applications for volunteer members to apply for membership to Select Committees before the second week in January to be presented to the Board at the Regular Meeting on January 15, 2025.

CARRIED

(12) COMMUNITY ASSOCIATION

No questions were raised at the meeting.

(13) PUBLIC QUESTION PERIOD

R. Williamson, resident, inquired about the status of the Foreshore Lease expansion application.

The Board noted that they are awaiting further updates from the Province and that they have provided some literature on amendments, but there is no resolution yet. The Board also noted they do follow up with the Province on a regular basis.

(14) ADJOURNMENT

5531-24 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Regular Meeting of the Cultus Lake Park Board held on December 11, 2024, be adjourned at 7:31 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held December 11, 2024.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer