



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JANUARY 15, 2025
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner D. Bauer – Via Zoom
Commissioner T. Moul

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay – Via Zoom
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – A. Warmerdam
Administrative Assistant, Communications & Events Coordinator – H. Hill

(1) CALL TO ORDER

The Chair called the meeting to order at 6:07 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work, and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (6:00 PM)

5539-25 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1), (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

Section 90 (1), (d) security of the municipality;

Section 90 (1), (g) litigation or potential litigation affecting the municipality;

Section 90 (1), (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Section 90 (1), (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act; and

Section 90 (1), (k) negotiations and related discussions respecting the proposed provision of a municipality service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

(3) RECONVENE

(4) APPROVAL OF AGENDA

5540-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

- (a) **THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of January 15, 2025, by adding under Section 9 – Reports by Commissioners, Item 9, (a) Appointments to the Cultus Lake Park Board Select Committees;

THAT the Cultus Lake Park Board approve the Agenda as amended; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) ADOPTION OF MINUTES

5541-25 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

- (a) **THAT** the Cultus Lake Park Board adopt the minutes of the Regular Meeting held December 11, 2024.

CARRIED

5542-25 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

- (b) **THAT** the Cultus Lake Park Board adopt the minutes of the Special Regular Meeting held December 18, 2024.

CARRIED

(6) CORRESPONDENCE

(7) BYLAWS

- (a) **Cultus Lake Park Sunnyside Campground Bylaw No. 1222, 2023, Amendment Bylaw No. 1252, 2025**

- Report dated January 15, 2025, from Carly Volk, Manager of Sunnyside Campground and Accommodations
- Attachment 1; Cultus Lake Park Sunnyside Campground Bylaw No. 1222, 2023, Amendment Bylaw No. 1252, 2025
- Attachment 2; Schedule A, Fees
- Attachment 3; Cultus Lake Park DRAFT Sunnyside Campground Administrative Policy

5543-25 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board give First, Second and Third readings to Cultus Lake Park Sunnyside Campground Bylaw No. 1222, 2023, Amendment Bylaw No. 1252, 2025.

CARRIED

(b) **Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1253, 2025**

- Report dated January 15, 2025, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1253, 2025
- Attachment 2; Schedule-A-11-Cultus Lake Park Sunnyside Campground

5544-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board give First, Second and Third readings to Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1253, 2025.*

CARRIED

(8) REPORTS BY STAFF

(a) **RCMP Polar Plunge Special Event**

- Report dated January 15, 2025, from Heidi Hill, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application
- Attachment 2; Parking Fee Waiver Application

5545-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board approve the RCMP Polar Plunge Special Event to be held on Thursday, February 20, 2025, from 11:00 am to 1:00 pm.*

CARRIED

5546-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board approve waiving the standard special event fees for the RCMP Polar Plunge Special Event.*

CARRIED

5547-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board approve waiving parking fees for 25 vehicles in Parking Lot B on February 20, 2025, from 10:30 am to 1:30 pm for the RCMP Polar Plunge Special Event.*

CARRIED

(b) **Cultus Lake Community Association Community Wide Garage Sale Special Event**

- Report dated January 15, 2025, from Heidi Hill, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Special Event Application
- Attachment 2; Special Event Poster

5548-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the Cultus Lake Community Association Community Wide Garage Sale Special Event to be held on Saturday, April 26, 2025, from 9:00 am to 2:00 pm.

CARRIED

5549-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve waiving the refundable security deposit fee of \$1000.00 for the Cultus Lake Community Association Special Event.

CARRIED

5550-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve waiving the requirement for the Cultus Lake Community Association Special Event to provide Cultus Lake Park with liability insurance.

CARRIED

(9) REPORTS BY COMMISSIONERS

(a) **Appointments to the Cultus Lake Park Board Select Committees**

- Report dated January 15, 2025, from Kirk Dzaman, Chair, Cultus Lake Park Board

5551-25 Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board request staff to amend the Terms of Reference for the Community Events and Engagement Committee to increase volunteer committee membership from five (5) members to eight (8) members.

5552-25 **CARRIED**

Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the following members of the public be appointed to the following committees:

SELECT COMMITTEES

Community Events and Engagement Committee

Up to five (5) members of the public, appointed by the Board.

1. Kirby Lees
2. Celeste Beesley
3. Andrea Booth
4. Rita LeBlanc
5. Joanne Powley
6. Cheryl Nylund
7. Tracie Seeley
8. Cory Pickering

Environmental and Public Area's Planning Committee

Up to six (6) members of the public, appointed by the Board.

1. Rita LeBlanc
2. Brenda Senft
3. Kathie Vander Helm
4. Gail Smit
5. George Coton

Village Center Planning and Development Committee

Two (2) or more (up to eight (8)) additional members of the public, appointed by the Board.

1. Ernie Vance
2. Kyle Weiher
3. Gordon Campbell
4. Jarrett Enns
5. Lukas Wykpis
6. Peter Vander Helm
7. Colleen Rogozinski
8. Graham Twyford-Miles

CARRIED

(10) COMMUNITY ASSOCIATION

R. LeBlanc, representative of the Cultus Lake Community Association, asked the following questions:

Were there any incidents that precipitated the email regarding crime prevention in our area? If so, what kind of incidents and was additional security added on over the holiday period?

The Board responded by confirming there have been a number of losses within Sunnyside Campground, the Public Works Yard and Main Beach and that security was added at Sunnyside and Main Beach areas over the holiday season.

Was the New Year's Day Polar Bear swim sanctioned by the Board? Given the growing yearly influx of people attending the New Year's Day Polar Bear swim was bylaw working that day and were the bathrooms open?

Staff confirmed that this event was sanctioned by the Cultus Lake Park Board in a Regular Meeting where it was noted that there would not be any staff working during this event, and that the washrooms and changerooms would remain closed. The event organizers were notified in advance. The Board directed staff to take note of this and to review for this event for the following year.

With respect to Cultus Lake's 2013 Wildfire Protection Plan, are there any plans to update it with the new BC Government's Fire Safe Guidelines? And if so, when?

The Board confirmed that staff is working through a grant process to have the Wildfire Management Plan updated and hopes to have that completed for the end of 2025. Until then we will continue to work with the existing plan with mitigation recommendations in the forested area. The Board continued to note that fires are definitely something that is of concern and come up every year in our discussions with the Board, staff and community and we are very aware of the importance.

(11) PUBLIC QUESTION PERIOD

L. Shears, resident, asked if there was any change in our garbage collection requirements as this week a sticker was placed on the Organics bin that said, "Please unlock your bin", and previously Valley Waste and Recycling would have a spotter to go through and unlock.

Staff asked if they did indeed collect the organics which was confirmed by Mrs. Shears, and that staff would follow up with Valley Waste and Recycling.

P. Guenther, resident, noted that the calming speed bumps make it difficult to get to 30 km/h and that it may be better to reduce the speed limit to 20 km/h. He also noted that there are three crosswalks in the roundabout and school areas but not in any other area and many people are jaywalking. Mr. Guenther then asked if there are readable water meters on every property, and if not, would this be a possibility as it could provide a revenue stream if the actual usage fees for each property were to be charged. Lastly, he asked that although Cultus Lake Park is currently exempt from the Speculation (and Vacancy) Tax, could this be reviewed and considered as a revenue stream and to encourage those leaseholders to make their homes available to live in.

Staff confirmed that water meters are installed for all approved properties, and the original agreement with the Fraser Valley Regional District is to charge water fees based on the lowest usage. Staff added that it is the future intention of the Fraser Valley Regional District to connect with the updated sewer system, and these questions could be brought up.

The Board confirmed that the Park does not have the ability to implement the Speculation and Vacancy Tax at this time and that there would need to be further discussion on this to determine if this is something we could consider.

(12) ADJOURNMENT

5553-25 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

***THAT** the Regular Meeting of the Cultus Lake Park Board held on January 15, 2025, be adjourned at 7:44 pm.*

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held January 15, 2025.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer