



**CULTUS LAKE PARK BOARD
COMMUNITY EVENTS & ENGAGEMENT COMMITTEE
MEETING NOTICE**

**THURSDAY, OCTOBER 2, 2025
7:00 PM**

**CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC**

The Community Events & Engagement Committee Meeting will be held on Thursday, October 2, 2025, in the Cultus Lake Park Office Boardroom at 7:00 pm.

Please feel free to join the meeting in person or electronically via Zoom. Participants will be muted upon entry to the meeting but will be able to ask questions during the Public Question Period.

Please note you are required to have your cameras on when entering the meeting to confirm your identity.

Join the Zoom Meeting:

Community Events & Engagement Committee Meeting
October 2, 2025, at 7:00 pm

<https://us06web.zoom.us/j/87420679162?pwd=AenZcyMnArAbRMrVA64iqIUD9HFQ9v.1>

Meeting ID: 874 2067 9162
Passcode: 494355



**CULTUS LAKE PARK BOARD
COMMUNITY EVENTS AND ENGAGEMENT COMMITTEE
MEETING AGENDA**

THURSDAY, OCTOBER 2, 2025

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

(1) CALL TO ORDER

(2) APPROVAL OF AGENDA

Page 1

- (a) ***THAT** the Cultus Lake Park Board Community Events and Engagement Committee approve the Agenda for the Meeting of October 2, 2025; and*

***THAT** all delegations, reports, correspondence and other information set to the Agenda be received.*

(3) APPROVAL OF COMMITTEE MINUTES

Page 3

- (a) ***THAT** the Cultus Lake Park Board Community Events and Engagement Committee approve the Minutes for the Meeting of September 18, 2025.*

(4) CORRESPONDENCE

(5) REPORTS BY STAFF

(6) NEW BUSINESS

(a) **Cultus Lake Christmas Event Planning Update**

- Decorations - Cheryl
- Food Trucks - Andrea
- Hot Chocolate – Celeste & Tracie
- Sponsorships – John & Tom
- Volunteers - Rita
- Vendors – Tracie & Kirby
- Santa & Grinch – Rita & Cheryl & Carmen
- Fireworks - Staff
- Signage – Staff
- Coloring Contest - Carmen

(b) **PUBLIC QUESTION PERIOD**

(8) NEXT MEETING

(9) ADJOURNMENT

***THAT** the Cultus Lake Park Board Community Events and Engagement Committee Meeting held October 2, 2025, be adjourned.*



CULTUS LAKE PARK BOARD COMMUNITY EVENTS AND ENGAGEMENT COMMITTEE MEETING MINUTES

THURSDAY, SEPTEMBER 18, 2025
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present J. Beesley – Chair
Committee T. Moul – Vice Chair
Members A. Booth
C. Beesley
R. LeBlanc
C. Nylund
C. Pickering
T. Seeley

Staff Chief Administrative Officer – J. Lamb
Administrative Assistant, Communication & Events Coordinator – C. Baker

Board members E. Jartved

Regrets K. Lees
J. Powley

(1) CALL TO ORDER

The Chair called the meeting to order at 7:04 pm and acknowledged that we are gathered on the traditional, ancestral and unceded territory of the The'wa':li First Nation. We are grateful for the hospitality to live, work and play on these lands.

(2) APPROVAL OF AGENDA

Moved by: T. Moul Seconded by: C. Nylund

- (a) ***THAT*** the Cultus Lake Park Board Community Events and Engagement Committee approve the Agenda for the Meeting of September 18, 2025; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(3) APPROVAL OF COMMITTEE MINUTES

Moved by: R. LeBlanc Seconded by: C. Nylund

THAT the Cultus Lake Park Board Community Events and Engagement Committee approve the Minutes for the Meeting of June 26, 2025.

CARRIED

(4) CORRESPONDENCE

(5) REPORTS BY STAFF

(6) NEW BUSINESS

(a) Cultus Lake Christmas Event Planning

- Vendor Market – Tracie & Kirby
- Food Trucks – Andrea
- Hot Chocolate - Celeste & Tracie
- Audio – Cory
- Sponsorship – Tom & John
- Bonfire & Marshmallows - Fire department; staff to contact
- Children's Coloring Contest - Staff
- Mr. & Mrs. Claus – Rita & Cheryl
- Volunteers – Rita
- Signage - Staff
- Rentals - Staff
- Fireworks - Staff

Committee members noted that last year they had 2 commissioners in Lot A, and 1 in Lot B, collecting donations for parking. Chair, John Beesley, noted they would like to keep the same for this year.

Vice Chair, Tom Moul, noted we should inquire about seeing if the Grinch and Christmas carolers are available for this year's event. Staff took note of this request and will look into this.

Committee member, C. Nylund, asked about the trees, and the process with them. Staff noted that we buy the trees, then staff plant them in the park after the event.

It was noted by committee members that hot chocolate serving should conclude at 7:45 pm given that the fireworks may start at 8:00 pm.

(b) Cultus Lake Christmas 2025 Event Budget

- Spreadsheet for 2025 Budget

(7) PUBLIC QUESTION PERIOD

There were no public questions.

(8) NEXT MEETING

The next meeting is to be scheduled for October 2, 2025, 7:00 pm.

(9) ADJOURNMENT

Moved by: C. Beesley Seconded by: R. LeBlanc

THAT the Cultus Lake Park Board Community Events and Engagement Committee Meeting held September 18, 2025, be adjourned at 8:19 pm.

CARRIED

