



Cultus Lake Park

ADMINISTRATIVE FEES BYLAW NO. 1225, 2023

Amendment Bylaw No. 1267, 2026

A Bylaw to amend The Administrative Fees Bylaw No. 1225, 2023

The Board for Cultus Lake Park did enact a bylaw cited as “*The Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023*”.

The Board for Cultus Lake Park deems it advisable to amend said bylaw;

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023 Amendment Bylaw No. 1267, 2026.

2. AMENDMENTS

The Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023” is amended as follows:

- 2.1 In 2.2 DEFINITIONS OF TERMS remove “Leaseholder” means (a) a Person having a current and valid lease with the Board; or (b) a Person (i) renting a residence in the Park from a Person having a current and valid lease with the Board, and (ii) the address of that residence is the Person’s permanent address.
- 2.2 In 2.2 DEFINITIONS OF TERMS add “Leaseholder” means a Person having a current and valid lease with the Board.
- 2.3 Remove SCHEDULE A: ADMINISTRATIVE FEES and replace with the amended and attached SCHEDULE A: ADMINISTRATIVE FEES.

3. EFFECTIVE DATE

READ A FIRST TIME this 21ST day of JANUARY, 2026

READ A SECOND TIME this 21ST day of JANUARY, 2026

READ A THIRD TIME this 21ST day of JANUARY, 2026

ADOPTED this 18TH day of FEBRUARY, 2026



Kirk Dzaman, Chair
Cultus Lake Park Board



Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park Administrative
Fees Bylaw No. 1225, 2023 Amendment
Bylaw No. 1267, 2026.



Chief Administrative Officer

Schedule A

ADMINISTRATIVE FEES

Fees in this Bylaw do not include Federal or Provincial taxes and are subject to the addition of these taxes as applicable.

**TABLE 1 of SCHEDULE A
REQUESTS UNDER THE FREEDOM OF INFORMATION AND PRIVACY ACT**

No.	Fee Type	Fee Sub-types
1.	Application Fee	Not Applicable
2.	Fee for locating and retrieving a record	Not Applicable
3.	Fee for producing a record manually	Not Applicable
4.	Fee for producing a record from a machine-readable record for cost of use of central mainframe processor and all locally attached devices	Not Applicable
5.	Fee for preparing a record for disclosure and handling a record	Not Applicable
6.	Fee for shipping copies	Not Applicable

**TABLE 2 of SCHEDULE A
LAND RECORDS FEES**

No.	Fee Type	Fee Sub-types
1.	Fee for Lease Transfers	(a) For residential leases not covered in (b or c) (b) Estate transfers and Family transfers (c) As per Section 6(e) of Version 1 and 2 of the Residential Site Lease only a processing fee will apply
2.	Fee for transferring the Lease to the Lending Institution for security purposes	Not Applicable
3.	Fee for transferring the Lease from the Lending Institution back to the Leaseholder	Not Applicable
4.	Fee to Enter into the New Residential Lease Format	Not Applicable
5.	Fee for filing of any encumbrance (Mortgages, Liens, etc.)	Not Applicable
6.	Fee to discharge any encumbrance (Mortgages, Liens, etc.)	Not Applicable
7.	Fee for Title Search	Not Applicable

**TABLE 3 of SCHEDULE A
MISCELLANEOUS FEES**

No.	Fee Type	Fee Sub-types
1.	Fee for photocopying	Black and White Color (8.5" X 11")
2.	Fee for NSF cheques	Not Applicable
3.	Fee for a Bylaw Notice Offence Adjustment	Not Applicable

**TABLE 4 of SCHEDULE A
LEISURE SERVICES**

No.	Fee Type	Fee Sub-types
1.	Community Hall Rental Fees	- Monday – Thursday - 9:00 am to 3:00 pm - Monday – Thursday - 5:00 pm to midnight - Friday – Sunday and Stat Holiday's - 9:00 am to midnight - Weekend – Friday at 5:00 pm to Sunday at midnight - Weekday or Weeknight - hourly rental (Monday – Thursday) - Weekday or Weeknight - 4 hr time block (Monday – Thursday)
2.	Community Hall Early Set Up Rate	Not Applicable
3.	Community Hall booking within 72 hours of rental date	Not Applicable
4.	Community Hall Cleaning Fee	Not Applicable
5.	Community Hall Security Deposit	Not Applicable
6.	Community Hall Projector Rental	Not Applicable
7.	Gazebo Rental Rates	- Gazebo A - Gazebo B or C
8.	Cancellation Fees	- If cancelled more than 30 days prior to rental date - If cancelled within 30 days of rental date

**TABLE 5 of SCHEDULE A
RESIDENTIAL LEASE FEES**

No.	Fee Type	Fee Sub-types
1.	Lease Payment Lease Fees	Not Applicable