



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, AUGUST 20, 2025
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present Commissioner K. Dzaman – Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer

Staff Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Clerk, Communications & Events Coordinator – C. Baker

(1) CALL TO ORDER

The Chair called the meeting to order at 5:18 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa'li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5646-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1), (d), security of the property of the municipality; (e), the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

(3) RECONVENE

(4) APPROVAL OF AGENDA

5647-25 Moved by: Commissioner Jartved Seconded by: Commissioner Bauer

- (a) ***THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of August 20, 2025; by removing and replacing item 8 (a) 2025 Second Quarter Report – Parking Waiver Fees, and by removing and replacing items 9 (a) 2025 Cultus Lake Swilhcha Community School Events Report, (b) British Motor Club Picnic Event, (c) Cultus Lake Triathlon Event report;*

***THAT** the Cultus Lake Park Board approve the Agenda as amended; and*

***THAT** all delegations, reports, correspondence, and other information set to the Agenda be received.*

CARRIED

(5) ADOPTION OF MINUTES

5648-25 Moved by: Commissioner Beesley Seconded by: Commissioner Bauer

- (a) ***THAT** the Cultus Lake Park Board adopt the Minutes of the Regular Meeting held July 16, 2025.*

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

5649-25 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

- (a) ***THAT** the Cultus Lake Park Board approve the Village Center Planning and Development Committee Meeting Minutes from June 26, 2025.*

CARRIED

(7) CORRESPONDENCE

- (a) **Buoy, Dock Whips, or Boat Lift Installed**

- Email dated July 16, 2025; from Mike Laurin, resident of Cultus Lake Park

- (b) **First Aid Course Request 2025**

- Letter dated July 9, 2025; from Willcocks, Past-Commodore, SIPC

5650-25 Moved By: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board request that staff coordinate a date with Sudden Impact Paddling Club and to offer either the Cultus Lake Boardroom or the Community Hall, free of charge to host the First Aid Course.*

CARRIED

(8) CONSENT AGENDA

(a) 2025 Second Quarter Reports

- Finance
- Parking
- Bylaw Compliance and Enforcement
- Public Works
- Sunnyside Campground and Accommodations
- Fire Department
- Lease Assignment
- Parking Fee Waivers

5651-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board receive the 2025 Second Quarter reports for information.*

CARRIED

(b) Cultus Lake Park Events

- (a) Sunnyside Luau, August 3, 2025
- (b) Miller Lite Photoshoot, August 13, 2025
- (c) Lakeshore Drive & Munroe Ave Block Party, August 22, 2025
- (d) Sunnyside Pig Roast, September 6, 2025

5652-25 Moved By: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board receive the Cultus Lake Park Event reports for information.*

CARRIED

(9) REPORTS BY STAFF

(a) 2025 Cultus Lake Swilhcha Community School Events

- Report dated August 20, 2025, from Carmen Baker, Administrative Assistant, Communications & Event Coordinator
- Attachment 1; Welcome Back BBQ Event Application
- Attachment 2; Remembrance Day Assembly Event Application
- Attachment 3; Winter Concert Event Application

5653-25 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board approve the waiver of parking fees for up to 280 participant vehicles in Parking Lot B on September 24, 2025, for the Welcome Back BBQ event from 4:00 pm to 6:00 pm;*

***THAT** the Cultus Lake Park Board approve the waiver of parking fees for up to 80 participant vehicles in Parking Lot B on November 7, 2025, for the Remembrance Day Assembly event from 10:30 am to 12:00 pm;*

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 100 participant vehicles in Parking Lot B on December 10, 2025, for the Winter Concert rehearsal event from 11:30 am to 2:00 pm;

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 100 participant vehicles in Parking Lot B on December 11, 2025, for the Winter Concert event from 12:00 pm to 2:00 pm; and

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 300 participant vehicles in Parking Lot B on December 11, 2025, for the Winter Concert event from 6:00 pm to 8:00 pm.

CARRIED

(b) **British Motor Club Picnic**

- Report dated August 20, 2025, from Carmen Baker, Administrative Assistant, Communications & Event Coordinator
- Attachment 1; Event Application

5654-25 Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board approve the British Motor Club Picnic event held on Sunday, September 7, 2025, from 8:00 am to 3:00 pm at Main Beach; and

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to thirty participant vehicles in Parking Lot B from 8:00 am to 3:00 pm.

CARRIED

(c) **Cultus Lake Triathlon Event**

- Report dated August 20, 2025, from Carmen Baker, Administrative Assistant, Communications & Event Coordinator
- Attachment 1; Event Application
- Attachment 2; Letter to the Board
- Attachment 3; Swim Course Maps
- Attachment 4; Bike Course Maps
- Attachment 5; Running Course Maps
- Attachment 6; Traffic Management Plan 2025

5655-25 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the Cultus Lake Triathlon event from September 12 to 15, 2025, subject to staff review and approval of an updated Traffic Management Plan;

THAT the Cultus Lake Park Board permit one (1) operational and equipment and one (1) storage trailer to park overnight for the duration of the event in Parking Lot B;

THAT the Cultus Lake Park Board permit one (1) vehicle to park overnight in the lower access roadway at Main Beach for security purposes for the duration of the event;

THAT the Cultus Lake Park Board approve waiving parking fees for 15 volunteers; and

THAT the Cultus Lake Park Board permit use of two (2) generators from 7:30 am to 1:00 pm on Sunday, September 14, 2025, for the purpose of operating equipment at the Main Beach docks and the finish line of the race at Main Beach.

CARRIED

(10) REPORTS BY COMMISSIONERS

(11) COMMUNITY ASSOCIATION

Cultus Lake Community Association noted there has been an increase in e-bike and e-scooter usage along the waterfront path. They noted that they are concerned that it will only be a matter of time before someone gets hurt, and inquired if there is there anything that can be done to prevent this from occurring?

Chair Dzaman noted that there is an increase in communication with e-scooters and e-bikes, especially along the waterfront path. He noted that the Board has been gathering data from Cultus Lake Bylaw Enforcement as well as receipt of community reports and interactions. The Board is looking at precedence set by other municipalities regarding this matter. Chair Dzaman noted that the Board can govern the park via Bylaws on e-scooters and e-bikes.

Chair Dzaman would like to request parents of children who own e-bikes, or e-vehicles, to please have a conversation with their kids about the safety around e-vehicles.

(12) PUBLIC QUESTION PERIOD

Laurel Shears, resident, inquired about events in the park and what information gets sent out about smoking limitations in the park? She noted that we do not have a no smoking sign on the west side.

Staff noted that to the event organizers that have been organizing this event for several years, when they submit their event application, and staff review it they do receive an approval letter that states they do need to comply with the park bylaws. Staff noted that we had some concerns with respect to smoking and drinking in the park with other participants of those groups, and we have been able to seek compliance.

Laurel Shears, resident, also inquired as to when the Community Hall repairs would be completed as we approach the rainy season.

Staff noted that we have received five (5) quotes for repairs/restoration. Staff noted that we won't be making a claim through our insurance as the deductible is too high. Staff further noted that we are currently working with ICBC to get approval of one of those five (5) quotes. Once ICBC provides approval we are hoping to have it completed in the fall.

Steve Marks, owner of Cultus Lake Marina, wished to bring to the Boards attention regarding dust control in parking Lot C. He noted that he had requested three (3) dust control applications; one in June, July & August. He noted that the cost is roughly over \$1,000 per one application at Cultus Lake Marina. He noted that to date there has only been one dust control application

applied. He noted that he would like to propose a solution, and noted he has support from all four (4) of his bordering neighbors in this request. He then read the support letters for the neighbors and noted they will be submitted to the Board. He noted for the Board's attention from the National Institute of Occupational Safety regarding silica and its dust the health effects and the exposure could cause silicosis. He noted that it concerns staff and elderly in the area. As an investment in the community in which he lives and works, he pledges to cover the balance of the cost for paving Lot C. He further noted that all lots in the park are paved currently.

Commissioner Jartved commented that it is a very generous offer. She referenced the dust from Lot A, she noted that it would be great to have the lot paved with the gravel pit and Main Beach and can become very dusty. If paved she noted the water that runs off the lot will run directly into the lake, which leads to concerns about the health of our lake, which would need to be addressed. She further noted that our new Green Shores project at the foot bridge was designed to help filter the water that comes off the road. The health of the lake needs to be considered as well before we decide whether we pave the lot or not is to consider the future health of the lake.

Steve Marks, owner of Cultus Lake Marina, noted that with respect to a separator where when you have a lot of water it funnels and/or into a storm drain. He noted that health is more important, and projected costs are approximately \$15,000 to \$20,000 cost prohibited.

Chair Dzaman noted that there are many things to consider.

Brad Shears, resident, inquired about what is happening with the benthic mats in Sweltzer Creek.

Staff noted we lost several mats, and we haven't dedicated any further budgeting to that project. The last count we lost 15 mats, due to damage caused by weather and storms. It was noted by staff that the original 12 mats were purchased by the 12 homes surrounding Sweltzer Creek.

Brent Shirley, resident, inquired about the Village Center Development and the RFP response(s). He further inquired about the sewer and asked if the streets are connected.

Chair Dzaman noted that there is an RFP with four (4) proponents interested at this time, however currently there is no information to share as the deadline for submissions is the end of September. He noted that we look forward to seeing some things that align with what the park is looking for. Chair Dzaman noted the sewer is working and those interested can refer to the Fraser Valley Regional Districts website for more information.

Joe Lamb, Chief Administrative Officer, confirmed that it is fully operational and has been operating since March 15 with a 6-month window of monitoring flows, bacteria growth and so on. He further confirmed that the treed streets are connected.

ADJOURNMENT

(13)

5656-25

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Regular Meeting of the Cultus Lake Park Board held on August 20, 2025, be adjourned at 7:58 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held August 20, 2025.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer