



2025 EVENT APPLICATION

4165 Columbia Valley Highway

Cultus Lake BC V2R 5B5

604.858.3334

reception@cultuslake.bc.ca

ALL APPLICATIONS MUST BE COMPLETED AND SUBMITTED 90 DAYS PRIOR TO THE PROPOSED EVENT.

APPLICANT INFORMATION

Applicant Name(s):

1.

2.

Type of Organization: Not-for-Profit Registered Charity Indigenous Organization Other

Name of Organization:

Mailing Address:

Telephone Number:

1.

2.

Mobile Number:

1.

2.

Email Address:

1.

2.

EVENT INFORMATION Mark with 'X' to request approved Event to be posted on Cultus Lake Park website

Type of Event: Public Area Event Block Party Event Community Event
 Residential Lease Lot Event Commercial Lease Lot Event

Date(s):

Name of Event:

Location(s) of Event:

Hours of Event:

Private Event Free Public Event Ticketed Public Event

EVENT DESCRIPTION

ESTIMATED ATTENDANCE

Participants:

Spectators:

Staff/Volunteers:

FIRST AID ON SITE		<input type="radio"/> YES	<input type="radio"/> NO
<i>May be required depending on the scope of the Event. Certification verification may also be required.</i>			
SPECIAL REQUESTS			
<i>Any waiver, exemption or allowance not outlined in the current Cultus Lake Park Bylaws and all amendments, Administrative Policies, that requires consideration by the Board, and are subject to additional fees.</i>			
FOOD VENDOR		<input type="radio"/> YES	<input type="radio"/> NO
Type of Food Vendor(s). Provide Business Name if Applicable, Use a Separate Sheet if Needed:			
Total Vendors:		<input type="checkbox"/> Serving Staff/Volunteers/Participants Only	<input type="checkbox"/> Serving the Public
LIQUOR SERVICE OR BEVERAGE GARDEN		<input type="radio"/> YES	<input type="radio"/> NO
Total Occupancy:		<input type="checkbox"/> Serving at No Cost	<input type="checkbox"/> Serving at a Cost
Location of Liquor Servicer or Beverage Garden. Please Attach a Map if in Public Area:			
Fencing Details for Beverage Garden, if Applicable, Include Height, Type, # of entrances and Emergency Exits:			
Hours of Operation of Liquor Service or Beverage Garden:			
Security Company Name:		Lead Officer Contact Name:	
Phone:		Email:	
HIGHWAY CLOSURE			
<i>Highway has the same meaning as in the Motor Vehicle Act (British Columbia)</i>			
<input type="radio"/> Partial Highway Closure(s)		<input type="radio"/> Full Highway Closure(s)	
<input type="radio"/> No Closure			
Hours of Road Use:			
Location of Road Closure. Please Attach a Map and Include Route Information, if Applicable:			
Duration of Delays, if Applicable:			
Duration of Closure, if Applicable:			
ADDITIONAL REQUESTS			
<i>Please note the following additional requests are subject to approval by the CAO or Designate prior to Event.</i>			
AMPLIFIED SOUND / MUSIC:		<input type="radio"/> YES	<input type="radio"/> NO
LOCATION OF USE:		HOURS OF USE:	
Additional Comments:			
GENERATOR:		<input type="radio"/> YES	<input type="radio"/> NO
LOCATION OF USE:		HOURS OF USE:	
		BEING USED FOR:	

ADDITIONAL REQUESTS: The following additional requests may be subject to additional fees and/or approval from the CAO or Designate. Check all that apply.

Washrooms Open Early	<input type="checkbox"/>	Time:
Washrooms Closed Late	<input type="checkbox"/>	Time:
Parking Lot Gates Open Early	<input type="checkbox"/>	Time:
Parking Lot Gates Closed Late	<input type="checkbox"/>	Time:
Additional Portable Washrooms	<input type="checkbox"/>	Quantity:
Garbage Bin Rental	<input type="checkbox"/>	Quantity:
Swim Line Installation / Removal	<input type="checkbox"/>	
Community Hall	<input type="checkbox"/>	Dates:
Gazebo(s)	<input type="checkbox"/>	Dates:
<input type="radio"/> A <input type="radio"/> B <input type="radio"/> C		
Tent Rental		
10 x 10	<input type="checkbox"/>	Quantity: (Up to four (4), subject to availability)
20 x 20	<input type="checkbox"/>	Quantity: (Up to two (2), subject to availability)
Table Rentals (3' x 8')	<input type="checkbox"/>	Quantity:
Filming	<input type="checkbox"/>	

Staff to determine if any of the following is applicable:

- Use of Additional Areas
- Additional Park Staff Services
- Parking Arrangements
- Clean Up Fees
- Temporary Private Land Use Designation Change
- Noise Exemption (Quiet hours are between 11:00 pm and 7:00 am)

ADDITIONAL COMMENTS:

