



# CULTUS LAKE PARK BOARD ENVIRONMENTAL AND PUBLIC AREA'S PLANNING COMMITTEE MEETING AGENDA

MONDAY, JUNE 9, 2025

4:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM  
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

## (1) CALL TO ORDER

## (2) APPROVAL OF AGENDA

Page 1 (a) ***THAT*** the Cultus Lake Park Board Environmental and Public Area's Planning Committee approve the Agenda for the Meeting of June 9, 2025; and

***THAT*** all delegation, report, correspondence and other information set to the Agenda be received.

## (3) APPROVAL OF MINUTES

Page 3 ***THAT*** the Cultus Lake Park Board Environmental and Public Area's Planning Committee approve the Minutes for the Meeting of February 24, 2025.

## (4) CORRESPONDENCE

Page 7 (a) **Letter of Request from Lakeshore Residents**

- Attachment 1; Letter dated May 8, 2025, from D. Clyne on behalf of various Lakeshore residents

## (5) REPORTS BY STAFF

## (6) NEW BUSINESS

(a) **CLASS Correspondence for Discussion**

- Purple Loosestrife
- Car or House Washing Recommendations to Share to Residents
- Cultus Lake Park Tree Registry

(b) **Volunteer Roles**

- Clarity on Areas and Planning for Weeding

(c) **Invasives**

- Blackberry Spray in the Fall

## (7) PUBLIC QUESTION PERIOD

## (8) NEXT MEETING

**(9) ADJOURNMENT**

***THAT** the Cultus Lake Park Board Environmental and Public Area's Planning Committee Meeting held June 9, 2025, be adjourned.*



# CULTUS LAKE PARK BOARD ENVIRONMENTAL AND PUBLIC AREA'S PLANNING COMMITTEE MEETING MINUTES

FRIDAY, FEBRUARY 24, 2025  
CULTUS LAKE PARK OFFICE BOARDROOM  
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

## **Present Committee Members**

Commissioner Jartved – Chair  
Commissioner Bauer – Vice Chair  
K. Vander Helm –  
R. LeBlanc  
B. Senft – Via Zoom  
G. Smit  
G. Coton

## **Staff**

Chief Administrative Officer – J. Lamb  
Administrative Assistant, Communications & Events Coordinator – H. Hill

## **Regrets**

Manager of Park Operations – T. McKay

### **(1) CALL TO ORDER**

The Chair called the meeting to order at 8:49 am and acknowledged that we are gathered on the traditional, ancestral and unceded territory of the The'wa':li First Nation. We are grateful for the hospitality to live, work and play on these lands.

### **(2) APPROVAL OF AGENDA**

Moved by: D. Bauer Seconded by: G. Smit

***THAT** the Cultus Lake Park Board Environmental and Public Area's Planning Committee approve the Agenda for the Meeting of February 24, 2025; and*

***THAT** all delegations, reports, correspondence and other information set to the Agenda be received.*

**CARRIED**

### **(3) CORRESPONDENCE**

### **(4) REPORTS BY STAFF**

### **(5) NEW BUSINESS**

#### **(a) Committee Member Welcome and Introductions**

#### **(b) Committee and Board Policies, Procedures and Bylaws for Reference**

- Environmental and Public Area's Planning Committee Terms of Reference
- Board Committee System Policy
- Board Procedures Bylaw No. 1233, 2023

The Committee Chair informed the new members on what work has been done in the past.

Staff reviewed the amendments to the Terms of Reference (TOR) with committee members to clarify the purpose of providing input for the maintenance of existing public area's greenspaces and provide consultation on the preservation of the forested areas. Staff noted the amendments also include amending the Committee from a Standing to a Select Committee, and that the Committee shall now consist of up to six (6) members of the public, appointed by the Board.

(c) **Committee Work Plan 2025**

- Tree Root Zones Next to Twin Alders
  - Potential Impact from Overflow Parking for Community Hall Beautification Project at Main Beach
- Cultus Lake Park Wildfire Resilience Plan Discussion

Committee members discussed the need to provide overflow parking for the Community Hall attendees. The committee members were unanimously opposed to the idea of using the area in the Twin Alders cabin to provide additional parking due to the risk of damaging tree roots and irrigation systems. Committee members discussed the following recommendations:

Moved by: K. Vander Helm Seconded by: R. LeBlanc

***THAT the Cultus Lake Park Environmental and Public Area's Planning Committee recommends to the Cultus Lake Park Board that public parking not be allowed in the Twin Alders cabin area in order to protect and preserve the trees and tree root zones.***

**CARRIED**

Moved by: G. Coton Seconded by: D. Bauer

***THAT the Cultus Lake Park Environmental and Public Area's Planning Committee requests that the Cultus Lake Park Board to direct staff to follow best practices to do the work to maintain the tree root and irrigation in the Twin Alders cabin area.***

**CARRIED**

Committee members further discussed alternative overflow parking areas and proposed the use of the northwest side of Parking Lot A but noted that that would require after-hour access, lighting for safety, and a walking path from the overflow area through to Columbia Valley Highway. Members also discussed that the tree root and irrigation systems around the trees in the Twin Alders cabin area needed to be protected from vehicles driving or parking too close by installing mulch around the tree base areas and placing logs to delineate the driveway and parking areas. Committee members discussed the following recommendation:

Moved by: R. LeBlanc Seconded by: D. Bauer

***THAT the Cultus Lake Park Environmental and Public Area's Planning Committee requests that the Cultus Lake Park Board direct staff to install logs to be used to delineate the driveway and parking areas in the Twin Alders cabin area from the west side of the property, and to create a safe walking pathway from Parking Lot A to Columbia Valley Highway.***

**CARRIED**

Committee members noted they would reach out directly to members of the OAP group to discuss the proposed parking options and how to best provide communication to OAP members regarding reserving accessibility parking within the Community Hall parking lot for the members who required it. Staff noted that they could collect licence plates from OAP members to set up parking permits within the electronic parking portal system.

Committee members also discussed Cultus Lake Park's Wildfire Resilience Management Plan. Staff noted that, as per the Fraser Valley Regional District's Emergency Management, Cultus Lake Park has been approved by the Local Government Management Association of BC to receive funding to create and implement a new Wildfire Resilience Management Plan. Staff also noted that this funding is independent of the funding allocated to the FVRD as a whole, and with the support of the FVRD, Cultus Lake Park was able to apply independently due to the size and density of the park. Staff also noted that the funding would be distributed in two phases with the first phase to be utilized to redo the Wildfire Resilience Management Plan, and the second phase would be utilized to do the work approved in the Plan, with the possibility of also hiring a Wildfire Management Officer for Cultus Lake Park. Staff noted they would continue to collaborate with BC Wildfire Services, who utilize Cultus Lake Park at no cost to hold their training sessions for their new recruits.

Committee members discussed the opportunity to continue to organize 'Volunteer Days' within the Park to help with the mitigation of the forested areas and ivy clean-up along the forest area of the laneway behind Mountain View Road and the pathway beside Sunnyside Campground. Staff noted that they would have discussions with the Union to determine the parameters around the committee members and volunteers performing clean-up work and what responsibilities the Public Works department would have for these tasks. Staff also noted that it was crucial for the committee to communicate their concerns directly to management via email, with photos if possible, and that all communications be directed only to management from the committee members and any direction or communication would be relayed to Public Works from management. The committee members also suggested that the Forestry program members at the University of the Fraser Valley could potentially collaborate with the committee and volunteer groups on the best practices and the organization for cleaning up deadfall and debris in the forested areas. Staff noted they will discuss this with the Board.

Committee members discussed their concerns around smoking in the forested areas and felt that our current No Smoking Bylaw forced people into the forests to avoid possible violations. Committee members discussed the following recommendation:

Moved by: R. LeBlanc Seconded by: K. Vander Helm

***THAT the Cultus Lake Park Environmental and Public Area's Planning Committee requests that the Cultus Lake Park Board revisit the Cultus Lake Park No Smoking Bylaw No. 1148, 2019 and consider making designated smoking areas with proper disposal, and direct staff to add more No Smoking signs within the forested and public areas.***

## **CARRIED**

Committee members presented a task list of priority items for the protection and care of new and existing trees they would like to focus on. The list included irrigation, root zone protection, pruning, removal of weeds and invasives, fertilizer, and removal of stakes and gator bags. Members also noted that a workplan was needed to prioritize protection of the trees that have been planted in the last five to six years to ensure their survival by assessing the items provided on the task list. Specifically, this included the irrigation schedule from a one-size-fits-all approach to a schedule that is more effective for the types of plantings; the addition of mulch on trees with

exposed roots, being careful not to place mulch directly against the trunk of the trees; removing the grass in areas that extend to the base of the trees to reduce the risk of damage during mowing; and addressing the area that slopes behind Lakeshore Drive pertaining to weeding and adding soil/mulch, along with the removal of the blackberry bushes. Staff noted that a new Union position, Gardener, has been approved for hire to address these issues and will be directed by management as to the workplan in collaboration with the Public Works department.

Committee members discussed the issue pertaining to garbage and green bin collection on statutory holidays, as on the recent Family Day statutory holiday on Monday, February 17, some residents were told by a Valley Waste and Recycling employee that the compost dump site managed by E360 Solutions was closed on statutory holidays by order of the City of Chilliwack. Staff noted that it was incorrect that both garbage and greens waste were put into the same area in Valley Waste and Recycling's trucks, but that they would send a notice to residents with respect to statutory holidays that fall on a Monday when garbage bins are also picked up, that residents would have the option to delay placing their green bins out for collection until the following week. Staff also noted that any residents who need to replace their locking handles on the green bins to contact the Park office and staff would arrange to order new locking handles that will be able to be picked up at the Park office.

**(6) PUBLIC QUESTION PERIOD**

No public questions.

**(7) NEXT MEETING**

Committee members agreed that Mondays at 8:45 am works for mostly everyone, however, the next meeting will be scheduled for a Monday at 3:30 pm to accommodate all members' schedules. Staff noted that because the scope of the Committee has been reduced in the amended TOR, committee members only need to schedule meetings every two months.

The next meeting will be scheduled for one (1) hour on May 12, 2025, at 3:30 pm. Staff noted that they would invite the new Gardener to the meeting to meet the committee members.

**(8) ADJOURNMENT**

Moved by: G. Coton Seconded by: R. LeBlanc

***THAT the Environmental and Public Area's Planning Committee meeting held on February 24, 2025, be adjourned at 10:32 am.***

**CARRIED**

**From:** Dave Clyne [REDACTED]  
**Date:** May 8, 2025 at 12:30:29 PM PDT  
**To:** Erika Jartved [REDACTED]  
**Cc:** Garry Klassen [REDACTED], Lori Klassen [REDACTED], Russ Lemp [REDACTED], Kathy Petts [REDACTED] Laurel Shears [REDACTED], Susan Bradley [REDACTED], Vimmy Dhillon [REDACTED] Ken and Tamara Hendsbee [REDACTED], Cristy Arevalo [REDACTED], Sam [REDACTED], "roberto, mabel carballo" [REDACTED], John Henderson [REDACTED]  
**Subject:** Environmental Committee Letter from [REDACTED]

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

May 8, 2025

Cultus Lake Park Environmental Committee

Dear Environmental Committee Members,

The following residents of Lakeshore Drive would like to submit a request to the Environmental Committee for their consideration. The planted area on the west side of Sweltzer Creek between the DFO shed and the first park bench was completed some years ago with assistance from the Park Board to remove the existing blackberries. CLASS, the Fraser Valley Invasive Species Society, the Gr. 3 – 6 students from Cultus Community School and local residents did the plantings. The original plantings were done without consultation of a landscaper or the benefit of scientific input as per the new plantings. It has become overgrown and includes some invasive blackberry brambles. We would like to make a formal request to have this area amended to conform more with the other plantings recently completed in the park for the enjoyment of visitors and residents.

Thank you for your consideration on this matter.

Kind regards,

Lakeshore Dr. Cultus Lake Residents:

Dave and Andrea Clyne, [REDACTED]

Sam Paz & Cristy Arevalo, [REDACTED]

Ken & Tarmara Hendsbee, [REDACTED]

Paul & Vimmy Dhillon, [REDACTED]

Brad & Laurel Shears, [REDACTED]

John & Linda Henderson, [REDACTED]

Russ Lemp & Kathy Petts, [REDACTED]

Garry & Lori Klassen, [REDACTED]