



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JULY 16, 2025
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Clerk, Communications & Events Coordinator – C. Baker

(1) CALL TO ORDER

The Chair called the meeting to order at 7:00 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5634-25 Moved by: Commissioner Beesley Seconded by: Commissioner Moul

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1), (d), security of the property of the municipality; (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.

CARRIED

(3) RECONVENE

(4) APPROVAL OF AGENDA

5635-25 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

(a) ***THAT*** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of July 16, 2025; and

***THAT** all delegations, reports, correspondence, and other information set to the Agenda be received.*

CARRIED

(5) ADOPTION OF MINUTES

5636-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

- (a) ***THAT** the Cultus Lake Park Board adopt the Minutes of the Regular Meeting held June 18, 2025.*

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

5637-25 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

- (a) ***THAT** the Cultus Lake Park Board approve the Village Center Planning and Development Committee Meeting Minutes from May 2, 2025.*

CARRIED

5638-25 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

- (b) ***THAT** the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from June 3, 2025.*

CARRIED

5639-25 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

- (c) ***THAT** the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from June 17, 2025.*

CARRIED

(7) CORRESPONDENCE

- (a) **Request to use Lot B for School Event Parking**

- Letter dated June 27, 2025 from Lisa Wallace, Principal of Cultus Lake Swilhcha School

5640-25 Moved by: Commissioner Moul Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board direct staff on the next steps with respect to Cultus Lake Swilhcha School Event Parking.*

CARRIED

(8) CONSENT AGENDA

Cultus Lake August Events

- (a) Rickaby's Live Band, August 9, 2025
- (b) Alder Block Party, August 23, 2025
- (c) Horseshoe Tournament, August 30, 2025

5641-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the Cultus Lake August Event reports for information.

CARRIED

(9) REPORTS BY STAFF

(a) **2025-2026 Insurance Policy Renewal**

- Report dated July 16, 2025, from Erica Lee, Chief Financial Officer

5642-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board received the report from the Chief Financial Officer regarding the 2025-2026 Insurance Policy Renewal.

CARRIED

(b) **2025 Christmas Light Display**

- Report dated July 16, 2025, from Rachel Litchfield, Manager of Corporate Services/Corporate Officer.

5643-25 Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board supports this year's staffing costs and light replacement necessary to hold the Main Beach Christmas light display and to host the Community Events and Engagement Committee's Cultus Lake Park Christmas Event for 2025.

CARRIED

(10) REPORTS BY COMMISSIONERS

(a) **2025 Party in the Plaza**

- Report dated July 16, 2025, from John Beesley, Chair, Community Events & Engagement Committee

5644-25 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board approve the Party in the Plaza event to be held on Friday, August 29, 2025, from 7:00 pm to 10:00 pm in the Plaza.

CARRIED

(11) COMMUNITY ASSOCIATION

(12) PUBLIC QUESTION PERIOD

There were no public questions.

(13) ADJOURNMENT

5645-25 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Regular Meeting of the Cultus Lake Park Board held on July 16, 2025, be adjourned at 7:31 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held July 16, 2025.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer