



CULTUS LAKE PARK BOARD REGULAR MEETING NOTICE

WEDNESDAY, FEBRUARY 18, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

The Cultus Lake Park Board Regular Meeting will be held on Wednesday, February 18, 2026, in the Cultus Lake Park Office Boardroom at 7:00 pm.

Please feel free to join the meeting in person or electronically via Zoom. Participants will be muted upon entry to the meeting but will be able to ask questions during the Public Question Period.

Please note you are required to have your cameras on when entering the meeting to confirm your identity.

Join the Zoom Meeting:

Cultus Lake Park Board Regular Meeting
February 18, 2026, at 7:00 pm

<https://us06web.zoom.us/j/86433248660?pwd=zRCfNoOD84jQvbXgDx7gebqs8CRZZn.1>

Meeting ID: 864 3324 8660

Passcode: 320371

The Cultus Lake Park Board Regular Meeting video will be available to view on our website the following day at www.cultuslake.bc.ca/board-meeting-videos/.



CULTUS LAKE PARK BOARD REGULAR MEETING AGENDA

WEDNESDAY, FEBRUARY 18, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

(1) CALL TO ORDER

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (5:30 PM)

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1), (d), security of the property of the municipality; (g) litigation or potential litigation affecting the municipality; (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

(3) RECONVENE

(4) APPROVAL OF AGENDA

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- (a) *THAT the Cultus Lake Park Board approve the Agenda for the Regular Meeting of February 18, 2026; and*

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

(5) ADOPTION OF MINUTES

Page 9

- (a) *THAT the Cultus Lake Park Board adopt the Minutes of the Regular Meeting held January 21, 2026.*

(6) ADOPTION OF COMMITTEE MINUTES

Page 17

- (a) *THAT the Cultus Lake Park Board adopt the Minutes of the Community Events and Engagement Committee Meeting held February 3, 2026*

(7) CORRESPONDENCE

Page 21

(a) Invasive species sticker inquiry for Main Beach

- Email from Laurie Benton, Ts'elxwéyeqw Tribe (TTML), Project Coordinator / Researcher

THAT the Cultus Lake Park Board support the Invasive Species signage initiative.

(8) FINANCE**(9) BYLAWS****(a) Administrative Fees Bylaw No. 1255, 2023 Amendment Bylaw No. 1267, 2026**

Page 23

- Attachment 1; Administrative Fees Bylaw No. 1225, 2023 Amendment Bylaw No. 1267, 2026
- Attachment 2; Schedule A; Administrative Fees
- Attachment 3; Notice of Fees - 029

Page 25

Page 27

THAT the Cultus Lake Park Board gives Final Reading of the Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023 Amendment Bylaw No. 1267, 2026.

(b) Cultus Lake Park Subdivision and Land Development Bylaw No. 2007 – 12 Amendment Bylaw No. 1268, 2026

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- Attachment 1; Subdivision and Land Development Bylaw No. 2007-12 Amendment Bylaw No. 1268, 2026

THAT the Cultus Lake Park Board gives Final reading of the Cultus Lake Park Subdivision and Land Development Bylaw No. 2007-12 Amendment Bylaw No. 1268, 2026.

(c) Cultus Lake Park Moorage Provisions and Resolutions

Page 33

- Report dated February 18, 2026, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

THAT the Cultus Lake Park Board approve the following resolutions.

THAT a Leaseholder/Resident, Sunnyside Seasonal Camper, or grandfathered Non-Resident moorage registrant shall not register or maintain more than one mooring buoy within Cultus Lake Park.

THAT current moorage registrants who hold multiple mooring buoys, as invoiced for 2026, shall be grandfathered and permitted to continue maintaining multiple mooring buoy registrations.

THAT mooring buoys located within the newly expanded foreshore area, as identified by park staff prior to December 15, 2025—the official adoption date of the Boating and Foreshore Bylaw No. 1179, 2020 Amendment Bylaw No. 1263, 2025—shall be eligible for registration, provided that the registrant does not already have a mooring buoy registered with the park.

THAT to formalize their moorage location, eligible buoy owners must complete the registration process and pay all applicable fees through the park office once invoiced.

THAT in cases where safety or logistical concerns arise, CAO are authorized to determine and, if necessary, adjust the final GPS positions of any mooring buoys.

THAT all Non-Resident registered mooring buoys located within the foreshore area as of December 15, 2025, shall be grandfathered and permitted to maintain registration, and that failure by a Non-Resident to register their mooring buoy shall result in forfeiture of the moorage location.

THAT Non-Resident registered mooring buoys that are grandfathered shall not be transferable, except to a Leaseholder who has acquired property from the former Leaseholder, and only where the acquiring Leaseholder does not already have a mooring buoy registered with the park.

THAT should a Leaseholder, Resident, or Sunnyside Seasonal Camper, who is currently on the mooring buoy waitlist and wants to maintain their position, they must pay the applicable waitlist fee to retain their place.

THAT If a person who currently has a mooring buoy, as invoiced in 2026, has a transfer request that presents extenuating circumstances, they must submit the request in writing to the CAO for approval or denial prior to January 1, 2027.

(d) **Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026**

- Report dated February 18, 2026, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026
- Attachment 2; Schedule A; Fees
- Attachment 3; Schedule B; Map
- Attachment 4; Notice of Fees - 030
- Attachment 5; Redline Version, Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020 and all amendments

THAT the Cultus Lake Park Board give First, Second and Third Readings of the Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026.

(e) **Bylaw Notice Enforcement Bylaw Amendment No. 1270, 2026**

- Report dated February 18, 2026, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Cultus Lake Park Bylaw Notice Enforcement Bylaw Amendment No. 1270, 2026
- Attachment 2; Schedule A3 Fees

THAT the Cultus Lake Park Board give First, Second, and Third Readings of the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1270, 2026.

(10) CONSENT AGENDA

(a) **2025 Fourth Quarter Reports**

- Finance
- Parking
- Bylaw Compliance and Enforcement
- Public Works

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- Sunnyside Campground and Accommodations
- Fire Department
- Lease Assignment
- Parking Waivers

***THAT** the Cultus Lake Park Board receive 2025 Fourth Quarter reports for information.*

(11) REPORTS BY STAFF

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Page 139

(a) FVRD Referral for DVP 2026-01 - 516 Park Drive

- Report dated February 18, 2026, from Joe Lamb, Chief Administrative Officer
- Zoning Bylaw 1375, 2016 -5 R-1 Suburban Residential Information
- Attachment 1; Referral Letter for Development Variance Permit
- Attachment 2; Application Package for 516 Park Drive
- Attachment 3; Variance Application for Accessory Building

Ancillary Building Heights Options

***THAT** the Cultus Lake Park Board send a letter to the FVRD in support of Development Variance Permit No. 2026-01 for 516 Park Drive to increase the height regulation for an accessory building from 13 feet to 16 ft 9 inches.*

Or

***THAT** the Cultus Lake Park Board send a letter to the FVRD not in support of Development Variance Permit No. 2026-01 for 516 Park Drive to increase the height regulation for an accessory building from 13 feet to 16 ft 9 inches.*

Ancillary Building Size Options

***THAT** the Cultus Lake Park Board send a letter to the FVRD in support to vary the ancillary building size by adding an additional 111 square feet (10.31m²) of area to the accessory building and allowing the structure to exceed the required 60 m² of lot coverage.*

Or

***THAT** the Cultus Lake Park Board send a letter to the FVRD not in support to vary the ancillary building size by adding an additional 111 square feet (10.31m²) of area to the accessory building and allowing the structure to exceed the required 60 m² of lot coverage.*

(b) Appointment of Officers, Cultus Lake Volunteer Fire Department

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- Report dated February 18, 2026, from Joe Lamb, Chief Administrative Officer
- Attachment 1; Cultus Lake Park Board Bylaw No. 2008 – 02 Fire Department Bylaw

***THAT** the Cultus Lake Park Board receive the Appointment of Officers, Cultus Lake Volunteer Fire Department report for information; and*

THAT the Cultus Lake Park Board appoint Warren Mazuren as Fire Chief and Cory Helmer as Deputy Fire Chief for the Cultus Lake Volunteer Fire Department.

(c) **RCMP Polar Plunge Event**

Page 147

- Report dated February 18, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Event Application
- Attachment 2; Parking Waiver Application

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THAT the Cultus Lake Park Board approve the RCMP Polar Plunge Event to be held on Wednesday, March 4, 2026, from 10:30 am to 1:00 pm.

THAT the Cultus Lake Park Board approve waiving the standard event fees for the RCMP Polar Plunge Event.

THAT the Cultus Lake Park Board approve waiving parking fees for up to 30 vehicles in Parking Lot B on March 4, 2026, from 10:30 am to 1:30 pm for the RCMP Polar Plunge Event.

(12) REPORTS BY COMMISSIONERS

(a) **Recommendations from the Community Events and Engagement Committee**

Page 155

- Report dated February 18, 2026, from John Beesley, Chair, Community Events and Engagement Committee
- Attachment 1; Event Application

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THAT the Community Events and Engagement Committee request that the Cultus Lake Park Board approve the Cultus Lake Day event to be held on Saturday, June 20, 2026, at Main Beach.

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve that parking fees be waived for volunteers, vendors, and support staff in Parking Lot D for the duration of the event.

(13) COMMUNITY ASSOCIATION

(14) PUBLIC QUESTION PERIOD

(15) ADJOURNMENT

THAT the Regular Meeting of the Cultus Lake Park Board held on February 18, 2026, be adjourned.



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JANUARY 21, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present

Commissioner K. Dzaman - Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer – Via Zoom

Staff

Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – C. Baker

Regrets

Manager of Park Operations – T. McKay

(1) CALL TO ORDER

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (5:37 PM)

5716-26 Moved by: Commissioner Beesley Moved by: Commissioner Moul

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:*

Section 90 (1), (d), security of the property of the municipality; (j) information that is prohibited or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act.

CARRIED

(3) RECONVENE

The meeting reconvened at 7:00 pm.

(4) APPROVAL OF AGENDA

5717-26 Moved by Commissioner Moul Seconded by: Commissioner Beesley

- (a) ***THAT** the Cultus Lake Park Board approve amending the Agenda for the Regular Meeting of January 21, 2026 by adding under Section 14 – Reports by Commissioners, Item 14, (a) Appointments to the Cultus Lake Park Board Select Committees;*

5718-26 ***THAT the Cultus Lake Park Board approve the Agenda as amended; and***

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) ADOPTION OF MINUTES

5719-26 Moved by: Commissioner Dzaman Seconded by: Commissioner Jartved

- (a) ***THAT the Cultus Lake Park Board adopt the Minutes of the Regular Meeting held December 17, 2025.***

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

(7) ELECTION OF CHAIR

Nomination forms for the position of Chair were distributed to the Board members. Rachel Litchfield, Manager of Corporate Services / Corporate Officer, collected the nomination forms and Joe Lamb, Chief Administrative Officer, read aloud the results. Four (4) nomination forms were received in favour of Commissioner Dzaman and one (1) nomination for Commissioner Beesley. Commissioner Beesley did not accept the nomination. Commissioner Dzaman accepted nomination for the position of Cultus Lake Park Board Chair.

Joe Lamb, Chief Administrative Officer, closed the nominations and declared that there will not be an election and confirmed that Commissioner Dzaman has been elected and will assume the position as the Chair of the Cultus Lake Park Board.

(8) ELECTION OF VICE CHAIR

Nomination forms for the position of Vice Chair were distributed to the Board members. Rachel Litchfield, Manager of Corporate Services / Corporate Officer, collected the nomination forms and Joe Lamb, Chief Administrative Officer, read aloud the results. Five (5) nomination forms were received in favor of Commissioner Beesley. Commissioner Beesley accepted the nomination for the position of Cultus Lake Park Board Vice Chair.

Joe Lamb, Chief Administrative Officer, closed the nominations and declared that there will not be an election and confirmed that Commissioner Beesley will assume the position of Vice Chair of the Cultus Lake Park Board.

(9) CORRESPONDENCE

(a) **Cultus Lake Stewards**

- Letter dated December 15, 2025, from Coralea Towler, Chair, regarding Cultus Lake Economic Valuation Study

5720-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive letter dated December 15, 2025, from Cultus Lake Stewards regarding the Economic Valuation study for information.

CARRIED

(10) FINANCE

(11) BYLAWS

(a) Administrative Fees Bylaw No. 1255, 2023 Amendment Bylaw No. 1267, 2026

- Report dated January 21, 2026, from Rachel Litchfield, Manager of Corporate
- Attachment 1; Administrative Fees Bylaw No. 1225, 2023 Amendment Bylaw No. 1267, 2026
- Attachment 2; Schedule A; Administrative Fees

5721-26

Moved by: Commissioner Moul Seconded by: Beesley

THAT the Cultus Lake Park Board give First, Second, and Third Readings of the Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023 Amendment Bylaw No. 1267, 2026.

CARRIED

(b) Cultus Lake Park Subdivision and Land Development Bylaw No. 2007 – 12 Amendment Bylaw No. 1268, 2026

- Report dated January 21, 2026, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Subdivision and Land Development Bylaw No 2007-12 Amendment Bylaw No. 1268, 2026

5722-26

Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board gives First, Second and Third Readings of the Cultus Lake Park Subdivision and Land Development Bylaw No. 2007-12 Amendment Bylaw No. 1268, 2026.

CARRIED

Commissioner Moul abstained from voting due to a conflict of interest

(12) CONSENT AGENDA

(13) REPORTS BY STAFF

(a) Cultus Lake Park Village Center Redevelopment RFP Award

- Report dated January 21, 2026, from Joe Lamb, Chief Administrative Officer

5723-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board announce the Award of the Cultus Lake Park Village Center Redevelopment RFP Award; and

THAT the Cultus Lake Park Board request that the Chief Administrative Officer coordinate to hold a Town Hall Meeting on February 11, 2026, at Swilhcha Community School and prepare to provide the public with the meeting information.

CARRIED

(b) **Appointment of Chief Elections Officer and Deputy Chief Election Officer**

- Report dated January 21, 2026, from Joe Lamb, Chief Administrative Officer

5724-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT pursuant to Sections 58, 59, and 60 of the Local Government Act, Rachel Litchfield, Manager of Corporate Services / Corporate Officer be appointed Chief Election Officer for the 2026 General Local Election, with authority to appoint additional election officials as required; and

CARRIED

5725-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT Katrina Craig, Bylaw & Compliance Administrator be appointed Deputy Chief Election Officer for the 2026 General Local Election.

CARRIED

(c) **Cultus Lake Swilhcha Community School Events**

- Report dated January 21, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Volunteer Appreciation Event Application
- Attachment 2; Cultus Cross Country Run Event Application
- Attachment 3; Kinderfair Event Application
- Attachment 4; Indigenous Peoples Day Event Application
- Attachment 5; Kindergarten Celebration Event Application
- Attachment 6; Sports Day Event Application
- Attachment 7; Grade 5 Assembly & Grad Event Application
- Attachment 8; Beach Day Application

5726-26

Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 40 participant vehicles in Parking Lot B on April 23, 2026, for the Volunteer Appreciation event from 9:00 am to 11:00 am.

CARRIED

5727-26

Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 600 participant vehicles in Parking Lot B & Lot D on May 1, 2026, for the Cultus Cross Country Run from 2:00 pm to 6:00 pm.

CARRIED

5728-26 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 40 participant vehicles in Parking Lot B on June 10, 2026, for the Kinderfair event from 12:30 pm to 2:00 pm.

CARRIED

5729-26 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 50 participant vehicles in Parking Lot B on June 12, 2026, for Indigenous Peoples Day event from 8:00 am to 2:00 pm.

CARRIED

5730-26 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 50 participant vehicles in Parking Lot B on June 17, 2026, for the Kindergarten Celebration event from 12:00 pm to 2:00 pm.

CARRIED

5731-26 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 60 participant vehicles in Parking Lot B on June 19, 2026, for the Sports Day event from 8:00 am to 2:00 pm.

CARRIED

5732-26 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 75 participant vehicles in Parking Lot B on June 23, 2026, for the Grade 5 Assembly & Grad event from 10:30 am to 2:30 pm.

CARRIED

5733-26 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 40 participant vehicles in Parking Lot B on June 24, 2026, for the Beach Day event from 9:00 am to 1:30 pm.

CARRIED

(14) REPORTS BY COMMISSIONERS

(a) Appointments to the Cultus Lake Park Board Select Committee

- Report dated January 21, 2026, from Kirk Dzaman, Chair, Cultus Lake Park

5734-26

Moved by Commissioner Beesley Seconded by Commissioner Jartved

THAT the Cultus Lake Park Board approve the following members of the public be appointed to the following committees:

SELECT COMMITTEES

Community Events and Engagement Committee

Up to eight (8) members of the public, appointed by the Board.

1. Joanne Powley
2. Celeste Beesley
3. Cheryl Nylund
4. Andrea Booth
5. Tracie Seeley
6. Cory Pickering

Village Center Planning and Development Committee

Two (2) or more (up to eight (8) additional members of the public, appointed by the Board.

1. Jordan Loewen
2. Graham Twyford-Miles
3. Kyle Weiher
4. Lukas Wykpis
5. Colleen Rogonzinski
6. Ernie Vance
7. Gordon Campbell
8. Jarrett Enns

CARRIED

Chair Dzaman thanked the Cultus Lake Park community and past and present committee volunteers.

(15) COMMUNITY ASSOCIATION

Chair Dzaman noted that staff received a submission from the Community Association. He noted that all questions will be addressed thoroughly. Staff further indicated that the Community Association will publish our responses.

(16) PUBLIC QUESTION PERIOD

Taryn Dixon, Area H Director, inquired if there is a way for the public to provide feedback if they cannot attend the Townhall meeting in person.

Chair Dzaman noted that some details still need to be ironed out but did state that Zoom would be available for those that are unable to attend in person.

Chris Gain, resident, asked for clarification on what the Townhall meeting will entail. He also inquired on the designs featured on the Cultus Lake Park website in relation to Village Planning Development.

Chair Dzaman noted that the designs displayed on the Cultus Lake Park website were intended as examples only, illustrating different building footprints and density options. He further noted that Diverse was not involved in any of those designs or examples. Chair Dzaman also noted that the background on how we arrived at this stage will be discussed at Townhall; however, at this time, no negotiations have taken place. The Board has only awarded the proponent the opportunity to enter negotiations to further develop a plan.

Mr. Gain further inquired if there was only one (1) submission.

Chair Dzaman noted there were other companies that expressed interest in the RFP however, Diverse was only one proponent that submitted a proposal. .

Mario Kasapi, resident, inquired as to why there was only one (1) submission to the RFP.

Chair Dzaman noted that the Board could not speak on behalf of the companies as to why they didn't submit. He noted that there was feedback indicating real estate market conditions were a concern, which may have discouraged participation. He further noted that some developers who expressed initial interest were already committed to other projects and did not have the capacity to take on an additional projects at the same time.

(17) ADJOURNMENT

5735-26

Moved by Commissioner Bauer Seconded by Commissioner Moul

***THAT** the Regular Meeting of the Cultus Lake Park Board held on January 21, 2026, be adjourned at 7:49 pm.*

CARRIED



CULTUS LAKE PARK BOARD COMMUNITY EVENTS AND ENGAGEMENT COMMITTEE MEETING MINUTES

TUESDAY, FEBRUARY 3, 2026
CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present J. Beesley – Chair
Committee E. Jartved – Vice Chair
Members C. Beesley
A. Booth
J. Powley
C. Nylund

Staff Chief Administrative Officer – J. Lamb
Administrative Assistant, Communication & Events Coordinator – C. Baker

Regrets C. Pickering
T. Seeley

(1) CALL TO ORDER

The Chair called the meeting to order at 6:59 pm and acknowledged that we are gathered on the traditional, ancestral and unceded territory of the The'wa':li First Nation. We are grateful for the hospitality to live, work and play on these lands.

(2) APPROVAL OF AGENDA

Moved by: E. Jartved Seconded by: J. Powley

- (a) ***THAT*** the Cultus Lake Park Board Community Events and Engagement Committee approve the Agenda for the Meeting of February 3, 2026; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(3) CORRESPONDENCE

(4) REPORTS BY STAFF

(5) NEW BUSINESS

(a) **Committee Member Welcome**

- Community Events & Engagement Committee Terms of Reference
- Board Committee System Policy
- Board Procedure Bylaw No. 1233, 2023

(b) **Committee 2026 Event selection discussion**

The Community Events and Engagement Committee members have agreed to continue with the same events that were held in the park last year:

- Cultus Lake Day – June 20, 2026
- Movie Nights in the Park - TBD
- Party in the Plaza (Elvis) – August 28, 2026
- Christmas in the Park - TBD

The committee members discussed the possibility of providing small kiosks offering popcorn, candy, and other items during the Movie Nights events.

(c) **Cultus Lake Day Planning**

- Confirmation of Scope
- Date confirmation: June 20, 2026
- Assignment of Roles:
 - Parade: C. Beesley & J. Powley
 - Kids' Activities: E. Jartved
 - Vendor Market: T. Seeley & C. Pickering
 - Food Trucks: A. Booth
 - Musicians: A. Booth
 - Beverage Garden: C. Nylund
 - BCLC Event Permit – Staff
 - Beer, Wine & Cider supplies – C. Nylund
- Rentals:
 - Tables - Staff
 - Fencing - Staff
- Sponsorship: J. Beesley and T. Moul
- Grants: Staff
- Volunteers: E. Jartved, J. Beesley & Committee to support.

The committee members discussed previous events and dates, and if there were any ideas or interest for new events. No new events were decided upon at this time.

The committee members also discussed the possibility of the Lions Fishing Derby being on the same day as Cultus Lake Day 2026. The Committee noted potential issues but agreed there was no reason the Lions Fishing Derby couldn't be held on the same date, should an event application be submitted.

The committee members noted that a vendor layout should be prepared before the event and that T. Seeley should have strong secondary support.

The committee members discussed the tentative musicians scheduled for the event.

The committee members noted that an electronic option for Parade & Volunteer for sign-up and suggested offering both manual and electronic options to identify where more volunteers are needed.

Moved by: C. Beesley Seconded by: E. Jartved

THAT the Community Events and Engagement Committee request that the Cultus Lake Park Board approve the Cultus Lake Day event to be held on Saturday, June 20, 2026, at Main Beach.

CARRIED

Moved by: C. Nylund Seconded by: C. Beesley

THAT the Community Events and Engagement Committee request that the Cultus Lake Park Board approve the Party in the Park event be held on Friday, August 28, 2026.

CARRIED

(7) PUBLIC QUESTION PERIOD

There were no public questions.

(8) NEXT MEETING

Tuesday, March 31, 2026, 7:00 pm.

(9) ADJOURNMENT

Moved by: A. Booth Seconded by: C. Beesley

THAT the Cultus Lake Park Board Community Events and Engagement Committee Meeting held February 3, 2026, be adjourned at 8:14 pm.

CARRIED

Good afternoon, Rachel,

Ts'elxwéyeqw Tribe (TTML), Soowahlie First Nation, and provincial specialists in Water Land and Resource Stewardship (WLRS), have been working together to identify ways of creating awareness and attention to the proliferation of invasive species in Cultus Lake, especially Smallmouth Bass and Pumpkinseed Sunfish. When speaking with Rob Wilson (BC Parks), he suggested we speak to you regarding placing the signs at Main Beach. We've created a poster/sticker that we'd like to place on garbage containers at locations around the lake where these invasive fish species are most prevalent (as identified by research, citizen science, and investigations by DFO) such as Spring Bay, Entrance Bay, and Main Beach. The 11"x17" (approx.) sticker would be placed on garbage cans, similar to the "Do not feed the geese" signs.

We heard in the CLASS meeting the other day that signage has been effective at helping inform the public not to feed the geese, which is great! We are hopeful that our signs would have the same effect for aquatic invasives. Additionally, TTML has been working with DFO staff to understand the greater cultural, ecological, and health impacts to Cultus Lake, which are detrimental to all species, especially those at risk. We would be happy to provide more information or speak to you further about this.

Thank you very much.

Best,
Laurie

LAURIE BENTON

PROJECT COORDINATOR / RESEARCHER



TS'ELXWÉYEQW TRIBE MANAGEMENT LIMITED

BLDG 10, 3RD FLOOR - 7201 VEDDER ROAD | CHILLIWACK, BC | V2R 4G5

P: 604-824-2692 | F: 604-824-1247 | WWW.TSELXWEYEQW.CA



Cultus Lake Park

ADMINISTRATIVE FEES BYLAW NO. 1225, 2023

Amendment Bylaw No. 1267, 2026

A Bylaw to amend The Administrative Fees Bylaw No. 1225, 2023

The Board for Cultus Lake Park did enact a bylaw cited as “*The Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023*”.

The Board for Cultus Lake Park deems it advisable to amend said bylaw;

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023 Amendment Bylaw No. 1267, 2026.

2. AMENDMENTS

The Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023” is amended as follows:

- 2.1 In 2.2 DEFINITIONS OF TERMS remove “Leaseholder” means (a) a Person having a current and valid lease with the Board; or (b) a Person (i) renting a residence in the Park from a Person having a current and valid lease with the Board, and (ii) the address of that residence is the Person’s permanent address.
- 2.2 In 2.2 DEFINITIONS OF TERMS add “Leaseholder” means a Person having a current and valid lease with the Board.
- 2.3 Remove SCHEDULE A: ADMINISTRATIVE FEES and replace with the amended and attached SCHEDULE A: ADMINISTRATIVE FEES.

3. EFFECTIVE DATE

READ A FIRST TIME this 21ST day of JANUARY, 2026

READ A SECOND TIME this 21ST day of JANUARY, 2026

READ A THIRD TIME this 21ST day of JANUARY, 2026

ADOPTED this XX day of XXX, XXXX

Kirk Dzaman, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park Administrative
Fees Bylaw No. 1225, 2023 Amendment
Bylaw No. 1267, 2026.

Chief Administrative Officer

Schedule A

ADMINISTRATIVE FEES

Fees in this Bylaw do not include Federal or Provincial taxes and are subject to the addition of these taxes as applicable.

TABLE 1 of SCHEDULE A REQUESTS UNDER THE FREEDOM OF INFORMATION AND PRIVACY ACT		
No.	Fee Type	Fee Sub-types
1.	Application Fee	Not Applicable
2.	Fee for locating and retrieving a record	Not Applicable
3.	Fee for producing a record manually	Not Applicable
4.	Fee for producing a record from a machine-readable record for cost of use of central mainframe processor and all locally attached devices	Not Applicable
5.	Fee for preparing a record for disclosure and handling a record	Not Applicable
6.	Fee for shipping copies	Not Applicable

TABLE 2 of SCHEDULE A LAND RECORDS FEES		
No.	Fee Type	Fee Sub-types
1.	Fee for Lease Transfers	(a) For residential leases not covered in (b or c) (b) Estate transfers and Family transfers (c) As per Section 6(e) of Version 1 and 2 of the Residential Site Lease only a processing fee will apply
2.	Fee for transferring the Lease to the Lending Institution for security purposes	Not Applicable
3.	Fee for transferring the Lease from the Lending Institution back to the Leaseholder	Not Applicable
4.	Fee to Enter into the New Residential Lease Format	Not Applicable
5.	Fee for filing of any encumbrance (Mortgages, Liens, etc.)	Not Applicable
6.	Fee to discharge any encumbrance (Mortgages, Liens, etc.)	Not Applicable
7.	Fee for Title Search	Not Applicable

**TABLE 3 of SCHEDULE A
MISCELLANEOUS FEES**

No.	Fee Type	Fee Sub-types
1.	Fee for photocopying	Black and White Color (8.5" X 11")
2.	Fee for NSF cheques	Not Applicable
3.	Fee for a Bylaw Notice Offence Adjustment	

**TABLE 4 of SCHEDULE A
LEISURE SERVICES**

No.	Fee Type	Fee Sub-types
1.	Community Hall Rental Fees	<ul style="list-style-type: none"> - Monday – Thursday - 9:00 am to 3:00 pm - Monday – Thursday - 5:00 pm to midnight - Friday – Sunday and Stat Holiday's - 9:00 am to midnight - Weekend – Friday at 5:00 pm to Sunday at midnight - Weekday or Weeknight - hourly rental (Monday – Thursday) - Weekday or Weeknight - 4 hr time block (Monday – Thursday)
2.	Community Hall Early Set Up Rate	Not Applicable
3.	Community Hall booking within 72 hours of rental date	Not Applicable
4.	Community Hall Cleaning Fee	Not Applicable
5.	Community Hall Security Deposit	Not Applicable
6.	Community Hall Projector Rental	Not Applicable
7.	Gazebo Rental Rates	<ul style="list-style-type: none"> - Gazebo A - Gazebo B or C
8.	Cancellation Fees	<ul style="list-style-type: none"> - If cancelled more than 30 days prior to rental date - If cancelled within 30 days of rental date

**TABLE 5 of SCHEDULE A
RESIDENTIAL LEASE FEES**

No.	Fee Type	Fee Sub-types
1.	Lease Payment Lease Fees	Not Applicable



Notice of Fees 029

Notice of Fees – Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023 and all amendments Effective March 4, 2026

TABLE 1 of SCHEDULE A REQUESTS UNDER THE FREEDOM OF INFORMATION AND PRIVACY ACT		
No.	Fee Type	Rate
1.	Application Fee	\$10.00 per application
2.	Fee for locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
3.	Fee for producing a record manually	\$7.50 per ¼ hour
4.	Fee for producing a record from a machine readable record for cost of use of central mainframe processor and all locally attached devices	\$7.50 per ¼ hour plus \$7.50 per ¼ hour for developing a computer program to produce the record
5.	Fee for preparing a record for disclosure and handling a record	\$7.50 per ¼ hour plus the actual costs of shipping method chosen by applicant
6.	Fee for shipping copies	\$7.50 per ¼ hour plus the actual cost of shipping method chosen by applicant



Notice of Fees 029

**TABLE 2 of SCHEDULE A
LAND RECORDS FEES**

No.	Fee Type	Rate
1.	Fee for Lease Transfers (a) For residential leases not covered in (b or c) (b) Estate transfers and Family Transfers (c) As per Section 6(e) of the old lease only a processing fee will apply	\$1000.00 \$200.00 \$25.00
2.	Fee for transferring the Lease to the Lending Institution for security purposes	\$130.00
3.	Fee for transferring the Lease from the Lending Institution back to the Leaseholder	\$130.00
4.	Fee to Enter into the New Residential Lease Format	\$350.00
5.	Fee for filing of any encumbrance (Mortgages, Liens, etc.)	\$130.00
6.	Fee to discharge any encumbrance (Mortgages, Liens, etc.)	\$130.00
7.	Fee for Title Search	\$115.00

**TABLE 3 of SCHEDULE A
MISCELLANEOUS FEES**

No.	Fee Type	Rates
1.	Fee for photocopying (a) Black and White (b) Color (8.5" X 11")	\$0.50 per page \$1.50 per page
2.	Fee for NSF cheques	\$35.00 per cheque
3.	Fee for a Bylaw Notice Offence adjustment	\$10.00



Notice of Fees 029

**TABLE 4 of SCHEDULE A
LEISURE SERVICES**

No.	Fee Type	Rates
1.	Community Hall Rental Fees (a) Monday – Thursday - 9:00 am to 3:00 pm (b) Monday – Thursday - 5:00 pm to midnight (c) Friday – Sunday and Stat Holiday's - 9:00 am to midnight (d) Weekend – Friday at 5:00 pm to Sunday at midnight (e) Weekday or Weeknight (Monday – Thursday) - hourly rental (Minimum two-hour booking) (f) Weekday or Weeknight (Monday – Thursday) - 4 hr time block (Min. use is once weekly for 4 weeks)	\$150.00 (per day) \$150.00 (per evening) \$365.00 (per day) \$595.00 \$55.00/hr \$60.00/block
2.	Community Hall Early Set Up Rate	\$60.00/hr
3.	Community Hall booking within 72 hours of rental date	\$200.00 (per booking, in addition to rental rate)
4.	Community Hall Cleaning Fee (if applicable)	Actual staff time + 25%
5.	Community Hall Security Deposit	\$500.00 (per booking)
6.	Community Hall Projector Rental	\$50.00 (per booking)
7.	Gazebo Rental Rates (a) Gazebo A (3-hour minimum) (b) Gazebo B or C (3-hour minimum)	\$36.00/hr \$30.00/hr
8.	Cancellation Fees (a) If cancelled more than 30 days prior to rental date (b) If cancelled within 30 days of rental date	50% of Rental Fees No Reimbursement of Rental Fees

**TABLE 6 of SCHEDULE A
RESIDENTIAL LEASE FEES**

No.	Fee Type	Fee Sub-types
1.	Lease Payment Lease Fees	After March 15 th of each year, a 10% late fee will be added to any outstanding lease payments



Cultus Lake Park

Subdivision and Land Development Bylaw No. 2007-12 Amendment Bylaw No. 1268, 2026

A Bylaw to amend the Cultus Lake Park Subdivision and Land Development Bylaw No. 2007-12

The Board for Cultus Lake Park did enact a bylaw cited as “*Cultus Lake Park Subdivision and Land Development Bylaw No. 2007-12*”.

The Board for Cultus Lake Park deems it advisable to amend said bylaw;

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as Cultus Lake Park Subdivision and Land Development Bylaw No. 2007-12 Amendment Bylaw No. 1268, 2026.

2. AMENDMENTS

Cultus Lake Park Subdivision and Land Development Bylaw No. 2007-12 is amended as follows:

2.1 By adding:

Lease lot 443 Oak Street Minimum 70 foot frontage	.169 acre	LR443
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to SCHEDULE A.

3. EFFECTIVE DATE

READ A FIRST TIME this 21ST day of JANUARY 2026

READ A SECOND TIME this 21ST day of JANUARY, 2026

READ A THIRD TIME this 21ST day of JANUARY, 2026

ADOPTED this XX day of XXX, 202X

Kirk Dzaman, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park Subdivision
and Land Development Bylaw No. 2007-12
Amendment Bylaw No. 1268, 2026

Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** 0550 / 3900

SUBMITTED BY: Rachel Litchfield,
Manager of Corporate Services /
Corporate Officer

SUBJECT: Cultus Lake Park Moorage Provisions and Resolutions

PURPOSE:

The purpose of the report is to provide the Board with the following information for consideration prior to implementing the Boards new Boating and Foreshore Bylaw.

RECOMMENDATION:

THAT the Cultus Lake Park Board approve the following resolutions:

THAT a Leaseholder/Resident, Sunnyside Seasonal Camper, or grandfathered Non-Resident moorage registrant shall not register or maintain more than one mooring buoy within Cultus Lake Park.

THAT current moorage registrants who hold multiple mooring buoys, as invoiced for 2026, shall be grandfathered and permitted to continue maintaining multiple mooring buoy registrations.

THAT mooring buoys located within the newly expanded foreshore area, as identified by park staff prior to December 15, 2025—the official adoption date of the Boating and Foreshore Bylaw No. 1179, 2020 Amendment Bylaw No. 1263, 2025—shall be eligible for registration, provided that the registrant does not already have a mooring buoy registered with the park.

THAT to formalize their moorage location, eligible buoy owners must complete the registration process and pay all applicable fees through the park office once invoiced.

THAT in cases where safety or logistical concerns arise, CAO are authorized to determine and, if necessary, adjust the final GPS positions of any mooring buoys.

THAT all Non-Resident registered mooring buoys located within the foreshore area as of December 15, 2025, shall be grandfathered and permitted to maintain registration, and that failure by a Non-Resident to register their mooring buoy shall result in forfeiture of the moorage location.

THAT Non-Resident registered mooring buoys that are grandfathered shall not be transferable, except to a Leaseholder who has acquired property from the former Leaseholder, and only where the acquiring Leaseholder does not already have a mooring buoy registered with the park.

THAT should a Leaseholder, Resident, or Sunnyside Seasonal Camper, who is currently on the mooring buoy waitlist and wants to maintain their position, they must pay the applicable waitlist fee to retain their place.

THAT If a person who currently has a mooring buoy, as invoiced in 2026, has a transfer request that presents extenuating circumstances, they must submit the request in writing to the CAO for approval or denial prior to January 1, 2027.

DISCUSSION:

Staff are presenting the resolutions above for the Boards consideration prior to implementing a new Boating and Foreshore Bylaw. These resolutions are required prior to adopting the Boating and Foreshore Bylaw because they establish the Board's policy direction, authorize transitional and grandfathering provisions, and provide staff with clear authority to administer and enforce the bylaw fairly and consistently.

These resolutions are being presented to clearly set the rules before the new Boating and Foreshore Bylaw takes effect for the following reasons:

- The resolutions confirm how the new Boating and Foreshore Bylaw will apply, especially for people who already have mooring buoys in place.
- To protect existing users and ensure fairness
They spell out who is grandfathered, what existing registrations can continue, and when a moorage location could be lost, so people are not surprised by sudden changes.
- To give staff clear direction
The resolutions authorize park staff to manage registrations, address safety issues, and make necessary adjustments in a consistent and transparent way.
- To reduce confusion and disputes
By approving these decisions openly, the Board ensures everyone understands how the bylaw will be implemented and enforced.
- To ensure the bylaw is applied responsibly
The resolutions make sure the new rules are introduced thoughtfully, balancing lake protection, safety, and long-standing use of the foreshore.

Staff note that a bylaw sets enforceable rules but does not decide policy questions such as who is grandfathered, who loses or retains existing rights, whether rights are transferable, or how staff discretion is applied. These matters require an explicit decision of the Board, recorded by resolution. Without such resolutions, staff would have no formal authority to apply grandfathering, limit transfers, or exercise discretion consistently.

These resolutions also protect existing users, reduce legal risk, provide clear and defensible direction to staff, ensure that the bylaw is implemented as intended, and demonstrate transparent decision-making. Adopting these measures by resolution first shows that the Board considered the impacts on existing users, intentionally approved transitional provisions, and did not apply new rules retroactively without authority.

This approach significantly reduces the risk of procedural-fairness complaints, claims of arbitrary enforcement, or challenges that the bylaw was applied unfairly or without proper direction. Presenting these resolutions before the bylaw makes the impacts clear to Commissioners and the public, separates policy decisions from technical bylaw wording, and demonstrates that exceptions and protections were deliberately approved rather than quietly built in later. This is particularly important in situations where rights are restricted, privileges are limited, or existing uses are affected.

Staff would like to include the following for clarification purposes:

1. Registration Requirements for Expanded Foreshore Buoys

Buoys located within the newly expanded foreshore **are not required** to register by March 15. Following final reading of the bylaw:

- **Fees (Notice of Fees 030) become effective April 1, 2026** (14 days after final reading).
- Invoices will then be issued with a **payment deadline of May 15, 2026**.

2. Multiple-Buoy Grandfathering Eligibility

Residents with buoys in the expanded foreshore **are not eligible** for multiple-buoy grandfathering. Grandfathering applies **only to individuals invoiced in 2026** who have historically maintained multiple buoys within the *existing* foreshore.

3. Transferability of Buoys Under the New Bylaw

The new bylaw will allow leaseholders to transfer with the sale of their home.

The resolution to allow the previous leaseholder to transfer their grandfathered Non-Resident buoy to the leaseholder who acquired the property, within the last few years will be the only circumstance that a grandfathered Non-Resident buoy will be transferable.

This will have limited impact to those currently on the buoy waitlist.

4. Current Distribution of Multiple and Expanded Foreshore Buoys

- **6** existing foreshore moorage holders currently have multiple buoys (all invoiced in 2026).
- Approximately **6** buoys in the expanded foreshore belong to residents who already hold a buoy; these are **not** eligible for grandfathering.
- **23** expanded-foreshore buoy holders are currently on the **waitlist**.

5. Data Gaps in Expanded Foreshore Ownership

Ownership information for **3 buoys** within the expanded area is currently unknown.

For the purpose noted above, staff are recommending that the Cultus Lake Park Board approve the following resolutions:

THAT a Leaseholder/Resident, Sunnyside Seasonal Camper, or grandfathered Non-Resident moorage registrant shall not register or maintain more than one mooring buoy within Cultus Lake Park.

THAT current moorage registrants who hold multiple mooring buoys, as invoiced for 2026, shall be grandfathered and permitted to continue maintaining multiple mooring buoy registrations.

THAT mooring buoys located within the newly expanded foreshore area, as identified by park staff prior to December 15, 2025 (the official adoption date of the Boating and Foreshore Bylaw No. 1179, 2020 Amendment Bylaw No. 1263, 2025). shall be eligible for registration, provided that the registrant does not already have a mooring buoy registered with the park.

THAT to formalize their moorage location, eligible buoy owners must complete the registration process and pay all applicable fees through the park office once invoiced.

THAT in cases where safety or logistical concerns arise, CAO are authorized to determine and, if necessary, adjust the final GPS positions of any mooring buoys.

THAT Non-Resident registered mooring buoys located within the foreshore area as of December 15, 2025, shall be grandfathered and permitted to maintain registration, and that failure by a Non-Resident to register their mooring buoy shall result in forfeiture of the moorage location.

THAT Non-Resident registered mooring buoys that are grandfathered shall not be transferable, except to a Leaseholder who has acquired property from the former Leaseholder, and only where the acquiring Leaseholder does not already have a mooring buoy registered with the park.

THAT should a Leaseholder, Resident, or Sunnyside Seasonal Camper, who is currently on the mooring buoy waitlist and wants to maintain their position, they must pay the applicable waitlist fee to retain their place.

STRATEGIC PLAN:

This report does impact the Cultus Lake Park Board's Strategic Plan Initiative because it relates to Cultus Lake Parks Foreshore area.

Prepared by:



Rachel Litchfield
Manager of Corporate Services /
Corporate Officer

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** 3900

SUBMITTED BY: Rachel Litchfield,
Manager of Corporate Services /
Corporate Officer

SUBJECT: Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026

PURPOSE:

The purpose of the report is to present the Cultus Lake Park Board with the proposed Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board give First, Second and Third Readings to Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026.*

DISCUSSION:

On August 1, 2025, Cultus Lake Park was granted a Licence of Occupation (Licence No. 245052) from the Province of British Columbia. The Board, by way of bylaw, may now manage the expanded foreshore area in the same manner as the existing foreshore.

On December 15, 2025, the current Boating and Foreshore Bylaw No. 1179, 2020 was amended with a new definition of foreshore to incorporate the expanded foreshore licence area and to allow this location to be managed, by way of bylaw, with the same rules and regulations as the existing foreshore.

Staff have presented the Cultus Lake Park Moorage Provisions and Resolutions report to set the rules before the proposed new Boating and Foreshore Bylaw is presented.

Management parameter changes associated with the new Licence of Occupation for the foreshore:

- Incorporate any permittable moorage buoys that are inside the expanded area
- Moorage buoys will be allowed to be transferred with the sale of a home
- Moorage buoy locations will only be available to leaseholders, residents and Sunnyside seasonal campers
- Manage and reduce congestion to allow for non-motorized vessels, canoes, paddle boarders

Staff note that, in accordance with the Crown Land Management Plan, the Cultus Lake Park Board has agreed not to exceed a total of 276 mooring buoys within the foreshore, inclusive of both existing and approved expansion areas.

Staff are requesting that the Board support the recommendations for the proposed Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Rachel Litchfield
Manager of Corporate Services /
Corporate Officer

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



Cultus Lake Park

BOATING AND FORESHORE BYLAW

Bylaw No. 1269, 2026

A Bylaw to regulate Boating and the Foreshore

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – fines and other penalties imposed and collected under or because of a Cultus Lake Park bylaw must be paid to the Park.

Every Person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of the Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provision of this Bylaw, will be in breach of the Bylaw, and will be liable to the fees as outlined in Scheule A of this Bylaw and the fines and provisions as outlined in the “Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and all amendments.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited as “Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026”.

2. INTERPRETATION

2.1 Words or phrases defined in *The Cultus Lake Park Act* (British Columbia), the *Interpretation Act* (British Columbia), the *Motor Vehicle Act* (British Columbia), the *Transportation Act* (British Columbia), the *Local Government Act* (British Columbia), the *Community Charter* (British Columbia) or any successor legislation to any of them, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

2.2 DEFINITIONS OF TERMS

“**Act**” means the *Cultus Lake Park Act* (British Columbia).

“**Anchor**” means to drop a heavy object, attached to a rope or chain, directly in the water.

“**Board**” means the elected Board for Cultus Lake Park.

“**Boat**” means any watercraft or vessel propelled on water by any means.

“Boat Launch” means a ramp, extending from the shoreline into the lake, that is used for the purpose of launching a Boat or removing a Boat from the water.

“Boat Lift” means a structure that is supported from the lakebed, designed to remove Boats from the water and provide storage above the water surface.

“CAO” means the Chief Administrative Officer; a position appointed by the Board.

“Control Buoy” means an anchored float used to post speed limits, restrictions, or other information.

“Cured Concrete” refers to the process of ensuring that all concrete receives sufficient moisture, appropriate temperature conditions, and adequate time to develop the intended properties necessary for its intended use.

“Dock” means a constructed platform or structure situated on the shoreline, projecting outward into the Foreshore.

“Float Plane” means an aircraft that is fitted with floats, enabling it to land on water.

“Foreshore” means the area under the Lease Agreement (No. 242654) from The Ministry of Water, Land and Resource Stewardship within Cultus Lake Park, along the lakeshore, and 100 meters or 328 feet into the lake from the High Water Mark (the existing foreshore lease) and the Licence of Occupation (No. 245052) additional 22.363 ha (the expanded foreshore licence) as outlined on the attached Schedule B – Map.

“Grassed Area” means the section of grassed land located between the Foreshore and lakeside residences and other such structures.

“High Water Mark” means the point that represents the maximum rise of a body of water over land.

“Houseboat” means a Boat that can be moored for use as a dwelling.

“Inflatable” means a plastic or rubber object that requires inflation prior to use, including, but not limited to party islands, and for the purpose of this bylaw will include all paddle board.

“Leaseholder” means a Person having a current and valid Residential Building Site Lease with Cultus Lake Park.

“Leased Lot” means real property, with or without improvements, situated within the Park and has a current and valid Residential Building Site Lease, that is used for residential purposes.

“Moor” means to leave a Boat, Personal Watercraft, Inflatable, Float Plane or any ancillary or related equipment Unattended, in the Foreshore, without being attached to a registered Mooring Buoy, Boat Lift, or Mooring Whips.

“Moorage” means a compliant Mooring Buoy, Boat Lift, or Mooring Whips that is registered with the Park.

“Mooring Buoy” means an anchored float used for mooring purposes.

“Mooring Whips” means an apparatus mounted to a Dock, used to secure a Boat.

“Natural Park Feature” means a tree, shrub, herb, flower, grass, turf or other plant and all soil, sand, silt, gravel, rock, mineral, wood, fallen timber, or other natural resources within the Park.

“Owner” means a Person in possession or operation of a motor vehicle, Boat, Personal Watercraft, Inflatable, or ancillary or related equipment.

“Park” means the area within the Cultus Lake Park boundaries and the Foreshore assigned to Cultus Lake Park by the Province of British Columbia.

“Park Staff” means any Person employed by Cultus Lake Park.

“Person” has the same meaning as in the *Interpretation Act* (British Columbia)

“Personal Watercraft” means a recreational vessel designed for the rider to sit or stand on, as opposed to being seated inside like traditional Boats. Personal Watercrafts are commonly identified by brand names such as Jet Ski, Wave Runner, or Sea-Doo.

“Resident” means a Person renting a residence within the Park as a permanent address from a Leaseholder.

“Sunnyside Seasonal Camper” means any Person the reservation information states the Sunnyside campsite is registered to on a seasonal basis.

“Swim Line” means a floating rope or boundary that separates designated safe swimming areas from deeper water or boat traffic.

“Swim Raft” means a flat platform, usually constructed from planks, logs, or barrels, designed to float on water and serve as a stable surface for swimmers.

“Unattended” means there is no Person physically within or on a Boat, Personal Watercraft, Inflatable, or ancillary or related equipment.

2.3 In this Bylaw, unless the context otherwise requires, the singular will include the plural, and the masculine includes the feminine gender.

2.4 The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in anyway limiting, the scope or the intent of the provisions of this Bylaw.

3. GENERAL REQUIREMENTS

3.1 Every Person operating or in possession of a Mooring Buoy, Boat Lift, Mooring Whip, Boat, Personal Watercraft, Boat trailer or ancillary or related equipment within the Park will be subject to the rules and regulations as outline below.

3.2 Any contravention of the provisions set out in this Bylaw that results in the removal of a Buoy, Boat Lift, Mooring Whip, Boat, Personal Watercraft, Boat trailer or ancillary or related equipment will be at the Owner’s risk and expense, and the Park will not be held liable for any loss or damages resulting from such action.

4. REGULATIONS WITHIN THE FORESHORE

4.1 No Person will Moor within the Foreshore without being attached to a registered Mooring Buoy, Boat Lift, or Mooring Whips.

4.2 No Person will attach a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

to a Control Buoy.

4.3 No Person will attach a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

to any Natural Park Feature.

4.4 No Person will attach a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

to any Dock and leave Unattended.

4.5 Boats, Personal Watercrafts or any ancillary or related equipment attached to registered Boat Lifts, and Mooring Whips will be exempt from 4.4.

4.6 No Person will attach a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

to any bridge.

4.7 No Person will attach a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;

- (d) Float Plane; or
- (e) ancillary or related equipment

to any Swim Line.

4.8 No Person will operate a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Float Plane; or
- (d) ancillary or related equipment

within areas designated for swimming, including those reserved for dog swimming.

4.9 No Person will fuel a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Float Plane; or
- (d) ancillary or related equipment

from a public Dock between the hours of 11:00 am and 7:00 pm.

4.10 No Person will fuel a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Float Plane; or
- (d) ancillary or related equipment

from a public Boat Launch, or any area within the Foreshore, with the exception of 4.9.

4.11 No Person will operate a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

in a manner that generates noise which disrupts the peace, rest, enjoyment, or comfort of the neighbourhood or individuals in the surrounding area.

4.12 No Person will discharge any sewage, rubbish or petroleum waste from a:

- (a) Boat;
- (b) Personal Watercraft;

- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

within the Park.

4.13 No Person will operate a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Float Plane; or
- (d) ancillary or related equipment

in excess of the posted speed limit, as indicated by Control Buoys, within the Foreshore.

4.14 No Person will use:

- (a) an Anchor; or
- (b) a registered Mooring Buoy,

to secure a Houseboat, within the Foreshore.

4.15 No Person will occupy a Boat overnight within the Foreshore.

4.16 No Person will leave any:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

on Park property, including the Foreshore between the hours of 10:00 pm and 7:00 am.

4.17 Boats, Personal Watercrafts, Inflatables, Float Planes or any ancillary or related equipment attached to registered Mooring Buoys, Boat Lifts, and Mooring Whips or any organizations or Persons with written approval from the CAO, will be exempt from 4.16.

5. MOORAGE WITHIN THE FORESHORE

5.1 No Person will be eligible for a Mooring Buoy within the Foreshore unless they are a Leaseholder, Resident or Sunnyside Seasonal Camper.

5.2 No Leaseholder, Resident or Sunnyside Seasonal Camper will be permitted to register and maintain more than one (1) Mooring Buoy.

5.2.1 Leaseholder Mooring Buoys will be limited to one (1) per Leased Lot, regardless of the number of registered Leaseholders associated with the property.

- 5.3** Boat Lift requests must be submitted to the CAO, in writing, for approval or denial and only one (1) Boat Lift per residence is allowed, and its placement will be determined by the CAO.
- 5.4** Mooring Buoy stickers, supplied from the Park office, upon successful registration, must be affixed prior to July 1 of each year.
- 5.5** Mooring Buoys in the Foreshore must be Transport Canada compliant.

Leaseholders

- 5.6** A Leaseholder may register their Mooring Buoy to their Leased Lot.
- 5.7** This permits the transfer of the Mooring Buoy when the Residential Building Site Lease is assigned to a new Leaseholder, provided they do not currently have a Mooring Buoy registered with the Park.
- 5.8** If a Mooring Buoy is not transferred and the registered Leaseholder does not maintain a current and valid Residential Building Site Lease with Cultus Lake Park, is not a Resident or a Sunnyside Seasonal Camper, the Mooring Buoy must be removed and the location is forfeited. The location may then be allocated to a new registrant through the waitlist process.

Residents

- 5.9** A Resident who holds a registered Mooring Buoy is permitted to retain their Mooring Buoy for the duration of their status as a Resident.
- 5.10** If a Resident does not maintain their status as a Resident the Mooring Buoy must be removed and the location is forfeited. The location may then be allocated to a new registrant through the waitlist process.

Sunnyside Seasonal Campers

- 5.11** A Sunnyside Seasonal Camper who holds a registered Mooring Buoy is permitted to retain their Mooring Buoy for the duration of their status as a Sunnyside Seasonal Camper, regardless of any change in campsite location within the campground.
- 5.12** If a Sunnyside Seasonal Camper no longer registers at Sunnyside Campground, the Mooring Buoy must be removed and the location is forfeited. The location may then be allocated to a new registrant through the waitlist process.

Grandfathered Non-Resident Mooring Buoys

- 5.13** All previously grandfathered Non-Resident Mooring Buoys are non-transferable.
- 5.14** Should the registrant choose not to register, or miss the registration deadline, the Mooring Buoy must be removed and the location is forfeited. The location may then be allocated to a new registrant through the waitlist process.

General Regulations

- 5.15** No Person will install or relocate a:
 - (a) Mooring Buoy;
 - (b) Boat Anchor;

- (c) Boat Lift;
- (d) Mooring Whip;
- (e) Dock; or
- (f) any other mooring device

within the Foreshore without written permission from the CAO.

5.16 Placement of all Mooring Buoys is at the discretion of the CAO, and must fall within the following parameters:

- (a) Minimum distance from the High-Water Mark will be 25 m.
- (b) To be exempt from 5.16 (a) a Person must have a valid, long-term SPARC Card and written permission from the CAO.
- (c) There must be a minimum distance of 15 m from a Dock or another Mooring Buoy.

5.17 Mooring Buoy locations may be subject to relocation at the discretion of the CAO. Such relocations may be necessary for reasons including, but not limited to, proximity to another Mooring Buoy, interference with swim lines, obstruction of access to a Dock, or a Boat larger than 7.62 m that requires more than a 15 m distance from a Dock or another Mooring Buoy.

5.18 No Person will replace or install a new Swim Raft without written permission from the CAO.

5.19 No Person will attach any apparatus other than a Boat, Personal Watercraft, Inflatable, Float Plane, to a Mooring Buoy. Any other apparatus attached to a Mooring Buoy would require written permission from the CAO.

5.20 No Person will:

- (a) secure; or
- (b) maintain

more than one (1) apparatus on a Mooring Buoy at any given time.

6. MOORAGE REGISTRATION PROCEDURES AND REQUIREMENTS

6.1 All moorage within the Foreshore must be registered annually, with completed forms and payment of fees required by March 15.

6.2 Registration forms and payments submitted after March 15 but before April 15 will be subject to a late fee.

6.3 Payments and registrations will not be accepted after April 15. All Moorage that remains unregistered after this date will be removed from the Foreshore at the Owner's risk and expense, and the corresponding Moorage location will be forfeited.

6.4 If the registered Moorage holder intends to relinquish their Moorage, they must notify the Park and ensure that the Moorage is properly removed from the Foreshore.

- 6.5** Swim Rafts must be registered annually should the Owner want to retain ownership and assume liability for the Swim Raft. No annual fee will apply. If an Owner chooses to relinquish their Swim Raft, they are required to notify the Park and ensure it is properly removed from the Foreshore.
- 6.6** It is the responsibility of the Moorage Buoy Owner to ensure that any Boat, Personal Watercraft, Float Plane, or ancillary or related equipment attached is covered by sufficient liability insurance.
- 6.7** The Moorage Buoy Owner is responsible for ensuring that only Cured Concrete is used for Anchors. Anchors that do not meet this standard may be subject to removal.
- 6.8** The Moorage Buoy Owner is responsible for the integrity of their entire mooring system; Anchor, chain, and Mooring Buoy.
- 6.9** Park Staff will monitor the Foreshore for non-complying and/or non-registered Mooring Buoys.
- 6.10** If a Boat or Personal Watercraft becomes detached from a Mooring Buoy, if possible, Park Staff will make their best efforts to contact the registered Owner. The Park accepts no liability for Boat or Personal Watercraft rescue.

7. MOORING BUOY WAITLIST

- 7.1** Cultus Lake Park will manage and maintain a timestamped waitlist for potential Moorage Buoy locations.
- 7.2** No Person will be eligible for the Mooring Buoy waitlist unless they are a Leaseholder, Resident or Sunnyside Seasonal Camper.
- 7.3** The one time, non-refundable, waitlist fee must be paid prior to securing a place on the waitlist.
- 7.4** If a Mooring Buoy location becomes available, the Leaseholder, Resident or Sunnyside Seasonal Camper at the top of the waitlist will be notified. They will be contacted through the information provided to the Park office. It is the responsibility of the Leaseholder, Resident or Sunnyside Seasonal Camper to promptly update the Park office of any changes to their contact information.
- 7.5** The Leaseholder, Resident or Sunnyside Seasonal Camper will have five (5) business days to respond to the notification and confirm their acceptance of the Mooring Buoy location. Failure to respond within this stipulated timeframe they will forfeit their place on the waitlist.
 - 7.5.1** If the Leaseholder, Resident or Sunnyside Seasonal Camper does not accept the Moorage Buoy location, they will forfeit their place on the waitlist.
- 7.6** Once the Mooring Buoy location is accepted, the Leaseholder, Resident or Sunnyside Seasonal Camper must pay the applicable fees.
- 7.7** The Leaseholder, Resident or Sunnyside Seasonal Camper will coordinate with Park Staff to obtain their Mooring Buoy location, complete the registration forms and to ensure they install a complying mooring system.

8. BOAT TRAILER PARKING

- 8.1** Leaseholders and Residents may park their Boat Trailer within their Leased Lot boundaries.
- 8.2** Daily vehicle and Boat Trailer parking is available in Lot B (Main Beach) in the designated oversize parking stalls, for a fee.
- 8.3** Limited outdoor Boat Trailer parking for Leaseholders and Residents is available at the Public Works Yard, for a fee.

9. FEES AND FINES

- 9.1** All Persons are subject and will pay the types of fees as listed in Schedule A of this Bylaw and the provisions and fines set out in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, as amended from time to time.
- 9.2** The amounts of all fees listed in Schedule A of this Bylaw are determined and set from time to time as follows:
 - (a) The Board hereby delegates to the Chief Financial Officer all of the powers, duties and functions of the Board under Sections 14(a.1) and 14(f.1) of the *Act* to determine and publish, on an annual basis, the amount of each fee;
 - (b) by March 31 of each calendar year, the Chief Financial Officer will determine and publish, or cause to be published, a notice (the "Fee Notice") in The Park office stating the amount of each fee, and such Fee Notice will remain published in The Park office until such fee amounts are no longer in effect;
 - (c) all fee amounts go into effect the later of (i) 14 days after the applicable Fee Notice is published, or (ii) such other date specified in the Fee Notice, and supersede any prior Fee Notices and fee amounts;
 - (d) in determining any fee amounts pursuant to this Section 9.2, the Chief Financial Officer will consider, acting reasonably, all of the following factors:
 - i. all costs to the Board of enforcing this Bylaw;
 - ii. all costs to the Board in managing and maintaining Cultus Lake Park, including administration, infrastructure, Foreshore, and reserve fund;
 - iii. the most recently passed budget of the Board;
 - iv. the financial circumstances of the Board;
 - v. the best interests of the Board; and
 - vi. the mandate of the Board;
 - (e) the amount for each type of fee determined pursuant to Section 9.2 will not increase more than 20% year-over-year;
 - (f) the Chief Financial Officer may publish copies of the Fee Notice at locations that are in addition to The Park office, but in the event of a conflict or inconsistency between the Fee Notice published in The Park office and any other notice, the Fee Notice published in The Park office will prevail and govern; and

(g) if no Fee Notice is published by the Chief Financial Officer by the deadline set out in Section 9.2(b), then any Fee Notice from the previous year remains in effect and enforceable.

9.3 Each occurrence or day that a contravention of a provision of this Bylaw exists or is permitted to exist will constitute a separate offence.

9.4 All outstanding fees and/or fines must be paid in full before an Event application will be processed.

10. SEVERABILITY

If any part of this Bylaw is for any reason held invalid by a court or competent jurisdiction, the invalid portion will be severed, and the severance will not affect the validity of the remainder.

11. REPEAL

The Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020 and all amendments are repealed upon adoption of this Bylaw.

12. EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this XX day of XXX, XXXX

READ A SECOND TIME this XX day of XXX, XXXX

READ A THIRD TIME this XX day of XXX, XXXX

ADOPTED this XX day of XXX, XXXX

Kirk Dzaman, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park
Boating and Foreshore Bylaw No. 1269, 2026.

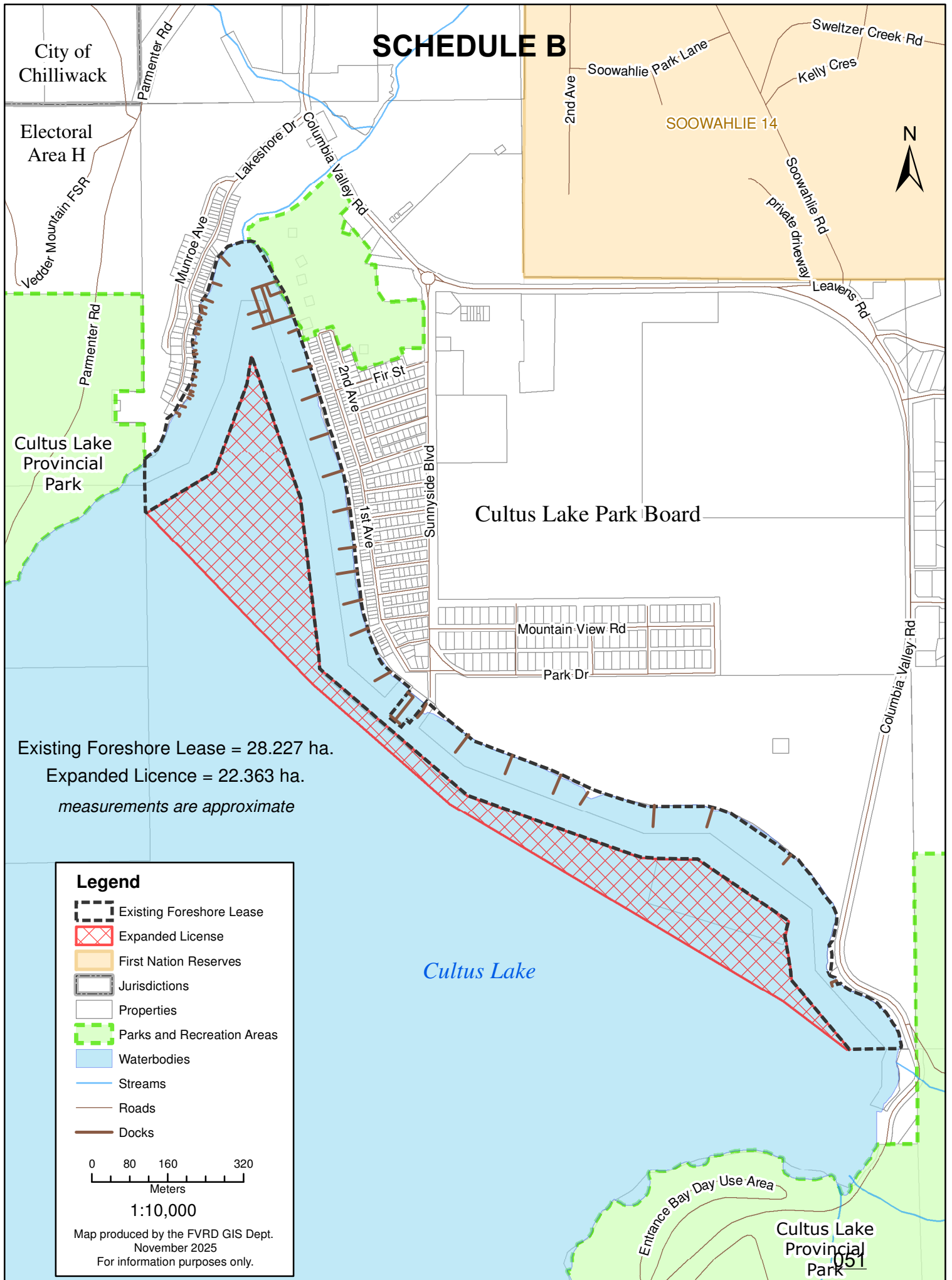
Chief Administrative Officer

SCHEDULE A: FEES

All Boating and Foreshore fees are set out in Table 1 below. The amount of each type of fee will be determined from time to time in accordance with Section 9.2 of this Bylaw.

TABLE 1 of SCHEDULE A		
No.	Fee Type	Fee Sub-types
1.	Annual moorage registration fee	Not applicable
2.	Annual moorage registration late fee – March 16 – April 15	Not applicable
3.	Moorage approval fee	Not applicable
4.	Moorage transfer fee	Not applicable
5.	Waitlist Fee	Not applicable
6.	Daily outdoor boat trailer parking at Public Works Yard (Leaseholders and Residents only)	Not applicable
7.	Anchor removal fee	Not applicable
8.	Additional Services/Request fee	Not applicable

SCHEDULE B





Notice of Fees 030

Notice of Fees – Boating and Foreshore Bylaw No. 1269, 2026

Effective April 1, 2026

Boating and Foreshore Bylaw No. 1269, 2026 Fees	
Annual Moorage Registration fee	\$500.00
Annual Moorage Registration late fee – March 16 – April 15	\$150.00
Moorage Approval fee	\$250.00
Moorage Transfer fee	\$250.00
Waitlist Fee	\$150.00
Daily Outdoor Boat Trailer Parking at Public Works Yard fee (Leaseholders and Residents only)	\$4.00/per day
Anchor Removal fee	Actual cost + 25%
Additional Services/Request fee	\$100/per hour



Cultus Lake Park

BOATING AND FORESHORE BYLAW

Bylaw No. ~~1179~~, 20201269, 2026

A Bylaw to regulate Boating and the Foreshore.

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt ~~Bylaws~~bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – ~~Payment of Fines and Other Penalties to Municipality under the Community Charter provides that~~ fines and other penalties imposed and collected under or because of a Cultus Lake Park bylaw must be paid to the Park.

Every ~~person~~Person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of ~~this~~the Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the ~~provisions~~provision of this Bylaw, will be in breach of ~~this~~the Bylaw, and will be liable to the fees as outlined in ~~Schedule~~Scheule A of this Bylaw and the fines and provisions as outlined in the “Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, and all amendments.”

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

1. TITLE

~~1.1~~ This Bylaw may be cited as “Cultus Lake Park Boating and Foreshore Bylaw No. ~~1179~~, 20201269, 2026”.

2. INTERPRETATION

2.1 Words or phrases defined in ~~the The Cultus Lake Park Act~~ (British Columbia), ~~the Interpretation Act~~, (British Columbia), ~~the Motor Vehicle Act~~, (British Columbia), ~~the Transportation Act~~ (British Columbia), ~~the Local Government Act~~, (British Columbia), ~~the Community Charter~~ (British Columbia) or any successor legislation to any of them, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

2.2 DEFINITIONS OF TERMS

_____ **“Act”** means the Cultus Lake Park Act (British Columbia).

“Anchor” means to drop a heavy object, attached to a rope or chain, directly in the water.

“Board” means the elected Board for ~~the~~Cultus Lake Park.

_____ **“Boat”** means any watercraft or vessel propelled on water by any means.

_____ **“Boat Launch”** means a ramp, extending from the ~~shore~~shoreline into the lake, that is used for the purpose of launching a ~~boat~~Boat or removing a ~~boat~~Boat from the water.

_____ **“Boat Lift”** means a structure that is supported from the ~~bottom of the lake~~ which facilitates the removal of boats ~~lake bed, designed to remove Boats~~ from the water and ~~can allow for a boat to be stored~~ provide storage above the water surface.

~~**“Buoy”** means an anchored float used for moorage purposes.~~

_____ **“CAO”** means the Chief Administrative Officer; a position appointed by the Board.

_____ **“Control Buoy”** means an anchored float used to post speed limits, restrictions, or other information.

~~**“Cured Concrete”** means providing adequate~~ refers to the process of ensuring that all concrete receives sufficient moisture, appropriate temperature conditions, and adequate time to ~~allow develop~~ the ~~concrete to achieve the desired~~ intended properties necessary for its intended use.

_____ **“Dock”** means a constructed platform or structure situated on the shoreline, projecting outward into the Foreshore.

“Float Plane” means an aircraft ~~equipped~~ that is fitted with floats ~~for landing, enabling it to land~~ on water.

_____ **“Foreshore”** means the area under the Lease Agreement (No. 242654) from The Ministry of Water, Land and Resource Stewardship within Cultus Lake Park, along the lakeshore, and 100 meters or 328 feet into the lake from the ~~high-water mark~~High Water Mark (the existing foreshore lease) and the Licence of Occupation (No. 245052) additional 22.363 ha (the expanded foreshore licence) as outlined on the attached Schedule B – Map.

_____ **“Grassed Area”** means the section of grassed ~~area~~land located between the ~~foreshore~~Foreshore and lakeside residences and other such structures.

_____ **“High ~~water mark~~Water Mark”** means the point that represents the maximum rise of a body of water over land.

_____ **“Houseboat”** means a ~~boat~~Boat that can be moored for use as a dwelling.

_____ **“Inflatable”** means a plastic or rubber object that ~~must be filled with air before~~requires inflation prior to use, including, but not limited to: party islands, ~~and for the purpose of this bylaw will include all paddle board.~~

_____ **“Leaseholder”** means a ~~person(s)~~Person having a current and valid ~~lease~~Residential Building Site Lease with ~~the~~ Cultus Lake Park.

“Leased Lot” means real property, with or without improvements, situated within the Park and has a current and valid Residential Building Site Lease, that is used for residential purposes.

“Moor” means to ~~attach a boat or leave a Boat, Personal Watercraft, Inflatable, Float Plane or any~~ ancillary or related equipment ~~to a buoy or Unattended, in the Foreshore, without being attached to anchor without a buoy, boat lift or wharf and leave unattended.~~

_____ **“registered Mooring ~~whips~~Buoy, Boat Lift, or Mooring Whips.**

“Moorage” means a compliant Mooring Buoy, Boat Lift, or Mooring Whips that is registered with the Park.

“Mooring Buoy” means an anchored float used for mooring purposes.

“Mooring Whips” means an apparatus mounted to a ~~wharf~~Dock, used to secure a ~~boat~~Boat.

“**Natural Park Feature**” means a tree, shrub, herb, flower, grass, turf or other plant and all soil, sand, silt, gravel, rock, mineral, wood, fallen timber, or other natural resources within the Park.

“**Owner**” means a ~~person~~Person in possession or operation of a motor vehicle, ~~boat~~Boat, Personal Watercraft, Inflatable, or ancillary or related equipment.

“**Park**” means the area within the Cultus Lake Park boundaries and the ~~foreshore~~Foreshore assigned to ~~the~~Cultus Lake Park by the Province of British Columbia.

“**Park Staff**” means any ~~person~~Person employed by ~~The~~Cultus Lake Park.

“**Person**” means a natural person, a company, corporation, partnership, firm, association, society, or party and the heirs, executors, administrators, occupier or tenant of leased land, personal or other legal representatives of a person to whom the context can apply according to law; however does not apply to Park Staff fulfilling or carrying out duties and responsibilities.

“**Person**” has the same meaning as in the *Interpretation Act* (British Columbia)

“**Personal Watercraft**” means a recreational ~~watercraft that vessel~~ designed for the rider ~~sits to sit~~ or ~~stands stand~~ on, ~~rather than as opposed to being seated~~ inside as in a boat-like traditional Boats. Personal ~~watercrafts~~Watercrafts are often referred to ~~commonly identified~~ by the brand names such as Jet Ski, Wave Runner, or Sea-Doo. —

“**Public Area**” means any street, laneway, avenue, way, drive, boulevard, sidewalk, driveway, beach, wharf, school ground, grassed area, or such premises as the Board may from time to time designate.

“**Resident**” means ~~the leaseholder; or a person(s)~~a Person renting a residence within the Park as a permanent address from a ~~leaseholder~~Leaseholder.

“**Sunnyside Seasonal Camper**” means any Person the reservation information states the Sunnyside campsite is registered to on a seasonal basis.

“Swim Line” means a floating rope or boundary that separates designated safe swimming areas from deeper water or boat traffic.

“Swim Raft” means a flat structure, typically made of platform, usually constructed from planks, logs, or barrels that floats, designed to float on water and is used serve as a platform stable surface for swimmers.

“Wharf” means a structure on the shore extending out into the Park foreshore.

2.3 — “Unattended” means there is no Person physically within or on a Boat, Personal Watercraft, Inflatable, or ancillary or related equipment.

2.3 In this Bylaw, unless the context otherwise requires, the singular will include the plural, and the masculine includes the feminine gender.

2.4 **2.4** — The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in any way anyway limiting, the scope or the intent of the provisions of this Bylaw.

3. RULES AND REGULATIONSGENERAL REQUIREMENTS

3.1 GUIDELINES

(a) — Every personPerson operating or in the possession of a buoy, boat lift, mooring whips, boat, boatMooring Buoy, Boat Lift, Mooring Whip, Boat, Personal Watercraft, Boat trailer or ancillary or related equipment thereto within the Park iswill be subject to the rules and regulations as outlinedoutline below.

(b)**3.2** Any contravention of the provisions set out in this Bylaw that results in the removal of a buoy, boat lift, mooring whips, boat, boatBuoy, Boat Lift, Mooring Whip, Boat, Personal Watercraft, Boat trailer or ancillary or related equipment will be at the owner’sOwner’s risk and expense, and the Park will not be held liable for any loss or damages resulting from such action.

3.2 — BOATING CONDITIONS IN4. REGULATIONS WITHIN THE PARKFORESHORE

(a) — No person will launch or operate a motor boat from any lands in the Park if that motor boat is equipped with an exhaust system that permits the exhaust gases from the engine to be expelled directly into the air without first passing through the water unless the boat motor is equipped with a muffling device that ensures the exhaust gases from the engine are cooled and expelled without excessive noise.

- ~~_____ i. _____ No person will operate a motorboat powered by an engine equipped with~~
~~_____ the exhausting devices commonly described as dry stacks or dry headers;~~
- ~~_____ ii. _____ No person will operate a motorboat powered by an engine equipped with~~
~~_____ exhausting devices commonly described as water injected headers unless~~
~~_____ a properly operating muffler is installed;~~
- ~~_____ iii.~~ 4.1 No Person will Moor within the Foreshore without being attached to a
registered Mooring Buoy, Boat Lift, or Mooring Whips.

4.2 No Person will attach a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

to a Control Buoy.

4.3 No Person will attach a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

to any Natural Park Feature.

4.4 No person~~Person~~ will operate~~attach~~ a motorboat so as to cause:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

to any Dock and leave Unattended.

4.5 Boats, Personal Watercrafts or any ancillary or related equipment attached to
registered Boat Lifts, and Mooring Whips will be exempt from 4.4.

4.6 No Person will attach a:

- (a) Boat;
 - (b) Personal Watercraft;
 - (c) Inflatable;
 - (d) Float Plane; or
 - (e) ancillary or related equipment
- to any bridge.

4.7 No Person will attach a:

- (a) Boat;
 - (b) Personal Watercraft;
 - (c) Inflatable;
 - (d) Float Plane; or
 - (e) ancillary or related equipment
- to any Swim Line.

4.8 No Person will operate a:

- _____ (a) Boat;
- _____ (b) Personal Watercraft;
- _____ (c) Float Plane; or
- _____ (d) ancillary or related equipment

within areas designated for swimming, including those reserved for dog swimming.

4.9 No Person will fuel a:

- _____ (a) Boat;
- _____ (b) Personal Watercraft;
- _____ (c) Float Plane; or
- _____ (d) ancillary or related equipment

from a public Dock between the hours of 11:00 am and 7:00 pm.

4.10 No Person will fuel a:

- _____ (a) Boat;
- _____ (b) Personal Watercraft;
- _____ (c) Float Plane; or
- _____ (d) ancillary or related equipment

from a public Boat Launch, or any area within the Foreshore, with the exception of 4.9.

4.11 No Person will operate a:

(a) Boat;

(b) Personal Watercraft;

(c) Inflatable;

(d) Float Plane; or

(e) ancillary or related equipment

in a manner that generates noise which ~~disturbs~~ disrupts the peace, rest, enjoyment, or comfort ~~or convenience~~ of the neighborhood/neighbourhood or ~~of persons/individuals~~ in the vicinity ~~surrounding area~~.

~~(b) No person will operate a boat in areas designated as swimming areas and dog swim areas.~~

~~(c) No person will moor a boat to a public wharf.~~

~~(d) No person will exceed the 5 km speed limit and conditions set out by the Park for operation of a boat in the foreshore.~~

~~(e) No person **4.12** No Person will discharge any sewage, rubbish or petroleum wastes, waste from a boat within the Park.;~~

~~(f) (a) Boat;~~

~~(b) Personal Watercraft;~~

~~(c) Inflatable;~~

~~(d) Float Plane; or~~

~~(e) ancillary or related equipment~~

within the Park.

4.13 No ~~person~~ Person will ~~fuel a boat from~~ operate a ~~public wharf~~;

(a) Boat;

(b) Personal Watercraft;

(c) Float Plane; or

(d) ancillary or related equipment

in excess of the posted speed limit, as indicated by Control Buoys, within the Foreshore.

4.14 No Person will use:

(a) an Anchor; or

(b) a registered Mooring Buoy,

to secure a Houseboat, within the Foreshore.

4.15 No Person will occupy a Boat overnight within the Foreshore.

4.16 No Person will leave any:

(a) Boat;

(b) Personal Watercraft;

(c) Inflatable;

(d) Float Plane; or

(e) ancillary or related equipment

on Park property, including the Foreshore between the hours of 10:00 ampm
and 7:00 pm-am.

~~(g) No person will fuel a boat from the public boat launch, or any area within the~~
~~foreshore, with the exception of 3.2 (f).~~

~~3.34.17 Boats, Personal Watercrafts, Inflatables, Float Planes or any ancillary or~~
~~related equipment attached to registered Mooring Buoys, Boat Lifts, and Mooring~~
~~Whips or any organizations or Persons with written approval from the CAO, will be~~
~~exempt from 4.16.~~

5. MOORAGE WITHIN THE FORESHORE

5.1 No Person will be eligible for a Mooring Buoy within the Foreshore unless they are
a Leaseholder, Resident or Sunnyside Seasonal Camper.

5.2 No Leaseholder, Resident or Sunnyside Seasonal Camper will be permitted to
register and maintain more than one (1) Mooring Buoy.

5.2.1 Leaseholder Mooring Buoys will be limited to one (1) per Leased Lot,
regardless of the number of registered Leaseholders associated with the
property.

5.3 Boat Lift requests must be submitted to the CAO, in writing, for approval or denial
and only one (1) Boat Lift per residence is allowed, and its placement will be
determined by the CAO.

5.4 Mooring Buoy stickers, supplied from the Park office, upon successful registration,
must be affixed prior to July 1 of each year.

5.5 Mooring Buoys in the Foreshore must be Transport Canada compliant.

Leaseholders

5.6 A Leaseholder may register their Mooring Buoy to their Leased Lot.

5.7 This permits the transfer of the Mooring Buoy when the Residential Building Site Lease is assigned to a new Leaseholder, provided they do not currently have a Mooring Buoy registered with the Park.

5.8 If a Mooring Buoy is not transferred and the registered Leaseholder does not maintain a current and valid Residential Building Site Lease with Cultus Lake Park, is not a Resident or a Sunnyside Seasonal Camper, the Mooring Buoy must be removed and the location is forfeited. The location may then be allocated to a new registrant through the waitlist process.

Residents

5.9 A Resident who holds a registered Mooring Buoy is permitted to retain their Mooring Buoy for the duration of their status as a Resident.

5.10 If a Resident does not maintain their status as a Resident the Mooring Buoy must be removed and the location is forfeited. The location may then be allocated to a new registrant through the waitlist process.

Sunnyside Seasonal Campers

5.11 A Sunnyside Seasonal Camper who holds a registered Mooring Buoy is permitted to retain their Mooring Buoy for the duration of their status as a Sunnyside Seasonal Camper, regardless of any change in campsite location within the campground.

5.12 If a Sunnyside Seasonal Camper no longer registers at Sunnyside Campground, the Mooring Buoy must be removed and the location is forfeited. The location may then be allocated to a new registrant through the waitlist process.

Grandfathered Non-Resident Mooring Buoys

5.13 All previously grandfathered Non-Resident Mooring Buoys are non-transferable.

5.14 Should the registrant choose not to register, or miss the registration deadline, the Mooring Buoy must be removed and the location is forfeited. The location may then be allocated to a new registrant through the waitlist process.

General Regulations

5.15 No ~~person~~Person will ~~place~~install or relocate a ~~buoy, buoy anchor, boat lift, mooring whips, or;~~

(a) Mooring Buoy;

(b) Boat Anchor;

(c) Boat Lift;

(d) Mooring Whip;

(e) Dock; or

- (f) ~~any~~ other mooring device ~~in~~
- (a) ~~within~~ the ~~foreshore~~Foreshore without written permission ~~by~~from the CAO.
- (b) **5.16** Placement of all ~~buoys~~Mooring Buoys is at the ~~sole~~ discretion of the CAO, and must fall within the following parameters:
- I.(a) Minimum distance from the ~~high water mark~~High-Water Mark will be ~~25m~~25 m.
- (a) To be exempt from 5.16 (a) a Person must have a valid, long-term SPARC Card and written permission from the CAO.
- II.(b) There must be a minimum distance of ~~15m~~15 m from a ~~wharf~~Dock or another ~~buoy~~Mooring Buoy.
- (c) ~~No person will place a buoy within 25m from the high water mark, unless the moorage registrant has a valid, long term SPARC Card and written permission from the CAO.~~
- (d) ~~A boat larger than 7.62m may need to be relocated to a buoy in an area with a larger than 15m distance from a wharf or another buoy.~~
- (e) ~~Buoys' current locations may be required to be relocated as determined by the CAO. Reasons may include, but are not limited to, being too close to another buoy, swim line or impede access to a wharf.~~
- (f) ~~No person will moor on a buoy anything other than a boat, personal watercraft, float plane or an inflatable.~~
- (g) ~~No person will maintain more than one attachment on a buoy at any given time.~~
- (h) ~~No person will install boat lifts, wharves, or mooring whips without the written permission of the CAO. A maximum of one (1) boat lift per residence be allowed and the placement of boat lifts is at the discretion from the CAO.~~
- ~~No person~~**5.17** Mooring Buoy locations may be subject to relocation at the discretion of the CAO. Such relocations may be necessary for reasons including, but not limited to, proximity to another Mooring Buoy, interference with swim lines, obstruction of access to a Dock, or a Boat larger than 7.62 m that requires more than a 15 m distance from a Dock or another Mooring Buoy.
- (i) **5.18** No Person will replace or install a new ~~swim-raft~~Swim Raft without written permission from the CAO.
- (j) **5.19** No person~~Person~~ will moor or anchor a houseboat within the foreshore.
- (k) ~~No person will occupy a motorboat overnight within the foreshore.~~
- (l) ~~No person will moor a boat or ancillary or related equipment within the foreshore, unless it is moored~~attach any apparatus other than a Boat, Personal Watercraft, Inflatable, Float Plane, to a compliant and registered buoy, on a boat lift or attached by authorized mooring whips.
- (m) ~~No person will leave any boat, inflatable, personal watercraft or ancillary or related equipment on Park property between the hours of 11:00 pm and 7:00 am. Boats, inflatables, and personal watercrafts~~Mooring Buoy. Any other apparatus

attached to ~~registered buoys, boat lifts and mooring whips or any organizations or persons with a~~ Mooring Buoy would require written approval/permission from the CAO, ~~will be exempt from this clause. No person will chain or tether a boat or ancillary or related equipment to any tree in any way.~~

- ~~(n) Any such boat, or ancillary or related equipment left in violation of subsections 3.3 (l), (m), and (n) above, will be moved to the Public Works Yard. Any article in storage for a period of 90 days will be disposed of. Whenever possible, owners will be notified before disposal. The Park is not liable for any damages as a result of the impoundment. An impoundment fee will be charged.~~

3.45.20 No Person will:

(a) secure; or

(b) maintain

more than one (1) apparatus on a Mooring Buoy at any given time.

6. MOORAGE REGISTRATION PROCEDURES AND REQUIREMENTS

- ~~(a) Annual Registration is mandatory and due by March 15th for all registered~~ 6.1
All moorage in the foreshore. The Cultus Lake Moorage Registration form within the Foreshore must be registered annually, with completed in its entirety and the fee paid.

- ~~(b) Registration forms and payment received following of fees required by March 15.~~

6.2 Registration forms and payments submitted after March 15 and prior to but before April 15 will incur be subject to a late fee.

- ~~(c) No payment or registration~~ 6.3 Payments and registrations will not be accepted after April 15 and all non-registered or non-paid buoys. All Moorage that remains unregistered after this date will be removed from the foreshore/Foreshore at the owners' Owner's risk and expense. Removed buoys and anchor systems will be held for 30 days for pickup. Once a buoy has been removed by Park Staff, the buoy, and the corresponding Moorage location will be forfeited.

- ~~(d) If there are two registrants on the moorage registration form, both registrants must sign the form and the indemnity.~~

- ~~(e) A buoy or boat lift location cannot be transferred to a new owner or sold with a residential property without the authorization of the Board.~~

- ~~(f)~~ 6.4 If the registered buoy or boat lift owner no longer wants to maintain the buoy or boat lift location Moorage holder intends to relinquish their Moorage, they must notify the Park must be notified, and ensure that the buoy or boat lift must be Moorage is properly removed by owner from the Foreshore.

- ~~(g)~~ 6.5 Swim Rafts must be registered annually should the owner of an existing swim raft wishes Owner want to retain control/ownership and assume liability for

~~the swim raft, then the owner must register the swim raft each year with the Park. Swim Raft. No annual fee will apply. If the owner does not wish to assume~~ If an Owner chooses to relinquish their Swim Raft, they are required to notify the Park and ensure it is properly removed from the Foreshore.

~~6.6 It is the responsibility and liability, the swim raft will be removed by Park Staff. 30 days' notice will be given to the owner of the Moorage Buoy Owner to ensure that any Boat, Personal Watercraft, Float Plane, or ancillary or related equipment attached is covered by sufficient liability insurance.~~

~~(h) No person will place a buoy in the Cultus Lake Park foreshore unless it is Transport Canada compliant.~~

~~(i) No person will place a buoy in the Cultus Lake foreshore unless it displays, in a conspicuous location and in a permanent and legible manner, a R# (residential house number), S# (Sunnyside site number) or NR# (a number supplied by the Park).~~

~~(j) 6.7 The Moorage Buoy stickers must be affixed to registered buoys before July 1st.~~

~~(k) It is the buoy owner's responsibility to ensure Owner is responsible for ensuring that any boat moored to their buoy maintains adequate liability insurance.~~

~~(l) It is the responsibility of the buoy owner to ensure only Cured Concrete is used for Anchors. Anchors that they use cured concrete, as the only acceptable material for their anchors. Unacceptable anchors do not meet this standard may be removed by Park Staff at the owners' risk and expenses subject to removal.~~

~~(m) 6.8 The buoy owner will be Moorage Buoy Owner is responsible for the integrity of their entire mooring system; anchor Anchor, chain, and buoy Mooring Buoy.~~

~~(n) 6.9 Park Staff will monitor the foreshore Foreshore for non-complying and/or non-registered buoys Mooring Buoys.~~

~~(o) Should 6.10 If a boat break loose Boat or Personal Watercraft becomes detached from a buoy Mooring Buoy, if possible, the Park Staff will make their best efforts to contact the registered owner. Owner. The Park accepts no liability for boat Boat or Personal Watercraft rescue.~~

3.57. MOORING BUOY WAITLIST

~~7.1 Cultus Lake Park will manage and maintain a timestamped waitlist for potential Moorage Buoy locations.~~

~~7.2 No Person will be eligible for the Mooring Buoy waitlist unless they are a Leaseholder, Resident or Sunnyside Seasonal Camper.~~

~~7.3 The one time, non-refundable, waitlist fee must be paid prior to securing a place on the waitlist.~~

- 7.4 If a Mooring Buoy location becomes available, the Leaseholder, Resident or Sunnyside Seasonal Camper at the top of the waitlist will be notified. They will be contacted through the information provided to the Park office. It is the responsibility of the Leaseholder, Resident or Sunnyside Seasonal Camper to promptly update the Park office of any changes to their contact information.
- 7.5 The Leaseholder, Resident or Sunnyside Seasonal Camper will have five (5) business days to respond to the notification and confirm their acceptance of the Mooring Buoy location. Failure to respond within this stipulated timeframe they will forfeit their place on the waitlist.
- 7.5.1 If the Leaseholder, Resident or Sunnyside Seasonal Camper does not accept the Moorage Buoy location, they will forfeit their place on the waitlist.
- 7.6 Once the Mooring Buoy location is accepted, the Leaseholder, Resident or Sunnyside Seasonal Camper must pay the applicable fees.
- 7.7 The Leaseholder, Resident or Sunnyside Seasonal Camper will coordinate with Park Staff to obtain their Mooring Buoy location, complete the registration forms and to ensure they install a complying mooring system.

8. BOAT TRAILER PARKING

- ~~(a)~~8.1 Leaseholders and ~~residents~~Residents may park their ~~boat trailer~~Boat Trailer within their ~~lease lot~~Leased Lot boundaries.
- ~~(b)~~8.2 Daily vehicle and ~~boat trailer~~Boat Trailer parking is available in Lot B (Main Beach) in the designated oversize parking ~~areas within Lot B (Main Beach)~~stalls, for a fee.
- ~~(c)~~8.3 Limited ~~daily outdoor~~ ~~boat trailer~~Boat Trailer parking is available for leaseholders and residents at the Public Works Yard from June 1 to September 30 for a fee.
- ~~(d)~~ Limited monthly outdoor boat trailer parking for Leaseholders and Residents is available for leaseholders and residents at the Public Works Yard from ~~October 1 to May 31~~, for a fee.

~~3.6~~ BOAT LAUNCH

- ~~(a)~~ ~~9. Leaseholders~~ may purchase an annual boat launch permit from the Park Office for ~~_____~~ a fee.
- ~~(b)~~ A daily boat launch permit may be purchased from the parking meter in Lot C for a fee. Parking fees are not included in the boat launch fee.
- ~~(c)~~ Boat launch usage is included in the moorage registration fee.

~~4.~~ FEES AND FINES

~~4.1~~ ~~All leaseholders, residents, visitors, and persons~~9.1 All Persons are subject ~~to the fines and will pay the types of fees as listed in Schedule A of this Bylaw and the provisions as outlined and fines set out in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and Schedule A-3 in that bylaw, as amended from time to time.~~

~~4.29.2~~ The amounts of all fees listed in Schedule A of this Bylaw are determined and set from time to time as follows:

- (a) The Board hereby delegates to the Chief Financial Officer all of the powers, duties and functions of the Board under Sections 14(a.1) and 14(f.1) of the Act to determine and publish, on an annual basis, the amount of each fee;
- (b) by March 31 of each calendar year, the Chief Financial Officer will determine and publish, or cause to be published, a notice (the "Fee Notice") in The Park office stating the amount of each fee, and such Fee Notice will remain published in The Park office until such fee amounts are no longer in effect;
- (c) all fee amounts go into effect the later of (i) 14 days after the applicable Fee Notice is published, or (ii) such other date specified in the Fee Notice, and supersede any prior Fee Notices and fee amounts;
- (d) in determining any fee amounts pursuant to this Section 9.2, the Chief Financial Officer will consider, acting reasonably, all of the following factors:
 - i. all costs to the Board of enforcing this Bylaw;
 - ii. all costs to the Board in managing and maintaining Cultus Lake Park, including administration, infrastructure, Foreshore, and reserve fund;
 - iii. the most recently passed budget of the Board;
 - iv. the financial circumstances of the Board;
 - v. the best interests of the Board; and
 - vi. the mandate of the Board;
- (e) the amount for each type of fee determined pursuant to Section 9.2 will not increase more than 20% year-over-year;
- (f) the Chief Financial Officer may publish copies of the Fee Notice at locations that are in addition to The Park office, but in the event of a conflict or inconsistency between the Fee Notice published in The Park office and any other notice, the Fee Notice published in The Park office will prevail and govern; and
- (g) if no Fee Notice is published by the Chief Financial Officer by the deadline set out in Section 9.2(b), then any Fee Notice from the previous year remains in effect and enforceable.

9.3 Each occurrence or day that a contravention of ~~the provisions~~a provision of this

Bylaw exists or is permitted to exist will constitute a separate offence.

~~4.3~~ Any contravention of the provisions set out in this Bylaw that results in the removal of a buoy, boat, boat trailer or ancillary or related equipment thereto will be at the owner's risk and expense.

~~5.~~ 9.4 All outstanding fees and/or fines must be paid in full before an Event application will be processed.

10. SEVERABILITY

If any part of this ~~bylaw~~Bylaw is for any reason held invalid by a court or competent jurisdiction, the invalid portion will be severed, and the severance will not affect the validity of the remainder.

~~6.~~ 11. REPEAL

~~_____~~ The Cultus Lake Park Boating and Foreshore Bylaw No. ~~1143, 2019~~1179, 2020 and all amendments are repealed upon adoption of this Bylaw.

~~712.~~ EFFECTIVE DATE


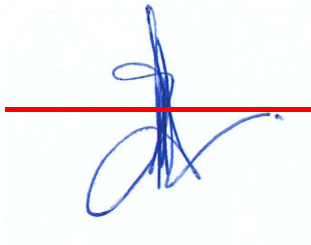
~~_____~~ This ~~bylaw~~Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this ~~21~~day~~XX~~ day of ~~October, 2020~~~~XXX, XXXX~~

———READ A SECOND TIME this ~~21~~day~~XX~~ day of ~~October, 2020~~~~XXX, XXXX~~

READ A THIRD TIME this ~~21~~day~~XX~~ day of ~~October, 2020~~~~XXX, XXXX~~

ADOPTED this ~~18~~~~XX~~ day of ~~November, 2020~~~~XXX, XXXX~~



~~David Renwick~~

~~Kirk Dzaman~~, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park
Boating and Foreshore Bylaw No. ~~1179, 2020~~1269, 2026.

Chief Administrative Officer

Schedule

SCHEDULE A

BOATING: FEES

Anchor removal.....Actual cost + 25% overhead

Annual moorage registration fee (includes launch fees).....\$500.00

Annual moorage registration late fee – March 16 – April 15.....\$150.00

Annual boat launch permit.....\$50.00

Daily boat launch fee.....\$15.00

Daily outdoor boat trailer parking at Public Works Yard (leaseholders and residents only) June 1 to September 30.....\$2.50/day

Monthly outdoor boat trailer parking at Public Works Yard (leaseholders and residents only) October 1 to May 31.....\$65.00/month

All Boating and Foreshore fees are set out in Table 1 below. The amount of each type of fee will be determined from time to time in accordance with Section 9.2 of this Bylaw.

TABLE 1 of SCHEDULE A

No.	Fee Type	Fee Sub-types
<u>1.</u>	<u>Annual moorage registration fee</u>	<u>Not applicable</u>
<u>2.</u>	<u>Annual moorage registration late fee – March 16 – April 15</u>	<u>Not applicable</u>
<u>3.</u>	<u>Moorage approval fee</u>	<u>Not applicable</u>
<u>4.</u>	<u>Moorage transfer fee</u>	<u>Not applicable</u>
<u>5.</u>	<u>Waitlist Fee</u>	<u>Not applicable</u>
<u>6.</u>	<u>Daily outdoor boat trailer parking at Public Works Yard (Leaseholders and Residents only)</u>	<u>Not applicable</u>
<u>7.</u>	<u>Anchor removal fee</u>	<u>Not applicable</u>
<u>8.</u>	<u>Additional Services/Request fee</u>	<u>Not applicable</u>



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** 3900

SUBMITTED BY: Rachel Litchfield,
Manager of Corporate Services / Corporate Officer

SUBJECT: Bylaw Notice Enforcement Bylaw Amendment No. 1140, 2019 Amendment
Bylaw No. 1270, 2026

PURPOSE:

To present to the Board the proposed amendment to the current Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board give First, Second, and Third Readings of the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1270, 2026.*

DISCUSSION:

As staff are recommended a new Cultus Lake Park Boating and Foreshore Bylaw, any contravention changes, including numbering, must be updated.

This amendment is required to ensure consistency and enforceability.

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Rachel Litchfield
Manager of Corporate Services /
Corporate Officer

Approved for submission to the Board:

Joe Lamb
Chief Administrative Officer



Cultus Lake Park

BYLAW NOTICE ENFORCEMENT BYLAW NO. 1140, 2019

Amendment Bylaw No. 1270, 2026

A Bylaw to amend the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019

The Board for Cultus Lake Park did enact a bylaw cited as "*Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019*".

The Board for Cultus Lake Park deems it advisable to amend said bylaw;

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1270, 2026.

2. AMENDMENTS

Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 is amended as follows:

- 2.1 Section 12 - SCHEDULES is amended by removing the following wording:
Schedule A-3 - Cultus Lake Park Boating and Foreshore Regulations Bylaw No. 1179, 2020.
- 2.2 Section 12 - SCHEDULES is amended by adding the following wording:
Schedule A-3 - Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026.
- 2.3 Schedule A-3 - Cultus Lake Park Boating and Foreshore Regulations Bylaw No. 1179, 2020 be removed and replaced with the revised and attached A-3 - Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026.

3. EFFECTIVE DATE

READ A FIRST TIME this XX day of XXX, 202X

READ A SECOND TIME this XX day of XXX, 202X

READ A THIRD TIME this XX day of XXX, 202X

ADOPTED this XX day of XXX, 202X

Kirk Dzaman, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park Bylaw Notice
Enforcement Bylaw No. 1140, 2019 Amendment
Bylaw No. 1270, 2026.

Chief Administrative Officer

Schedule A-3 - Cultus Lake Park Boating and Foreshore

Bylaw Notice Bylaw Citation	Section	Description	A1 Penalty	A2 Early Payment Penalty	A3 Late Payment Penalty	A4 Compliance Agreement Available
Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026	4.1	Moor within the foreshore	\$500	\$300	\$700	No
	4.2(a)	Boat attached to control buoy	\$500	\$300	\$700	No
	4.2(b)	Personal watercraft attached to control buoy	\$500	\$300	\$700	No
	4.2(c)	Inflatable attached to control buoy	\$500	\$300	\$700	No
	4.2(d)	Float plane attached to control buoy	\$500	\$300	\$700	No
	4.2(e)	Ancillary or related equipment attached to control buoy	\$500	\$300	\$700	No
	4.3(a)	Boat attached to natural park feature	\$500	\$300	\$700	No
	4.3(b)	Personal watercraft attached to natural park feature	\$500	\$300	\$700	No
	4.3(c)	Inflatable attached to natural park feature	\$500	\$300	\$700	No
	4.3(d)	Float plane attached to natural park feature	\$500	\$300	\$700	No
	4.3(e)	Ancillary or related equipment attached to natural park feature	\$500	\$300	\$700	No
	4.4(a)	Boat attached to dock and left unattended	\$500	\$300	\$700	No
	4.4(b)	Personal watercraft attached to dock and left unattended	\$500	\$300	\$700	No
	4.4(c)	Inflatable attached to dock and left unattended	\$500	\$300	\$700	No
	4.4(d)	Float plane attached to dock and left unattended	\$500	\$300	\$700	No
	4.4(e)	Ancillary or related equipment attached to dock and left unattended	\$500	\$300	\$700	No
	4.6(a)	Boat attached to bridge	\$500	\$300	\$700	No
	4.6(b)	Personal watercraft attached to bridge	\$500	\$300	\$700	No
	4.6(c)	Inflatable attached to bridge	\$500	\$300	\$700	No
	4.6(d)	Float plane attached to bridge	\$500	\$300	\$700	No
	4.6(e)	Ancillary or related equipment attached to bridge	\$500	\$300	\$700	No
	4.7(a)	Boat attached to swim line	\$500	\$300	\$700	No
	4.7(b)	Personal watercraft attached to swim line	\$500	\$300	\$700	No
	4.7(c)	Inflatable attached to swim line	\$500	\$300	\$700	No
	4.7(d)	Float plane attached to swim line	\$500	\$300	\$700	No
	4.7(e)	Ancillary or related equipment attached to swim line	\$500	\$300	\$700	No
	4.8(a)	Boat operated in swim area and/or dog swim area	\$500	\$300	\$700	No
	4.8(b)	Personal watercraft operated in swim area and/or dog swim area	\$500	\$300	\$700	No

4.8(c)	Float plane operated in swim area and/or dog swim area	\$500	\$300	\$700	No
4.8(d)	Ancillary or related equipment operated in swim area and/or dog swim area	\$500	\$300	\$700	No
4.9(a)	Boat fueled from dock between 11:00 am and 7:00 pm	\$500	\$300	\$700	No
4.9(b)	Personal watercraft fueled from dock between 11:00 am and 7:00 pm	\$500	\$300	\$700	No
4.9(c)	Float plane fueled from dock between 11:00 am and 7:00 pm	\$500	\$300	\$700	No
4.9(d)	Ancillary or related equipment fueled from dock between 11:00 am and 7:00 pm	\$500	\$300	\$700	No
4.10(a)	Boat fueled from boat launch or in foreshore	\$500	\$300	\$700	No
4.10(b)	Personal watercraft fueled from boat launch or in foreshore	\$500	\$300	\$700	No
4.10(c)	Float plane fueled from boat launch or in foreshore	\$500	\$300	\$700	No
4.10(d)	Ancillary or related equipment fueled from boat launch or in foreshore	\$500	\$300	\$700	No
4.11(a)	Boat operated in a manner that disturbs others	\$500	\$300	\$700	No
4.11(b)	Personal watercraft operated in a manner that disturbs others	\$500	\$300	\$700	No
4.11(c)	Inflatable operated in a manner that disturbs others	\$500	\$300	\$700	No
4.11(d)	Float plane operated in a manner that disturbs others	\$500	\$300	\$700	No
4.11(e)	Ancillary or related equipment operated in a manner that disturbs others	\$500	\$300	\$700	No
4.12(a)	Boat discharging a prohibited material	\$500	\$300	\$700	No
4.12(b)	Personal watercraft discharging a prohibited material	\$500	\$300	\$700	No
4.12(c)	Inflatable discharging a prohibited material	\$500	\$300	\$700	No
4.12(d)	Float plane discharging a prohibited material	\$500	\$300	\$700	No
4.12(e)	Ancillary or related equipment discharging a prohibited material	\$500	\$300	\$700	No
4.13(a)	Boat operated over posted speed limit	\$500	\$300	\$700	No
4.13(b)	Personal watercraft operated over posted speed limit	\$500	\$300	\$700	No
4.13(c)	Float plane operated over posted speed limit	\$500	\$300	\$700	No
4.13(d)	Ancillary or related equipment operated over posted speed limit	\$500	\$300	\$700	No
4.14(a)	Anchor a houseboat within the foreshore	\$500	\$300	\$700	No
4.14(b)	Attach a houseboat to a mooring buoy	\$500	\$300	\$700	No
4.15	Occupy a boat overnight within the foreshore	\$500	\$300	\$700	No
4.16(a)	Leave boat on park property/foreshore between 10:00 pm and 7:00 am	\$250	\$150	\$350	No
4.16(b)	Leave personal watercraft on park property/foreshore between 10:00 pm and 7:00 am	\$250	\$150	\$350	No
4.16(c)	Leave float plane on park property/foreshore between 10:00 pm and 7:00 am	\$250	\$150	\$350	No
4.16(d)	Leave inflatable on park property/foreshore between 10:00 pm and 7:00 am	\$250	\$150	\$350	No

4.16(e)	Leave ancillary or related equipment on park property/foreshore between 10:00 pm and 7:00 am	\$250	\$150	\$350	No
5.4	Failure to affix buoy sticker before July 1st	\$250	\$150	\$350	No
5.5	Transport Canada non-compliant buoy in the foreshore	\$500	\$300	\$700	No
5.8	Forfeited mooring buoy not removed by leaseholder	\$500	\$300	\$700	No
5.10	Forfeited mooring buoy not removed by resident	\$500	\$300	\$700	No
5.12	Forfeited mooring buoy not removed by Sunnyside seasonal camper	\$500	\$300	\$700	No
5.14	Forfeited mooring buoy not removed by grandfathered non-resident	\$500	\$300	\$700	No
5.15(a)	Mooring buoy installed or moved without permission	\$500	\$300	\$700	No
5.15(b)	Boat anchor installed or moved without permission	\$500	\$300	\$700	No
5.15(c)	Boat lift installed or moved without permission	\$500	\$300	\$700	No
5.15(d)	Mooring whip installed or moved without permission	\$500	\$300	\$700	No
5.15(e)	Dock installed or moved without permission	\$500	\$300	\$700	No
5.15(f)	Any other mooring device installed or moved without permission	\$500	\$300	\$700	No
5.18	Replacement or installation of swim raft without permission	\$500	\$300	\$700	No
5.19	Unauthorized apparatus attached to a mooring buoy	\$500	\$300	\$700	No
5.20(a)	More than one apparatus secured to a mooring buoy	\$500	\$300	\$700	No
5.20(b)	More than one apparatus maintained to a mooring buoy	\$500	\$300	\$700	No
6.5	Forfeited swim raft not removed	\$500	\$300	\$700	No
6.7	Unauthorized material used for anchor	\$500	\$300	\$700	No



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** 0550
SUBMITTED BY: Erica Lee, Chief Financial Officer
SUBJECT: 2025 Financial Fourth Quarter Report

PURPOSE:

To provide the Board with an update on financial results for the Fourth Quarter of 2025.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Financial Fourth Quarter Report for information.

DISCUSSION:

The financial results for the fourth quarter of 2025 are being provided to the Board for information and circulation. Included with this report is a consolidated balance sheet listing the assets and liability of Cultus Lake Park, a consolidated income statement and income statements for each business unit. The income statements provide some additional information for variances though it is not exhaustive. Further information regarding specific variances can easily be provided as requested by the Board or public.

As the fourth quarter results are typically not reported on until the completion of the annual audit, the information provided with this report is in a draft position. Finance staff are currently working through the audit preparations which includes ensuring all expenses and revenues for 2025 are recorded. Work has been performed to review variance and review accounts for necessary adjustments, however it can be expected with more review these numbers will change when the final 2025 Financial Statements are presented to the Board, later this year, for approval. Preliminary results forecast a positive financial position for 2025, while they should be read with caution, Finance staff anticipate final operating results to also be in a positive position.

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Erica Lee, CPA, CA
Chief Financial Officer

Approved for submission to the Board:

Joe Lamb
Chief Administrative Officer

CULTUS LAKE PARK

2025 Financial Report

As at December 31, 2025, with comparative figures at December 31, 2024

Balance Sheet

	2025	2024
<u>ASSETS</u>		
Cash	\$ 1,816,871	\$ 1,112,510
Investments	10,662,900	11,340,104
Accounts Receivable	373,860	84,387
Prepaid Accounts and Inventory	228,115	302,801
Capital Assets (net)	<u>4,245,892</u>	<u>4,108,871</u>
 TOTAL ASSETS	 \$ 17,327,638	 \$ 16,948,673
 <u>LIABILITIES</u>		
Accounts Payable	\$ 676,188	\$ 888,931
Payroll Liabilities	84,765	70,331
Deferred Revenue	735,142	715,438
Performance Bonds & Refundable Deposits	61,870	64,870
Asset Retirement Obligations	4,918,283	1,650,662
Equity in Capital Assets	4,245,892	4,108,871
Operating Fund Surplus	(840,649)	1,592,728
Restricted Reserve Funds	<u>6,080,902</u>	<u>7,103,798</u>
 TOTAL LIABILITIES	 \$ 15,962,393	 \$ 16,195,629
 CURRENT YEAR SURPLUS	 <u>\$ 1,365,245</u>	 <u>\$ 753,044</u>

CULTUS LAKE PARK

2025 Financial Report

For the TWELVE Months Ending December 31, 2025, with comparative figures for 2024

CONSOLIDATED INCOME STATEMENT

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD
REVENUE					
Sunnyside Campground	\$ 4,562,004	\$ 4,481,240	\$ 80,764	1.8%	\$ 4,211,409
Protective Services	211,367	185,000	26,367	14.3%	147,107
Visitor Services (Cabins)	235,643	230,400	5,243	2.3%	221,110
Volunteer Fire Department	303,120	315,390	(12,270)	-3.9%	294,922
Public Works	51,153	-	51,153	0.0%	1,301
Commercial Leases	782,137	894,410	(112,273)	-12.6%	793,369
Residential Leases	1,047,315	1,063,494	(16,179)	-1.5%	1,002,717
General Administration	915,326	42,500	872,826	2053.7%	1,150,923
Community Hall	15,061	11,950	3,111	26.0%	14,320
Foreshore lease	92,938	109,000	(16,062)	-14.7%	94,231
Public Areas	1,207,830	1,156,300	51,530	4.5%	1,105,771
Community Events Committee	64,969	38,040	26,929	70.8%	62,592
	\$ 9,488,863	\$ 8,527,724	\$ 961,139		\$ 9,099,772
EXPENDITURES					
Advertising and Promotion	\$ 71,455	\$ 89,020	\$ 17,565	19.7%	\$ 76,062
Bank, Credit Card and Interest Charges	204,800	163,050	(41,750)	-25.6%	171,766
Commissioners Indemnities	101,579	100,990	(589)	-0.6%	99,005
Grounds Maintenance	88,706	102,000	13,294	13.0%	66,108
Information Systems	216,946	187,100	(29,846)	-16.0%	193,746
Inspections, Permits and Fees	4,755	73,195	68,440	93.5%	4,314
Insurance	329,318	347,385	18,067	5.2%	340,871
Janitorial	59,279	50,100	(9,179)	-18.3%	52,370
Office, Telephone and Sundry	317,632	249,900	(67,732)	-27.1%	290,744
Professional Fees	833,524	730,478	(103,046)	-14.1%	903,399
Repairs and Maintenance	256,284	346,620	90,336	26.1%	296,066
Roads and Parking	39,152	43,300	4,148	9.6%	21,333
Security	4,459	4,800	341	7.1%	6,117
Sewer, Septic and Water Systems	358,748	374,930	16,182	4.3%	304,303
Travel and Conferences	1,985	20,230	18,245	90.2%	8,037
Utilities	168,072	199,885	31,813	15.9%	166,125
Waste Disposal	206,822	205,115	(1,707)	-0.8%	205,660
Waterfront Maintenance	11,243	15,000	3,757	25.0%	6,144
Wages and Benefits	3,273,784	3,531,810	258,026	7.3%	2,970,495
TOTAL OPERATING & WAGES AND BENEFITS	\$ 6,548,543	\$ 6,834,908	\$ 286,365		\$ 6,182,665
NET OPERATING INCOME	\$ 2,940,320	\$ 1,692,816	\$ 1,247,504		\$ 2,917,107
Capital Purchases	2,424,479	3,247,301	822,822	25.3%	1,587,631
Transfer from Reserve Capital Purchases	(2,397,863)	(3,120,641)	(722,778)	23.2%	(1,316,732)
Transfer from Accumulated Surplus	(14,357)	(50,000)	(35,643)	71.3%	(233,366)
Transfer to Reserves	1,562,816	1,569,238	6,422	0.4%	2,126,530
	\$ 8,123,618	\$ 8,480,806	\$ 357,188		\$ 8,346,728
NET CONTRIBUTION TO PARK	\$ 1,365,245	\$ 46,918	\$ 1,318,327		\$ 753,044

CULTUS LAKE PARK

2025 Financial Report

For the TWELVE Months Ending December 31, 2025, with comparative figures for 2024

SUNNYSIDE CAMPGROUND

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD	Variance Comments
REVENUE						
1011004000 SS Seasonal Waterfront Lots	\$ 686,555	\$ 686,500	\$ 55	0.0%	\$ 641,489	For the 2025 season, Sunnyside Campground opened in early April, the weather throughout the season was typical, leading to occupancy rates being consistent with 2024.
1011004001 SS Seasonal View Lots	249,697	251,100	(1,403)	-0.6%	234,731	
1011004002 SS Seasonal Regular Lots	1,284,135	1,290,300	(6,165)	-0.5%	1,199,848	
1011004003 SS Overnight Full Hook Up	737,276	795,300	(58,024)	-7.3%	697,928	
1011004004 SS Overnight No Hook Up	319,743	322,100	(2,357)	-0.7%	300,676	However, budgeted occupancy for the shoulder season were based on consistent 2022-2023 levels, where we had seen some decrease in occupancy levels for the shoulder season in 2024 and now in 2025 for some overnight camping categories.
1011004005 SS Overnight View Lots	115,563	126,400	(10,837)	-8.6%	102,764	
1011004006 SS Overnight Waterfront Lots	158,962	155,200	3,762	2.4%	141,996	
1011004011 SS Group Area A & B	60,179	35,800	24,379	68.1%	54,417	
1011004016 SS Milfoil Revenue	7,062	7,500	(438)	-5.8%	7,003	The budget for 2026 has been adjusted to reflect occupancy rates for the shoulder season seen in 2024-2025.
1011004050 Sunnyside Store Sales	234,000	141,000	93,000	66.0%	204,688	
1011004090 SS Infrastructure Reserve Fees	54,660	55,440	(780)	-1.4%	43,155	
1011004900 SS Pay Parking/Miscellaneous Revenue	635,540	607,800	27,740	4.6%	560,816	
1011004910 SS Laundromat	6,860	4,800	2,060	42.9%	7,118	
1011004950 Promotional Items Sales	11,772	2,000	9,772	488.6%	14,781	
	\$ 4,562,004	\$ 4,481,240	\$ 80,764		\$ 4,211,410	
EXPENDITURES						
1021005000 Advertising	\$ 1,393	\$ 9,550	\$ 8,157	85.4%	\$ 1,351	Security Services
1021005300 Building Maintenance/Materials	27,028	34,100	7,072	20.7%	21,957	
1021005375 Contract Services	197,552	214,000	16,448	7.7%	212,201	
1021005400 Conferences/Meetings	-	3,330	3,330	100.0%	-	
1021005500 Data Processing	60,379	51,800	(8,579)	-16.6%	55,055	IT Services and Rez Expert Software Charges
1021005700 Education & Training	-	4,500	4,500	100.0%	226	
1021005800 Equipment Maintenance	8,759	15,600	6,841	43.9%	6,009	
1021005820 Equipment Fuel	-	550	550	100.0%	70	
1021005900 Garbage Collection & Recycling	60,604	60,500	(104)	-0.2%	59,801	
1021006000 Ground Maintenance Materials	38,476	51,400	12,924	25.1%	33,976	
1021006100 Commercial Insurance	59,872	62,200	2,328	3.7%	62,068	
1021006200 Vehicle Insurance	1,039	1,110	71	6.4%	1,143	
1021006300 Janitorial Contracts/Supplies	23,744	24,500	756	3.1%	20,650	
1021006500 Licences & Permits	434	1,200	766	63.8%	590	
1021006600 Membership Dues & Subscriptions	889	195	(694)	-355.9%	201	
1021006800 Office Supplies & Expenses	6,334	4,400	(1,934)	-44.0%	3,455	
1021006810 Bank Charges/ Cash Short (Over)	196	1,000	804	80.4%	715	Higher sales led to higher than budgeted costs of goods sold
1021006812 Point of Sales Fees	111,690	73,000	(38,690)	-53.0%	90,598	
1021006817 Retail Cost of Goods Sold	133,687	57,200	(76,487)	-133.7%	115,913	
1021006822 Office Furniture	332	500	168	33.6%	17	
1021007000 Printing Expense	2,789	5,000	2,211	44.2%	4,083	
1021007100 Public Relations	2,788	3,840	1,052	27.4%	2,698	
1021007200 Roads & Parking Maintenance	5,201	8,000	2,799	35.0%	5,113	
1021007300 Vandalism Repairs	-	2,000	2,000	100.0%	2,820	
1021007400 Security Systems & Supplies	1,762	2,000	238	11.9%	3,882	
1021007500 Sewer	158,214	165,800	7,586	4.6%	110,566	
1021007625 Shop Supplies	799	2,500	1,701	68.0%	2,509	
1021007700 Special Events	-	12,080	12,080	100.0%	2,940	
1021007800 Telephone	19,088	12,900	(6,188)	-48.0%	18,100	
1021007900 Travel Expense	-	1,200	1,200	100.0%	-	
1021008000 Propane & Natural Gas	8,766	9,000	234	2.6%	8,130	
1021008005 Hydro Consumption	90,693	95,700	5,007	5.2%	91,815	
1021008020 Water	182,128	186,400	4,272	2.3%	178,983	
1021008100 Vehicle Maintenance	-	1,450	1,450	100.0%	2,099	
1021008130 Vehicle Fuel	630	1,010	380	37.6%	912	
1021008201 Signage	2,110	2,000	(110)	-5.5%	1,473	
1021008300 Water System Maintenance	1,076	5,000	3,924	78.5%	777	

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD	Variance Comments
1021008600 Management/Administration Salaries	165,600	158,700	(6,900)	-4.3%	161,594	
1021008700 Staff Wages - Gatehouse	122,902	121,450	(1,452)	-1.2%	111,029	
1021008701 Staff Wages - Maintenance	225,098	219,500	(5,598)	-2.6%	193,072	
1021008710 Staff Wages - Store	47,951	34,340	(13,611)	-39.6%	37,541	
1021008800 Employee Benefits	98,639	146,190	47,551	32.5%	88,578	
1021008825 Uniforms & Clothing Allowance	2,253	1,700	(553)	-32.5%	1,643	
TOTAL OPERATING EXPENSES	\$ 1,870,895	\$ 1,868,395	-\$ 2,500		\$ 1,716,353	
NET OPERATING INCOME	\$ 2,691,109	\$ 2,612,845	\$ 78,264	3.0%	\$ 2,495,057	
						Bathroom Renovations, Phase 2 Sewer Connections, Paving, Gator, Tree Maintenance, Dock Replacement, Electrical Upgrades, Transformer Replacements, Picnic Tables, Create New Campsite
1021009000 Capital Purchases	1,477,057	1,725,291	248,234	14.4%	724,287	
1021009800 Transfer to Reserves	652,225	648,381	(3,844)	-0.6%	687,011	
1021009805 Transfer from Reserve Capital Purchases	(1,477,057)	(1,725,291)	(248,234)	14.4%	(724,287)	
1021009998 Overhead Expenses	512,049	512,049	-	0.0%	459,096	
1021009999 Allocated Services	332,940	332,940	-	0.0%	304,692	
	\$ 3,368,109	\$ 3,361,765	-\$ 6,344		\$ 3,167,152	
NET CONTRIBUTION TO (FROM)	\$ 1,193,895	\$ 1,119,475	\$ 74,420		\$ 1,044,258	

CULTUS LAKE PARK

2025 Financial Report

For the TWELVE Months Ending December 31, 2025, with comparative figures for 2024

PARK PATROL-BYLAW ENFORCEMENT

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD	Variance Comments
REVENUE						
1011254675 Bylaw Enforcement Fines	\$ 206,166	\$ 185,000	\$ 21,166	11.4%	\$ 142,771	
1011254900 Miscellaneous Revenue	5,201	-	5,201	0.0%	4,337	
	<u>\$ 211,367</u>	<u>\$ 185,000</u>	<u>\$ 26,367</u>		<u>\$ 147,108</u>	
EXPENDITURES						
1021255300 Building Maintenance Materials	\$ 5,820	\$ 1,290	\$ (4,530)	-351.2%	\$ 1,021	
1021255375 Contract Services	322,707	318,700	(4,007)	-1.3%	286,170	Security and Policing Contracts
1021255500 Data Processing	55,203	48,000	(7,203)	-15.0%	48,696	Gtechna Ticketing Software
1021255700 Education & Training	-	3,200	3,200	100.0%	115	
1021255800 Equipment Maintenance	1,821	1,000	(821)	-82.1%	1,570	
1021256100 Commercial Insurance	11,750	12,900	1,150	8.9%	11,950	
1021256200 Vehicle Insurance	-	-	-	0.0%	249	
1021256450 Professional Fees	24,719	25,000	281	1.1%	22,390	
						Bylaw Adjudication - City of Chilliwack
1021256500 Licences & Permits	-	65,000	65,000	100.0%	-	
1021256800 Office Supplies & Expenses	1,281	1,200	(81)	-6.8%	1,366	
1021257000 Printing Expense	329	750	421	56.1%	312	
1021257100 Public Relations	30	500	470	94.0%	-	
1021257400 Security Systems & Supplies	38	500	462	92.4%	103	
1021257800 Telephone	4,734	2,250	(2,484)	-110.4%	4,731	
1021258000 Propane & Natural Gas	1,160	975	(185)	-19.0%	960	
1021258100 Vehicle Maintenance	2,057	1,100	(957)	-87.0%	960	
1021258130 Vehicle Fuel	2,028	1,650	(378)	-22.9%	2,141	
1021258700 Staff Wages - Bylaw Enforcement	136,765	130,260	(6,505)	-5.0%	115,547	
1021258715 Staff Wages - Parking Enforcement	30,330	36,140	5,810	16.1%	39,893	
1021258715 Staff Wages - Admin	74,190	73,130	(1,060)	-1.4%	68,520	
1021258800 Employee Benefits	56,597	68,300	11,703	17.1%	55,027	
1021258825 Uniforms & Clothing Allowance	995	2,000	1,005	50.3%	2,285	
TOTAL OPERATING EXPENSES	<u>\$ 732,554</u>	<u>\$ 793,845</u>	<u>\$ 61,291</u>		<u>\$ 664,006</u>	
NET OPERATING INCOME	<u>\$ (521,187)</u>	<u>\$ (608,845)</u>	<u>\$ 87,658</u>	-14.4%	<u>\$ (516,898)</u>	
1021259800 Transfer to Reserves	2,000	2,000	-	0.0%	3,700	
1021259998 Overhead Expenses	(632,625)	(632,625)	-	0.0%	(558,320)	
1021259999 Allocated Services	21,780	21,780	-	0.0%	20,712	
	<u>\$ 123,709</u>	<u>\$ 185,000</u>	<u>\$ 61,291</u>		<u>\$ 130,098</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ 87,658</u>	<u>\$ -</u>	<u>\$ 87,658</u>		<u>\$ 17,010</u>	

CULTUS LAKE PARK

2025 Financial Report

For the TWELVE Months Ending December 31, 2025, with comparative figures for 2024

VISITOR SERVICES & CABINS

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD	Variance Comments
REVENUE						
1011504400 Cabin Rentals	\$ 221,985	\$ 225,400	\$ (3,415)	-1.5%	\$ 210,905	
1011504900 Miscellaneous Revenue	13,658	5,000	8,658	173.2%	10,206	
	\$ 235,643	\$ 230,400	\$ 5,243		\$ 221,111	
EXPENDITURES						
1021505000 Advertising	\$ 1,237	\$ 1,900	\$ 663	34.9%	\$ 1,842	
1021505300 Building Maintenance Materials	5,447	7,000	1,553	22.2%	5,230	
1021505500 Data Processing	4,226	3,700	(526)	-14.2%	3,598	
1021505700 Education & Training	-	400	400	100.0%	-	
1021505800 Equip & Material Replacement	1,807	5,800	3,993	68.8%	5,219	
1021506000 Grounds Maintenance Materials	3,236	4,590	1,354	29.5%	4,923	
1021506100 Commercial Insurance	21,000	22,600	1,600	7.1%	21,900	
1021506300 Janitorial Contracts/Supplies	3,680	4,000	320	8.0%	4,580	
1021506301 Linens	3,077	3,800	723	19.0%	963	
1021506800 Office Supplies & Expenses	579	650	71	10.9%	794	
1021506812 Bank Charges/Point of Sales Fees	7,538	5,500	(2,038)	-37.1%	6,576	
1021506817 Retail Cost of Goods Sold	-	850	850	100.0%	-	
1021507000 Printing Expense	-	250	250	100.0%	-	
1021507100 Public Relations	-	500	500	100.0%	24	
1021507200 Roads & Parking Maintenance	173	300	127	42.3%	150	
1021257400 Security Systems & Supplies	443	-	(443)	0.0%	443	
1021507500 Sewer & Septic System Maintenance	2,737	5,700	2,963	52.0%	2,094	
1021507800 Telephone/Cable	6,279	4,780	(1,499)	-31.4%	6,220	
1021508000 Propane & Natural Gas	3,764	4,000	236	5.9%	3,452	
1021508005 Hydro Consumption	9,677	11,400	1,723	15.1%	9,490	
1021508020 Water	5,862	5,700	(162)	-2.8%	5,763	
1021508201 Signage	-	500	500	100.0%	-	
1021508700 Staff Wages - Visitor Services	71,600	63,370	(8,230)	-13.0%	55,642	
1021508800 Employee Benefits	8,943	16,530	7,587	45.9%	7,120	
1021508825 Uniforms	130	-	(130)	0.0%	-	
TOTAL OPERATING EXPENSES	\$ 161,435	\$ 173,820	\$ 12,385		\$ 146,023	
NET OPERATING INCOME	\$ 74,208	\$ 56,580	\$ 17,628	31.2%	\$ 75,088	
1021509000 Capital Purchases	12,699	30,575	17,876	58.5%	20,159	Cabin Refresh & Furniture Replacement
1021509800 Transfer to Reserves	30,570	30,570	-	0.0%	34,450	
1021509805 Transfer from Reserve Capital Purchases	(12,699)	(30,575)	(17,876)	58.5%	(20,159)	
1021509999 Allocated Services	53,424	53,424	-	0.0%	48,616	
	\$ 245,429	\$ 257,814	\$ 12,385		\$ 229,089	
NET CONTRIBUTION TO (FROM)	\$ (9,786)	\$ (27,414)	\$ 17,628		\$ (7,978)	

CULTUS LAKE PARK

2025 Financial Report

For the TWELVE Months Ending December 31, 2025, with comparative figures for 2024

VOLUNTEER FIRE DEPARTMENT

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD	Variance Comments
REVENUE						
1013004600 Local Services Revenue VFD CL	\$ 43,427	\$ 43,435	\$ (8)	0.0%	\$ 42,437	
1013004601 Fire Protection Agreements	69,636	81,900	(12,264)	-15.0%	65,824	
1013004605 Residential Lease Revenue VFD	190,057	190,055	2	0.0%	185,662	
1013004900 Miscellaneous Revenue	-	-	-	0.0%	1,000	Donation
	<u>\$ 303,120</u>	<u>\$ 315,390</u>	<u>\$ (12,270)</u>		<u>\$ 294,923</u>	
EXPENDITURES						
1023005000 Advertising	\$ -	\$ 550	\$ 550	100.0%	\$ -	
1023005300 Building Maintenance Materials	1,180	6,000	4,820	80.3%	6,633	
1023005500 Data Processing	3,414	3,000	(414)	-13.8%	2,807	
1023005700 Education & Training	19,003	21,630	2,627	12.1%	10,204	
1023005800 Firefighting Equipment Fuel & Maintenance	17,600	32,800	15,200	46.3%	35,779	
1023005850 Fire Protection Equip Annual Testing	15,235	10,500	(4,735)	-45.1%	7,906	
1023006000 Grounds Maintenance Materials	-	500	500	100.0%	-	
1023006100 Commercial Insurance	20,050	21,900	1,850	8.4%	20,300	
1023006200 Vehicle Insurance	4,365	4,650	285	6.1%	4,442	
1023006300 Janitorial Contracts/Supplies	561	1,000	439	43.9%	116	
1023006600 Membership Dues & Subscriptions	106	800	694	86.8%	171	
1023006800 Office Supplies & Expenses	1,947	1,400	(547)	-39.1%	407	
1023007100 Public Relations	-	550	550	100.0%	94	
1023007400 Security Systems & Supplies	641	550	(91)	-16.5%	385	
1023007500 Sewer & Septic System Maintenance	1,368	640	(728)	-113.8%	729	
1023007600 Shop Supplies	621	1,000	379	37.9%	1,108	
1023007655 Medical Supplies	1,697	3,700	2,003	54.1%	1,065	
1023007800 Telephone	5,984	9,000	3,016	33.5%	12,987	
1023008000 Propane & Natural Gas	1,672	2,000	328	16.4%	1,647	
1023008005 Hydro Consumption	3,370	4,100	730	17.8%	3,213	
1023008020 Water	651	630	(21)	-3.3%	640	
1023008100 Vehicle Maintenance	9,286	15,200	5,914	38.9%	19,973	
1023008130 Vehicle Fuel	2,312	2,200	(112)	-5.1%	2,623	
1023008600 Mgmt. Salaries - Fire Chief	6,950	6,950	-	0.0%	6,700	
1023008700 Staff Wages - VFD	61,920	70,300	8,380	11.9%	71,592	
1023008760 WCB/EHT Expense	3,408	4,420	1,012	22.9%	4,208	
1023008825 Uniforms & Clothing Allowance	-	4,000	4,000	100.0%	1,723	
TOTAL OPERATING EXPENSES	<u>\$ 183,341</u>	<u>\$ 229,970</u>	<u>\$ 46,629</u>		<u>\$ 217,452</u>	
NET OPERATING INCOME	<u>\$ 119,779</u>	<u>\$ 85,420</u>	<u>\$ 34,359</u>	40.2%	<u>\$ 77,471</u>	
1023009000 Capital Purchases	43,366	47,897	4,531	9.5%	9,893	SCBA Replacement
1023009800 Transfer to Reserves	60,820	60,820	-	0.0%	62,390	
1023009805 Transfer from Reserve Capital Purchases	(32,802)	(36,237)	(3,435)	9.5%	(7,359)	
1023009999 Allocated Services	12,940	12,940	-	0.0%	12,200	
	<u>\$ 267,665</u>	<u>\$ 315,390</u>	<u>\$ 47,725</u>		<u>\$ 294,576</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ 35,455</u>	<u>\$ -</u>	<u>\$ 35,455</u>		<u>\$ 347</u>	

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PUBLIC WORKS

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD	Variance Comments
REVENUE						
1014004900 Miscellaneous Revenue	\$ 51,153	\$ -	\$ 51,153	0.0%	\$ 1,301	Insurance Recovery - Yellow Barn
EXPENDITURES						
1024005300 Building Maintenance Materials	\$ 3,241	\$ 6,600	\$ 3,359	50.9%	\$ 12,675	
1024005375 Contract Services	50,138	5,000	(45,138)	-902.8%	780	Fire-related Costs- Yellow Barn
1024005400 Conferences/Meetings	-	2,700	2,700	100.0%	-	
1024005500 Data Processing	3,217	2,900	(317)	-10.9%	2,946	
1024005700 Education & Training	3,510	15,310	11,800	77.1%	3,500	
1024005800 Equipment Maintenance	9,930	21,200	11,270	53.2%	13,485	
1024005820 Equipment Fuel	4,727	4,020	(707)	-17.6%	5,344	
1024005900 Garbage Collection & Recycling	14,959	10,500	(4,459)	-42.5%	15,573	
1024006000 Grounds Maintenance Materials	450	1,710	1,260	73.7%	-	
1024006100 Commercial Insurance	25,300	26,000	700	2.7%	25,850	
1024006200 Vehicle Insurance	21,483	17,750	(3,733)	-21.0%	19,360	
1024006500 Licences & Permits	-	450	450	100.0%	-	
1024006600 Membership Dues & Subscriptions	340	750	410	54.7%	441	
1024006800 Office Supplies & Expenses	7,144	1,680	(5,464)	-325.2%	2,971	
1024006810 Bank Charges	124	-	(124)	0.0%	114	
1024007400 Security Systems & Supplies	757	750	(7)	-0.9%	587	
1024007500 Sewer	1,368	640	(728)	-113.8%	729	
1024007600 Shop Supplies	10,941	11,490	549	4.8%	8,094	
1024007625 Small Tools	412	3,500	3,088	88.2%	3,300	
1024007650 Safety Supplies	3,272	3,500	228	6.5%	2,922	
1024007800 Telephone	8,336	4,400	(3,936)	-89.5%	9,446	
1024008000 Propane & Natural Gas	6,261	6,600	339	5.1%	5,532	
1024008005 Hydro Consumption	4,582	4,590	8	0.2%	4,256	
1024008020 Water	651	630	(21)	-3.3%	640	
1024008100 Vehicle Maintenance	35,016	27,260	(7,756)	-28.5%	43,537	
1024008130 Vehicle Fuel	28,194	25,400	(2,794)	-11.0%	25,291	
1024008600 Management Salaries	100,877	107,010	6,133	5.7%	85,724	
1024008700 Staff Wages - Supervisor	189,264	162,460	(26,804)	-16.5%	175,230	
1024008701 Staff Wages - Custodian	129,008	133,780	4,772	3.6%	106,548	
1024008710 Staff Wages - Public Works	614,426	673,520	59,094	8.8%	539,306	
1024008705 Staff Wages - Grounds Staff	19,853	71,460	51,607		-	
1024008800 Employee Benefits	278,942	339,070	60,128	17.7%	242,197	
1024008825 Uniforms & Clothing Allowance	5,380	8,800	3,420	38.9%	3,729	
TOTAL OPERATING EXPENSES	\$ 1,582,103	\$ 1,701,430	\$ 119,327		\$ 1,360,107	
NET OPERATING INCOME	\$ (1,578,862)	\$ (1,694,830)	\$ 115,968	-6.8%	\$ (1,347,432)	
1024009000 Capital Purchases	56,217	215,997	159,780	74.0%	277,876	Vehicle Replacement
1024009800 Transfer to Reserves	145,000	145,000	-	0.0%	119,001	
1024009805 Transfer from Reserve Capital Purchases	(56,217)	(215,997)	(159,780)	74.0%	(277,876)	
1024009998 Overhead Expenses	(476,000)	(476,000)	-	0.0%	(376,992)	
1024009999 Allocated Services	(1,370,430)	(1,370,430)	-	0.0%	(1,257,600)	
	\$ (119,327)	\$ -	\$ 119,327		\$ (155,484)	
NET CONTRIBUTION TO (FROM)	\$ 170,480	\$ -	\$ 170,480		\$ 156,785	

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COMMERCIAL LEASES

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD	Variance Comments
REVENUE						
						Some 2024 lease renewals are still being negotiated. Therefore, they have only been invoiced in a hold-over position until an agreement is reached. In 2024 retro was invoiced for commercial water treatment lease.
1015004200 Commercial Leases	\$ 731,136	\$ 843,410	\$ (112,274)	-13.3%	\$ 745,469	
1015004201 CL- Public Works	9,301	9,300	1	0.0%	9,101	
1015004202 CL - Bylaw Enforcement	41,700	41,700	-	0.0%	38,798	
	<u>\$ 782,137</u>	<u>\$ 894,410</u>	<u>\$ (112,273)</u>		<u>\$ 793,368</u>	
EXPENDITURES						
1025005300 Building Maintenance Materials	\$ 6,940	\$ 8,000	\$ 1,060	13.3%	\$ 8,546	
1025005375 Contract Services	1,830	-	(1,830)	0.0%	2,911	
1025005900 Garbage Collection & Recycling	15,310	19,880	4,570	23.0%	15,678	
1025006000 Grounds Maintenance Materials	2,100	2,800	700	25.0%	170	
1025006100 Commercial Insurance	57,350	60,600	3,250	5.4%	60,800	
1025006810 Bank Charges	1,459	-	(1,459)	0.0%	1,426	
1025007500 Sewer	1,368	640	(728)	-113.8%	729	
1025008000 Propane & Natural Gas	1,027	500	(527)	-105.4%	702	
1025008005 Hydro Consumption	4,840	5,120	280	5.5%	5,265	
1025008020 Water	651	600	(51)	-8.5%	640	
1025008201 Signage	3,063	1,200	(1,863)	-155.3%	1,049	
TOTAL OPERATING EXPENSES	<u>\$ 95,938</u>	<u>\$ 99,340</u>	<u>\$ 3,402</u>		<u>\$ 97,916</u>	
NET OPERATING INCOME	<u>\$ 686,199</u>	<u>\$ 795,070</u>	<u>\$ (108,871)</u>	-13.7%	<u>\$ 695,452</u>	
1025009000 Capital Purchases	14,975	55,897	40,922	73.2%	90,165	Plaza Redevelopment Consultant
1025009800 Transfer to Reserves	160,002	159,957	(45)	0.0%	173,502	
1025009805 Transfer from Reserve Capital Purchases	(618)	(5,897)	(5,279)	89.5%	(820)	
1025009810 Transfer from Accumulated Surplus	(14,357)	(50,000)	(35,643)	71.3%	(89,345)	
1025009998 Overhead Expenses	296,349	296,349	-	0.0%	280,404	
1025009999 Allocated Services	103,350	103,350	-	0.0%	97,072	
	<u>\$ 655,639</u>	<u>\$ 658,996</u>	<u>\$ 3,357</u>		<u>\$ 648,894</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ 126,498</u>	<u>\$ 235,414</u>	<u>\$ (108,916)</u>		<u>\$ 144,474</u>	

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RESIDENTIAL LEASES

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD	Variance Comments
REVENUE						
1016004100 Residential Leases	\$ 759,830	\$ 759,684	\$ 146	0.0%	\$ 720,413	
1016004102 Residential Area Reserve	12,025	12,000	25	0.2%	12,025	
1016004103 Foreshore Reserve	24,050	24,000	50	0.2%	24,050	
1016004101 Bylaw Enforcement	123,686	123,680	6	0.0%	115,053	
1016004108 Milfoil Reserve	7,230	7,230	-	0.0%	-	
1016004110 Delinquent Fees	2,940	5,400	(2,460)	-45.6%	4,143	
1016004700 Lease Services- OTHER	22,908	40,000	(17,092)	-42.7%	31,760	
1016004611 Lease Services- STR/BL	94,646	91,500	3,146	3.4%	95,273	Licencing
	\$ 1,047,315	\$ 1,063,494	\$ (16,179)		\$ 1,002,717	
EXPENDITURES						
1026005375 Contract Services	\$ -	\$ -	\$ -	0.0%	\$ 5,460	2024 - Property Surveys
1026005900 Garbage Collection & Recycling	105,854	106,535	681	0.6%	105,854	
1026006100 Commercial Insurance	8,950	10,000	1,050	10.5%	9,000	
1026006812 Bank Charges	1,324	-	-	0.0%	1,311	
1026008005 Hydro Consumption	19,127	38,100	18,973	49.8%	17,778	
TOTAL OPERATING EXPENSES	\$ 135,255	\$ 154,635	\$ 19,380		\$ 139,403	
NET OPERATING INCOME	\$ 912,060	\$ 908,859	\$ 3,201	0.4%	\$ 863,314	
1026009000 Capital Purchases	-	25,000	25,000	100.0%	22,048	
1026009800 Transfer to Reserves	63,305	63,230	(75)	-0.1%	64,405	
1026009805 Transfer from Reserve Capital Purchases	-	(25,000)	(25,000)	100.0%	(22,048)	
1026009998 Overhead Expenses	490,515	490,515	-	0.0%	443,744	
1026009999 Allocated Services	432,960	432,960	-	0.0%	403,620	
	\$ 1,122,035	\$ 1,141,340	\$ 19,305		\$ 1,051,172	
NET CONTRIBUTION TO (FROM)	\$ (74,720)	\$ (77,846)	\$ 3,126		\$ (48,455)	

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GENERAL ADMINISTRATION

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD	Variance Comments
REVENUE						
1017004800 Interest Earned	\$ 352,966	\$ 40,000	\$ 312,966	782.4%	\$ 566,846	
1017004900 Miscellaneous Revenue/Encroachment	561,289	2,000	559,289	27964.5%	581,227	2024 - Land Expropriation Funds
1017004904 Donations	350	-	350	0.0%	1,900	2025 - Yellow Barn Fire Insurance Settlement
1017004915 Dog Licenses	720	500	220	44.0%	950	
	<u>\$ 915,325</u>	<u>\$ 42,500</u>	<u>\$ 872,825</u>		<u>\$ 1,150,923</u>	
EXPENDITURES						
1027005000 Advertising	\$ -	\$ 1,500	\$ 1,500	100.0%	\$ 1,722	
1027005100 Accounting & Auditing Fees	2,758	19,578	16,820	85.9%	32,367	
1027005175 Board Level Expenses	13,959	17,000	3,041	17.9%	20,745	
1027005300 Building Maintenance Materials	3,439	3,200	(239)	-7.5%	4,961	
1027005375 Contract Services	1,020	21,600	20,580	95.3%	424	
1027005400 Conferences/Meetings	1,391	11,000	9,609	87.4%	7,552	
1027005500 Data Processing	88,366	75,500	(12,866)	-17.0%	78,403	
1027005700 Education & Training	5,048	5,000	(48)	-1.0%	2,014	
1027005800 Equipment Maintenance	171	1,000	829	82.9%	653	
1027006100 Commercial Insurance	31,754	33,800	2,046	6.1%	33,304	
1027006200 Vehicle Insurance	1,220	1,575	355	22.5%	1,497	
1027006400 Legal Fees	192,832	60,000	(132,832)	-221.4%	268,535	
1027006450 Professional Fees	4,642	20,000	15,358	76.8%	24,906	
1027006600 Membership Dues & Subscriptions	2,986	3,700	714	19.3%	2,911	
1027006800 Office Supplies & Expenses	7,880	9,500	1,620	17.1%	8,498	
1027006801 Staff Recognition Expenses	6,779	6,500	(279)	-4.3%	8,310	
1027006800 Breakroom Supplies	3,975	5,500	1,525	27.7%	4,527	
1027006812 Bank Charges/Point of Sale Fees	14,816	13,000	(1,816)	-14.0%	13,723	
1027006815 Postage & Courier	8,236	4,000	(4,236)	-105.9%	6,027	
1027006820 Equipment Leases	8,082	16,500	8,418	51.0%	8,014	
1027006822 Office Furniture	214	4,000	3,786	94.7%	1,034	
1027007000 Printing Expense	96	1,000	904	90.4%	128	
1027007100 Public Relations	2,075	4,000	1,925	48.1%	5,265	
1027007400 Security Systems & Supplies	818	1,000	182	18.2%	718	
1027007500 Sewer & Septic System Maintenance	1,368	640	(728)	-113.8%	729	
1027007700 Special Events - CWFPP	-	5,000	5,000	100.0%	-	
1027007800 Telephone	17,634	9,500	(8,134)	-85.6%	17,362	
1027007900 Travel Expense	594	2,000	1,406	70.3%	485	
1027008000 Propane & Natural Gas	1,754	2,100	346	16.5%	1,619	
1027008005 Hydro Consumption	2,971	3,500	529	15.1%	2,989	
1027008020 Water	651	640	(11)	-1.7%	640	
1027008100 Vehicle Maintenance/Fuel	2,193	800	(1,393)	-174.1%	2,813	
1027008500 Commissioners Indemnity	101,579	100,990	(589)	-0.6%	99,005	
1027008600 Management Salaries	192,985	191,140	(1,845)	-1.0%	172,111	
1027008601 Finance Salaries	191,215	199,920	8,705	4.4%	176,527	
1027008710 Staff Wages - CO/Communications	181,915	193,600	11,685	6.0%	187,791	
1027008715 Staff Wages - Admin / CSR	81,820	105,620	23,800	22.5%	86,549	
1027008800 Employee Benefits	173,830	188,150	14,320	7.6%	173,071	
TOTAL OPERATING EXPENSES	<u>\$ 1,353,066</u>	<u>\$ 1,343,053</u>	<u>-\$ 10,013</u>		<u>\$ 1,457,929</u>	
NET OPERATING INCOME	<u>\$ (437,741)</u>	<u>\$ (1,300,553)</u>	<u>\$ 862,812</u>	-66.3%	<u>\$ (307,006)</u>	
1027009000 Capital Purchases	32,567	45,897	13,330	29.0%	117,934	Server Upgrade and Computer Upgrades
1027009800 Transfer to Reserves	50,000	50,000	-	0.0%	631,700	
1027009805 Transfer from Reserve Capital	(32,567)	(45,897)	(13,330)	29.0%	(117,934)	
1027009998 Overhead Expenses	(1,196,183)	(1,196,183)	-	0.0%	(1,161,896)	
1027009999 Allocated Services	(154,370)	(154,370)	-	0.0%	(152,820)	
	<u>\$ 52,513</u>	<u>\$ 42,500</u>	<u>\$ (10,013)</u>		<u>\$ 774,913</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ 862,812</u>	<u>\$ -</u>	<u>\$ 862,812</u>		<u>\$ 376,010</u>	

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COMMUNITY HALL

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD	Variance Comments
REVENUE						
1018004920 Community Hall Rentals	15,061	11,950	3,111	26.0%	13,820	
1018004900 Miscellaneous Revenue	-	-	-	0.0%	500	
	<u>\$ 15,061</u>	<u>\$ 11,950</u>	<u>\$ 3,111</u>		<u>\$ 14,320</u>	
EXPENDITURES						
1028005300 Building Maintenance Materials	\$ 2,085	\$ 3,500	\$ 1,415	40.4%	\$ 2,473	
1028005500 Data Processing	2,140	2,200	60	2.7%	2,242	
1028006000 Grounds Maintenance Materials	-	1,000	1,000	100.0%	-	
1028006100 Commercial Insurance	13,550	14,800	1,250	8.4%	13,900	
1028007500 Sewer	-	640	640	100.0%	-	
1028007800 Telephone	231	200	(31)	-15.5%	231	
1028008000 Propane & Natural Gas	1,577	1,900	323	17.0%	1,659	
1028008005 Hydro Consumption	1,199	1,600	401	25.1%	1,074	
1028008020 Water	651	630	(21)	-3.3%	640	
TOTAL OPERATING EXPENSES	<u>\$ 21,433</u>	<u>\$ 26,470</u>	<u>\$ 5,037</u>		<u>\$ 22,219</u>	
NET OPERATING INCOME	<u>\$ (6,372)</u>	<u>\$ (14,520)</u>	<u>\$ 8,148</u>	-56.1%	<u>\$ (7,899)</u>	
1028009000 Capital Purchases	-	897	897	100.0%	-	
1028009800 Transfer to Reserves	10,000	10,000	-	0.0%	12,100	
1028009805 Transfer from Reserve Capital Purchases	-	(897)	(897)	100.0%	-	
1028009998 Overhead Expenses	29,430	29,430	-	0.0%	26,740	
1028009999 Allocated Services	20,400	20,400	-	0.0%	19,460	
	<u>\$ 81,263</u>	<u>\$ 86,300</u>	<u>\$ 5,037</u>		<u>\$ 80,519</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ (66,202)</u>	<u>\$ (74,350)</u>	<u>\$ 8,148</u>		<u>\$ (66,199)</u>	

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FORESHORE LEASE

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD	Variance Comments
REVENUE						
1018504936 Boat Mooring - Public Areas/VS	\$ 41,488	\$ 52,750	\$ (11,262)	-21.3%	\$ 42,291	
1018504941 Foreshore Reserve Revenue	50,400	56,250	(5,850)	-10.4%	51,250	
1018504900 Miscellaneous Revenue	1,050	-	1,050	0.0%	689	
	<u>\$ 92,938</u>	<u>\$ 109,000</u>	<u>\$ (16,062)</u>		<u>\$ 94,230</u>	
EXPENDITURES						
1028505800 Equipment Maintenance	\$ -	\$ 1,700	\$ 1,700	100.0%	\$ -	
1028505820 Equipment Fuel	739	800	61	7.6%	78	
1028505850 Floats & Buoys	2,517	10,000	7,483	74.8%	-	
1028506000 Grounds Maintenance Materials	9,465	10,000	535	5.4%	9,134	
1028506100 Commercial Insurance	20,450	22,900	2,450	10.7%	21,050	
1028506200 Vehicle Insurance	83	100	17	17.0%	107	
1028506500 Licences & Permits	-	1,100	1,100	100.0%	-	
1028507000 Printing Expense	-	150	150	100.0%	-	
1028508200 Foreshore Maintenance (Wharfs)	11,243	15,000	3,757	25.0%	6,145	
1028508201 Signage	-	1,000	1,000	100.0%	-	
TOTAL OPERATING EXPENSES	<u>\$ 44,497</u>	<u>\$ 62,750</u>	<u>\$ 18,253</u>		<u>\$ 36,514</u>	
NET OPERATING INCOME	<u>\$ 48,441</u>	<u>\$ 46,250</u>	<u>\$ 2,191</u>	4.7%	<u>\$ 57,716</u>	
1028509000 Capital Purchases	723,561	916,450	192,889	21.0%	27,426	Milfoil Control, Bridge Upgrades & Dock Replacements
1028509800 Transfer to Reserves	100,400	106,250	5,850	5.5%	103,280	
1028509805 Transfer from Reserve Capital Purchases	(723,561)	(916,450)	(192,889)	21.0%	(27,426)	
1028509998 Overhead Expenses	288,400	288,400	-	0.0%	273,740	
1028509999 Allocated Services	89,960	89,960	-	0.0%	84,860	
	<u>\$ 523,257</u>	<u>\$ 547,360</u>	<u>\$ 24,103</u>		<u>\$ 498,394</u>	
	<u>\$ (430,319)</u>	<u>\$ (438,360)</u>	<u>\$ 8,041</u>		<u>\$ (404,164)</u>	

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PUBLIC AREAS

	2025 Actual YTD	2025 Annual Budget	Variance \$	Variance %	2024 Actual YTD	Variance Comments
REVENUE						
1019004700 Tree Removal Fees	\$ 1,925	\$ 5,000	\$ (3,075)	-61.5%	\$ 7,574	
1019004900 Miscellaneous Revenue	26,392	15,000	11,392	75.9%	20,595	
1019004910 Pay Parking	1,040,779	996,300	44,479	4.5%	1,000,915	
1019004926 Infrastructure Reserve	97,115	98,000	(885)	-0.9%	51,862	
1019004927 Foreshore Reserve	41,619	42,000	(381)	-0.9%	22,225	
1019004904 Donations	-	-	-	0.0%	2,600	2024 - Tree Donations
	<u>\$ 1,207,830</u>	<u>\$ 1,156,300</u>	<u>\$ 51,530</u>		<u>\$ 1,105,771</u>	
EXPENDITURES						
1029005300 Building Maintenance Materials	\$ 6,753	\$ 6,600	\$ (153)	-2.3%	\$ 2,563	
1029005355 Main Beach Events Grant	-	12,000	12,000	100.0%	-	
1029005360 Commemorative Benches	3,735	1,900	(1,835)	-96.6%	-	
						Precise Parklink/Public Washroom Facilities
1029005375 Contract Services	35,326	46,600	11,274	24.2%	47,254	
1029005800 Equipment Maintenance	-	1,000	1,000	100.0%	-	
1029005900 Garbage Collection & Recycling	10,095	7,700	(2,395)	-31.1%	8,754	
1029006000 Grounds Maintenance Materials	34,980	30,000	(4,980)	-16.6%	17,905	
1029006010 General Maintenance	21,053	45,000	23,947	53.2%	24,807	
1029006100 Commercial Insurance	31,101	34,500	3,399	9.9%	33,951	
1029006300 Janitorial Contracts/Supplies	28,218	16,800	(11,418)	-68.0%	26,036	
1029006810 Bank Charges	-	550	550	100.0%	-	
1029006812 Point of Sale Fees	67,603	70,000	2,397	3.4%	57,745	
1029006820 Equipment Leases	22,575	17,400	(5,175)	-29.7%	16,963	Parking Meters
1029007000 Printing Expense	-	500	500	100.0%	-	
1029007200 Roads & Parking Maintenance	33,778	35,000	1,222	3.5%	16,070	
1029007300 Vandalism Repairs	-	2,500	2,500	100.0%	1,675	
1029008005 Hydro Consumption	5,632	8,700	3,068	35.3%	6,543	
1029008201 Signage	1,876	6,500	4,624	71.1%	2,750	
TOTAL OPERATING EXPENSES	<u>\$ 302,725</u>	<u>\$ 343,250</u>	<u>\$ 40,525</u>		<u>\$ 263,016</u>	
NET OPERATING INCOME	<u>\$ 905,105</u>	<u>\$ 813,050</u>	<u>\$ 92,055</u>	11.3%	<u>\$ 842,755</u>	
						Paving, Tree Rehabilitation, Pay Station Replacements, Bear Bins, Master Locks and Key Sets, Main Beach Washrooms
1029009000 Capital Purchases	64,038	183,400	119,362	65.1%	297,844	
1029009800 Transfer to Reserves	288,494	292,940	4,446	1.5%	234,127	
1029009805 Transfer from Reserve Capital Purchases	(62,343)	(118,400)	(56,057)	47.3%	(118,824)	
1029009810 Transfer from Accumulated Surplus	-	-	-	0.0%	(144,020)	
1029009998 Overhead Expenses	688,065	688,065	-	0.0%	613,480	
1029009999 Allocated Services	457,046	457,046	-	0.0%	419,192	
	<u>\$ 1,738,025</u>	<u>\$ 1,846,301</u>	<u>\$ 108,276</u>		<u>\$ 1,564,815</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ (530,195)</u>	<u>\$ (690,001)</u>	<u>\$ 159,806</u>		<u>\$ (459,044)</u>	

CULTUS LAKE PARK
2025 Financial Report

For the TWELVE Months Ending December 31, 2025, with comparative figures for 2024

Community Events Committee

	2025	2025	Variance	Variance	2024	
	Actual YTD	Annual Budget	\$	%	Actual YTD	Variance Comments
REVENUE						
1019504900 Miscellaneous Revenue	\$ 23,969	\$ 11,040	\$ 12,929	117.1%	\$ 28,392	
1019504902 Public Areas - Contribution	-	12,000	(12,000)	-100.0%	-	
1019504996 Sponsorship/Grants	41,000	15,000	26,000	173.3%	34,200	
	\$ 64,969	\$ 38,040	\$ 26,929		\$ 62,592	
EXPENDITURES						
1029506800 Office Supplies & Misc. Expenses	\$ 1,725	\$ 900	\$ (825)	-91.7%	\$ 1,602	
1029507700 Special Events CEAC	63,575	37,050	(26,525)	-71.6%	60,125	Cultus Lake Day, Party at the Plaza & Christmas Event
1029509800 Transfer to (from) Reserves	-	90	90	100.0%	865	
	\$ 65,300	\$ 38,040	\$ (27,260)		\$ 62,592	
	\$ (331)	\$ -	\$ (331)		\$ -	



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** 0550-70
SUBMITTED BY: Erica Lee
Chief Financial Officer
SUBJECT: 2025 Parking Lot Revenue Fourth Quarter Report

PURPOSE:

To provide the Board with an overview of parking revenue for the Fourth Quarter of 2025.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the 2025 Parking Lot Fourth Quarter Report for information.

DISCUSSION:

Parking meter revenue, net of GST, for the Fourth Quarter totaled \$15,864. This is a slight increase of approximately \$3,290 over parking revenue for the Fourth Quarter of 2024. Parking expenses, net of GST, for the Fourth Quarter totaled \$15,864 which is slightly higher than expenses in the Fourth Quarter of 2024 by just over 4,600. The increased expenses relate to purchasing new covers for the machines and costs related to getting technician in to work on some of our parking meters.

Parking revenue, net of GST, for all of 2025 totaled \$987,240, which is an increase of \$42,320 from 2024's Parking revenue, net of GST of \$944,920, a result of warmer weather and less rain in June and August 2025 compared to 2024. Parking meter revenue for 2025 is above the 2025 annual budget for Parking Meter Revenue by approximately \$45,600.

The \$2 per transaction infrastructure fee (2024 – \$1 per transaction) has also added \$139,420 (2024-\$73,870) to be placed in the Park's capital reserves.

The tables below show the year-to-date (1), revenue (2), expenses and (3) net revenue.

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:

Erica Lee, CPA, CA
Chief Financial Officer

Approved for submission to the Board:

Joe Lamb
Chief Administrative Officer

Table 1 –

Parking Revenue				
Month	Revenue 2022	Revenue 2023	Revenue 2024	Revenue 2025
Jan	2,538.19	2,385.56	2,447.28	4,997.29
Feb	5,315.33	1,350.62	3,796.48	2,909.43
Mar	12,138.31	12,605.51	29,454.48	15,080.13
Apr	16,861.28	22,771.18	17,656.38	36,503.44
May	34,374.67	108,251.90	50,017.88	44,390.95
Jun	95,505.64	103,437.74	109,403.10	135,977.07
Jul	319,265.65	330,546.57	347,288.91	328,187.14
Aug	291,432.28	288,409.82	304,658.02	353,552.46
Sep	66,946.41	64,017.22	67,623.64	49,778.18
Oct	10,184.95	9,697.33	7,621.90	10,201.00
Nov	1,387.18	2,752.71	2,324.33	3,439.52
Dec	870.33	2,808.19	2,627.67	2,223.39
Total	856,820.22	949,034.35	944,920.07	987,240.00

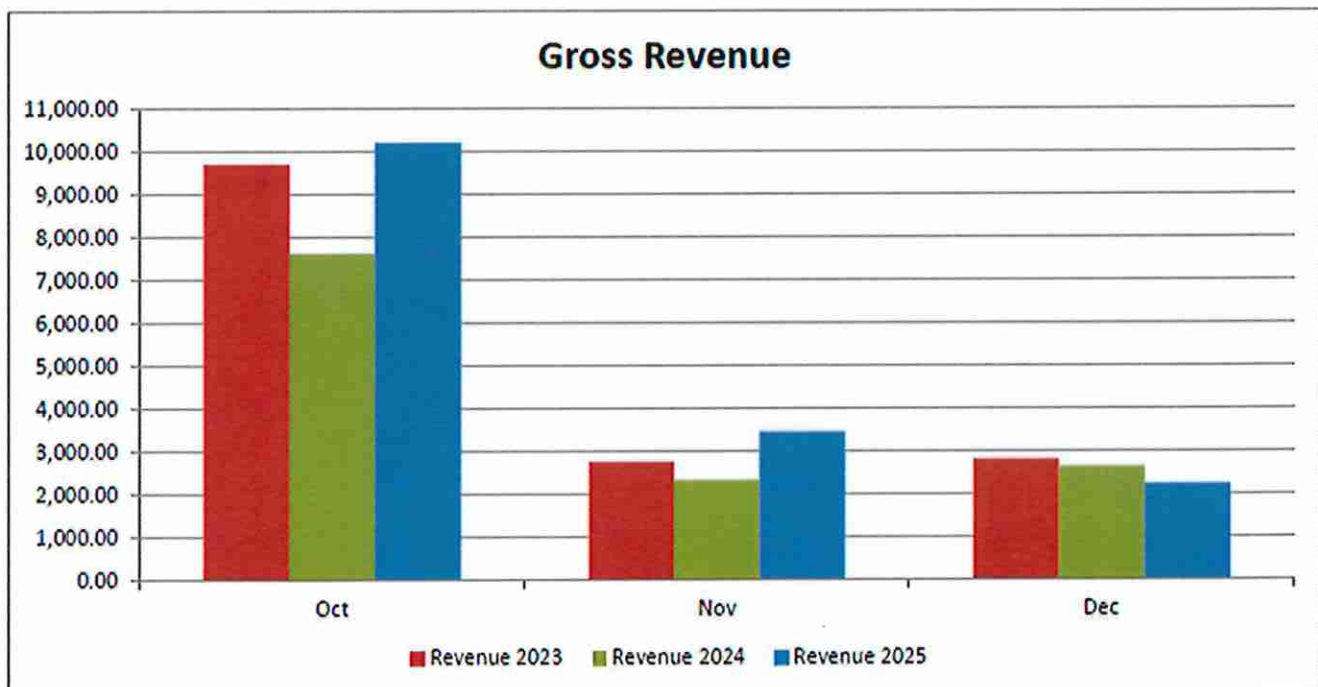


Table 2-

Parking Expenses				
Month	Expenses 2022	Expenses 2023	Expenses 2024	Expenses 2025
Jan	2,063.70	2,166.65	3,092.45	2,869.87
Feb	2,240.81	2,093.05	2,163.38	2,430.05
Mar	2,546.76	2,908.45	4,076.55	3,566.47
Apr	2,990.29	3,656.15	3,001.85	5,584.12
May	3,799.20	9,166.20	16,761.92	5,130.48
Jun	7,560.93	12,908.66	13,940.08	14,342.01
Jul	28,666.55	23,892.40	23,733.96	23,371.60
Aug	17,738.06	20,383.09	20,798.63	23,911.59
Sep	10,642.31	10,785.88	11,010.18	5,612.78
Oct	2,272.45	2,413.69	2,600.22	3,131.34
Nov	1,902.95	2,007.60	2,465.38	5,155.38
Dec	1,864.42	2,005.90	2,110.24	3,515.53
Total	84,288.43	94,387.72	105,754.84	98,621.22

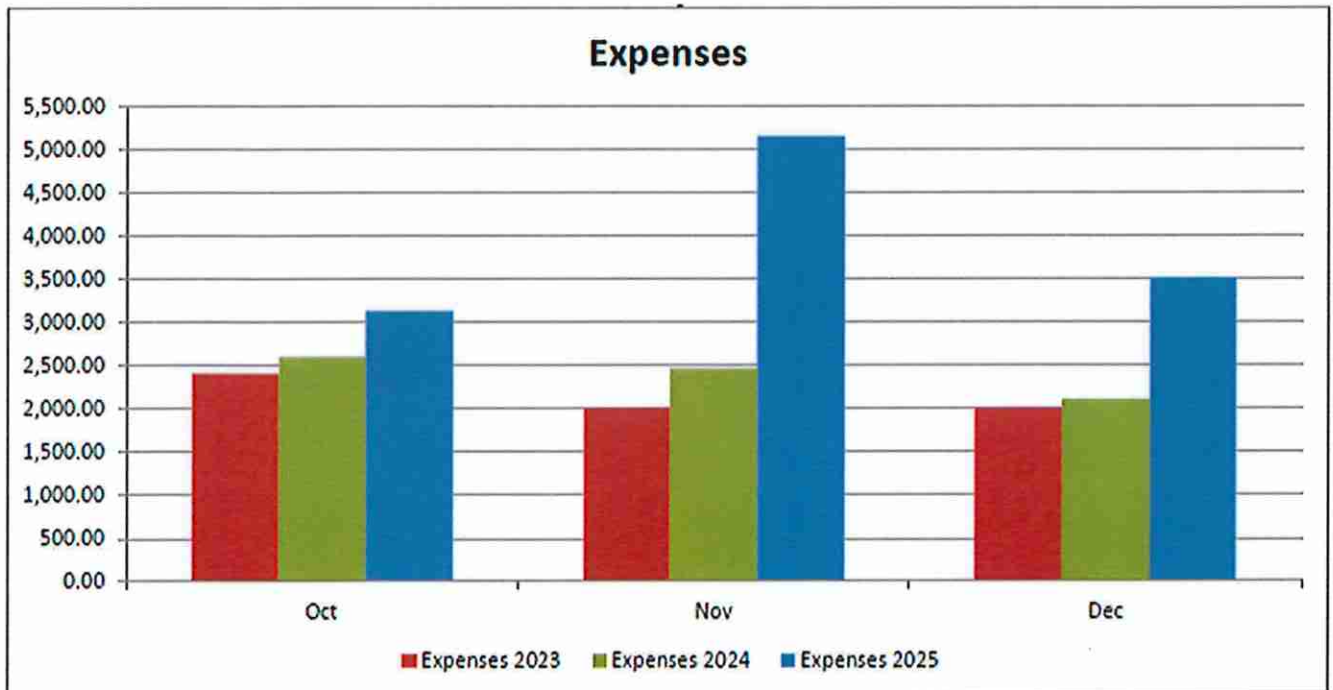
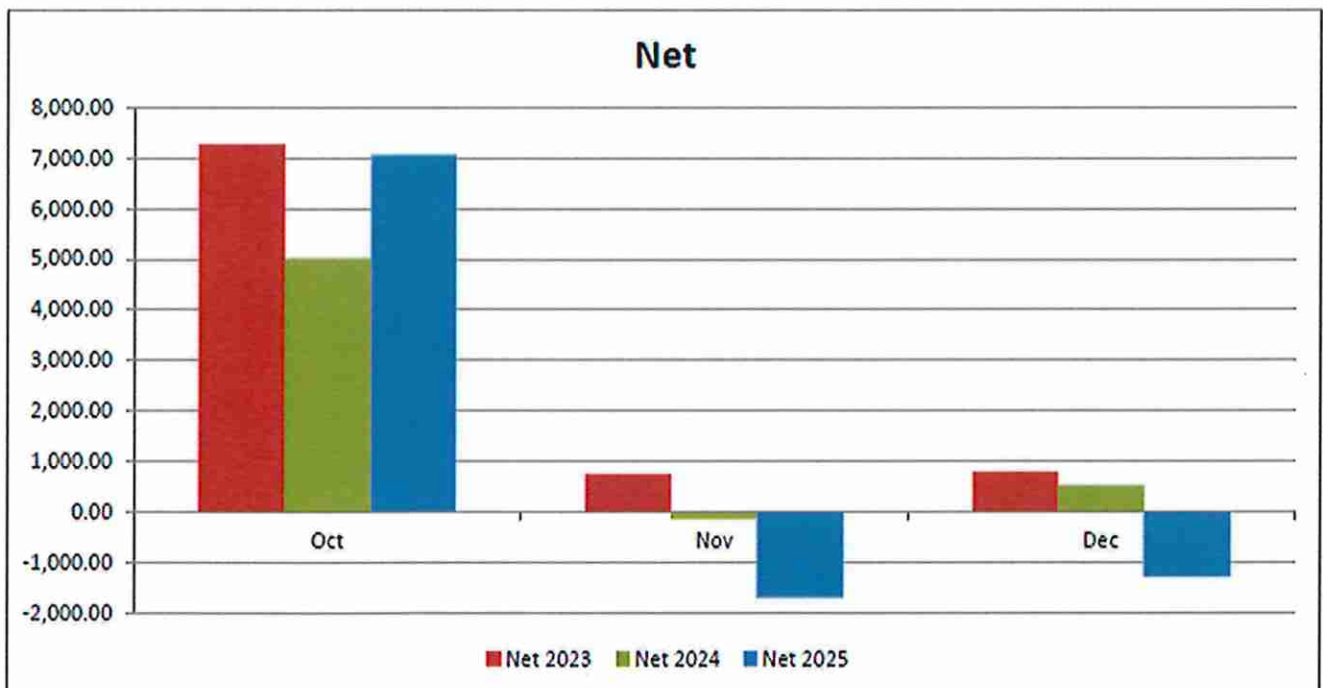


Table 3 –

Net Parking Revenue				
Month	Net 2022	Net 2023	Net 2024	Net 2025
Jan	474.49	218.91	(645.17)	2,127.42
Feb	3,074.52	(742.43)	1,633.10	479.38
Mar	9,591.55	9,697.06	25,377.93	11,513.66
Apr	13,870.99	19,115.03	14,654.53	30,919.32
May	30,575.47	99,085.70	33,255.96	39,260.47
Jun	87,944.71	90,529.08	95,463.02	121,635.06
Jul	290,599.10	306,654.17	323,554.95	304,815.54
Aug	273,694.22	268,026.73	283,859.39	329,640.87
Sep	56,304.10	53,231.34	56,613.46	44,165.40
Oct	7,912.50	7,283.64	5,021.68	7,069.66
Nov	(515.77)	745.11	(141.05)	(1,715.86)
Dec	(994.09)	802.29	517.43	(1,292.14)
Total	772,531.79	854,646.63	839,165.23	888,618.78





REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** 0550

SUBMITTED BY: Rachel Litchfield,
Manager of Corporate Services / Corporate Officer

SUBJECT: 2025 Bylaw Compliance & Enforcement Fourth Quarter Report

PURPOSE:

To provide the Cultus Lake Park Board with an update on Bylaw Compliance and Enforcement throughout the Park for the fourth quarter of 2025 (October, November, December).

RECOMMENDATION:

***THAT** the Cultus Lake Park Board receives the Bylaw Compliance and Enforcement 2025 Fourth Quarter Report for information.*

DISCUSSION:

The following is a breakdown of statistics relating to Bylaw Compliance and Enforcement for the fourth quarter (October, November, December).

The areas that are monitored and included in this report are Sunnyside Campground, Sunnyside Campground Beach, Residential Areas, Commercial Areas, Main Beach, Cabins, Community Hall and Parmenter Rd.

The layout of the statistics is updated to show the tickets and written warnings combined but to also capture the estimated number of issues per bylaw.

BYLAW	Est. # of issues
STR Parking issues	Tickets + Warnings = 0
STR Noise complaints	Tickets + Warnings = 0
STR Garbage issues	Tickets + Warnings (1) = 1
Parking and Traffic Regulations Bylaw	Tickets (104) + Warnings (33) Total = 137
Public Areas Related Bylaw <ul style="list-style-type: none"> Burning Conditions/Restrictions Canvassing/Panhandling Littering Bylaw Alcohol/Smoking Noise Regulation Operating Drone in Public Metal Detecting 	Tickets + Warnings (11) = 11 Tickets + Warnings (3) = 3 Tickets + Warnings (2) = 2 Tickets + Warnings (8) = 8 Tickets + Warnings (2) = 2 Tickets + Warnings (4) = 4 Tickets + Warnings (3) = 3 Total= 33

Residential Leaseholder Related Bylaw <ul style="list-style-type: none"> Property Maintenance 	Tickets + Warnings (7) = 7
Animal Control Bylaw (Dogs off leash)	Tickets + Warnings (28) = 28
Greenspace Related Bylaw (Tree/Plant)	Tickets + Warnings (6) = 6
Sunnyside Campground Bylaw <ul style="list-style-type: none"> Parking and Traffic Animal Control Noise Fire Trees and Plants Litter 	Tickets + Warnings (3) = 3 Tickets + Warnings = 0 Tickets + Warnings (7) = 7 Tickets + Warnings (2) = 2 Tickets + Warnings (2) = 2 Tickets + Warnings (1) = 1 Total = 15
TOTAL	227

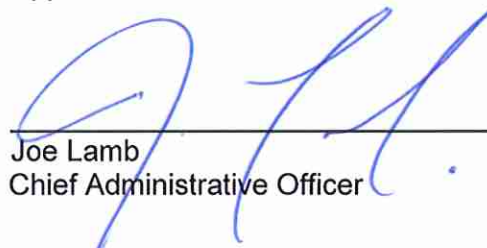
STRATEGIC PLAN:

This report does impact the Cultus Lake Park Board's Strategic Plan Initiative because it is related to Bylaw Enforcement.

Prepared by:


 Rachel Litchfield
 Manager of Corporate Services /
 Corporate Officer

Approved for submission to the Board:


 Joe Lamb
 Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** 0550

SUBMITTED BY: Todd McKay,
Manager of Park Operations

SUBJECT: 2025 Public Works Fourth Quarter Report

PURPOSE:

To provide the Board with an update on Public Works projects completed during the Fourth Quarter of 2025.

RECOMMENDATION:

THAT the Cultus Lake Park Board receives the 2025 Public Works Fourth Quarter Report for information.

DISCUSSION:

The following list summarizes various tasks and projects completed by Public Works staff over the Fourth Quarter of 2025.

Commercial Leases:

- Garbage pickup – 4 days labour
- Daily washroom service – 20 days labour
- Buildings/grounds/parking lot maintenance – 5 days labour
- Vandalism repairs - 0 days labour
- Signage repairs - 0 days labour

Community Hall:

- Janitorial service and rental set up – 12 days labour
- Building/grounds maintenance – 1 day labour

Foreshore:

- Wharf/weir/registered buoy/signage maintenance – 6.5 days labour
- Debris clean-up – 4 days labour
- Swim lines – 3 days labour
- Warf/swim line vandalism repairs – 0 days labour

Park Office:

- Building maintenance – .5 days labour
- Grounds maintenance - 3 days labour

Public Areas:

- Weekly garbage pickup and cleanup/inspection of playgrounds, docks, catch basins and community notice boards - 18 days labour.
- Daily parking lot opening - 5 days labour
- Daily washroom service – 55 days labour
- Friday/daily litter/garbage pickup -5 days labour
- Roads/parking lots/signage/lighting maintenance – 10 days labour
- Drainage work – 7 days labour
- Grounds/tree care/lawn care/watering maintenance debris clean-up - 55 days labour
- Float beach - .5 days labour
- Building/structure/pay station maintenance – 21 days labour
- Vandalism repairs - .5 days labour
- Special Events – 1 day labour
- Gazebo A build walls- order materials/design/prime/paint/build/install 20-days labour

Public Works:

- Vehicle maintenance – 6.5 days labour
- Equipment maintenance – 4.5 days labour
- Yard/building/janitorial maintenance – 31.5 days labour
- Administration/purchasing/safety/staff meetings – 43.5 days labour

Fire Hall:

- Building/janitorial/equipment Maintenance – 3.5 days labour
- Administration/emergency response/inspections – 4 days labour

Residential Leases:

- Grounds/tree maintenance/debris cleanup – 2 days labour
- Roads/signs/street sweeping/snow removal/grading – 9 days labour

Sunnyside Campground:

- Sewer repairs/maintenance – 3 days labour
- Janitorial - 0 days labour
- Roads/parking - 2 days labour
- Building/vandalism maintenance – 21 days labour
- Water system startup/line replacement/repairs – 4.5 days labour
- Lawn/tree maintenance – 8 days labour
- Site maintenance/debris clean-up/surfacing/vandalism – 10.5 days labour
- Additional maintenance work orders – 19 days labour
- Vandalism repairs - 1 day labour

Visitor Services/Cabins/Bylaw:

- Cabin work orders/Building maintenance/Inspections – 6.5 days labour
- By-weekly garbage pickup - 1.5 days labour
- Janitorial service – 5.5 days labour
- Lawn care – .5 days labour

Special Events: CEAC

- Christmas Lights – 58 days labour


Flood Event/Clean up FL 25

- Debris clean-up/repairs – 34 days labour

STRATEGIC PLAN:

This report does not impact on the Board's Strategic Plan Initiative.

Prepared by:



Todd McKay
Manager of Park Operations

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** 0550

SUBMITTED BY: Carly Volk
Manager of Sunnyside Campground & Accommodations

SUBJECT: 2025 Campground and Cabins Fourth Quarter Report

PURPOSE:

To provide the Board with an update on the Campground and Cabins operations for the Fourth Quarter of 2025.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board receive the Campground and Cabins Fourth Quarter report for information.*

DISCUSSION:

This report provides a summary of the events and financial analysis of the revenue received for October, November, and December 2025 compared to the same time period in 2024 for Sunnyside Campground and the Cabins at Cultus Lake Park.

Sunnyside Campground

The Fourth Quarter of 2025 generated approximately \$3,159 more revenue in the overnight camping sections compared to the same time period in 2024. This increase was due to a milder October, and more Seasonals choosing an October camping extension.

The miscellaneous revenue that is generated from site bookings (reservation fee, pets, parking, firewood) increased by \$915 this increase is due to the annual rate increase and many day users utilizing the campground.

Planning has begun for several 2026 Sunnyside capital projects including Sunnyside Washroom 2 & 9 updates, staff room expansion, and Redwood playground upgrades. Work will begin in early 2026 for completion prior to the 2026 camping season

The Sunnyside Seasonal Waitlist has been updated and there are currently 554 on the waiting list. There are 30 seasonal sites available for the 2026 season.

Cultus Lake Cabins

The Fourth Quarter of 2025 saw an increase of \$1,442 in cabin revenue compared to the same time period in 2024. Staff noted that this increase was most likely due to the annual rate increase.

Booking requests have increased and all weekends and most weekdays have been reserved for all cabins during the 2026 summer season.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Carly Volk
Manager of Sunnyside Campground
& Accommodations

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** 0550

SUBMITTED BY: Warren Mazuren
Fire Chief

SUBJECT: 2025 Fire Department Fourth Quarter Report

PURPOSE:

To provide the Board with information on the activities of the Cultus Lake Volunteer Fire Department for the months of October, November, and December of 2025.

RECOMMENDATION:

THAT the Cultus Lake Park Board receives the 2025 Fire Department Fourth Quarter report for information.

BACKGROUND:

The Fourth Quarter of 2025 was slightly above average in call volume compared to the five-year average of fourth quarter call volume.

There were 10 calls in October, 8 calls in November, and 20 calls in December of 2024. There was a total of thirty-eight (38) calls in the fourth quarter of 2025.

2024 there were 37 calls in the fourth quarter.
2023 there were 39 calls in the fourth quarter.
2022 there were 40 calls in the fourth quarter.
2021 there were 29 calls in the fourth quarter.
2020 there were 28 calls in the fourth quarter.

Five-year average of 35 calls in the Fourth Quarter.

21 calls were in the "FVRD Electoral H", 10 were within Cultus Lake Park, and 7 calls were on the Soowahlie First Nation lands.

There were no calls of note for this quarter.

Members continued with the in-house training requirements as per the OFC minimum training standards.

CLVFD sent two senior members and 8 junior members to attend a mutual aid training with

Columbia Valley, Chilliwack River Valley and Chilliwack Fire department in October.

CLVFD members attended the Cultus Lake Elementary school pancake breakfast sponsored by the Cultus Lake Elementary school PAC.

CLVFD members attended the Cultus Lake Christmas event and fireworks with the Cultus Lake Park CEAC.

CLVFD members completed the Annual Canned Food Drive in December in support of the Salvation Army. This year we were able to donate approximately 2500 cans of food and over \$830 dollars. Many thanks to the astounding donations from the residents of the Park.

Environmental emergencies can happen at any time. Make sure you have a “to-go bag” and supplies to survive for at least 72 hours.

STRATEGIC PLAN:

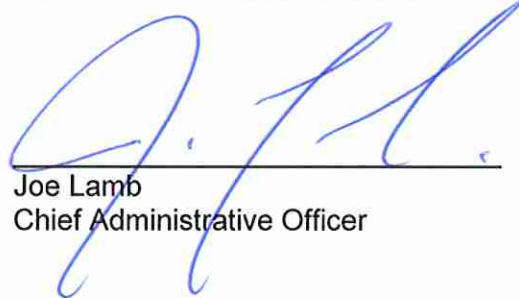
This report does not impact the Board's Strategic Plan Initiative.

Prepared by:



Warren Mazuren
Fire Chief

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT / RECOMMENDATION TO BOARD

DATE: February 18, 2026

FILE: 0870

SUBMITTED BY: Amanda Haig,
Leasing Clerk

SUBJECT: Lease Assignments Fourth Quarter 2025

PURPOSE:

To provide the Board with an update on the residential lease assignments and lease administration activity that occurred during the fourth quarter of 2025 (October, November, December).

RECOMMENDATION:

***THAT** the Cultus Lake Park Board receives the 2025 Lease Assignments Fourth Quarter report for information.*

DISCUSSION:

During the fourth quarter of 2025, the Park processed the following: two (2) family assignments and three (3) residential assignments: lease transfers totaling five (5) for the quarter; and

Thirteen (13) requests for title searches for various reasons, such as: building permits, listings of houses for sale, and personal banking or purchases; and

Three (3) mortgage refinances/filing mortgages; and two (2) mortgage discharges.

DATE OF ASSIGNMENT: OCTOBER 16, 2025

PROPERTY: 202W LAKESHORE DRIVE, CULTUS LAKE BC V2R 5A1

SALE PRICE: N/A – FAMILY TRANSFER

DATE OF ASSIGNMENT: OCTOBER 29, 2025

PROPERTY: 259 FIRST AVENUE, CULTUS LAKE BC V2R 4Z3

SALE PRICE: \$740,000.00

DATE OF ASSIGNMENT: **NOVEMBER 6, 2025**

PROPERTY: **106 FIRST AVENUE, CULTUS LAKE BC V2R 4Y4**

SALE PRICE: **\$1,419,000.00**

DATE OF ASSIGNMENT: **NOVEMBER 13, 2025**

PROPERTY: **25W LAKESHORE DRIVE, CULTUS LAKE BC V2R 4Z9**

SALE PRICE: **\$1,150,000.00**

DATE OF ASSIGNMENT: **DECEMBER 8, 2025**


PROPERTY: **30W LAKESHORE DRIVE, CULTUS LAKE BC V2R 4Z9**

SALE PRICE: **N/A – FAMILY TRANSFER**

STRATEGIC PLAN:

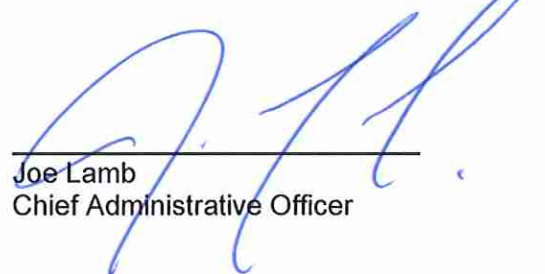
This report does not impact on the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Amanda Haig
Leasing Clerk

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer





CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2025 **FILE:** 8100

SUBMITTED BY: Carmen Baker,
Administrative Assistant, Communications & Events Coordinator

SUBJECT: 2025 Parking Fee Waivers Fourth Quarter Report

PURPOSE:

To provide the Board with information on the parking fee waivers related to events hosted in Cultus Lake Park for the fourth quarter of 2025 (October, November, and December).

RECOMMENDATION:

***THAT** the Cultus Lake Park Board receive the 2025 Parking Fee Waivers Fourth Quarter report for information.*

BACKGROUND:

The approved parking fee waivers for the fourth quarter of 2025, are outlined in the chart below.

Event Date and Time	Event Name	Event Host	Parking Lot Approved for Waivers	Total Vehicle Waivers Requested	Actual Waivers Given	Approved By
October 18, 2025 6:00 am to 3:00 pm.	Around the Lake Give'R Take 30	Lynda Ferris	Lot A & Lot C	32 vehicles \$1,849.60	32 vehicles \$1,849.60	Cultus Lake Park Board
November 7, 2025 10:30 am to 12:00 pm.	CLSCS Remembrance Day Assembly	Lisa Wallace	Lot B	80 vehicles \$984.00	80 vehicles \$984.00	Cultus Lake Park Board

December 10, 2025 11:30 am to 2:00 pm.	CLSCS Winter Concert Dress Rehearsal	Lisa Wallace	Lot B	30 vehicles \$540.00	30 vehicles \$540.00	Cultus Lake Park Board
December 11, 2025 12:00 pm to 2:00 pm.	CLSCS Winter Concert	Lisa Wallace	Lot B	100 vehicles \$1,440.00	100 vehicles \$1,440.00	Cultus Lake Park Board
December 11, 2025 6:00 pm to 8:00 pm.	CLSCS Winter Concert	Lisa Wallace	Lot B	300 vehicles \$4,320.00	300 vehicles \$4,320.00	Cultus Lake Park Board
Q4 TOTAL				\$9,133.60	\$9,133.60	


Noteworthy information to highlight:

- Around the Lake Give'R Take 30, October 18, 2025, generated \$3,301.80 in parking revenue in Lot A & Lot C during the hours of 6:00 am to 3:00 pm.

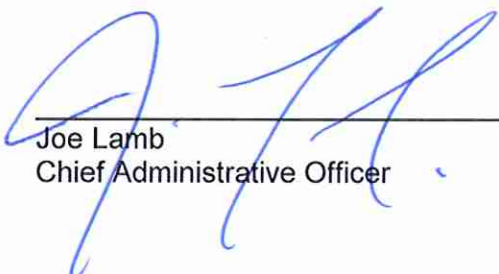
STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:


Carmen Baker
Administrative Assistant, Communications &
Events Coordinator

Approved for submission to the Board:


Joe Lamb
Chief Administrative Officer



REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** LR 532

SUBMITTED BY: Joe Lamb
Chief Administrative Officer

SUBJECT: FVRD Referral for DVP 2026-01 – 516 Park Drive

PURPOSE:

To Provide the Board with information and a request from the FVRD for feedback regarding a DVP for 516 Park Drive.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board send a letter to the FVRD in support of Development Variance Permit No. 2026-01 for 516 Park Drive to increase the height regulation for an accessory building from 15 feet to 18 ft 9 inches.*

Or

***THAT** the Cultus Lake Park Board send a letter to the FVRD not in support of Development Variance Permit No. 2026-01 for 516 Park Drive to increase the height regulation for an accessory building from 15 feet to 18 ft 9 inches.*

***THAT** the Cultus Lake Park Board send a letter to the FVRD in support to vary the ancillary building size by adding an additional 111 square feet (10.31m²) of area to the accessory building and allowing the structure to exceed the required 60 m².*

Or

***THAT** the Cultus Lake Park Board send a letter to the FVRD not in support to vary the ancillary building size by adding an additional 111 square feet (10.31m²) of area to the accessory building and allowing the structure to exceed the required 60 m² or 10% of lot coverage.*

DISCUSSION:

On January 21, 2026, the Chief Administrative Officer received a letter from the FVRD asking for Board input regarding a development variance request for an accessory building for the purpose of storing and RV / Boat / Tools / and to be used as a workshop located at 516 Park Drive.

The DVP request is to increase the height of an accessory building on the property 3 feet 9 inches in height and 111sq. feet in area.

Photos of the property in reference are attached.

Cultus Lake Park Zoning Bylaw No. 1375, 2016, (R1):

- Accessory Building/Structure (greater than 10m²) 4 m (15 ft height)
- Accessory Buildings/Structures, lesser of 60 m² or 10%

The Referral letter from FVRD dated January 21, 2026 (Attachment 1) notes the response from the Cultus Lake Park Board is appreciated by February 27, 2026. In addition, Development Variance Permit Application (Attachment #2).

HISTORY:

It has been the policy of The Cultus Lake Park Board in recent years to review DVP requests through the FVRD and provide support if the request represents a form of hardship for the applicant, has no impact on surrounding properties and if the request does not set a precedent for future requests the may lead to the need to change the zoning bylaw.

Regarding this request, the board has had 3 requests in the past for an Accessory building height variance.

In 2011, prior to the FVRD Zoning bylaw adoption The Park Board approved a DVP permit for 520 Park Drive to increase the height regulation for an accessory building from 3.96m (12.99 feet) to 5.69m (18.67 feet). This accessory building was constructed prior to the approval of the DVP application submission however after staff follow-up the application was then submitted and approved by the Board.

The Cultus Lake Park Board denied both DVP requests for the siting of a single family dwelling and height for an attached garage for the purpose of a two home on one lot in September of 2016 for 530 Park Drive, the request was to varying the height from 3.96m (12.99 feet) to 6.61m (21.7 feet).

The Cultus Lake Park Board denied a DVP for 532 Park Drive in 2020 for a height variance request to increase the height regulation for an accessory building from 4 meters (13 feet) to 4.45 meters (14 feet 6 inches). In this case as in 2011, the building was constructed prior to a DVP application and was brought to the Board through FVRD Bylaw enforcement. While the Board denied the request the FVRD Board approved the height variance for the ancillary building.

The Park Board and FVRD have received no requests to change the maximum Accessory building area (lot coverage) in the past.

Photos of the property in referenced. (Attachment #2)

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Joe Lamb
Chief Administrative Officer

5 RESIDENTIAL ZONES

5.1 R-1 SUBURBAN RESIDENTIAL

Purpose: To support residential use of generally large uniform suburban residential *Lots*.

5.1.1 Permitted Uses

The following *Uses* are permitted in the R-1 Zone:

Primary Uses

5.1.1.1 *Single-Detached Dwelling Unit*

5.1.1.2 *Manufactured Home*

Secondary Uses

5.1.1.3 *Accessory Uses*

5.1.1.4 *Boarding*

5.1.2 Site Specific Permitted Uses

Currently no site specific permitted *Uses*.

5.1.3 Regulations

COLUMN I	COLUMN II
5.1.3.1 <i>Density per Lot</i>	One (1) <i>Single-Detached Dwelling Unit</i>
Maximum <i>Lot Coverage</i>	
5.1.3.2 <i>Primary Uses</i> , including attached decks	25%
5.1.3.3 <i>Accessory Uses</i> , including detached decks	lesser of 60 m ² or 10%
Maximum <i>Building /Structure Height</i>	
5.1.3.4 <i>Principal Building/Structure</i>	7.6 m (25 ft) Maximum two (2) <i>Stories</i> plus <i>Basement</i> or <i>Crawlspace</i> and roof.
5.1.3.5 <i>Accessory Building/Structure</i> (less than 10m ²)	3 m (10 ft)
5.1.3.6 <i>Accessory Building/Structure</i> (greater than 10m ²)	4 m (13 ft)
5.1.3.7 <i>Parking spaces</i>	2

exceed 0.45 metres in height.

5.1.4.7 At grade stairs, which are set into the natural grade, may be sited anywhere on a *Lot*.

5.1.4.8 All *Structures*, required guard railings and building materials must meet BC Building Code requirements as amended from time to time.

5.1.5 Additional Regulations for this Zone

5.1.5.1 R-1 *Lots* may be used for "Permitted Uses" without connecting to a public sewer system; however, the *Principal Use* must be connected to an *Approved Community Water System*.

5.1.5.2 A *Manufactured Home* shall have a minimum width and length of 6 metres excluding approved additions and projections.

5.1.5.3 The parking of one (1) only *Commercial Vehicle* per *Lot* having a gross vehicle weight in excess of 5,600 kg shall be permitted where the owner or driver of said vehicle is a resident thereon and where the said vehicle is parked entirely on said property, and can be screened from the adjacent *Lot* or *Lots* by Screening 1.8 metres in *Height*.

File Number: 3090 2026-01

January 21, 2026

Joe Lamb
Chief Administrative Officer
Cultus Lake Park
4165 Columbia Valley Highway
Cultus Lake, BC V2R 5B5
Delivered via Email: joe.lamb@cultuslake.bc.ca

RE: REFERRAL FOR DEVELOPMENT VARIANCE PERMIT 2026-01

The Fraser Valley Regional District has received a Development Variance Permit application for the property located at 516 Park Drive. We are inviting you to provide comments on the enclosed application.

It would be appreciated if you would examine this application from the viewpoint of Cultus Lake Park bylaws, regulations, policies and operations.

This referral to Cultus Lake Park does not replace or duplicate the public notification process. All neighbours within 30 metres of the subject property will receive a notice in the mail describing the application and providing details of when the application will be considered by the Fraser Valley Regional District Board. Neighbours should submit their comments directly to FVRD.

To expedite the processing of the application, Cultus Lake Park's response is appreciated by February 27, 2026. After this date, the application will be considered by the Fraser Valley Regional District Board.

If you require any additional information or require an extension to the above timeline, please feel free to contact Ray Schipper at 604-702-5042 or rschipper@fvrd.ca.

Yours sincerely,

Ray Schipper
Planning Technician

cc: Chad Hipwell
Taryn Dixon, Electoral Area Director, Area H

Attachment: Application

SCHEDULE A-4

Permit Application

I / We hereby apply under Part 14 of the *Local Government Act* for a;

☒ Development Variance Permit

☐ Temporary Use Permit

☐ Development Permit

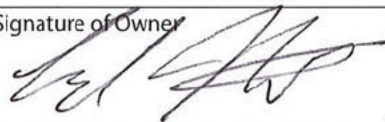
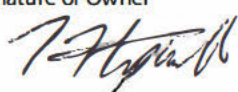
An Application Fee in the amount of \$_____ as stipulated in FVRD Application Fees Bylaw No. 1560, 2019 must be paid upon submission of this application.

Civic Address **516 Park Drive** PID _____

Legal Description Lot _____ Block _____ Section _____ Township _____ Range _____ Plan _____

The property described above is the subject of this application and is referred to herein as the 'subject property.' This application is made with my full knowledge and consent. I declare that the information submitted in support of the application is true and correct in all respects.

Owner's
Declaration

Name of Owner (print) CHAD HIPWELL	Signature of Owner 	Date DEC. 16 2025
Name of Owner (print) TARYN HIPWELL	Signature of Owner 	Date DEC. 16 2025

Owner's
Contact
Information

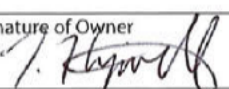
Address 516 Park Drive		City Cultus Lake	
Email [REDACTED]		Postal Code V2R 4Z8	
Phone [REDACTED]	Cell [REDACTED]	Fax [REDACTED]	

Office Use Only	Date	File No.
	Received By	Folio No.
	Receipt No.	Fees Paid: \$

Agent

I hereby give permission to CHAD HIPWELL to act as my/our agent in all matters relating to this application.

Only complete this section if the applicant is NOT the owner.

Signature of Owner	Date
	Jan. 9th, 2026

Agent's contact information and declaration

Name of Agent <u>CHAD HIPWELL</u>		Company	
Address <u>516 Park Drive</u>		City	
Email 		Postal Code <u>V2R 4Z8</u>	
Phone 		Fax	

I declare that the information submitted in support of this application is true and correct in all respects.

Signature of Agent 	Date <u>DEC. 15 2025</u>
--	-----------------------------

Development Details

Property Size 7500sqft Present Zoning R-1
Existing Use Residential
Proposed Development Accessory Building for storing RV / Boat / Tools / Used as a Workshop

Proposed Variation / Supplement 3'9" in height over restriction / 111 sq ft over restriction.

(use separate sheet if necessary)

Reasons in Support of Application This extra height will allow us to accommodate our travel trailer or boat inside the building and allow vertical space to do repairs on these recreational vehicles. The height will also allow for adequate storage of other watercraft such as canoe / kayaks, outdoor equipment and yard tools. The extra length in footprint will allow us to accommodate our sailboat which is 35' long when on it's trailer with the mast down. The overall footprint will allow us to have a functional workshop in the space and keep our lot organized and clean.

Page 2 of 4

Provincial Requirements

(This is not an exhaustive list; other provincial regulations will apply)

Riparian Areas Regulation

Please indicate whether the development proposal involves residential, commercial, or including vegetation removal or alteration; soil disturbance; construction of buildings and structures; creation of impervious or semi-pervious surfaces; trails, roads, docks, wharves, bridges and, infrastructure and works of any kind – within:

yes
☐

no
☒

30 metres of the high water mark of any water body

yes
☐

no
☒

a ravine or within 30 metres of the top of a ravine bank

"Water body" includes; 1) a watercourse, whether it usually contains water or not; 2) a pond, lake, river, creek, or brook; 3) a ditch, spring, or wetland that is connected by surface flow to 1 or 2 above.

Under the *Riparian Areas Regulation* and the *Fish Protection Act*, a riparian area assessment report may be required before this application can be approved.

Contaminated Sites Profile

Pursuant to the *Environmental Management Act*, an applicant is required to submit a completed "Site Profile" for properties that are or were used for purposes indicated in Schedule 2 of the *Contaminated Sites Regulations*. Please indicate if:

yes
☐

no
☒

the property has been used for commercial or industrial purposes.

If you responded 'yes,' you may be required to submit a Site Profile. Please contact FVRD Planning or the Ministry of Environment for further information.

Archaeological Resources

Are there archaeological sites or resources on the subject property?

yes
☐

no
☒

I don't know
☐

If you responded 'yes' or 'I don't know' you may be advised to contact the Archaeology Branch of the Ministry of Tourism, Sport and the Arts for further information.

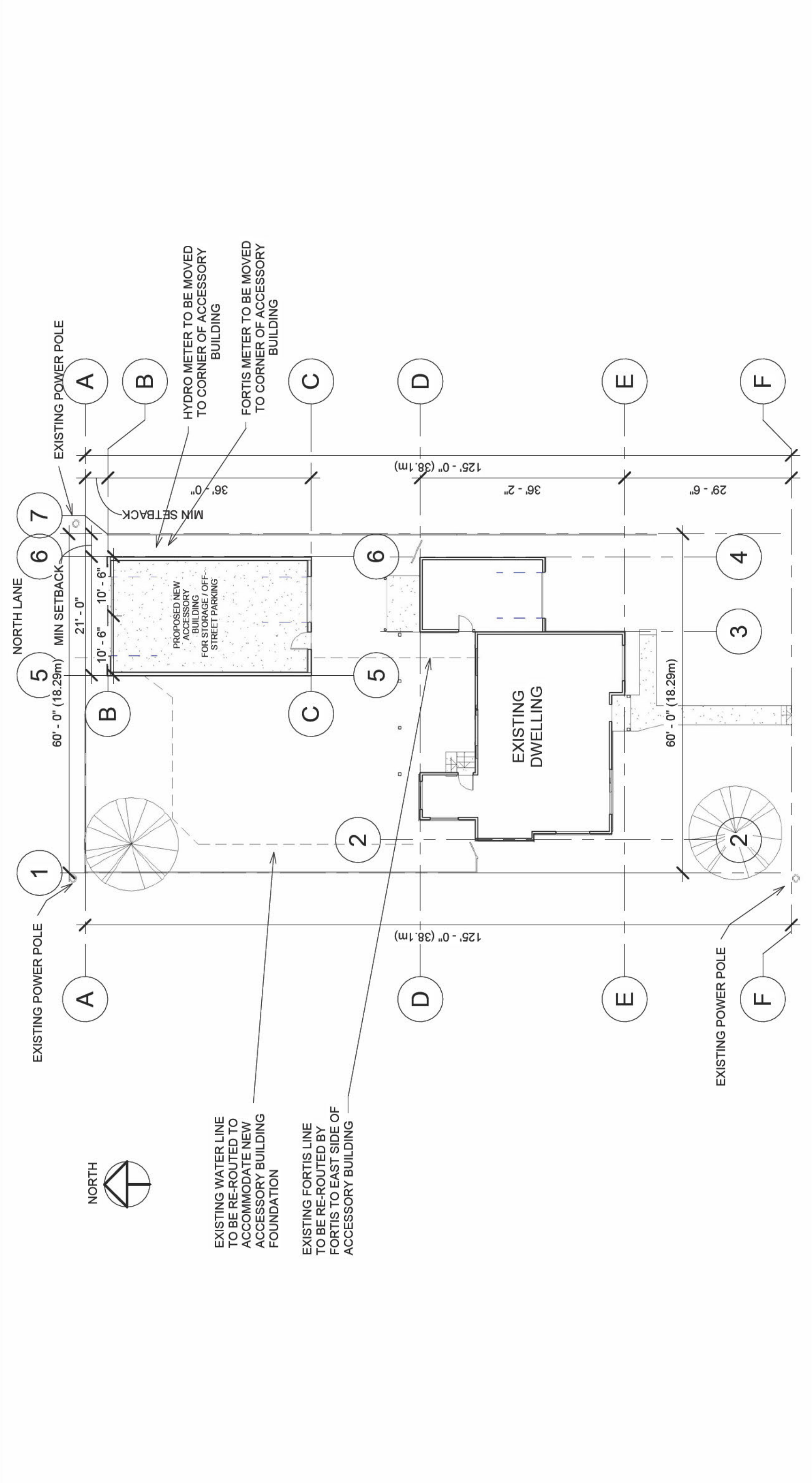
Required Information

When providing Application Forms to the applicant, Regional District staff shall indicate which of the following attachments are required for this application. **Additional information may also be required at a later date.**

	Required	Received	Details
Location Map			Showing the parcel (s) to which this application pertains and uses on adjacent parcels
Site Plan			Reduced sets of metric plans
At a scale of:			North arrow and scale
1: _____			Dimensions of property lines, rights-of-ways, easements
			Location and dimensions of existing buildings & setbacks to lot lines, rights-of-ways, easements
			Location and dimensions of proposed buildings & setbacks to lot lines, rights-of-ways, easements
			Location of all water features, including streams, wetlands, ponds, ditches, lakes on or adjacent to the property
			Location of all existing & proposed water lines, wells, septic fields, sanitary sewer & storm drain, including sizes
			Location, numbering & dimensions of all vehicle and bicycle parking, disabled persons' parking, vehicle stops & loading
			Natural & finished grades of site, at buildings & retaining walls
			Location of existing & proposed access, pathways
			Above ground services, equipment and exterior lighting details
			Location & dimensions of free-standing signs
			Storm water management infrastructure and impermeable surfaces
			Other:
Floor Plans			Uses of spaces & building dimensions
			Other:
Landscape Plan			Location, quantity, size & species of existing & proposed plants, trees & turf
Same scale as site plan			Contour information (_____ metre contour intervals)
			Major topographical features (water course, rocks, etc.)
			All screening, paving, retaining walls & other details
			Traffic circulation (pedestrian, automobile, etc.)
			Other:
Reports			Geotechnical Report
			Environmental Assessment
			Archaeological Assessment
			Other:
Title Search			Provide one for each property included in an application, and dated within 30 days of submission. Obtain a title search through LTSA.ca

The personal information on this form is being collected in accordance with Section 26 of the *Freedom of Information and Protection of Privacy Act, RSBC 1996 Ch. 165* and the *Local Government Act, RSBC 2015 Ch. 1*. It will only be collected, used and disclosed for the purpose of administering matters with respect to planning, land use management and related services delivered, or proposed to be delivered, by the FVRD. Questions about the use of personal information and the protection of privacy may be directed to the FVRD Privacy Officer at 45950 Cheam Avenue, Chilliwack, BC V2P 1N6, Tel: 1-800-528-0061 FOI@fvrd.ca.

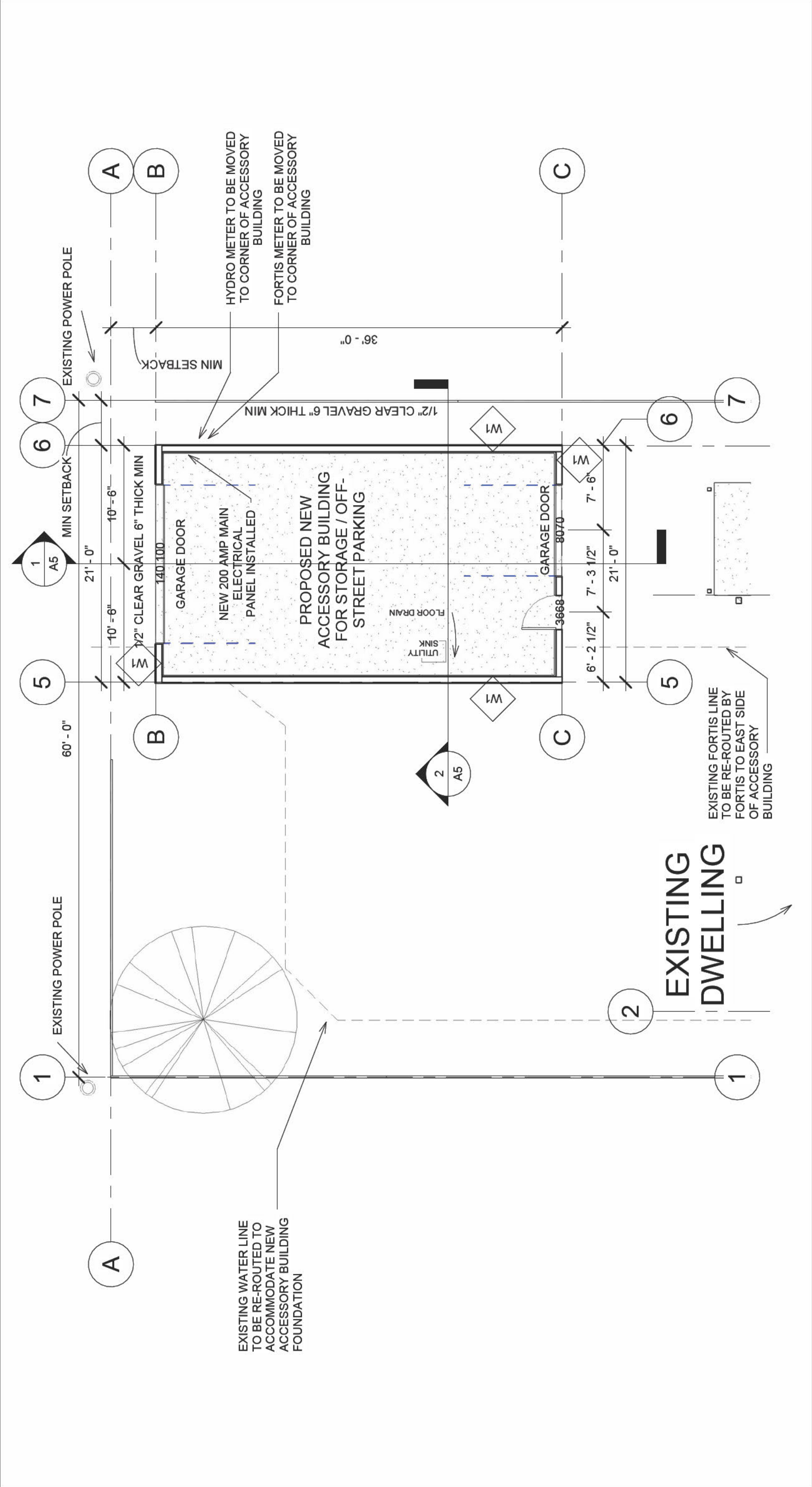
Page 4 of 4



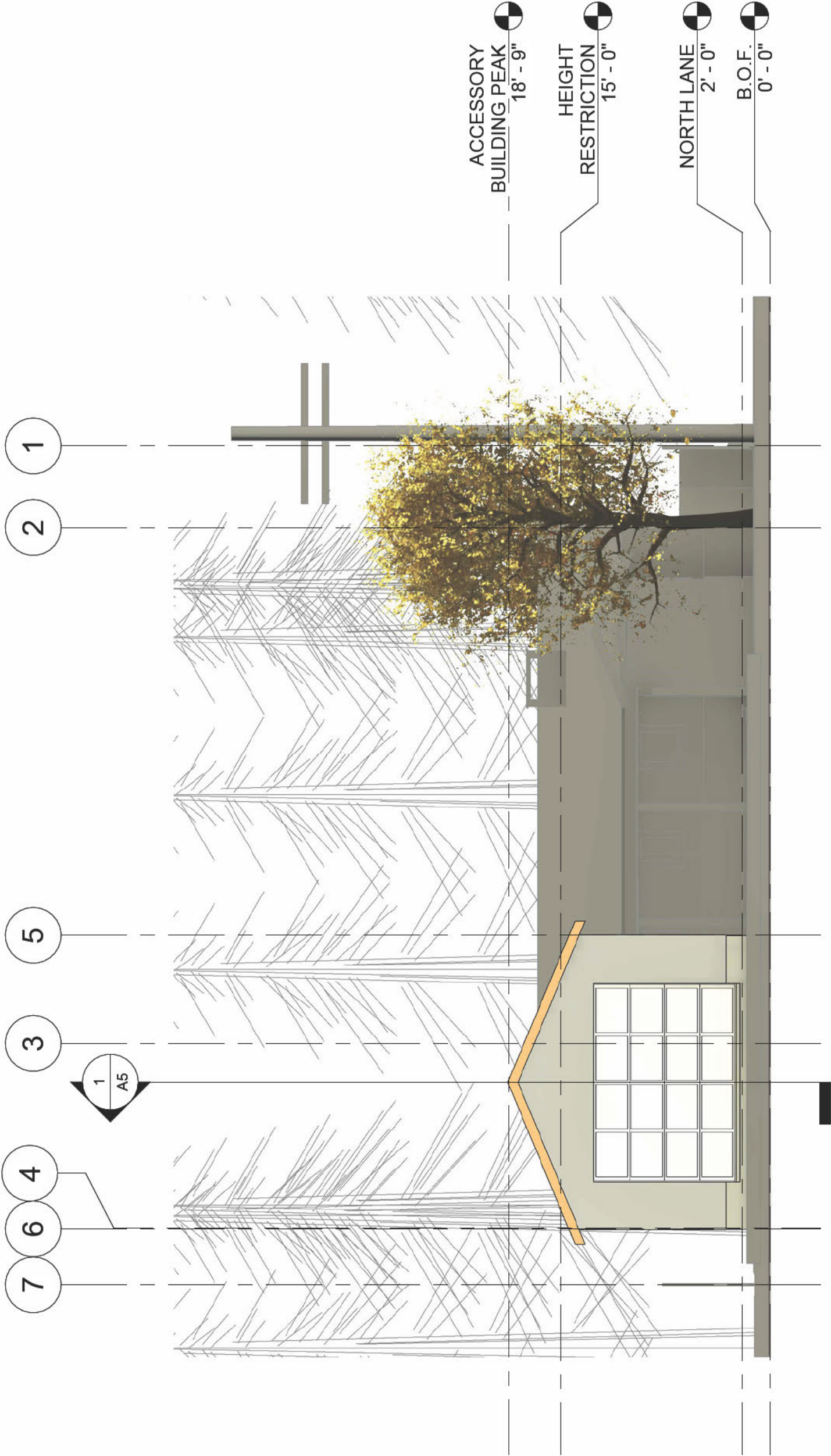
HIPWELL

516 PARK DRIVE ACCESSORY BUILDING - VARIANCE APPLICATION

SITE PLAN			
Project number	001	A1	
Date	DEC 28 2025		
Drawn by	CHAD HIPWELL		
Checked by	N/A	Scale 1/16" = 1'-0"	



HIPWELL		ACCESSORY BUILDING	
516 PARK DRIVE ACCESSORY BUILDING - VARIANCE APPLICATION		Project number 001	A2
		Date DEC 28 2025	
		Drawn by CHAD HIPWELL	
		Checked by N/A	Scale 1/8" = 1'-0"



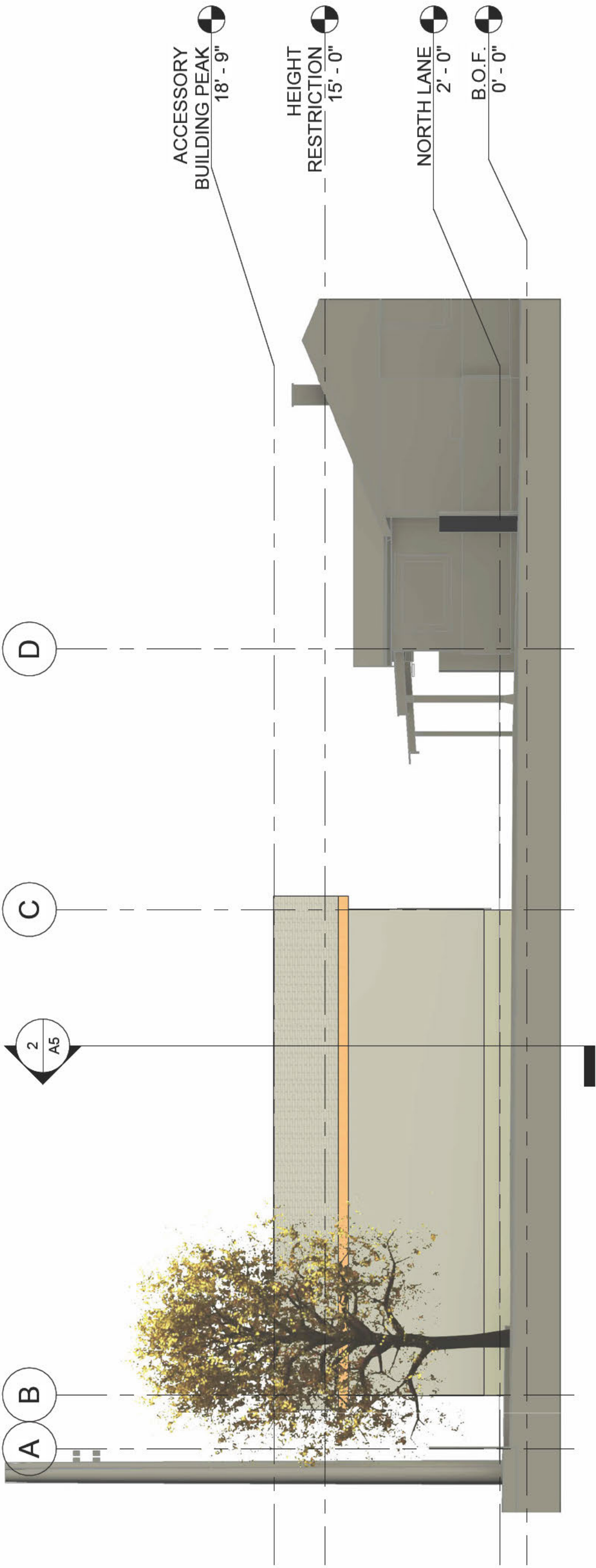
1 North
1/8" = 1'-0"

HIPWELL

516 PARK DRIVE ACCESSORY BUILDING - VARIANCE APPLICATION

NORTH ELEVATION

Project number	001	A3
Date	DEC 28 2025	
Drawn by	CHAD HIPWELL	
Checked by	N/A	
		Scale 1/8" = 1'-0"



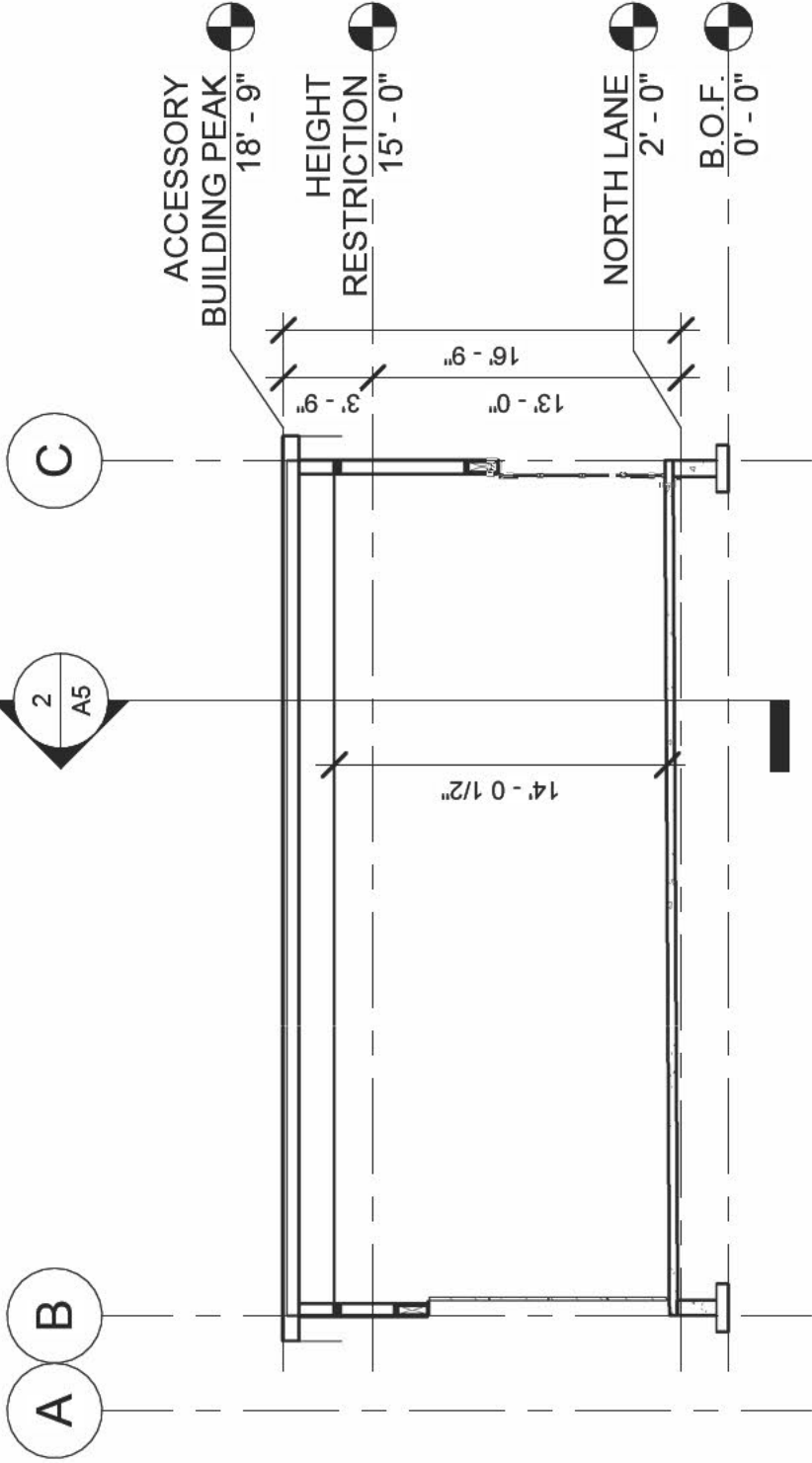
1 West
1/8" = 1'-0"

HIPWELL

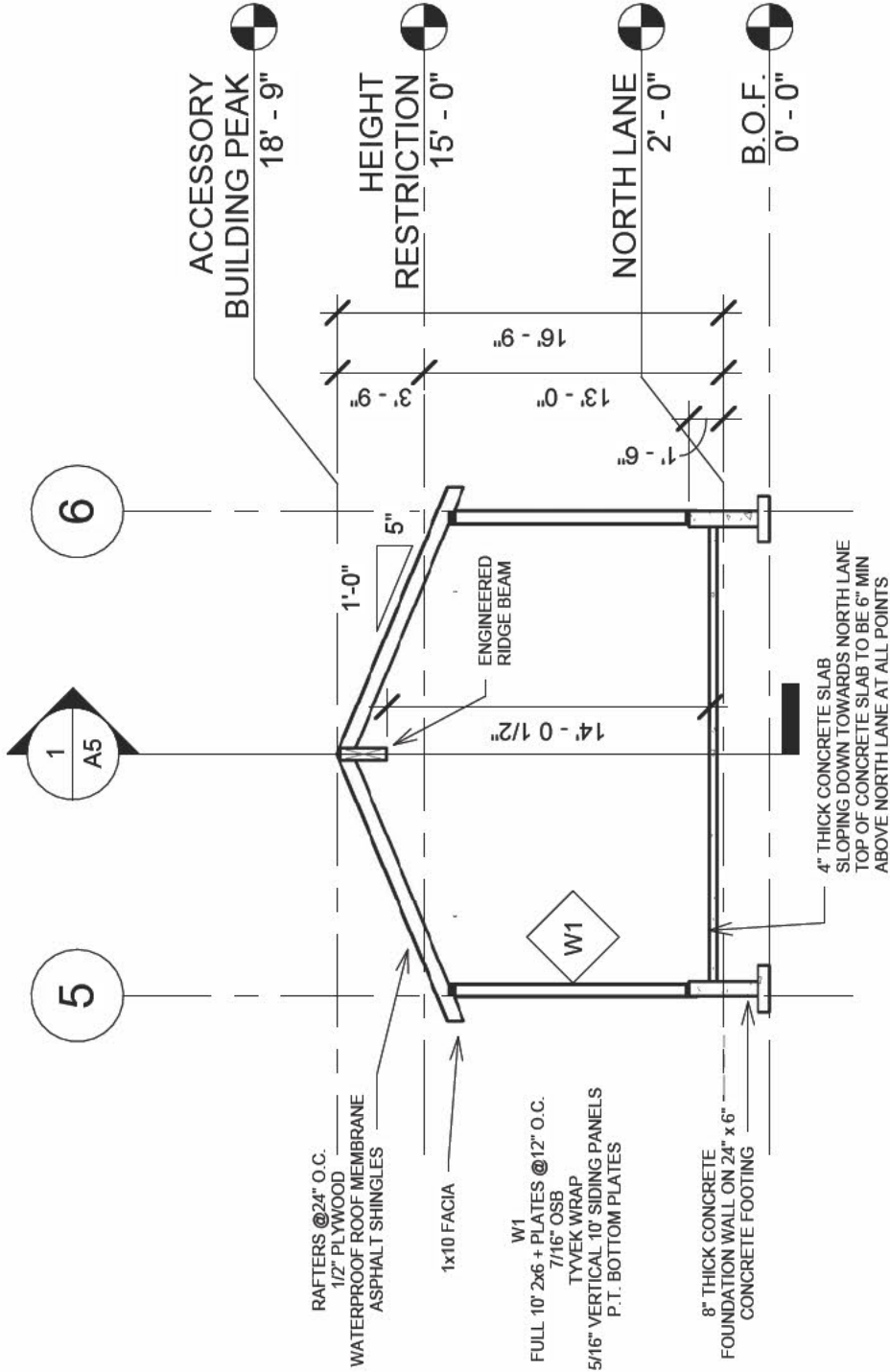
516 PARK DRIVE ACCESSORY BUILDING - VARIANCE APPLICATION

WEST ELEVATION

Project number 001		A4
Date DEC 28 2025		
Drawn by CHAD HIPWELL		
Checked by N/A		Scale 1/8" = 1'-0"



1 Section 1
1/8" = 1'-0"



2 Section 2
1/8" = 1'-0"

HIPWELL

516 PARK DRIVE ACCESSORY BUILDING - VARIANCE APPLICATION

SECTION VIEWS

Project number	001	A5
Date	DEC 28 2025	
Drawn by	CHAD HIPWELL	
Checked by	N/A	Scale 1/8" = 1'-0"

B.C. LAND SURVEYOR'S
CERTIFICATE OF BUILDING LOCATION

ON: CULTUS LAKE PARKS BOARD LEASED LOT 516
POSTING PLAN U127178, SEC.25 TP.22 N.W.D.

SCALE 1 : 150



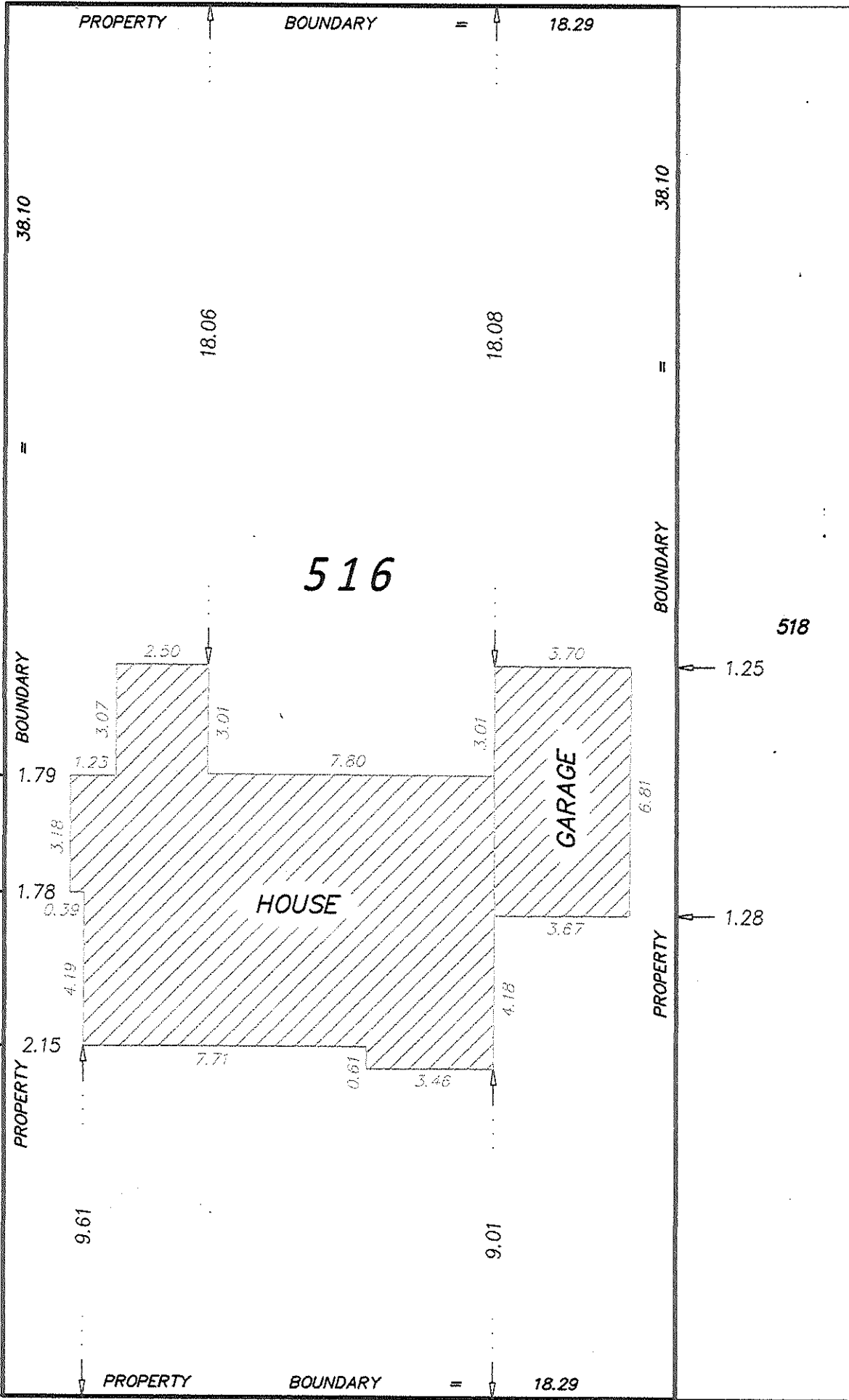
DIMENSIONS ARE SHOWN IN METRES DERIVED FROM
THE ABOVE PLAN AND FROM A SITE SURVEY.

CLIENT: CORREY ANN CAWSON
CIVIC ADDRESS: 516 PARK DRIVE
CULTUS LAKE, B.C.

LANE



LANE



NOTES:

1. DISTANCES ARE IN METRES AND DECIMALS THEREOF ACCORDING TO PLAN U127178.
2. BUILDING LOCATION DIMENSIONS ARE AT RIGHT ANGLES FROM PROPERTY BOUNDARIES TO THE WALL SIDINGS.
3. THIS CERTIFICATE IS PREPARED FOR MORTGAGE PURPOSES ONLY. IT IS NOT BE USED FOR PROPERTY LINE RE-ESTABLISHMENT.

I HAVE MADE A SURVEY ON THE GROUND AND TO THE BEST OF MY KNOWLEDGE AND BELIEF THIS SURVEY AND PLAN ARE CORRECT.

DATED THIS 20TH DAY OF APRIL, 2017

George W. Baerg

GEORGE W. BAERG, BCLS, ALS(Ret)
THIS DOCUMENT IS NOT VALID UNLESS ORIGINALLY SIGNED AND SEALED.

© COPYRIGHT, 2016 - GEORGE W. BAERG, BCLS, ALS(Ret)

PARK DRIVE

BAERG LAND SURVEYING LTD.

BOX 2550 SARDIS STN MAIN
CHILLIWACK, B.C. V2R 1A8
PHONE: 604-858-6349
Email: gwbaerg@shaw.ca

FILE : 17227-1

516 PARK DRIVE VARIANCE APPLICATION FOR ACCESSORY BUILDING

Hi Neighbor,

We would like to build a shop in our yard and would appreciate your support.

Accessory building (Shop/Garage) to be built with access onto back lane (shown below)

Height restriction in area = 13' - Proposed height of building = 16'9 (to roof ridge)

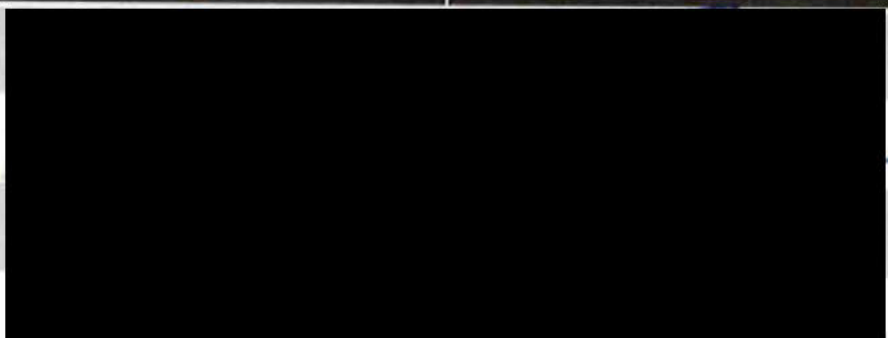
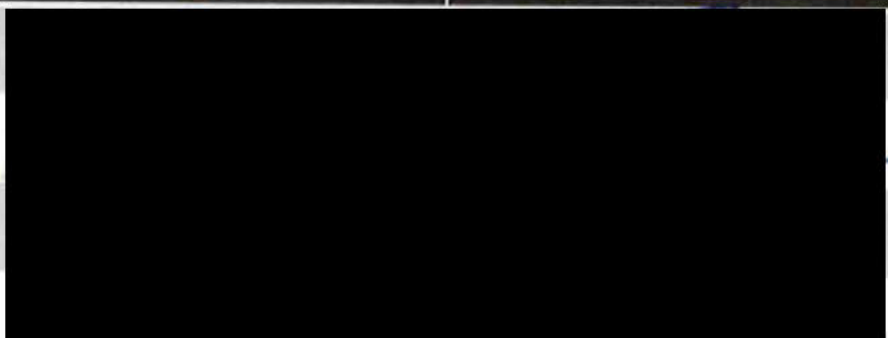

Size restriction in area = 645 sq ft – Proposed size of building = 756 sq ft

Reason for variance:

Currently we have an old white car tent in our back yard that we keep our aquatic / outdoor equipment under. This new structure would allow us to keep our equipment cleaner & safer while keeping our yard and the look of the neighbourhood cleaner. The size of the building will allow us to get either our sailboat or our travel trailer inside, keeping these items out of the weather and out of sight from those in the neighborhood.

Kind Regards,

Chad & Taryn Hipwell (604-798-4025)

ADDRESS	NAME(S)	SIGNITURE OF SUPPORT	
512 PARK DRIVE			
514 518 PARK DRIVE			
514 518 PARK DRIVE			
520 PARK DRIVE			
613 MOUNTAIN VIEW			
615 MOUNTAIN VIEW	613, 615, & 617 Mountain View live at these homes seasonally and were unavailable to get signatures.		
617 MOUNTAIN VIEW			
619 MOUNTAIN VIEW			
621 MOUNTAIN VIEW			



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** 7200

SUBMITTED BY: Joe Lamb,
Chief Administrative Officer

SUBJECT: Appointment of Officers, Cultus Lake Volunteer Fire Department

PURPOSE:

The purpose of the report is to provide the Board with information on the Cultus Lake Volunteer Fire Department Appointment of Officers.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Appointment of Officers, Cultus Lake Volunteer Fire Department report for information; and

THAT the Cultus Lake Park Board appoint Warren Mazuren as Fire Chief and Cory Helmer as Deputy Fire Chief for the Cultus Lake Volunteer Fire Department.

DISCUSSION:

On January 15, 2026, members of the Cultus Lake Volunteer Fire Department held their Annual Officers Meeting. At this meeting members reviewed training requirements, establishment of charitable donations, grants applications, hall improvements, water/swim rescue programs and boat operations.

In addition, as per Cultus Lake Park Board Bylaw No. 2008-02 Fire Department Bylaw, which is a bylaw to provide for the establishment and operation of the Cultus Lake Volunteer Fire Department (Attachment 1). The bylaw states that the Fire Chief shall be appointed by Board resolution. The Chief Administrative Officer (CAO) shall forward the results from the yearly Fire Chief and Deputy Fire Chief elections, which shall take place at the first fire practice in January and shall be brought forward as a recommendation to the Board for its consideration.

The Deputy Fire Chief shall be appointed by Board resolution. The CAO shall forward the results from the yearly Fire Chief and Deputy Fire Chief elections, which shall take place at the first fire practice in January and shall be brought forward as a recommendation to the Board for its consideration. The Fire Chief may assign to the Deputy Fire Chief such duties as he/she may deem appropriate.

Members of the Department shall be appointed by the Fire Chief on the recommendation of the Deputy Fire Chief in consultation with a selection committee established by the Deputy Fire Chief for that purpose.

When required, the Fire Chief may appoint an officer of the Department as Acting Fire Chief for such periods as he/she considers necessary when the Fire Chief and the Deputy Fire Chief are absent and

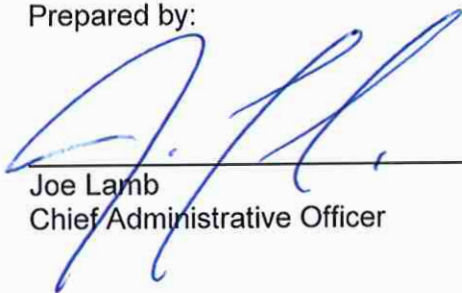
may assign to that officer such duties and responsibilities as the Fire Chief considers appropriate.

At this meeting, members voted in favor of appointing Warren Mazuren as Fire Chief. The vote was carried unanimously. Warren Mazuren has been voted and appointed as Fire Chief since 2010. Fire Chief, Warren Mazuren, appointed Cory Helmer as Deputy Fire Chief. Cory Helmer has been with the Cultus Lake Volunteer Fire Department since 2004 and has been appointed Deputy Fire Chief since 2011.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Joe Lamb
Chief Administrative Officer

**Cultus Lake Park Board
Bylaw No. 2008-02
FIRE DEPARTMENT BYLAW**

A bylaw to provide for the establishment and operation of the Cultus Lake Volunteer Fire Department

Whereas Section 12 of the Cultus Lake Park Act (1932 and Amendments) enables the Cultus Lake Park Board to make Bylaws;

Now, therefore, the Cultus Lake Park Board in open meeting assembled enacts as follows:

1. This Bylaw may be cited for all purposes as Cultus Lake Park Bylaw 2008-02 Fire Department Bylaw.
2. In this Bylaw, unless the context otherwise requires:

ADMINISTRATOR means the person appointed by the Cultus Lake Park Board as the Chief Administrative Officer of the Cultus Lake Park Board;

APPARATUS means any vehicle provided with machinery, devices, or equipment and used or intended to be used by the Department for fire fighting or in response to any other incident, and includes a Department vehicle used to transport officers, members or equipment;

BOARD means the Cultus Lake Park Board;

DEPARTMENT means the Cultus Lake Volunteer Fire Department;

EQUIPMENT means all tools, contrivances, devices and materials used or intended to be used by the Department to combat an incident or other emergency;

FIRE CHIEF means the person appointed as head of the Cultus Lake Volunteer Fire Department;

FIRE PROTECTION means all aspects of fire safety including but not limited to fire prevention, fire fighting or suppression, pre-fire planning, fire investigation, public education and information, and training and other staff development;

INCIDENT means a fire, a situation where a fire or explosion is imminent, and any other emergency situation that may cause harm to persons or property and to which the Department has a responsibility to respond;

MEMBER means a person appointed to the Department other than the Fire Chief or an officer;

OFFICER means a person in the Department who has been appointed as a Deputy Chief, Assistant Chief/Training Officer, Captain or Lieutenant.

GENERAL PROVISIONS

3. The Fire Chief shall be appointed by Board resolution. The Administrator shall forward the results from the yearly Fire Chief election, which shall take place at the first fire practice of January, and shall be brought forward as a recommendation to the Board for its consideration.
4. The Deputy Chief shall be appointed by Board resolution. The Administrator shall forward the results from the yearly Deputy Fire Chief election, which shall take place at the first fire practice of January, and shall be brought forward as a recommendation to the Board for its consideration. The Fire Chief may assign to the Deputy Chief such duties as he/she may deem appropriate.
5. Members of the Department shall be appointed by the Fire Chief on the recommendation of the Deputy Chief in consultation with a selection committee established by the Deputy Chief for that purpose.
6. When required, the Fire Chief may appoint an officer of the Department as Acting Fire Chief for such periods as he/she considers necessary when the Fire Chief and the Deputy Fire Chief are absent, and may assign to that officer such duties and responsibilities as the Fire Chief considers appropriate.
7. Subject to the direction and control of the Board, the Fire Chief shall have complete responsibility for, and authority over, the Fire Department and report directly to the Administrator and in particular he shall be required to carry out all fire protection and assistance response activities as the Board directs, including but not limited to:
 - a) fire suppression,
 - b) fire prevention
 - c) hazardous materials response,
 - d) rescue,
 - e) pre-fire planning
 - f) disaster planning
 - g) medical assistance, and
 - h) response to other incidents.
8. The responsibility of the Fire Chief and the Department, and its officers and members, shall be restricted to the area and boundaries of the Cultus Lake Park Board, and the Department shall have no responsibility for, and shall not respond to, any fire or other incident outside the Cultus Lake Park Board jurisdiction except as specifically authorized:
 - a) by a written contract or agreement to provide fire protection outside the Park;
 - b) under a mutual aid agreement with one or more other jurisdictions;
9. Subject to Board policy, Provincial Acts and Regulations, Board Bylaws, and agreements entered into by the Board, the Fire Chief shall establish such rules, regulations, and procedures as are necessary for the proper and effective organization and administration of the department, including but not limited to:
 - a) the use, care and protection of Department property, apparatus and equipment;
 - b) the conduct and discipline of officers and members while engaged in the activities of the Department; and
 - c) the efficient operation of the Department.

10. The Fire Chief, or in his absence the senior ranking officer or member present, shall have control, direction and management of all apparatus, equipment and personnel assigned to an incident.

11. The Fire Chief shall take responsibility for all fire protection matters, including enforcement of the Fire Services Act and regulations there under, and shall serve as a Local Assistant to the Fire Commissioner as provided in that Act.

12. Officers and members shall assist the Fire Chief in carrying out the duties and responsibilities assigned to the Department by the Board, or by this or any other bylaw, statute, or regulation.

13. The Fire Chief, and any officer or member authorized by him, may at any reasonable time enter any premises for the purpose of fire prevention inspections or fire investigations.

14. The Fire Chief, and any officer or member in charge at any incident, may cause a building, structure or thing to be pulled down, demolished or otherwise removed, if deemed necessary to prevent the spread of fire to other buildings, structures or things, or to otherwise protect any person or property.

15. The Fire Chief, and any officer or member in charge at an incident:

- a) may enter the premises or property where the incident occurred, and may cause such officers, members, apparatus and equipment to enter that premises or property as he/she deems necessary to combat, control, or otherwise deal with the incident;
- b) may enter, or pass through or over, buildings or property adjacent to the site of an incident, and may cause officers, members, apparatus and equipment to enter or pass through or over such adjacent buildings or property where he/she deems it necessary to gain access to the incident or to protect any person or property;
- c) may, at his discretion, establish boundaries or limits and keep persons from entering the area within the established boundaries or limits unless authorized by him to do so;
- d) may request peace officers to enforce restrictions on persons entering within the boundaries or limits established under clause (c) of this section;
- e) may request persons who are not officers or members to assist in removing furniture, goods, merchandise and personal effects from any building on fire or in danger thereof; in guarding and securing the same; and in demolishing a building or structure at or near a fire or other incident; and
- f) may commandeer privately owned apparatus or equipment which he/she considers necessary to deal with an incident. Remuneration for commandeered apparatus and equipment shall be based on the applicable Standard Industry Rates.

16. No person at an incident shall:

- a) impede, obstruct or hinder the Fire Chief or an officer, member or other person assisting or acting under the direction of the Fire Chief or officer or member in charge; or
- b) drive a vehicle over any equipment without the permission of the Fire Chief or the officer or member in charge.

17. No person shall:

- a) damage or destroy any apparatus or equipment;
- b) falsely represent himself as an officer or member of the Department; or
- c) obstruct or otherwise interfere with access roads, streets, or other approaches to any incident, or with any fire hydrant or other source of water required for fire fighting purposes.

19. Every person who violates any provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention of any provision of this bylaw, or who neglects to do or refrains from doing anything required to be done by any provision of this Bylaw, commits an offence and on summary conviction thereof shall be liable to imprisonment for a term of not more than 6 months, or to a fine of not more than \$500.00 or to both fine and imprisonment.

20. This Bylaw shall come into full force and effect upon final adoption.

ADOPTION


This bylaw may be cited for all purposes as "Fire Department Bylaw No. 2008-02".


READ A FIRST TIME THIS 24th DAY OF SEPTEMBER, 2008.

READ A SECOND TIME THIS 22nd DAY OF OCTOBER, 2008

READ A THIRD TIME THIS 22ND DAY OF OCTOBER, 2008

ADOPTED THIS 22ND DAY OF OCTOBER, 2008


CLPB Chair


CLPB CAO/Park Manager



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** 8100

SUBMITTED BY: Carmen Baker,
Administrative Assistant, Communications & Events Coordinator

SUBJECT: RCMP Polar Plunge Event

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the RCMP Polar Plunge to be held on Wednesday, March 4, 2026.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board approve the RCMP Polar Plunge Event to be held on Wednesday, March 4, 2026, from 10:30 am to 1:00 pm.*

***THAT** the Cultus Lake Park Board approve waiving the standard event fees for the RCMP Polar Plunge Event.*

***THAT** the Cultus Lake Park Board approve waiving parking fees for up to 30 vehicles in Parking Lot B on March 4, 2026, from 10:30 am to 1:30 pm for the RCMP Polar Plunge Event.*

DISCUSSION:

The Polar Plunge Event organizers, Chilliwack Royal Canadian Mounted Police (RCMP) in conjunction with the Pacific Region Training Centre are requesting Board approval to host the event on March 4, 2026, from 10:30 am to 1:00 pm at Main Beach in support of Special Olympics BC (SOBC). The event organizers anticipate approximately 20 participants, 20 spectators and 10 volunteers, including RCMP Officers, City Bylaw Enforcement and Corrections Officers, Fire Department, Special Olympics athletes, and family.

This event is currently being hosted by multiple RCMP detachments in communities throughout British Columbia, such as Abbotsford, Surrey, Kamloops, and Vancouver. This is the fourth (4) annual RCMP Polar Plunge. Participants aim to raise money for Special Olympics BC to aid in helping athletes reconnect with their friends and family of the SOBC by rebuilding life-changing programs.

Again for the fourth (4) annual event, the event organizers are requesting Board approval to waive standard event fees and parking fees in Parking Lot B & C, as follows.

Application Fee: \$120.00
Rental Fee (0-100 people): \$120.00
Security Deposit (refundable): \$1000.00
Parking Fees: \$465.00
(30 vehicles x two and a half hours at \$5.40/hr. plus \$2.00 infrastructure fee per transaction)

Total: \$1705.00

The event organizers would be required to provide General Liability Insurance of no less than five (5) million dollars naming Cultus Lake Park as an Additional Insured. Event participants will have access to the Main Beach washrooms and changerooms for the duration of the event.

The event organizers welcome the Cultus Lake Park Board and staff to participate in the RCMP Polar Plunge Special Event by joining the Chilliwack RCMP plunge team.

STRATEGIC PLAN:

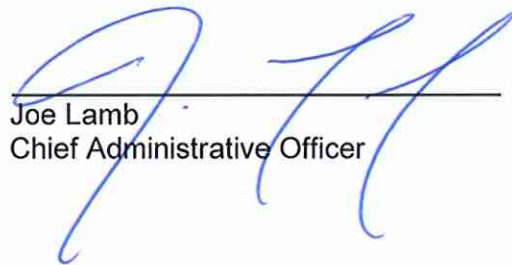
This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Carmen Baker
Administrative Assistant,
Communications & Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



2026 EVENT APPLICATION

4165 Columbia Valley Highway

Cultus Lake BC V2R 5B5

604.858.3334

reception@cultuslake.bc.ca

ALL APPLICATIONS MUST BE COMPLETED AND SUBMITTED 90 DAYS PRIOR TO THE PROPOSED EVENT.

APPLICANT INFORMATION

Applicant Name(s):

1. Grant Floris

2.

Type of Organization: ☐ Not-for-Profit ☐ Registered Charity ☐ Indigenous Organization ☒ Other

Name of Organization:

Mailing Address: 45924 Airport Rd, Chilliwack BC V2P1A2

Telephone Number:

1. [REDACTED]
2. [REDACTED]

Mobile Number:

1. [REDACTED]
2. [REDACTED]

Email Address:

1. [REDACTED]
2. [REDACTED]

EVENT INFORMATION Mark with 'X' to request approved Event to be posted on Cultus Lake Park website ☐

Type of Event: ☒ Public Area Event ☐ Block Party Event ☐ Community Event
☐ Residential Lease Lot Event ☐ Commercial Lease Lot Event

Date(s):

March 4, 2026

Name of Event:

Polar Plunge (For Special Olympics BC)

Location(s) of Event:

Main Beach

Hours of Event:

10:30 (AM) - 1:00 (PM)

☐ Private Event ☒ Free Public Event ☐ Ticketed Public Event

EVENT DESCRIPTION

This is an annual event that Special Olympics BC puts on - and various RCMP / Police agencies host local events across the province of British Columbia. The event involves members of Law Enforcement, along with partner agencies (bylaws, corrections, Fire Department, etc), running in to the lake to 'take the plunge' in an effort to raise funds for Special Olympics BC. On the day of the event the participants (and spectators) will gather at Main Beach, usually under the big round gazebo, and after a few words of encouragement from Special Olympics BC or an SOBC athlete, the group will collectively run into the water. After getting in - most participants will quickly exit the water and attend the change rooms to change into dry clothes.

It is requested that the Main Beach change room building be open (and the heat on!?) and the parking lot be available (Parking Fee Waiver form completed)

Thank you for your consideration for this event,

Staff Sergeant Grant Floris

Special Olympics BC will provide an insurance waiver for this event

ESTIMATED ATTENDANCE

Participants: 10-20

Spectators: 10-20

Staff/Volunteers: 5-10

FIRST AID ON SITE		<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
May be required depending on the scope of the Event. Certification verification may also be required.			
SPECIAL REQUESTS			
Any waiver, exemption or allowance not outlined in the current Cultus Lake Park Bylaws and all amendments, Administrative Policies, that requires consideration by the Board, and are subject to additional fees.			
FOOD VENDOR		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Type of Food Vendor(s). Provide Business Name if Applicable, Use a Separate Sheet if Needed:			
Total Vendors:		<input type="checkbox"/> Serving Staff/Volunteers/Participants Only	<input type="checkbox"/> Serving the Public
LIQUOR SERVICE OR BEVERAGE GARDEN		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Total Occupancy:		<input type="checkbox"/> Serving at No Cost	<input type="checkbox"/> Serving at a Cost
Location of Liquor Servicer or Beverage Garden. Please Attach a Map if in Public Area:			
Fencing Details for Beverage Garden, if Applicable, Include Height, Type, # of entrances and Emergency Exits:			
Hours of Operation of Liquor Service or Beverage Garden:			
Security Company Name:		Lead Officer Contact Name:	
Phone:		Email:	
HIGHWAY CLOSURE			
Highway has the same meaning as in the <i>Motor Vehicle Act</i> (British Columbia)			
<input type="checkbox"/> Partial Highway Closure(s)	<input type="checkbox"/> Full Highway Closure(s)	<input checked="" type="checkbox"/> No Closure	
Hours of Road Use:			
Location of Road Closure. Please Attach a Map and Include Route Information, if Applicable:			
Duration of Delays, if Applicable:			
Duration of Closure, if Applicable:			
ADDITIONAL REQUESTS			
Please note the following additional requests are subject to approval by the CAO or Designate prior to Event.			
AMPLIFIED SOUND / MUSIC:		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
LOCATION OF USE:		HOURS OF USE:	
Additional Comments:			
GENERATOR:		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
LOCATION OF USE:		HOURS OF USE:	
		BEING USED FOR:	

ADDITIONAL REQUESTS: The following additional requests may be subject to additional fees and/or approval from the CAO or Designate. Check all that apply.

Washrooms Open Early	<input checked="" type="checkbox"/>	Time: 10:30 AM - 1:00 PM
Washrooms Closed Late	<input type="checkbox"/>	Time:
Parking Lot Gates Open Early	<input type="checkbox"/>	Time:
Parking Lot Gates Closed Late	<input type="checkbox"/>	Time:
Additional Portable Washrooms	<input type="checkbox"/>	Quantity:
Garbage Bin Rental	<input type="checkbox"/>	Quantity:
Swim Line Installation / Removal	<input type="checkbox"/>	
Community Hall	<input type="checkbox"/>	Dates:
Gazebo(s)	<input type="checkbox"/>	Dates:
<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C		
Tent Rental		
10 x 10	<input type="checkbox"/>	Quantity: (Up to four (4), subject to availability)
20 x 20	<input type="checkbox"/>	Quantity: (Up to two (2), subject to availability)
Table Rentals (3' x 8')	<input type="checkbox"/>	Quantity:
Filming	<input type="checkbox"/>	

Staff to determine if any of the following is applicable:

Use of Additional Areas

Additional Park Staff Services

Parking Arrangements

Clean Up Fees

Temporary Private Land Use Designation Change


Noise Exemption (Quiet hours are between 11:00 pm and 7:00 am)

ADDITIONAL COMMENTS:

By signing below, I acknowledge that I have read and understand the Cultus Lake Park Event Bylaw No. 1255, 2025, and that the information provided is accurate. I accept all liability and responsibility for organizing and hosting an Event within Cultus Lake Park. I understand that it is my responsibility to provide the Park office with the following no less than five (5) days prior to the Event date:

- i. Comprehensive General Liability Insurance policy of not less than \$5,000,000 naming "Cultus Lake Park" as an Additional Insured (located at 4165 Columbia Valley Hwy, Cultus Lake, BC V2R 5B5);
- ii. Payment of all Event Fees and Refundable Security Deposit; and
- iii. A copy of any and all other required permits or certificates, as required.

I also acknowledge that I am responsible for any and all costs for clean up, or repairs, of the Park property and infrastructure resulting from this Event per Section 5.1 (a) through (d), of the Event Bylaw No. 1255, 2025.

Applicant Signature:  X	Date: JAN 08 2026
Applicant Signature: X	Date:

REQUIREMENTS CHECKLIST (OFFICE USE):

<input type="checkbox"/>	Event Application Complete
<input type="checkbox"/>	Event Application Fee Received. Receipt #
<input type="checkbox"/>	Map of Event Submitted
<input type="checkbox"/>	Security Plan Submitted
<input type="checkbox"/>	Report to Board Submitted
<input type="checkbox"/>	Approved: YES / NO By: Date:
<input type="checkbox"/>	Approval Letter Sent
<input type="checkbox"/>	Site Visit Scheduled Date: Completed On:
<input type="checkbox"/>	Insurance Received
<input type="checkbox"/>	Event Fees Received Receipt #:
<input type="checkbox"/>	Fraser Health Certificate Submitted
<input type="checkbox"/>	First Aid Certificate Submitted
<input type="checkbox"/>	BCLCLSEP and SIR Certificates Received
<input type="checkbox"/>	Security Deposit Received On: By: Cheque / Credit Card
<input type="checkbox"/>	Public Works Site Inspection Complete
<input type="checkbox"/>	Closing Letter Sent
<input type="checkbox"/>	Security Deposit Reimbursed / Released On: By: Cheque / Credit Card
Additional Requests or Comments:	



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2025 **FILE:** 8100

SUBMITTED BY: Carmen Baker,
Administrative Assistant, Communications & Events Coordinator

SUBJECT: 2025 Parking Fee Waivers Fourth Quarter Report

PURPOSE:

To provide the Board with information on the parking fee waivers related to events hosted in Cultus Lake Park for the fourth quarter of 2025 (October, November, and December).

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the 2025 Parking Fee Waivers Fourth Quarter report for information.

BACKGROUND:

The approved parking fee waivers for the fourth quarter of 2025, are outlined in the chart below.

Event Date and Time	Event Name	Event Host	Parking Lot Approved for Waivers	Total Vehicle Waivers Requested	Actual Waivers Given	Approved By
October 18, 2025 6:00 am to 3:00 pm.	Around the Lake Give'R Take 30	Lynda Ferris	Lot A & Lot C	32 vehicles \$1,849.60	32 vehicles \$1,849.60	Cultus Lake Park Board
November 7, 2025 10:30 am to 12:00 pm.	CLSCS Remembrance Day Assembly	Lisa Wallace	Lot B	80 vehicles \$984.00	80 vehicles \$984.00	Cultus Lake Park Board

December 10, 2025 11:30 am to 2:00 pm.	CLSCS Winter Concert Dress Rehearsal	Lisa Wallace	Lot B	30 vehicles \$540.00	30 vehicles \$540.00	Cultus Lake Park Board
December 11, 2025 12:00 pm to 2:00 pm.	CLSCS Winter Concert	Lisa Wallace	Lot B	100 vehicles \$1,440.00	100 vehicles \$1,440.00	Cultus Lake Park Board
December 11, 2025 6:00 pm to 8:00 pm.	CLSCS Winter Concert	Lisa Wallace	Lot B	300 vehicles \$4,320.00	300 vehicles \$4,320.00	Cultus Lake Park Board
Q4 TOTAL				\$9,133.60	\$9,133.60	


Noteworthy information to highlight:

- Around the Lake Give'R Take 30, October 18, 2025, generated \$3,301.80 in parking revenue in Lot A & Lot C during the hours of 6:00 am to 3:00 pm.

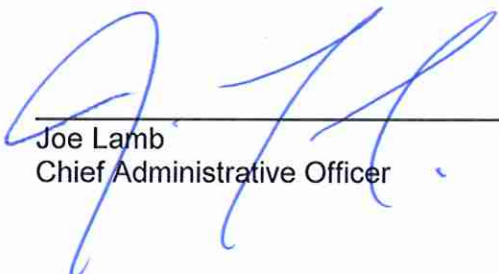
STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:


 Carmen Baker
 Administrative Assistant, Communications &
 Events Coordinator

Approved for submission to the Board:


 Joe Lamb
 Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: February 18, 2026 **FILE:** 8100

SUBMITTED BY: John Beesley,
Chair, Community Events and Engagement Committee

SUBJECT: Recommendations from the Community Events and Engagement Committee

PURPOSE:

The purpose of the report is to provide the Board with recommendations for the Cultus Lake Day special event, as requested by the Cultus Lake Park Board Community Events and Engagement Committee.

RECOMMENDATION:

***THAT** the Community Events and Engagement Committee request that the Cultus Lake Park Board approve the Cultus Lake Day event to be held on Saturday, June 20, 2026, at Main Beach.*

***THAT** the Community Events and Engagement Committee request the Cultus Lake Park Board approve that parking fees be waived for volunteers, vendors, and support staff in Parking Lot D for the duration of the event.*

***THAT** the Community Events and Engagement Committee request the Cultus Lake Park Board approve a beverage garden at the Main Beach grassy area for the event on June 20, 2026.*

DISCUSSION:

The members of the Cultus Lake Park Board Community Events and Engagement Committee are requesting Board approval to host the Cultus Lake Day event on Saturday, June 20, 2026, from 8:30 am to 10:00 pm. The event will welcome approximately 10,000 visitors, 50 vendors and 100 volunteers and support staff.

As Cultus Lake Day is a Cultus Lake Park annual event, there would be no application fee, early set up fee, late take down fee, beverage garden fee, food vendor fees, park rental fee, or security deposit required, as was approved by the Board in previous years.

The committee is requesting Board approval for the waiver of parking fees for all artisan market and food vendors, support staff and volunteers in Parking Lot D for the duration of the event, as approved by the Board in previous years. Should the vendors, volunteers and support staff be required to pay for parking, the total revenue generated would be approximately \$4,200 if they paid the Day Rate of \$26.00 plus \$2.00 infrastructure fee per transaction.

Pancake Breakfast

The Cultus Lake Volunteer Fire Department will have volunteers at the Fire Hall cooking pancakes, sausages and serving coffee for community members by donation to a not-for profit organization, from 8:30 am to 10:30 am.

Parade Details

The Community Events and Engagement Committee are finalizing details of parade start times and setup areas. The finalized details will be communicated to the community at a later date.

Vendor's Market and Food Trucks

The vendor's market will be located along the rubberized pathway at Main Beach and will be open to the public from 11 :30 am to 6:00 pm. Food trucks will be located along the perimeter of Parking Lot B closest to Main Beach. Accessible parking stalls and lower gate access to Main Beach will be accessible for the duration of the event. If approved by the Board, vendors would have free parking for the duration of the event in Parking Lot D to maintain access for guest parking in Parking Lot A and B. The committee anticipates a total of 40 artisan vendors and up to 10 food trucks.

Beverage Garden

The beverage garden area would be accessible to guests from approximately 12:00 pm to 9:00 pm and will be fenced with sufficient security, as was approved by the Board in previous years. The committee will have the Event Permit in place, and all servers will have a Serving It Right certificate. Identification will be checked for anyone wishing to purchase an alcoholic beverage. Non-alcoholic beverages will be available for purchase at the food trucks while the beverage garden is operational.

Children's Activities

The children's activities will include face painting and inflatable bouncy castles which will be available from 11:30 am to 3:30 pm at the Main Beach grassy area.

STRATEGIC PLAN:

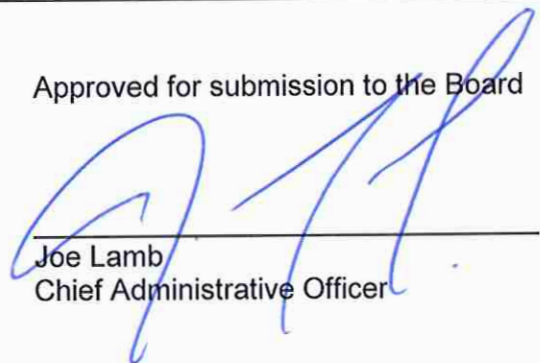
This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



John Beesley,
Chair, Community Events and
Engagement Committee

Approved for submission to the Board



Joe Lamb
Chief Administrative Officer



EVENT APPLICATION

4165 Columbia Valley Highway

Cultus Lake BC V2R 5B5

604.858.3334

reception@cultuslake.bc.ca

ALL APPLICATIONS MUST BE COMPLETED AND SUBMITTED 90 DAYS PRIOR TO THE PROPOSED EVENT.

APPLICANT INFORMATION

Applicant Name(s): John Beesley, Committee Chair

1.

2.

Type of Organization: ☐ Not-for-Profit ☐ Registered Charity ☐ Indigenous Organization ☒ Other

Name of Organization:

Mailing Address: 4165 Columbia Valley Hwy, Cultus Lake, BC, V2R 5B5

Telephone Number: 604-858-3

1. 334

2.

Mobile Number:

1.

2.

Email Address: john.beesley@cultuslake.bc.ca

1.

2.

EVENT INFORMATION Mark with 'X' to request approved Event to be posted on Cultus Lake Park website ☐

Type of Event: ☒ Public Area Event ☐ Block Party Event ☐ Community Event
☐ Residential Lease Lot Event ☐ Commercial Lease Lot Event

Date(s): June 20, 2026

Name of Event: Cultus Lake Day

Location(s) of Event: Main Beach, Sunnyside Blvd, Plaza, Fire Hall

Hours of Event: 8:30am-10:00pm

☐ Private Event ☒ Free Public Event ☐ Ticketed Public Event

EVENT DESCRIPTION

Annual committee hosted event that is a free to attend public event with a pancake breakfast provided by the Cultus Lake Volunteer Fire Department, Parade down Sunnyside Blvd and back up 1st and 2nd Avenue, Main beach festivities that include kid zones, vendor market, food trucks and a beverage garden with live entertainment. The Rotary Train will take guests on rides from Main Beach along 2nd/1st Avenue after the Parade.

Paid parking will remain in effect in Lot A and Lot B, requesting part of Lot D to be used for parade participants/vendor parking.

ESTIMATED ATTENDANCE

Participants: +9000

Spectators:

Staff/Volunteers: +/- 100

FIRST AID ON SITE		<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
May be required depending on the scope of the Event. Certification verification may also be required.			
SPECIAL REQUESTS			
Any waiver, exemption or allowance not outlined in the current Cultus Lake Park Bylaws and all amendments, Administrative Policies, that requires consideration by the Board, and are subject to additional fees.			
FOOD VENDOR		<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Type of Food Vendor(s). Provide Business Name if Applicable, Use a Separate Sheet if Needed: Up to 10 food vendors, Vendors to be determined.			
Total Vendors:		<input type="checkbox"/> Serving Staff/Volunteers/Participants Only	<input checked="" type="checkbox"/> Serving the Public
LIQUOR SERVICE OR BEVERAGE GARDEN		<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Total Occupancy: 5000		<input type="checkbox"/> Serving at No Cost	<input checked="" type="checkbox"/> Serving at a Cost
Location of Liquor Servicer or Beverage Garden. Please Attach a Map if in Public Area: Main Beach			
Fencing Details for Beverage Garden, if Applicable, Include Height, Type, # of entrances and Emergency Exits: 4 foot high metal fencing around event sit, 3 entrances/exits, 3 emergency exit			
Hours of Operation of Liquor Service or Beverage Garden: 12:00pm-9:30pm			
Security Company Name: Frontline Integrated Sec. Phone: 236-513-7300		Lead Officer Contact Name: Sachin, Director of Operations Email: Sachin@frontlinesec.ca	
HIGHWAY CLOSURE			
Highway has the same meaning as in the <i>Motor Vehicle Act</i> (British Columbia)			
<input type="checkbox"/> Partial Highway Closure(s)		<input checked="" type="checkbox"/> Full Highway Closure(s)	<input type="checkbox"/> No Closure
Hours of Road Use: 11:00am to 11:45am			
Location of Road Closure. Please Attach a Map and Include Route Information, if Applicable: See parade route			
Duration of Delays, if Applicable:			
Duration of Closure, if Applicable: Approximately 45 minutes, depends on the length of parade			
ADDITIONAL REQUESTS			
Please note the following additional requests are subject to approval by the CAO or Designate prior to Event.			
AMPLIFIED SOUND / MUSIC: LOCATION OF USE:		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	HOURS OF USE: 12:00 - 930pm Main Beach, Beverage Garden/Main Stage
Additional Comments:			
GENERATOR: LOCATION OF USE: Main Beach		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	HOURS OF USE: 11:30am - 10:00pm BEING USED FOR: Food Trucks, Main Stage

ADDITIONAL REQUESTS: The following additional requests may be subject to additional fees and/or approval from the CAO or Designate. Check all that apply.

Washrooms Open Early	<input type="checkbox"/>	Time:
Washrooms Closed Late	<input checked="" type="checkbox"/>	Time: 10:00pm
Parking Lot Gates Open Early	<input type="checkbox"/>	Time:
Parking Lot Gates Closed Late	<input type="checkbox"/>	Time:
Additional Portable Washrooms	<input checked="" type="checkbox"/>	Quantity: Minimum 4
Garbage Bin Rental	<input type="checkbox"/>	Quantity:
Swim Line Installation / Removal	<input type="checkbox"/>	
Community Hall	<input type="checkbox"/>	Dates:
Gazebo(s)	<input checked="" type="checkbox"/>	Dates:
<input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C		
Tent Rental		
10 x 10	<input checked="" type="checkbox"/>	Quantity: (Up to four (4), subject to availability)
20 x 20	<input checked="" type="checkbox"/>	Quantity: (Up to two (2), subject to availability)
Table Rentals (3' x 8')	<input checked="" type="checkbox"/>	Quantity: At least 6
Filming	<input type="checkbox"/>	

Staff to determine if any of the following is applicable:

Use of Additional Areas
 Additional Park Staff Services
 Parking Arrangements
 Clean Up Fees
 Temporary Private Land Use Designation Change
 Noise Exemption (Quiet hours are between 11:00 pm and 7:00 am)

ADDITIONAL COMMENTS:

By signing below, I acknowledge that I have read and understand the Cultus Lake Park Event Bylaw No. 1255, 2025, and that the information provided is accurate. I accept all liability and responsibility for organizing and hosting an Event within Cultus Lake Park. I understand that it is my responsibility to provide the Park office with the following no less than five (5) days prior to the Event date:

- i. Comprehensive General Liability Insurance policy of not less than \$5,000,000 naming "*Cultus Lake Park*" as an Additional Insured (located at 4165 Columbia Valley Hwy, Cultus Lake, BC V2R 5B5);
- ii. Payment of all Event Fees and Refundable Security Deposit; and
- iii. A copy of any and all other required permits or certificates, as required.

I also acknowledge that I am responsible for any and all costs for clean up, or repairs, of the Park property and infrastructure resulting from this Event per Section 5.1 (a) through (d), of the Event Bylaw No. 1255, 2025.

Applicant Signature: per John Beesley X	Date: February 4, 2026
Applicant Signature: X	Date:

REQUIREMENTS CHECKLIST (OFFICE USE):

<input type="radio"/> Event Application Complete
<input type="radio"/> Event Application Fee Received. Receipt #
<input type="radio"/> Map of Event Submitted
<input type="radio"/> Security Plan Submitted
<input type="radio"/> Report to Board Submitted
<input type="radio"/> Approved: YES / NO By: Date:
<input type="radio"/> Approval Letter Sent
<input type="radio"/> Site Visit Scheduled Date: Completed On:
<input type="radio"/> Insurance Received
<input type="radio"/> Event Fees Received Receipt #:
<input type="radio"/> Fraser Health Certificate Submitted
<input type="radio"/> First Aid Certificate Submitted
<input type="radio"/> BCLCLSEP and SIR Certificates Received
<input type="radio"/> Security Deposit Received On: By: Cheque / Credit Card
<input type="radio"/> Public Works Site Inspection Complete
<input type="radio"/> Closing Letter Sent
<input type="radio"/> Security Deposit Reimbursed / Released On: By: Cheque / Credit Card
Additional Requests or Comments:

