



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JUNE 18, 2025
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Clerk & Communications Coordinator – C. Baker
Events Coordinator & Committee Clerk – H. Hill

Regrets Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay

(1) CALL TO ORDER

The Chair called the meeting to order at 7:00 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa'li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5620-25 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1), (d), security of the property of the municipality;

Section 90 (1), (k), negotiations and related discussions respecting the proposed provision of a municipality service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

(3) RECONVENE

(4) APPROVAL OF AGENDA

5621-25 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

(a) ***THAT*** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of June 18, 2025; and

***THAT** all delegations, reports, correspondence, and other information set to the Agenda be received.*

CARRIED

(5) ADOPTION OF MINUTES

5622-25 Moved by: Commissioner Jartved Seconded by: Commissioner Bauer

- (a) ***THAT** the Cultus Lake Park Board adopt the Minutes of the Regular Meeting held May 21, 2025.*

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

5623-25 Moved by: Commissioner Jartved Seconded by: Commissioner Bauer

- (a) ***THAT** the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from May 13, 2025.*

CARRIED

5624-25 Moved by: Commissioner Jartved Seconded by: Commissioner Bauer

- (b) ***THAT** the Cultus Lake Park Board approve the Environmental and Public Area's Planning Committee Minutes from February 24, 2025.*

CARRIED

(7) CORRESPONDENCE

- (a) **Letter of Thanks – Cultus Lake Stewardship Society (CLASS)**

- Email dated June 2, 2025, from Dave Clyne on behalf of CLASS

5625-25 Move by: Commissioner Moul Seconded by: Commissioner Beesley

***THAT** the Cultus Lake Park Board receive letter dated June 2, 2025, from Dave Clyne on behalf of CLASS.*

CARRIED

(8) CONSENT AGENDA

- (a) **June 2025 Events**

- Cultus Lake Park Green Shores Demonstration Site Opening Event
- Impaired Awareness Event

Moved by: Commissioner: Jartved Seconded by: Commissioner Moul

- 5626-25** ***THAT** the Cultus Lake Park Board receive the 2025 June Events reports for information*
- CARRIED**

(9) REPORTS BY STAFF

(a) 2024 Statement of Financial Information

- Report dated June 19, 2025, from Erica Lee, Chief Financial Officer
- Statement of Financial Information 2024

- 5627-25** Moved by: Commissioner Moul Seconded by: Commissioner Bauer

***THAT** the report dated June 18, 2025 from the Chief Financial Officer regarding the 2024 Statement of Financial Information be approved and that the report be placed on the Cultus Lake Park website.*

CARRIED

(b) Cultus Lake Park Landfill Closure Plan

- Report dated June 18, 2025, from Rachel Litchfield, Manager of Corporate Services/Corporate Officer
- Landfill Closure Plan by Sperling Hanson Associates

- 5628-25** Moved by: Commissioner Bauer Seconded by: Commissioner Moul

***THAT** the Cultus Lake Park Board release the Cultus Lake Landfill Closure Plan prepared by Sperling Hanson Associates in December of 2024.*

CARRIED

(c) Appointment of Bylaw Enforcement Officers

- Report dated June 18, 2025, from Rachel Litchfield, Manager of Corporate Services/Corporate Officer

- 5629-25** Moved by: Commissioner Jartved Seconded by: Commissioner Moul

***THAT** the Cultus Lake Park Board appoint Carly Volk, Lisa Bisschop, Katrina Craig, Jorge Bartomeu, Harman Singh, Gurmantaj Singh, Rachel Litchfield, and contracted Frontline Integrated Security members as Bylaw Enforcement Officers for Cultus Lake Park.*

CARRIED

(d) Cultus Lake Fire Department - Fire Boat placement

- Report dated June 18, 2025, from Rachel Litchfield, Manager of Corporate Services/Corporate Officer

- 5630-25** Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT that the Cultus Lake Park Board approve the installation of mooring whips for the Cultus Lake Fire Department to moor the fire boat to the dock located at Main Beach Boats Rentals for emergency response situations.

CARRIED

(e) **Around the Lake Give R' Take 30 Trail Run Event**

- Report dated June 18, 2025, from Heidi Hill, Events Coordinator & Committee Clerk
- Attachment 1; Event Application
- Attachment 2; Parking Waiver
- Attachment 3; Site Map

5631-25 Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the Around the Lake Giver' R take Trail Run Event to be held on Saturday October 18, 2025, from 6:00 am to 3:00 pm at Main Beach including Gazebo B and C, and surrounding areas within Cultus Lake Park; and

THAT the Cultus Lake Park Board approve waiving parking fees for two (2) emergency support vehicles to be parked at Main Beach on the sand new Gazebo C, and 30 event staff vehicles in Parking Lot A for the duration of the event.

CARRIED

(f) **ILWU Local 502 Pensioner's Picnic Event**

- Report dated June 18, 2025, from Heidi Hill, Events Coordinator & Committee Clerk
- Attachment 1; Event Application
- Attachment 2; Parking Waiver
- Attachment 3; Site Map

5632-25 Moved by: Commissioner Jartved Seconded by Commissioner Bauer

THAT the Cultus Lake Park Board approve the ILWU Local 502 Pensioner's Picnic Event to be held on Wednesday August 13, 2025, from 10:00 am to 6:00 pm at Main Beach including Gazebo B and C; and,

THAT the Cultus Lake Park Board approve waiving parking fees for five (5) event staff vehicles to park at Main Beach on the sand for duration of the event.

CARRIED

(10) REPORTS BY COMMISSIONERS

Commissioner Jartved inquired about the Community Hall damage.

Chief Administrative Officer, Joe Lamb noted that the assessment has been carried out, and there are no reported concerns to the structure of the Community Hall.

(11) COMMUNITY ASSOCIATION

The Community Association inquired if the Park Board would consider implementing similar solutions that were implemented during COVID-19 with respect to fencing on select docks in the foreshore area?

Chair Dzaman noted that we did have some fencing up, and closure notices during Covid-19, but that was largely unsuccessful to enforce. It was noted that we had issues with people climbing them, jumping off the fence, and just ignoring it completely.

Chair Dzaman noted that we cannot restrict public access to our docks because of the *Cultus Lake Park Act*.

Chair Dzaman noted that staff will monitor and see what incidents we have this year, if there are incidents and you see people breaking bylaws then please do contact Bylaw Enforcement.

(12) PUBLIC QUESTION PERIOD

Resident Stephen Helliwell inquired as to why his paperwork to get the buoy he's been leasing for three (3) years from the owner was denied when there is a provision in the bylaw.

Chief Administrative Officer, Joe Lamb noted that there is a provision in the bylaw that allows the Board to transfer buoys, but that the staff was instructed in 2018 that there was to be no transfers of mooring whips, or boat lift and a moratorium was put in place at that time. .

He further noted that there are currently over 300 names on the buoy wait list and staff are following the precedence set out by the Province of British Columbia.

(13) ADJOURNMENT

5633-25 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Regular Meeting of the Cultus Lake Park Board held on June 18, 2025, be adjourned at 7:46 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held June 18, 2025.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer