



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, APRIL 16, 2025
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – H. Hill

(1) CALL TO ORDER

The Chair called the meeting to order at 6:34 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5586-25 Moved by: Commissioner Beesley Seconded by: Commissioner Moul

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1), (d), security of the property of the municipality; and
Section 90 (1), (k), negotiations and related discussions respecting the proposed provision of a municipality service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

(3) RECONVENE

(4) APPROVAL OF AGENDA

5587-25 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

- (a) ***THAT*** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of April 16, 2025, by removing Section (5) (b) Delegation, Cultus Lake Stewardship Society (CLASS);

THAT the Cultus Lake Park Board approve the Agenda as amended; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) DELEGATION

(a) Green Shores

- Presentation by Andrea McDonald, MRM, Green Shores Project Manager, Lower Mainland

Delegate Andrea McDonald, MRM, Green Shores Project Manager, provided an overview presentation of what Green Shores is for Cultus Lake Park. She noted that Green Shores is a framework for designing and applying nature-based approaches to shoreline management. Green Shores helps communities to adapt to climate change and protects the ecological and socio-economic values of the shoreline.

She further noted that this project promotes and helps healthy Cultus Lake Sockeye salmon habitat and populations. It improves riparian and aquatic ecosystem health and water quality. Restores the natural shoreline processes and mitigates erosion. With further benefits to engage, educate, and collaborate with the Cultus Lake Park community.

She noted that next steps with respect to the project would be to add additional beach nourishment, long-term monitoring, installation of interpretive signage, hosting site grand opening, Green Shores training and Green Shores Certification.

5588-25 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

THAT the Cultus Lake Park Board receive the report for information.

CARRIED

(6) ADOPTION OF MINUTES

5590-25 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

- (a) *THAT the Cultus Lake Park Board adopt the minutes of the Regular Meeting held March 19, 2025.***

CARRIED

(7) CORRESPONDENCE

(a) Office of the Information and Privacy Commission (OIPC), Order F25-01

- Letter to G. Lister, dated March 6, 2023
- Order F25-01, dated January 8, 2025
- Email dated March 6, 2025, from Vice Chair Beesley, Re: Request for Action
- Document Named: Request that Cultus Lake Elected Park Board Commissioners Abide by the Rules that Govern the Board
- Letter dated March 14, 2025, from Vice Chair Beesley
- Email Correspondence dated March 26 – April 3, 2025

5591-25 Move by: Commissioner Bauer Seconded by: Commissioner Moul

***THAT** the Cultus Lake Park Board release the information with respect to Order F25-01 and related correspondence.*

CARRIED

(8) BYLAWS

(a) 2025-2029 Five-Year Financial Plan Amendment

- Report dated April 16, 2025, from Erica Lee, Chief Financial Officer
- 2025-2029 Five-Year Financial Plan Bylaw No. 1244, 2024, Amendment Bylaw No. 1257, 2025
- Schedule A – 2025 Financial Plan
- Schedule B – 2025-2029 Financial Plan
- Schedule C – 2025 Financial Plan, Summary of Changes

5592-25 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board give First, Second and Third Readings of Cultus Lake Park 2025-2029 Five-Year Financial Plan Bylaw No. 1244, 2024, Amendment Bylaw No. 1257, 2025.*

CARRIED

(9) CONSENT AGENDA

(10) REPORTS BY STAFF

(a) Cultus Lake Park, Request for Proposal – Village Center Redevelopment RFP

- Report dated April 16, 2025, from Joe Lamb, Chief Administrative Officer
- Cultus Lake Park Village Centre Redevelopment Request for Proposal dated March 21, 2025

5593-25 Moved by: Commissioner Bauer Seconded by: Commissioner Dzaman

***THAT** the Cultus Lake Park Board approve the final version of the Village Center Redevelopment Request for Proposal (RFP); and*

***THAT** the Cultus Lake Park Board request that the Chief Administrative Officer post the Village Center Redevelopment Request for Proposal (RFP).*

CARRIED

(b) Cultus Lake Memorial Church Event

- Report dated April 16, 2025, from Heidi Hill, Administrative Assistant, Communications & Events Coordinator
- Event Application

5594-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board receive the Cultus Lake Memorial Church Event report for information.*

CARRIED

(c) **Opdivo TV Commercial Filming Event**

- Report dated April 16, 2025, from Heidi Hill, Administrative Assistant, Communications & Events Coordinator
- Event Application
- Event Site Map

5595-25 Moved by: Commissioner Dzaman Seconded by: Commissioner

***THAT** the Cultus Lake Park Board receive the Opdivo TV Commercial Filming Event report for information.*

(d) **Marathon Productions 11 Reality TV Filming Event**

- Report dated April 16, 2025, from Heidi Hill, Administrative Assistant, Communications & Events Coordinator
- Event Application

5596-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board receive the Marathon Productions 11 Reality TV Filming Event report for information.*

CARRIED

(e) **Volunteer Appreciation Social Event**

- Report dated April 16, 2025, from Heidi Hill, Administrative Assistant, Communications & Events Coordinator
- Event Application

5597-25 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board receive the Volunteer Appreciation Social Event report for information.*

CARRIED

(f) **Cultus Lake Day Event**

- Report dated April 16, 2025, from Heidi Hill, Administrative Assistant, Communications & Events Coordinator
- Event Application

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board receive the Cultus Lake Day Event report for information.*

CARRIED

(11) REPORTS BY COMMISSIONERS

Commissioner Jartved noted that she and Chair Dzaman participated with Soowahlie Council, and many volunteers' members of the public with respect to the organized clean up Soowahlie First Nations lands next to the Eddy near the Vedder bridge. This initiative was in support to cleaning up a recent homeless camp in that area.

(12) COMMUNITY ASSOCIATION

No questions from the Cultus Lake Community Association.

(13) PUBLIC QUESTION PERIOD

Graham Mervin, Sunnyside Campground seasonal camper, noted with respect to recent wire theft in the campground that in previous years a fence was installed along Park Drive and suggested that this may have helped or an electrical monitoring system. He inquired if the electrical upgrades were done when the wiring was replaced.

Chief Administrative Officer, Joe Lamb noted that all upgrades are in preparation for 50-amp service.

Mr. Mervin further noted he was upset with respect to opening day, early positioning and move-in procedures upset him and noted that other campers shared the same opinion and offered suggestions for operational changes.

Chair Dzaman noted that there are protocols in place for moving in for when seasonal campers who are under a seasonal rental agreement, with respect to timelines for beginning and end of season for staff to proficiently operate. He further inquired if there is a question for the Board.

Mr. Mervin inquired if there could be changes to the early positioning.

Chair Dzaman noted that staff will discuss their procedures and get back to him.

Gary Lister, resident, noted that he has questions with respect to the correspondence placed on the agenda. He provided a summary of the details of the investigation. He noted that in his opinion that his privacy was breached. He further provided his opinion that he felt the Board did not follow their Code of Conduct Policy and referenced an appointment of a third-party investigator and whether the Board engaged with one. He further noted that the Board abide by the recommendations provided by OIPC.

Vice Chair, Beesley, noted that the Board has considered this matter closed and that discussion regarding this matter was held at In Camera Board meetings and that no further action was noted in the investigation report's ruling and decision. He noted that they would like to move forward after two years and asked Mr. Lister what he is requesting from the Board. Mr. Lister noted that he would like the Board to follow their policy and referred to sections of the policy. He requested a letter of apology. Vice Chair Beesley further reiterated that the Board had no ill intent or purposefully acted maliciously. Vice Chair, Beesley, noted that the Board is committed to being open and transparent.

Laurel Shears, Lakeshore Drive, inquired about the beaver and the maple tree on the waterfront. She noted that the lawnmower season has started and asked if temporary fencing can be taken down. She also inquired with respect to the staffing plan for enforcement this year.

Chief Administrative Officer Joe Lamb noted that staff will consult our new gardener on recommendations. He noted that policing and extra bylaw, and security will be in place for summer and noted that the policing agreement has been renewed.

Rachel Litchfield, Manager of Corporate Services / Corporate Officer confirmed that hiring for the season has been complete and will start beginning of May with a kick of meetings with Cultus Lake Fire Department, RCMP, Bylaw and Security teams.

(14) ADJOURNMENT

5598-25 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Regular Meeting of the Cultus Lake Park Board held on April 16, 2025, be adjourned at 8:33 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held March 19, 2025.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer