



CULTUS LAKE PARK BOARD REGULAR MEETING NOTICE

WEDNESDAY, MARCH 25, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

The Cultus Lake Park Board Regular Meeting will be held on Wednesday, March 25, 2026, in the Cultus Lake Park Office Boardroom at 7:00 pm.

Please feel free to join the meeting in person or electronically via Zoom. Participants will be muted upon entry to the meeting but will be able to ask questions during the Public Question Period.

Please note you are required to have your cameras on when entering the meeting to confirm your identity.

Join the Zoom Meeting:

Cultus Lake Park Board Regular Meeting
March 25, 2026, at 7:00 pm

<https://us06web.zoom.us/j/83841151578?pwd=ab3JxuFkbQRGK50rdvLUqLuYUULBw7.1&jst=1>

Meeting ID: 838 4115 1578

Passcode: 528149

The Cultus Lake Park Board Regular Meeting video will be available to view on our website the following day at www.cultuslake.bc.ca/board-meeting-videos/.



CULTUS LAKE PARK BOARD REGULAR MEETING AGENDA

WEDNESDAY, MARCH 25, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

(1) CALL TO ORDER

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (5:30 PM)

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1), (d), security of the property of the municipality; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

(3) RECONVENE

(4) APPROVAL OF AGENDA

- Page 3 (a) *THAT the Cultus Lake Park Board approve the Agenda for the Regular Meeting of March 25, 2026; and*

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

(5) ADOPTION OF MINUTES

- Page 5 (a) *THAT the Cultus Lake Park Board adopt the Minutes of the Regular Meeting held February 18, 2026.*

(6) ADOPTION OF COMMITTEE MINUTES

(7) CORRESPONDENCE

Page 13 (a) **Modernization of Short-Term Rental (STR) Policy and Bylaw No. 1202**

- Letter dated March 5, 2026, from Cultus Lake Community Association

THAT the Cultus Lake Park Board receive letter of March 5, 2026, regarding the Modernization of STR Policy and Bylaw No. 1202; and

THAT the Cultus Lake Park Board request that staff respond to the questions Modernization of STR Policy and Bylaw No. 1202.

Page 17 (b) **Letter received March 13, 2026, from anonymous regarding the Village Centre Redevelopment Project**

THAT the Cultus Lake Park Board receive letter of March 13, 2026, regarding the Village Centre Redevelopment project; and

THAT the Cultus Lake Park Board request that staff respond to the questions regarding the Village Centre Redevelopment project.

(8) FINANCE

(9) BYLAWS

(a) **Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026**

Page 21
Page 33
Page 35
Page 37

- Attachment 1; Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026
- Attachment 2; Schedule A; Fees
- Attachment 3; Schedule B; Map
- Attachment 4; Notice of Fees - 030

THAT the Cultus Lake Park Board give Final Reading of the Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026.

(b) **Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment No. 1270, 2026**

Page 39
Page 41

- Attachment 1; Cultus Lake Park Bylaw Notice Enforcement Bylaw Amendment No. 1270, 2026
- Attachment 2; Schedule A3 Fees

THAT the Cultus Lake Park Board give Final Reading of the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1270, 2026.

(10) CONSENT AGENDA

(a) **Blood Moon Filming Event**

Page 45

- Report dated March 25, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator

THAT the Cultus Lake Park Board receive the Blood Moon Filming Event report for information.

(b) **Goodride Gravel Event**

Page 47

- Report dated March 25, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator

THAT the Cultus Lake Park Board receive the Goodride Gravel Event report for information.

(c) **Wedding Ceremony**

Page 49

- Report dated March 25, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator

THAT the Cultus Lake Park Board receive the Wedding Ceremony Event report for information.

(d) **Vedder Mountain Challenge Event**

Page 51

- Report dated March 25, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator

THAT the Cultus Lake Park Board receive the Vedder Mountain Challenge Event report for information.

(11) REPORTS BY STAFF

(a) **Paddle Expo Event**

Page 53

- Report dated March 25, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Event Application

Page 55

THAT the Cultus Lake Park Board approve the Paddle Expo Event from 6:30 am to 5:00 pm at Main Beach on Sunday, May 3, 2026; and

THAT the Cultus Lake Park Board waive parking fees for up to 15 staff and demonstration vehicles five (5) with trailers in Parking Lot B and Main Beach (sand) area on Sunday, May 3, 2026, from 6:30 am to 5:00 pm.

(b) **Cultus Lake Swilhcha Community School (CLSCS) - Spring Fling**

Page 59

- Report dated March 25, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Event Application

Page 61

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to 200 participant vehicles in Parking Lot B on May 7, 2026, for the CLSCS Spring Fling event from 4:00 pm to 7:00 pm.

(12) REPORTS BY COMMISSIONERS

(13) COMMUNITY ASSOCIATION

(14) PUBLIC QUESTION PERIOD

(15) ADJOURNMENT

THAT the Regular Meeting of the Cultus Lake Park Board held on March 25, 2026, be adjourned.



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, FEBRUARY 18, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present

Commissioner K. Dzaman - Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer -Via Zoom

Staff

Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – C. Baker

(1) CALL TO ORDER

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (5:35 PM)

5734-26

Moved by: Commissioner Jartved Seconded by Commissioner Moul

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:*

Section 90 (1), (d), security of the property of the municipality; (g) litigation or potential litigation affecting the municipality; (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

(3) RECONVENE

We would like to acknowledge that we are gathered here today on the traditional, territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(4) APPROVAL OF AGENDA

5735-26

Moved by Commissioner Jartved Seconded by: Commissioner Moul

- (a) ***THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of February 18, 2026; and*

5736-26 *THAT all delegations, reports, correspondence, and other information set to the Agenda be received.*

CARRIED

(5) ADOPTION OF MINUTES

5737-26 Moved by: Commissioner Beesley Seconded by: Commissioner Moul

(a) *THAT the Cultus Lake Park Board adopt the Minutes of the Regular Meeting held January 21, 2026.*

CARRIED

(6) ADOPTION OF COMMITTEE MINUTES

5738-26 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

(a) *THAT the Cultus Lake Park Board adopt the Minutes of the Community Events and Engagement Committee Meeting held February 3, 2026.*

CARRIED

(7) CORRESPONDENCE

(a) **Invasive species sticker inquiry for Main Beach**

- Email from Laurie Benton, Ts'elxwéyeqw Tribe (TTML), Project Coordinator / Researcher

5739-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board support the Invasive Species signage initiative.

CARRIED

(8) FINANCE

(9) BYLAWS

(a) **Administrative Fees Bylaw No. 1255, 2023 Amendment Bylaw No. 1267, 2026**

- Attachment 1; Administrative Fees Bylaw No. 1225, 2023 Amendment Bylaw No. 1267, 2026
- Attachment 2; Schedule A; Administrative Fees
- Attachment 3; Notice of Fees - 029

5740-26 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board gives Final Reading of the Cultus Lake Park Administrative Fees Bylaw No. 1225, 2023 Amendment Bylaw No. 1267, 2026.

CARRIED

(b) **Cultus Lake Park Subdivision and Land Development Bylaw No. 2007 – 12 Amendment Bylaw No. 1268, 2026**

- Attachment 1; Subdivision and Land Development Bylaw No 2007-12 Amendment Bylaw No. 1268, 2026

5741-26

Moved by: Commissioner Beesley Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board gives Final reading of the Cultus Lake Park Subdivision and Land Development Bylaw No. 2007-12 Amendment Bylaw No. 1268, 2026.

CARRIED

Commissioner Moul declared a conflict of interest and abstained from discussion and voting.

(c) **Cultus Lake Park Moorage Provisions and Resolutions**

- Report dated February 18, 2026, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

5742-26

Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT a Leaseholder/Resident, Sunnyside Seasonal Camper, or grandfathered Non-Resident moorage registrant shall not register or maintain more than one mooring buoy within Cultus Lake Park.

CARRIED

5743-26

Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT current moorage registrants who hold multiple mooring buoys, as invoiced in January of 2026, shall be grandfathered and permitted to continue maintaining multiple mooring buoy registrations.

CARRIED

Commissioner Jartved opposed.

5744-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT mooring buoys located within the newly expanded foreshore area, as identified by park staff prior to December 15, 2025—the official adoption date of the Boating and Foreshore Bylaw No. 1179, 2020 Amendment Bylaw No. 1263, 2025—shall be eligible for registration, provided that the registrant does not already have a mooring buoy registered with the park.

CARRIED

5745-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** to formalize their moorage location, eligible buoy owners must complete the registration process and pay all applicable fees through the park office once invoiced.*

CARRIED

5746-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** in cases where safety or logistical concerns arise, CAO are authorized to determine and, if necessary, adjust the final GPS positions of any mooring buoys.*

CARRIED

5747-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** all Non-Resident registered mooring buoys located within the foreshore area as of December 15, 2025, shall be grandfathered and permitted to maintain registration, and that failure by a Non-Resident to register their mooring buoy shall result in forfeiture of the moorage location.*

CARRIED

5748-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** Non-Resident registered mooring buoys that are grandfathered shall not be transferable, except to a Leaseholder who has acquired property from a former lease holder who is the Non-Registered Mooring Buoy holder, and only where the acquiring Leaseholder does not already have a mooring buoy registered with the park.*

CARRIED

5749-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** should a Leaseholder, Resident, or Sunnyside Seasonal Camper, who is currently on the mooring buoy waitlist and wants to maintain their position, they must pay the applicable waitlist fee to retain their place.*

CARRIED

5750-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** If a person who currently has a mooring buoy, as invoiced in 2026, has a transfer request that presents extenuating circumstances, they must submit the request in writing to the CAO for approval or denial prior to January 1, 2027.*

CARRIED

(d) **Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026**

- Report dated February 18, 2026, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026
- Attachment 2; Schedule A; Fees
- Attachment 3; Schedule B; Map
- Attachment 4; Notice of Fees - 030

- Attachment 5; Redline Version, Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020 and all amendments

5751-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give First, Second and Third Readings of the Cultus Lake Park Boating and Foreshore Bylaw No. 1270, 2026.

CARRIED

(e) **Bylaw Notice Enforcement Bylaw Amendment No. 1270, 2026**

- Report dated February 18, 2026, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Cultus Lake Park Bylaw Notice Enforcement Bylaw Amendment No. 1270, 2026
- Attachment 2; Schedule A3 Fees

5752-26 Moved by: Commissioner Moul Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board give First, Second, and Third Readings of the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1270, 2026.

CARRIED

(10) CONSENT AGENDA

(a) **2025 Fourth Quarter Reports**

- Finance
- Parking
- Bylaw Compliance and Enforcement
- Public Works
- Sunnyside Campground and Accommodations
- Fire Department
- Lease Assignment
- Parking Waivers

5753-26 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive 2025 Fourth Quarter reports for information.

CARRIED

(11) REPORTS BY STAFF

(a) **FVRD Referral for DVP 2026-01 - 516 Park Drive**

- Report dated January 21, 2026, from Joe Lamb, Chief Administrative Officer
- Zoning Bylaw 1375, 2016 -5 R-1 Suburban Residential Information
- Attachment 1; Referral Letter for Development Variance Permit
- Attachment 2; Application Package for 516 Park Drive
- Attachment 3; Variance Application for Accessory Building

5754-26 Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board send a letter to the FVRD not in support of Development Variance Permit No. 2026-01 for 516 Park Drive to increase the height regulation for an accessory building from 13 feet to 16 ft 9 inches.

CARRIED

5755-26 Moved by: Commissioner Beesley Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board send a letter to the FVRD not in support to vary the ancillary building size by adding an additional 111 square feet (10.31m²) of area to the accessory building and allowing the structure to exceed the required 60 m² of lot coverage.

CARRIED

(b) **Appointment of Officers, Cultus Lake Volunteer Fire Department**

- Report dated February 18, 2026, from Joe Lamb, Chief Administrative Officer
- Attachment 1; Cultus Lake Park Board Bylaw No. 2008 – 02 Fire Department Bylaw

5756-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the Appointment of Officers, Cultus Lake Volunteer Fire Department report for information; and

THAT the Cultus Lake Park Board appoint Warren Mazuren as Fire Chief and Cory Helmer as Deputy Fire Chief for the Cultus Lake Volunteer Fire Department.

CARRIED

(c) **RCMP Polar Plunge Event**

- Report dated February 18, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Event Application
- Attachment 2; Parking Waiver Application

5757-26 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve the RCMP Polar Plunge Event to be held on Wednesday, March 4, 2026, from 10:30 am to 1:00 pm.

CARRIED

5758-26 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve waiving the standard event fees for the RCMP Polar Plunge Event.

CARRIED

5759-26 Moved by: Commissioner Jartved Seconded by: Commissioner Beesley

THAT the Cultus Lake Park Board approve waiving parking fees for up to 30 vehicles in Parking Lot B on March 4, 2026, from 10:30 am to 1:30 pm for the RCMP Polar Plunge Event.

CARRIED

(12) REPORTS BY COMMISSIONERS

(a) **Recommendations from the Community Events and Engagement Committee**

- Report dated February 18, 2026, from John Beesley, Chair, Community Events and Engagement Committee
- Attachment 1; Event Application

5760-26 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Community Events and Engagement Committee request that the Cultus Lake Park Board approve the Cultus Lake Day event to be held on Saturday, June 20, 2026, at Main Beach.

CARRIED

5761-26 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve that parking fees be waived for volunteers, vendors, and support staff in Parking Lot D for the duration of the event.

CARRIED

5762-26 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Community Events and Engagement Committee request the Cultus Lake Park Board approve a beverage garden at the Main Beach grassy area for the event on June 20, 2026.

CARRIED

(13) COMMUNITY ASSOCIATION

(14) PUBLIC QUESTION PERIOD

No Public Questions.

(15) ADJOURNMENT

5763-26

Moved by Commissioner Moul Seconded by Commissioner Bauer

***THAT** the Regular Meeting of the Cultus Lake Park Board held on February 18, 2026, be adjourned at 8:18 pm.*

CARRIED



CULTUS LAKE COMMUNITY ASSOCIATION

Date: March 5th, 2026

To: Cultus Lake Park Board Commissioners

RE: Modernization of Short-Term Rental (STR) Policy and Bylaw No. 1202

Dear Commissioners,

On behalf of the Cultus Lake Community Association (CLCA), we are submitting the following recommendations to modernize the management of Short-Term Rentals within our community. Our goal is to ensure the system remains equitable, follows provincial standards, and preserves the residential character of the Park.

1. Restoring Equity: Ending the "Life-Long Hold"

Section 1.5 of the Administrative Policy currently allows STR permits to transfer to new leaseholders during a property sale. This creates a "life-long hold" that artificially inflates property values and keeps the waitlist stagnant.

- **Recommendation:** Amend Section 1.5 to state that STR permits are **non-transferable**. Upon the transfer of a lease, the permit should immediately terminate, and the new leaseholder must join the waitlist.

2. Preventing Commercialization: License Limits

The community has expressed significant concern regarding the concentration of permits. Currently, some leaseholders hold as many as five STR licenses. In a system with a **65-permit cap**, this "commercial hoarding" prevents other residents from accessing the market.

- **Recommendation:** Implement a **limit of one (1) STR permit per leaseholder**. This prevents the conversion of residential blocks into commercial rental businesses and aligns with the "principal residence" spirit of BC's Bill 35.

3. Provincial Alignment and Transparency

As of 2025, all BC hosts must register with the Provincial Registry. To ensure Cultus Lake remains compliant:

- **Provincial Registry Verification:** The Park Board Application must require the **BC Provincial STR Registry Number**.

- **Public Registry & Search Tool:** We recommend the Park Board host a public-facing search tool or registry of the 65 authorized STR addresses. To ensure compliance with **FIPPA**, we suggest adding a mandatory consent checkbox to the 2026 application form. This allows residents to identify unauthorized operators while protecting the Park Board from privacy liability.

4. Proactive Enforcement: The Complaint Trigger

The current "three-violation" threshold for license revocation (Short-term Rental Administrative Policy) is inherently **reactive**. Under the existing framework, enforcement only begins after a formal infraction has been processed—a cycle that often leaves residents enduring weeks of disruption before any meaningful action is taken.

To protect the quiet enjoyment of our community, we recommend a shift toward **Proactive Enforcement**.

The Recommendation: Mandatory Compliance Review

We propose that if an STR property receives **three documented complaints** within a single peak season, it must trigger a mandatory **Compliance Review Meeting** with the Chief Administrative Officer (CAO).

- **The Trigger:** This review should occur regardless of whether the complaints have yet resulted in a formal fine.
- **Safety Overrides:** Additionally, a **Compliance Review** must be automatically triggered if a property is found to be operating in violation of basic fire safety standards, such as exceeding the maximum permitted occupancy or violating Park burning bylaws. This ensures that life-safety risks are prioritized alongside community nuisance issues.
- **The Penalty:** A mandatory administrative fee/fine should be levied at this stage to cover the cost of the review and serve as a formal warning.

Precedent: How Other Municipalities Handle Triggers

Many BC municipalities have recognized that waiting for "convictions" is too slow. They use escalating fine structures and complaint-based triggers to maintain order:

| Municipality | Complaint/Violation Trigger | Resulting Fines (Daily) |
|--------------------|---|---|
| City of Vancouver | Unlicensed or non-compliant activity. | Up to \$1,000 per violation. |
| District of Tofino | Operating without a valid business license. | Up to \$1,000 per day. |
| City of Victoria | Non-compliance with principal residency/bylaws. | Up to \$3,000 per day for egregious cases. |

| Municipality | Complaint/Violation Trigger | Resulting Fines (Daily) |
|---------------------|---|---|
| Township of Langley | Documented nuisance or bylaw infractions. | Fines ranging from \$500 to \$1,000 per day. |

Note: Under the *Local Government Bylaw Notice Enforcement Act*, many jurisdictions are now leveraging the maximum allowable fine of **\$3,000 per day** for unauthorized STR operations to ensure the penalty is not simply viewed as a "cost of doing business."

Why This Matters for Cultus Lake

Our community is unique; the proximity of our homes means that a single "party house" can affect dozens of neighbors. By implementing a **Complaint Trigger**, the Park Board signals to operators that they are responsible for their guests' behavior from the very first documented incident, rather than allowing them two "free" violations before consequences kick in.

5. Prioritizing Life Safety: Annual Fire Inspections To protect the densely populated residential areas of the Park, the CLCA recommends that a **Fire Safety Inspection** be a mandatory prerequisite for all STR permit renewals and new applications.

- **The Requirement:** Every STR property must undergo an annual inspection by the Cultus Lake Volunteer Fire Department or a certified third-party inspector to ensure compliance with the BC Fire Code (e.g., working smoke/CO alarms, clear egress, and fire extinguisher availability).
- **The Rationale:** Unlike a permanent residence, STRs often host guests unfamiliar with the home's layout or local fire hazards (such as outdoor fire pits). A mandatory inspection ensures that "commercial" use does not bypass basic safety standards. * **Capacity Limits:** The inspection should formally certify the maximum occupancy of the unit to prevent "over-stuffing," which is a primary driver of both noise complaints and fire risk.

6. Suggested Form Revisions

We suggest the following modifications to the **2026 Application and Renewal forms**:

| Suggested Change | Rationale |
|------------------------------------|---|
| Provincial Registry Field | To ensure compliance with the BC Short-Term Rental Accommodations Act. |
| License Count Field | A mandatory question: <i>"How many other STR permits do you currently hold in Cultus Lake Park?"</i> |
| Principal Residence Proof | Requirement to disclose if the property is the applicant's principal residence. |
| Public Registry Consent | A checkbox consenting to the publication of the STR address on a public-facing registry. |
| Suggested Change | Rationale |
| Fire Inspection Certificate | To verify that the property meets BC Fire Code standards for transient accommodation and to establish a safe maximum occupancy. |

The CLCA believes these changes will restore fairness and professionalize STR operations in the Park. We look forward to a formal response and a date to discuss these items in a public session.

Sincerely,

The Cultus Lake Community Association

Co-chair Rita Leblanc, co-chair Nancy Philbrook, Directors: Karen McCartney, and Ernie Vance

To the Cultus Lake Park Board (CLPB),

On January 27, 2026, I submitted a Request for Information under the Freedom of Information and Protection of Privacy Act (FIPPA) to Rachel Litchfield requesting a copy of the feasibility study conducted for the Village Centre Redevelopment project.

Ms. Litchfield responded that no formal feasibility study had been conducted. Instead, she provided the 2023 Market Assessment prepared by Urban Systems. Her response stated: “In response to your request for a copy of the Feasibility Study conducted for the Village Center Redevelopment, I would like to provide you with the Market Assessment prepared by Urban Systems in 2023. Although a formal feasibility study has not yet been conducted, this Market Assessment document aims to offer valuable market context to support discussions regarding the development of the Village Center in Cultus Lake Park.”

Given that no Feasibility Study—or even a preliminary Pre-Feasibility Study—has been conducted, I am deeply concerned that this project has progressed to the tendering stage without this fundamental analysis being completed. Conducting these studies is considered standard practice for capital projects and is typically done prior to procurement or tendering.

For clarity to residents and stakeholders, a Pre-Feasibility Study is an early-stage evaluation used to determine whether a project concept is technically, financially, and socially viable. It identifies potential risks, assesses regulatory and financial constraints, and compares all possible alternatives in order to determine whether a project should proceed to a full Feasibility Study.

A Feasibility Study is a much more comprehensive analysis. It evaluates market demand, financial viability, regulatory considerations, environmental and social impacts, technical feasibility, and overall project risk. These studies provide the detailed information required to support sound decision-making and determine whether a project should move forward.

Because the Cultus Lake Park Board did not do a Pre-Feasibility or Feasibility Study prior to tendering this project, I respectfully request clarification on the following questions that would normally be addressed through pre-feasibility and feasibility analysis.

Questions Regarding the Village Centre Plan

1. Why was no Pre-Feasibility Study or Feasibility Study conducted prior to advancing this project toward tendering, given that these studies are standard practice for capital projects?
2. Does this development align with the CLPB mandate of “Ours to Preserve and Protect”? (Explain how it preserves and protects the Park)
3. Why is this project referred to as a “Village Centre” development when Cultus Lake is a “Park” and not a village? Is it the desire of the current Park Board to have Cultus Lake Park's designation changed and if so why, and are the current leaseholders in agreement of this?
4. Everyone who lives in Cultus Lake Park and surrounds knows it is a “bedroom community”—a primarily residential area located outside a major city where residents commute elsewhere for work, shopping, and entertainment. There are few local employment opportunities and very limited commercial activities as it should be for a “Park”. Cultus Lake Park offers a quiet, family-friendly environment and is unique as the only park community of its kind in British Columbia. Given this, it raises the question of why more of the limited valuable park land is being consumed for this development instead of working within the existing plaza footprint?
5. Will the size of this new development ruin the existing quiet, family-friendly environment and the incomparable setting of this unique Park community as it currently exists? Please explain

how a development of this size will not have a major impact on the existing community.

6. Is the purpose of this development primarily to generate additional revenue for the park or to provide additional housing?
7. Does the park actually require additional housing and was the Park created to provide housing?
8. What is the short and long term implication of this development on the current housing prices in the community?
9. If the goal is to increase revenue, how much additional revenue is required, and what cost-saving measures have been explored to address this need? (List all savings explored vs expenditures)
10. Were other potential sites evaluated that could generate similar revenue with less impact on the existing community, and what were the alternatives that were looked at? Was there a comparative analysis done?
11. Was a press release issued informing residents of Chilliwack and other park users that this development was being considered and inviting their input? If not, why not?
12. Who originally proposed this project — the previous board or the current board?
13. What is the current (Class A) cost estimate established prior to tendering this project?
14. The Village Centre Plan is based on **PlanCultus (Cultus Lake Park Plan Bylaw No. 1080, 2016)**. Given the scale of the proposed development, is this project relying on an outdated community plan? If so, why is that plan still being used rather than first completing an updated community plan before advancing a project of this magnitude?
15. How many new residents are expected to move into the proposed development?
16. How many new vehicles are being accommodated for in this new development?
17. Will the housing units be permitted for short-term rentals as there are no new ones being issued?
18. What types of businesses are anticipated as part of this development, and are they going to be season dependent like the current businesses?
19. What population thresholds are required for year round businesses to be economically viable?
20. What impacts will this development have on the current one road only access to the Park, and the existing highway access from the Park?
21. Has the provincial Ministry of Transportation been consulted regarding potential traffic impacts resulting from this project and will they allow more access to the highway or widening of the highway?
22. Are there any other provincial or federal regulatory issues of significant importance that could impact the project?
23. How much money is CLPB contributing to this project? Is the project economically and financially viable? (provide numbers)
24. What environmental and social impacts are anticipated as a result of the development and how are they going to be mitigated?
25. The new sewage treatment system cannot accommodate the projected size of this

development; how did this happen and, who will pay for the necessary upgrades?

26. If the additional residents primarily use Main Beach, how will visitor access to the waterfront be maintained?
27. What are the major risks and uncertainties associated with the project?
28. Who will control the leases within the new development?
29. Will the developer hold a head lease?
30. What is the proposed lease term?
31. If this is a staged development what is the projected timeline for the entire development?
32. What opt-out clauses exist for both the CLPB and the developer? What are these costs to CLPB and its leaseholders should a party opt-out?
33. If the proposal includes up to 350 new housing units when approximately 480 currently exist, this represents a potential increase of roughly 42%. Will there be a referendum on this project? If not, why not?

Given the scale of the development and its potential long-term impact on the community and the Park environment, clear answers to these questions are essential for transparency, accountability, and maintaining public confidence.

Sincerely,

██████████



Cultus Lake Park

BOATING AND FORESHORE BYLAW

Bylaw No. 1269, 2026

A Bylaw to regulate Boating and the Foreshore

Section 12 of the *Cultus Lake Park Act* (1932 and Amendments) enables the Cultus Lake Park Board to adopt bylaws, and Section 9.2 (1) provides that Section 260 – Enforcement Powers of the *Community Charter* apply to the enforcement of the bylaws of the Board, and Section 261 – fines and other penalties imposed and collected under or because of a Cultus Lake Park bylaw must be paid to the Park.

Every Person who offends against any of the provisions of this Bylaw or who suffers or permits any act to be done in contravention or in violation of any of the provisions of the Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing which violates any of the provision of this Bylaw, will be in breach of the Bylaw, and will be liable to the fees as outlined in Scheule A of this Bylaw and the fines and provisions as outlined in the “Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 and all amendments.

The Cultus Lake Park Board in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited as “Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026”.

2. INTERPRETATION

2.1 Words or phrases defined in *The Cultus Lake Park Act* (British Columbia), the *Interpretation Act* (British Columbia), the *Motor Vehicle Act* (British Columbia), the *Transportation Act* (British Columbia), the *Local Government Act* (British Columbia), the *Community Charter* (British Columbia) or any successor legislation to any of them, will have the same meaning when used in this Bylaw unless otherwise defined in this Bylaw.

2.2 DEFINITIONS OF TERMS

“**Act**” means the *Cultus Lake Park Act* (British Columbia).

“**Anchor**” means to drop a heavy object, attached to a rope or chain, directly in the water.

“**Board**” means the elected Board for Cultus Lake Park.

“**Boat**” means any watercraft or vessel propelled on water by any means.

“Boat Launch” means a ramp, extending from the shoreline into the lake, that is used for the purpose of launching a Boat or removing a Boat from the water.

“Boat Lift” means a structure that is supported from the lakebed, designed to remove Boats from the water and provide storage above the water surface.

“CAO” means the Chief Administrative Officer; a position appointed by the Board.

“Control Buoy” means an anchored float used to post speed limits, restrictions, or other information.

“Cured Concrete” refers to the process of ensuring that all concrete receives sufficient moisture, appropriate temperature conditions, and adequate time to develop the intended properties necessary for its intended use.

“Dock” means a constructed platform or structure situated on the shoreline, projecting outward into the Foreshore.

“Float Plane” means an aircraft that is fitted with floats, enabling it to land on water.

“Foreshore” means the area under the Lease Agreement (No. 242654) from The Ministry of Water, Land and Resource Stewardship within Cultus Lake Park, along the lakeshore, and 100 meters or 328 feet into the lake from the High Water Mark (the existing foreshore lease) and the Licence of Occupation (No. 245052) additional 22.363 ha (the expanded foreshore licence) as outlined on the attached Schedule B – Map.

“Grassed Area” means the section of grassed land located between the Foreshore and lakeside residences and other such structures.

“High Water Mark” means the point that represents the maximum rise of a body of water over land.

“Houseboat” means a Boat that can be moored for use as a dwelling.

“Inflatable” means a plastic or rubber object that requires inflation prior to use, including, but not limited to party islands, and for the purpose of this bylaw will include all paddle board.

“Leaseholder” means a Person having a current and valid Residential Building Site Lease with Cultus Lake Park.

“Leased Lot” means real property, with or without improvements, situated within the Park and has a current and valid Residential Building Site Lease, that is used for residential purposes.

“Moor” means to leave a Boat, Personal Watercraft, Inflatable, Float Plane or any ancillary or related equipment Unattended, in the Foreshore, without being attached to a registered Mooring Buoy, Boat Lift, or Mooring Whips.

“Moorage” means a compliant Mooring Buoy, Boat Lift, or Mooring Whips that is registered with the Park.

“Mooring Buoy” means an anchored float used for mooring purposes.

“Mooring Whips” means an apparatus mounted to a Dock, used to secure a Boat.

“Natural Park Feature” means a tree, shrub, herb, flower, grass, turf or other plant and all soil, sand, silt, gravel, rock, mineral, wood, fallen timber, or other natural resources within the Park.

“Owner” means a Person in possession or operation of a motor vehicle, Boat, Personal Watercraft, Inflatable, or ancillary or related equipment.

“Park” means the area within the Cultus Lake Park boundaries and the Foreshore assigned to Cultus Lake Park by the Province of British Columbia.

“Park Staff” means any Person employed by Cultus Lake Park.

“Person” has the same meaning as in the *Interpretation Act* (British Columbia)

“Personal Watercraft” means a recreational vessel designed for the rider to sit or stand on, as opposed to being seated inside like traditional Boats. Personal Watercrafts are commonly identified by brand names such as Jet Ski, Wave Runner, or Sea-Doo.

“Resident” means a Person renting a residence within the Park as a permanent address from a Leaseholder.

“Sunnyside Seasonal Camper” means any Person the reservation information states the Sunnyside campsite is registered to on a seasonal basis.

“Swim Line” means a floating rope or boundary that separates designated safe swimming areas from deeper water or boat traffic.

“Swim Raft” means a flat platform, usually constructed from planks, logs, or barrels, designed to float on water and serve as a stable surface for swimmers.

“Unattended” means there is no Person physically within or on a Boat, Personal Watercraft, Inflatable, or ancillary or related equipment.

2.3 In this Bylaw, unless the context otherwise requires, the singular will include the plural, and the masculine includes the feminine gender.

2.4 The headings contained in this Bylaw are for convenience only and are not to be construed as defining, or in anyway limiting, the scope or the intent of the provisions of this Bylaw.

3. GENERAL REQUIREMENTS

3.1 Every Person operating or in possession of a Mooring Buoy, Boat Lift, Mooring Whip, Boat, Personal Watercraft, Boat trailer or ancillary or related equipment within the Park will be subject to the rules and regulations as outline below.

3.2 Any contravention of the provisions set out in this Bylaw that results in the removal of a Buoy, Boat Lift, Mooring Whip, Boat, Personal Watercraft, Boat trailer or ancillary or related equipment will be at the Owner’s risk and expense, and the Park will not be held liable for any loss or damages resulting from such action.

4. REGULATIONS WITHIN THE FORESHORE

4.1 No Person will Moor within the Foreshore without being attached to a registered Mooring Buoy, Boat Lift, or Mooring Whips.

4.2 No Person will attach a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

to a Control Buoy.

4.3 No Person will attach a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

to any Natural Park Feature.

4.4 No Person will attach a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

to any Dock and leave Unattended.

4.5 Boats, Personal Watercrafts or any ancillary or related equipment attached to registered Boat Lifts, and Mooring Whips will be exempt from 4.4.

4.6 No Person will attach a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

to any bridge.

4.7 No Person will attach a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;

- (d) Float Plane; or
- (e) ancillary or related equipment

to any Swim Line.

4.8 No Person will operate a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Float Plane; or
- (d) ancillary or related equipment

within areas designated for swimming, including those reserved for dog swimming.

4.9 No Person will fuel a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Float Plane; or
- (d) ancillary or related equipment

from a public Dock between the hours of 11:00 am and 7:00 pm.

4.10 No Person will fuel a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Float Plane; or
- (d) ancillary or related equipment

from a public Boat Launch, or any area within the Foreshore, with the exception of 4.9.

4.11 No Person will operate a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

in a manner that generates noise which disrupts the peace, rest, enjoyment, or comfort of the neighbourhood or individuals in the surrounding area.

4.12 No Person will discharge any sewage, rubbish or petroleum waste from a:

- (a) Boat;
- (b) Personal Watercraft;

- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

within the Park.

4.13 No Person will operate a:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Float Plane; or
- (d) ancillary or related equipment

in excess of the posted speed limit, as indicated by Control Buoys, within the Foreshore.

4.14 No Person will use:

- (a) an Anchor; or
- (b) a registered Mooring Buoy,

to secure a Houseboat, within the Foreshore.

4.15 No Person will occupy a Boat overnight within the Foreshore.

4.16 No Person will leave any:

- (a) Boat;
- (b) Personal Watercraft;
- (c) Inflatable;
- (d) Float Plane; or
- (e) ancillary or related equipment

on Park property, including the Foreshore between the hours of 10:00 pm and 7:00 am.

4.17 Boats, Personal Watercrafts, Inflatables, Float Planes or any ancillary or related equipment attached to registered Mooring Buoys, Boat Lifts, and Mooring Whips or any organizations or Persons with written approval from the CAO, will be exempt from 4.16.

5. MOORAGE WITHIN THE FORESHORE

5.1 No Person will be eligible for a Mooring Buoy within the Foreshore unless they are a Leaseholder, Resident or Sunnyside Seasonal Camper.

5.2 No Leaseholder, Resident or Sunnyside Seasonal Camper will be permitted to register and maintain more than one (1) Mooring Buoy.

5.2.1 Leaseholder Mooring Buoys will be limited to one (1) per Leased Lot, regardless of the number of registered Leaseholders associated with the property.

- 5.3 Boat Lift requests must be submitted to the CAO, in writing, for approval or denial and only one (1) Boat Lift per residence is allowed, and its placement will be determined by the CAO.
- 5.4 Mooring Buoy stickers, supplied from the Park office, upon successful registration, must be affixed prior to July 1 of each year.
- 5.5 Mooring Buoys in the Foreshore must be Transport Canada compliant.

Leaseholders

- 5.6 A Leaseholder may register their Mooring Buoy to their Leased Lot.
- 5.7 This permits the transfer of the Mooring Buoy when the Residential Building Site Lease is assigned to a new Leaseholder, provided they do not currently have a Mooring Buoy registered with the Park.
- 5.8 If a Mooring Buoy is not transferred and the registered Leaseholder does not maintain a current and valid Residential Building Site Lease with Cultus Lake Park, is not a Resident or a Sunnyside Seasonal Camper, the Mooring Buoy must be removed and the location is forfeited. The location may then be allocated to a new registrant through the waitlist process.

Residents

- 5.9 A Resident who holds a registered Mooring Buoy is permitted to retain their Mooring Buoy for the duration of their status as a Resident.
- 5.10 If a Resident does not maintain their status as a Resident the Mooring Buoy must be removed and the location is forfeited. The location may then be allocated to a new registrant through the waitlist process.

Sunnyside Seasonal Campers

- 5.11 A Sunnyside Seasonal Camper who holds a registered Mooring Buoy is permitted to retain their Mooring Buoy for the duration of their status as a Sunnyside Seasonal Camper, regardless of any change in campsite location within the campground.
- 5.12 If a Sunnyside Seasonal Camper no longer registers at Sunnyside Campground, the Mooring Buoy must be removed and the location is forfeited. The location may then be allocated to a new registrant through the waitlist process.

Grandfathered Non-Resident Mooring Buoys

- 5.13 All previously grandfathered Non-Resident Mooring Buoys are non-transferable.
- 5.14 Should the registrant choose not to register, or miss the registration deadline, the Mooring Buoy must be removed and the location is forfeited. The location may then be allocated to a new registrant through the waitlist process.

General Regulations

- 5.15 No Person will install or relocate a:
 - (a) Mooring Buoy;
 - (b) Boat Anchor;

- (c) Boat Lift;
- (d) Mooring Whip;
- (e) Dock; or
- (f) any other mooring device

within the Foreshore without written permission from the CAO.

- 5.16** Placement of all Mooring Buoys is at the discretion of the CAO, and must fall within the following parameters:
- (a) Minimum distance from the High-Water Mark will be 25 m.
 - (b) To be exempt from 5.16 (a) a Person must have a valid, long-term SPARC Card and written permission from the CAO.
 - (c) There must be a minimum distance of 15 m from a Dock or another Mooring Buoy.
- 5.17** Mooring Buoy locations may be subject to relocation at the discretion of the CAO. Such relocations may be necessary for reasons including, but not limited to, proximity to another Mooring Buoy, interference with swim lines, obstruction of access to a Dock, or a Boat larger than 7.62 m that requires more than a 15 m distance from a Dock or another Mooring Buoy.
- 5.18** No Person will replace or install a new Swim Raft without written permission from the CAO.
- 5.19** No Person will attach any apparatus other than a Boat, Personal Watercraft, Inflatable, Float Plane, to a Mooring Buoy. Any other apparatus attached to a Mooring Buoy would require written permission from the CAO.
- 5.20** No Person will:
- (a) secure; or
 - (b) maintain
- more than one (1) apparatus on a Mooring Buoy at any given time.

6. MOORAGE REGISTRATION PROCEDURES AND REQUIREMENTS

- 6.1** All moorage within the Foreshore must be registered annually, with completed forms and payment of fees required by March 15.
- 6.2** Registration forms and payments submitted after March 15 but before April 15 will be subject to a late fee.
- 6.3** Payments and registrations will not be accepted after April 15. All Moorage that remains unregistered after this date will be removed from the Foreshore at the Owner's risk and expense, and the corresponding Moorage location will be forfeited.
- 6.4** If the registered Moorage holder intends to relinquish their Moorage, they must notify the Park and ensure that the Moorage is properly removed from the Foreshore.

- 6.5** Swim Rafts must be registered annually should the Owner want to retain ownership and assume liability for the Swim Raft. No annual fee will apply. If an Owner chooses to relinquish their Swim Raft, they are required to notify the Park and ensure it is properly removed from the Foreshore.
- 6.6** It is the responsibility of the Moorage Buoy Owner to ensure that any Boat, Personal Watercraft, Float Plane, or ancillary or related equipment attached is covered by sufficient liability insurance.
- 6.7** The Moorage Buoy Owner is responsible for ensuring that only Cured Concrete is used for Anchors. Anchors that do not meet this standard may be subject to removal.
- 6.8** The Moorage Buoy Owner is responsible for the integrity of their entire mooring system; Anchor, chain, and Mooring Buoy.
- 6.9** Park Staff will monitor the Foreshore for non-complying and/or non-registered Mooring Buoys.
- 6.10** If a Boat or Personal Watercraft becomes detached from a Mooring Buoy, if possible, Park Staff will make their best efforts to contact the registered Owner. The Park accepts no liability for Boat or Personal Watercraft rescue.

7. MOORING BUOY WAITLIST

- 7.1** Cultus Lake Park will manage and maintain a timestamped waitlist for potential Moorage Buoy locations.
- 7.2** No Person will be eligible for the Mooring Buoy waitlist unless they are a Leaseholder, Resident or Sunnyside Seasonal Camper.
- 7.3** The one time, non-refundable, waitlist fee must be paid prior to securing a place on the waitlist.
- 7.4** If a Mooring Buoy location becomes available, the Leaseholder, Resident or Sunnyside Seasonal Camper at the top of the waitlist will be notified. They will be contacted through the information provided to the Park office. It is the responsibility of the Leaseholder, Resident or Sunnyside Seasonal Camper to promptly update the Park office of any changes to their contact information.
- 7.5** The Leaseholder, Resident or Sunnyside Seasonal Camper will have five (5) business days to respond to the notification and confirm their acceptance of the Mooring Buoy location. Failure to respond within this stipulated timeframe they will forfeit their place on the waitlist.
 - 7.5.1** If the Leaseholder, Resident or Sunnyside Seasonal Camper does not accept the Moorage Buoy location, they will forfeit their place on the waitlist.
- 7.6** Once the Mooring Buoy location is accepted, the Leaseholder, Resident or Sunnyside Seasonal Camper must pay the applicable fees.
- 7.7** The Leaseholder, Resident or Sunnyside Seasonal Camper will coordinate with Park Staff to obtain their Mooring Buoy location, complete the registration forms and to ensure they install a complying mooring system.

8. BOAT TRAILER PARKING

- 8.1** Leaseholders and Residents may park their Boat Trailer within their Leased Lot boundaries.
- 8.2** Daily vehicle and Boat Trailer parking is available in Lot B (Main Beach) in the designated oversize parking stalls, for a fee.
- 8.3** Limited outdoor Boat Trailer parking for Leaseholders and Residents is available at the Public Works Yard, for a fee.

9. FEES AND FINES

- 9.1** All Persons are subject and will pay the types of fees as listed in Schedule A of this Bylaw and the provisions and fines set out in Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, as amended from time to time.
- 9.2** The amounts of all fees listed in Schedule A of this Bylaw are determined and set from time to time as follows:
 - (a) The Board hereby delegates to the Chief Financial Officer all of the powers, duties and functions of the Board under Sections 14(a.1) and 14(f.1) of the *Act* to determine and publish, on an annual basis, the amount of each fee;
 - (b) by March 31 of each calendar year, the Chief Financial Officer will determine and publish, or cause to be published, a notice (the "Fee Notice") in The Park office stating the amount of each fee, and such Fee Notice will remain published in The Park office until such fee amounts are no longer in effect;
 - (c) all fee amounts go into effect the later of (i) 14 days after the applicable Fee Notice is published, or (ii) such other date specified in the Fee Notice, and supersede any prior Fee Notices and fee amounts;
 - (d) in determining any fee amounts pursuant to this Section 9.2, the Chief Financial Officer will consider, acting reasonably, all of the following factors:
 - i. all costs to the Board of enforcing this Bylaw;
 - ii. all costs to the Board in managing and maintaining Cultus Lake Park, including administration, infrastructure, Foreshore, and reserve fund;
 - iii. the most recently passed budget of the Board;
 - iv. the financial circumstances of the Board;
 - v. the best interests of the Board; and
 - vi. the mandate of the Board;
 - (e) the amount for each type of fee determined pursuant to Section 9.2 will not increase more than 20% year-over-year;
 - (f) the Chief Financial Officer may publish copies of the Fee Notice at locations that are in addition to The Park office, but in the event of a conflict or inconsistency between the Fee Notice published in The Park office and any other notice, the Fee Notice published in The Park office will prevail and govern; and

(g) if no Fee Notice is published by the Chief Financial Officer by the deadline set out in Section 9.2(b), then any Fee Notice from the previous year remains in effect and enforceable.

9.3 Each occurrence or day that a contravention of a provision of this Bylaw exists or is permitted to exist will constitute a separate offence.

9.4 All outstanding fees and/or fines must be paid in full before an Event application will be processed.

10. SEVERABILITY

If any part of this Bylaw is for any reason held invalid by a court or competent jurisdiction, the invalid portion will be severed, and the severance will not affect the validity of the remainder.

11. REPEAL

The Cultus Lake Park Boating and Foreshore Bylaw No. 1179, 2020 and all amendments are repealed upon adoption of this Bylaw.

12. EFFECTIVE DATE

This Bylaw will come into force and effect upon its adoption.

READ A FIRST TIME this 18TH day of FEBRUARY, 2026

READ A SECOND TIME this 18TH day of FEBRUARY, 2026

READ A THIRD TIME this 18TH day of FEBRUARY, 2026

ADOPTED this XX day of XXX, 202X

Kirk Dzaman, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park
Boating and Foreshore Bylaw No. 1269, 2026.

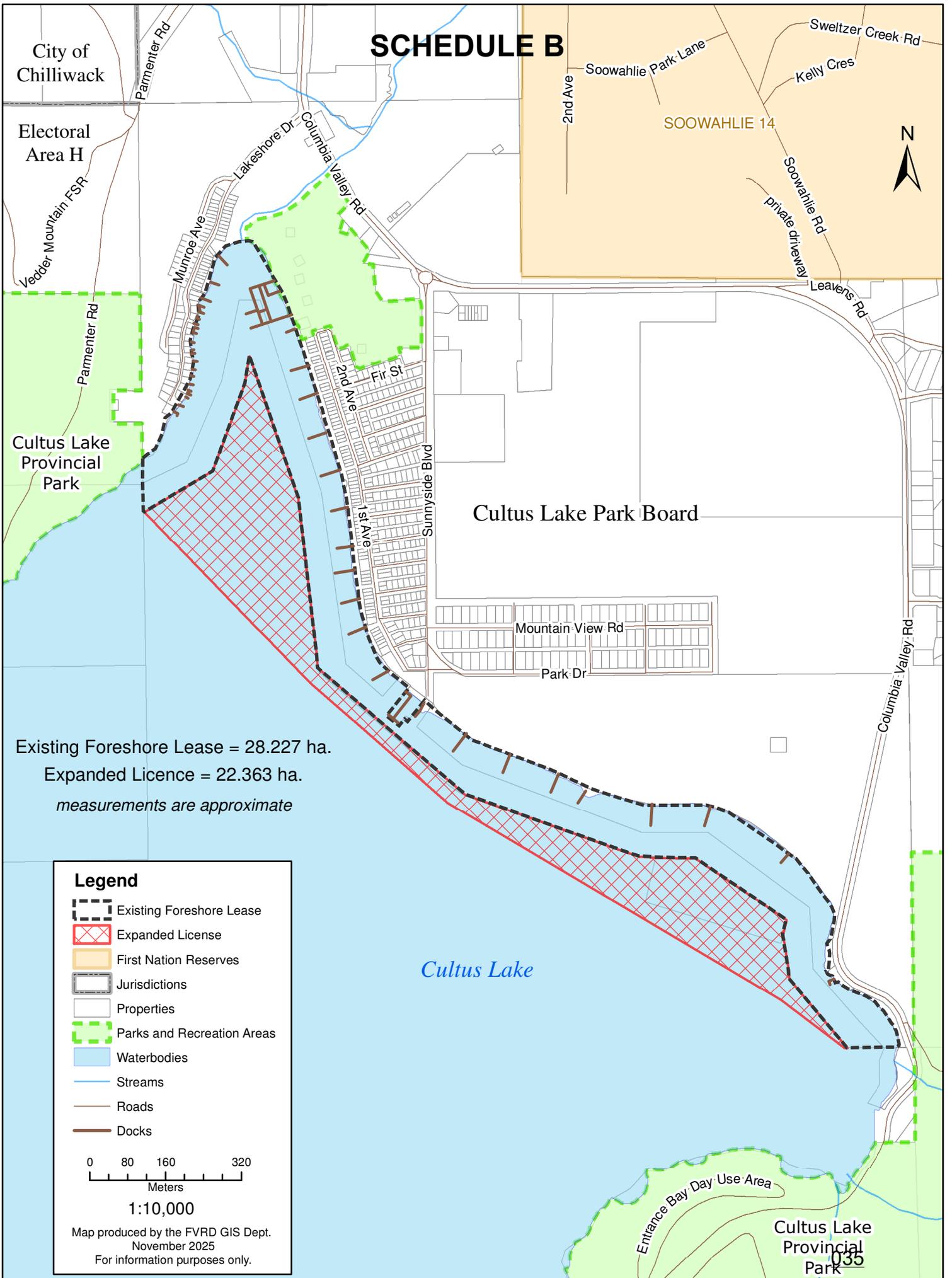
Chief Administrative Officer

SCHEDULE A: FEES

All Boating and Foreshore fees are set out in Table 1 below. The amount of each type of fee will be determined from time to time in accordance with Section 9.2 of this Bylaw.

| TABLE 1 of SCHEDULE A | | |
|------------------------------|--|----------------------|
| No. | Fee Type | Fee Sub-types |
| 1. | Annual moorage registration fee | Not applicable |
| 2. | Annual moorage registration late fee – March 16 – April 15 | Not applicable |
| 3. | Moorage approval fee | Not applicable |
| 4. | Moorage transfer fee | Not applicable |
| 5. | Waitlist Fee | Not applicable |
| 6. | Daily outdoor boat trailer parking at Public Works Yard (Leaseholders and Residents only) | Not applicable |
| 7. | Anchor removal fee | Not applicable |
| 8. | Additional Services/Request fee | Not applicable |

SCHEDULE B



Existing Foreshore Lease = 28.227 ha.
 Expanded Licence = 22.363 ha.
measurements are approximate

Legend

- Existing Foreshore Lease
- Expanded License
- First Nation Reserves
- Jurisdictions
- Properties
- Parks and Recreation Areas
- Waterbodies
- Streams
- Roads
- Docks

0 80 160 320
 Meters

1:10,000

Map produced by the FVRD GIS Dept.
 November 2025
 For information purposes only.



Notice of Fees 030

Notice of Fees – Boating and Foreshore Bylaw No. 1269, 2026

Effective April 1, 2026

| Boating and Foreshore Bylaw No. 1269, 2026 Fees | |
|---|-------------------|
| Annual Moorage Registration fee | \$500.00 |
| Annual Moorage Registration late fee – March 16 – April 15 | \$150.00 |
| Moorage Approval fee | \$250.00 |
| Moorage Transfer fee | \$250.00 |
| Waitlist Fee | \$150.00 |
| Daily Outdoor Boat Trailer Parking at Public Works Yard fee (Leaseholders and Residents only) | \$4.00/per day |
| Anchor Removal fee | Actual cost + 25% |
| Additional Services/Request fee | \$100/per hour |



Cultus Lake Park

BYLAW NOTICE ENFORCEMENT BYLAW NO. 1140, 2019

Amendment Bylaw No. 1270, 2026

A Bylaw to amend the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019

The Board for Cultus Lake Park did enact a bylaw cited as "*Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019*".

The Board for Cultus Lake Park deems it advisable to amend said bylaw;

The Board for Cultus Lake Park, in open meeting assembled, enacts as follows:

1. TITLE

This Bylaw may be cited for all purposes as Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1270, 2026.

2. AMENDMENTS

Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019 is amended as follows:

- 2.1 Section 12 - SCHEDULES is amended by removing the following wording:
Schedule A-3 - Cultus Lake Park Boating and Foreshore Regulations Bylaw No. 1179, 2020.
- 2.2 Section 12 - SCHEDULES is amended by adding the following wording:
Schedule A-3 - Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026.
- 2.3 Schedule A-3 - Cultus Lake Park Boating and Foreshore Regulations Bylaw No. 1179, 2020 be removed and replaced with the revised and attached A-3 - Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026.

3. EFFECTIVE DATE

READ A FIRST TIME this 18TH day of FEBRUARY, 2026

READ A SECOND TIME this 18TH day of FEBRUARY, 2026

READ A THIRD TIME this 18TH day of FEBRUARY, 2026

ADOPTED this XX day of XXX, 202X

Kirk Dzaman, Chair
Cultus Lake Park Board

Joe Lamb
Chief Administrative Officer

I HEREBY CERTIFY the foregoing to be a true
and correct copy of Cultus Lake Park Bylaw Notice
Enforcement Bylaw No. 1140, 2019 Amendment
Bylaw No. 1270, 2026.

Chief Administrative Officer

Schedule A-3 - Cultus Lake Park Boating and Foreshore

| Bylaw Notice Bylaw Citation | Section | Description | A1 Penalty | A2 Early Payment Penalty | A3 Late Payment Penalty | A4 Compliance Agreement Available |
|---|---------|---|---------------|--------------------------------|-------------------------------|--|
| Cultus Lake Park Boating and Foreshore Bylaw No. 1269, 2026 | 4.1 | Moor within the foreshore | \$500 | \$300 | \$700 | No |
| | 4.2(a) | Boat attached to control buoy | \$500 | \$300 | \$700 | No |
| | 4.2(b) | Personal watercraft attached to control buoy | \$500 | \$300 | \$700 | No |
| | 4.2(c) | Inflatable attached to control buoy | \$500 | \$300 | \$700 | No |
| | 4.2(d) | Float plane attached to control buoy | \$500 | \$300 | \$700 | No |
| | 4.2(e) | Ancillary or related equipment attached to control buoy | \$500 | \$300 | \$700 | No |
| | 4.3(a) | Boat attached to natural park feature | \$500 | \$300 | \$700 | No |
| | 4.3(b) | Personal watercraft attached to natural park feature | \$500 | \$300 | \$700 | No |
| | 4.3(c) | Inflatable attached to natural park feature | \$500 | \$300 | \$700 | No |
| | 4.3(d) | Float plane attached to natural park feature | \$500 | \$300 | \$700 | No |
| | 4.3(e) | Ancillary or related equipment attached to natural park feature | \$500 | \$300 | \$700 | No |
| | 4.4(a) | Boat attached to dock and left unattended | \$500 | \$300 | \$700 | No |
| | 4.4(b) | Personal watercraft attached to dock and left unattended | \$500 | \$300 | \$700 | No |
| | 4.4(c) | Inflatable attached to dock and left unattended | \$500 | \$300 | \$700 | No |
| | 4.4(d) | Float plane attached to dock and left unattended | \$500 | \$300 | \$700 | No |
| | 4.4(e) | Ancillary or related equipment attached to dock and left unattended | \$500 | \$300 | \$700 | No |
| | 4.6(a) | Boat attached to bridge | \$500 | \$300 | \$700 | No |
| | 4.6(b) | Personal watercraft attached to bridge | \$500 | \$300 | \$700 | No |
| | 4.6(c) | Inflatable attached to bridge | \$500 | \$300 | \$700 | No |
| | 4.6(d) | Float plane attached to bridge | \$500 | \$300 | \$700 | No |
| | 4.6(e) | Ancillary or related equipment attached to bridge | \$500 | \$300 | \$700 | No |
| | 4.7(a) | Boat attached to swim line | \$500 | \$300 | \$700 | No |
| | 4.7(b) | Personal watercraft attached to swim line | \$500 | \$300 | \$700 | No |
| | 4.7(c) | Inflatable attached to swim line | \$500 | \$300 | \$700 | No |
| | 4.7(d) | Float plane attached to swim line | \$500 | \$300 | \$700 | No |
| | 4.7(e) | Ancillary or related equipment attached to swim line | \$500 | \$300 | \$700 | No |
| | 4.8(a) | Boat operated in swim area and/or dog swim area | \$500 | \$300 | \$700 | No |
| | 4.8(b) | Personal watercraft operated in swim area and/or dog swim area | \$500 | \$300 | \$700 | No |

| | | | | | |
|---------|---|-------|-------|-------|----|
| 4.8(c) | Float plane operated in swim area and/or dog swim area | \$500 | \$300 | \$700 | No |
| 4.8(d) | Ancillary or related equipment operated in swim area and/or dog swim area | \$500 | \$300 | \$700 | No |
| 4.9(a) | Boat fueled from dock between 11:00 am and 7:00 pm | \$500 | \$300 | \$700 | No |
| 4.9(b) | Personal watercraft fueled from dock between 11:00 am and 7:00 pm | \$500 | \$300 | \$700 | No |
| 4.9(c) | Float plane fueled from dock between 11:00 am and 7:00 pm | \$500 | \$300 | \$700 | No |
| 4.9(d) | Ancillary or related equipment fueled from dock between 11:00 am and 7:00 pm | \$500 | \$300 | \$700 | No |
| 4.10(a) | Boat fueled from boat launch or in foreshore | \$500 | \$300 | \$700 | No |
| 4.10(b) | Personal watercraft fueled from boat launch or in foreshore | \$500 | \$300 | \$700 | No |
| 4.10(c) | Float plane fueled from boat launch or in foreshore | \$500 | \$300 | \$700 | No |
| 4.10(d) | Ancillary or related equipment fueled from boat launch or in foreshore | \$500 | \$300 | \$700 | No |
| 4.11(a) | Boat operated in a manner that disturbs others | \$500 | \$300 | \$700 | No |
| 4.11(b) | Personal watercraft operated in a manner that disturbs others | \$500 | \$300 | \$700 | No |
| 4.11(c) | Inflatable operated in a manner that disturbs others | \$500 | \$300 | \$700 | No |
| 4.11(d) | Float plane operated in a manner that disturbs others | \$500 | \$300 | \$700 | No |
| 4.11(e) | Ancillary or related equipment operated in a manner that disturbs others | \$500 | \$300 | \$700 | No |
| 4.12(a) | Boat discharging a prohibited material | \$500 | \$300 | \$700 | No |
| 4.12(b) | Personal watercraft discharging a prohibited material | \$500 | \$300 | \$700 | No |
| 4.12(c) | Inflatable discharging a prohibited material | \$500 | \$300 | \$700 | No |
| 4.12(d) | Float plane discharging a prohibited material | \$500 | \$300 | \$700 | No |
| 4.12(e) | Ancillary or related equipment discharging a prohibited material | \$500 | \$300 | \$700 | No |
| 4.13(a) | Boat operated over posted speed limit | \$500 | \$300 | \$700 | No |
| 4.13(b) | Personal watercraft operated over posted speed limit | \$500 | \$300 | \$700 | No |
| 4.13(c) | Float plane operated over posted speed limit | \$500 | \$300 | \$700 | No |
| 4.13(d) | Ancillary or related equipment operated over posted speed limit | \$500 | \$300 | \$700 | No |
| 4.14(a) | Anchor a houseboat within the foreshore | \$500 | \$300 | \$700 | No |
| 4.14(b) | Attach a houseboat to a mooring buoy | \$500 | \$300 | \$700 | No |
| 4.15 | Occupy a boat overnight within the foreshore | \$500 | \$300 | \$700 | No |
| 4.16(a) | Leave boat on park property/foreshore between 10:00 pm and 7:00 am | \$250 | \$150 | \$350 | No |
| 4.16(b) | Leave personal watercraft on park property/foreshore between 10:00 pm and 7:00 am | \$250 | \$150 | \$350 | No |
| 4.16(c) | Leave float plane on park property/foreshore between 10:00 pm and 7:00 am | \$250 | \$150 | \$350 | No |
| 4.16(d) | Leave inflatable on park property/foreshore between 10:00 pm and 7:00 am | \$250 | \$150 | \$350 | No |

| | | | | | |
|---------|--|-------|-------|-------|----|
| 4.16(e) | Leave ancillary or related equipment on park property/foreshore between 10:00 pm and 7:00 am | \$250 | \$150 | \$350 | No |
| 5.4 | Failure to affix buoy sticker before July 1st | \$250 | \$150 | \$350 | No |
| 5.5 | Transport Canada non-compliant buoy in the foreshore | \$500 | \$300 | \$700 | No |
| 5.8 | Forfeited mooring buoy not removed by leaseholder | \$500 | \$300 | \$700 | No |
| 5.10 | Forfeited mooring buoy not removed by resident | \$500 | \$300 | \$700 | No |
| 5.12 | Forfeited mooring buoy not removed by Sunnyside seasonal camper | \$500 | \$300 | \$700 | No |
| 5.14 | Forfeited mooring buoy not removed by grandfathered non-resident | \$500 | \$300 | \$700 | No |
| 5.15(a) | Mooring buoy installed or moved without permission | \$500 | \$300 | \$700 | No |
| 5.15(b) | Boat anchor installed or moved without permission | \$500 | \$300 | \$700 | No |
| 5.15(c) | Boat lift installed or moved without permission | \$500 | \$300 | \$700 | No |
| 5.15(d) | Mooring whip installed or moved without permission | \$500 | \$300 | \$700 | No |
| 5.15(e) | Dock installed or moved without permission | \$500 | \$300 | \$700 | No |
| 5.15(f) | Any other mooring device installed or moved without permission | \$500 | \$300 | \$700 | No |
| 5.18 | Replacement or installation of swim raft without permission | \$500 | \$300 | \$700 | No |
| 5.19 | Unauthorized apparatus attached to a mooring buoy | \$500 | \$300 | \$700 | No |
| 5.20(a) | More than one apparatus secured to a mooring buoy | \$500 | \$300 | \$700 | No |
| 5.20(b) | More than one apparatus maintained to a mooring buoy | \$500 | \$300 | \$700 | No |
| 6.5 | Forfeited swim raft not removed | \$500 | \$300 | \$700 | No |
| 6.7 | Unauthorized material used for anchor | \$500 | \$300 | \$700 | No |



REPORT/RECOMMENDATION TO BOARD

DATE: March 25, 2026 **FILE:** 8100

SUBMITTED BY: Carmen Baker,
Administrative Assistant, Communications and Events Coordinator

SUBJECT: Blood Moon Filming Event

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Blood Moon Filming Event at which will take place March 23, 2026, to March 28, 2026.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Blood Moon Filming Event report for information.

DISCUSSION:

The Blood Moon Filming Event has received approval from the Chief Administrative Officer as per the Event Policy, and is scheduled to be held on Monday March 23, 2026, to Saturday, March 28, 2026.

They are filming an independent crime thriller feature film, supported by the UBCP ultra low budget program. Filming will take place in the forest area behind Forestview cabin, the cabin parking lot, a brief filming in Visitor Services building and inside a few of the cabins they have rented.

For the duration of the event at Cultus Lake Park, the organizers have arranged eight (8) on-site cabin rentals, confirmed the applicable filming permit requirements, and identified the associated filming fee of \$1,500. In addition, on-site security arrangements will be in place to safeguard work trucks while they are parked within the park.

The event organizers will be required to provide Comprehensive General Liability Insurance of not less than \$5,000,000, naming Cultus Lake Park as an Additional Insured and will be required to pay the \$120 application fee, as well as the \$1,000 refundable security deposit.

STRATEGIC PLAN:

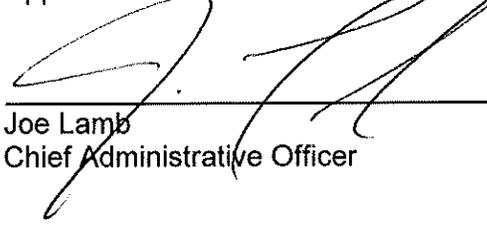
This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Carmen Baker
Administrative Assistant,
Communications and Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



REPORT/RECOMMENDATION TO BOARD

DATE: March 25, 2026 **FILE:** 8100
SUBMITTED BY: Carmen Baker,
Administrative Assistant, Communications and Events Coordinator
SUBJECT: Goodride Gravel Event

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Goodride Gravel event on Saturday, May 9, 2026.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Goodride Gravel Event report for information.

DISCUSSION:

The Goodride Gravel event has received approval from the Chief Administrative Officer as per the Event Policy, and is scheduled to be held on Saturday, May 9, 2026, from 11:00 am to 3:00 pm.

This third annual bike race hosts approximately 100 participants cycling from Liumchen Forest Service Road through Cultus Lake Park's Parking Lot B, Main Beach and Lot A to Vedder Mountain. Participants will follow standard traffic guidelines, preventing lengthy road delays impacting community members.

The event organizers will be required to provide Comprehensive General Liability Insurance of not less than \$5,000,000, naming Cultus Lake Park as an Additional Insured, and will be required to pay the \$120 application fee and \$1,000 security deposit.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:

Carmen Baker
Administrative Assistant,
Communications and Events Coordinator

Approved for submission to the Board:

Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: March 25, 2026 **FILE:** 8100
SUBMITTED BY: Carmen Baker,
Administrative Assistant, Communications & Events Coordinator
SUBJECT: Wedding Ceremony

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Wedding Ceremony to be held on May 30, 2026.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Wedding Ceremony Event report for information.

DISCUSSION:

The wedding ceremony is scheduled to be held on Saturday, May 30, 2026, from 12:00 pm to 6:30 pm in the grassy area adjacent to Gazebo C. The event organizers anticipate approximately 75 attendees, including the wedding party. They will have chairs set up, and a small arch for the ceremony. They also will be utilizing Gazebo C for their guitarist.

The organizers have booked the Community Hall, Gazebo C, and Lakeview Cabin for the weekend of May 30, 2026. They acknowledge that paid parking is in effect. Based on an average of two occupants per vehicle, estimated parking revenue for the event is \$1,613.20.

The following would be the fees required:

- Event Application fee: \$120 (received)
- Security Deposit (refundable): \$1,000

Total: \$1,120

The event organizers will provide General Liability Insurance of no less than five (5) million dollars naming Cultus Lake Park as additional insured and will have first aid support in attendance in case of an emergency.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Carmen Baker
Administrative Assistant,
Communications & Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: March 25, 2026 **FILE:** 8100

SUBMITTED BY: Carmen Baker,
Administrative Assistant, Communications & Events Coordinator

SUBJECT: Vedder Mountain Challenge Event

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Vedder Mountain Challenge Event on May 30 and 31, 2026.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Vedder Mountain Challenge Event report for information.

DISCUSSION:

The Vedder Mountain Challenge Event (formerly known as Conquer the Vedder) will take place on Saturday, May 30, and Sunday, May 31, 2026, and will challenge participants in three (3) main disciplines: stand-up paddleboarding, gravel biking and trail running. The start and finish line will be located at the Smith Falls, BC Parks group campsites at the end of Parmenter Road and will begin at 5:00 am until approximately 6:00 pm each day. The organizers anticipate up to 300 participants and 100 volunteers per day over the course of the event.

The event organizers, Heads or Trails Events Inc, are requesting the use of Parking Lot D to organize shuttle buses for competitors and spectators for the duration of the two (2) day event from 5:00 am to 6:00 pm daily, as they have done for the previous four (4) years. Two (2) small shuttle buses would operate on 15-minute rotations to the Smith Falls, BC Parks group campsites to minimize congestion along Parmenter Road. All participants and volunteers will be required to pay the standard parking rates applicable in Parking Lot D. The day rate available in Lot D is \$26 plus the \$2 Infrastructure Fee. Last year's parking revenue was \$14,177.90 in Lot A, B, C & D during the event.

Staff will provide a gate key for the organizer to facilitate access to the parking lot. The Vedder Mountain Challenge Event will not be utilizing any other area or facility within Cultus Lake Park's jurisdiction for the purpose of organizing the event, nor will they be facilitating any road closures.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Carmen Baker
Administrative Assistant,
Communications & Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



REPORT/RECOMMENDATION TO BOARD

DATE: March 25, 2026 **FILE:** 8100

SUBMITTED BY: Carmen Baker,
Administrative Assistant, Communications and Events Coordinator

SUBJECT: Paddle Expo Event

PURPOSE:

To provide the Board with information relating to the Paddle Expo Event on Sunday, May 3, 2026, at Main Beach.

RECOMMENDATION:

THAT the Cultus Lake Park Board approve the Paddle Expo Event from 6:30 am to 5:00 pm at Main Beach on Sunday, May 3, 2026; and

THAT the Cultus Lake Park Board waive parking fees for up to fifteen (15) staff and demonstration vehicles five (5) with trailers in Parking Lot B and Main Beach (sand) area on Sunday, May 3, 2026, from 6:30 am to 5:00 pm.

DISCUSSION:

The event organizers, Western Canoe & Kayak, are requesting Board approval for the Paddle Expo 2026 Event on Sunday, May 3, 2026, from 6:30 am to 5:00 pm at Main Beach area in and around and including Gazebos B and C. The event is preparing to welcome approximately 300-400 participants throughout the day plus 25 volunteers. The event will have specified areas for children and adults to browse the selection of watercrafts and sign up for free use of the equipment matched to their skill level. Trained volunteers and support staff will be on site to facilitate the use of the watercrafts. Participants will also have the opportunity to tour the lake on various watercrafts along with a trained instructor, browse additional exhibitors and learn various rescue techniques. This event was historically approved by the Board in 2017 through to 2020, then again in 2024 and 2025, with no reported damage to the grounds and facilities during the event.

The event organizers request permission to use a megaphone to announce when and where events are happening and an amplified sound system to be used to play background music from 11:00 am to 3:00 pm. The event organizers have communicated that they would continue, as they have in previous years, to be mindful of noise disturbances for residents in the area.

The event organizers request that the Board waive parking fees for 15 event staff vehicles, of which five (5) will have attached trailers, for Parking Lot B. In 2025, the Board approved waiving parking fees for (16) vehicles in Parking Lot B and Main Beach for the duration of the event last year. The event organizer will provide staff with license plate numbers for their event staff vehicles prior to the event.

Below is the potential revenue if the parking fees were not permitted to be waived for the 15 event staff vehicles on Sunday, May 3, 2026, from 6:30 am to 5:00 pm:

Potential Parking Revenue:

| | |
|--|-------------------|
| 15 vehicles for 10 and a half hours at \$6.40/hour | \$1,008.00 |
| plus \$2 infrastructure fee per transaction Total | \$30.00 |
| fees requesting to be waived: | \$1,038.00 |

Additional Fees Required:

| | |
|---|-------------------|
| Non-Refundable Application Fee | \$120.00 |
| Rental Fee | \$600.00 |
| Swim Line Removal/Install Fee (if required) | \$600.00 |
| Refundable Security Deposit | \$1,000.00 |
| Total Fees: | \$2,320.00 |

The event organizers will be required to provide Comprehensive General Liability Insurance of not less than \$5,000,000, naming Cultus Lake Park as an Additional Insured, provide the certifications of their First Aid attendants and pay the remaining event fees.

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:



Carmen Baker,
Administrative Assistant,
Communications and Events Coordinator

Approved for submission to the Board:



Joe Lamb,
Chief Administrative Officer



2026 EVENT APPLICATION

4165 Columbia Valley Highway

Cultus Lake BC V2R 5B5

604.858.3334

reception@cultuslake.bc.ca

ALL APPLICATIONS MUST BE COMPLETED AND SUBMITTED 90 DAYS PRIOR TO THE PROPOSED EVENT.

APPLICANT INFORMATION

Applicant Name(s):

- 1.
- 2.

Type of Organization: Not-for-Profit Registered Charity Indigenous Organization Other

Name of Organization: WESTERN CANOEING & KAYAKING

Mailing Address:

| | | |
|--------------------|----------------|----------------|
| Telephone Number: | Mobile Number: | Email Address: |
| 1. <i>use this</i> | 1. <i>-</i> | 1. <i>-</i> |
| 2. | 2. | 2. |

EVENT INFORMATION Mark with 'X' to request approved Event to be posted on Cultus Lake Park website

Type of Event: Public Area Event Block Party Event Community Event
 Residential Lease Lot Event Commercial Lease Lot Event

Date(s): MAY 3, 2026 Name of Event: PADDLE EXPO

Location(s) of Event: MAIN BEACH Hours of Event: 6:30^{AM} - 5^{PM}
 10 - 3pm *+*

Private Event Free Public Event Ticketed Public Event

EVENT DESCRIPTION

THIS EVENT AIMS TO PROVIDE BEGINNER & EXPERIENCED PADDLERS w/ A CHANCE TO TRY OUT PADDLESPORTS, AND SEE WHAT ITS ALL ABOUT
 THIS IS AN OPPORTUNITY FOR PADDLERS TO TALK TO INDUSTRY PROFESSIONALS FROM TOP BRANDS
 THERE WILL ALSO BE EXHIBITS BY LOCAL PADDLING SCHOOLS & CLUBS, AS WELL AS WATERSPORT RELATED ASSOCIATIONS.

ESTIMATED ATTENDANCE

Participants: 300-400 Spectators: Staff/Volunteers: 25

| | | | |
|---|--|---|--|
| FIRST AID ON SITE | | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| May be required depending on the scope of the Event. Certification verification may also be required. | | | |
| SPECIAL REQUESTS | | | |
| Any waiver, exemption or allowance not outlined in the current Cultus Lake Park Bylaws and all amendments, Administrative Policies, that requires consideration by the Board, and are subject to additional fees. | | | |
| FOOD VENDOR | | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| Type of Food Vendor(s). Provide Business Name if Applicable, Use a Separate Sheet if Needed: <i>COFFEE TRUCK. - HOPEFULLY. MAPALO COFFEE - stay tuned.</i> | | | |
| Total Vendors: | | <input type="checkbox"/> Serving Staff/Volunteers/Participants Only | <input checked="" type="checkbox"/> Serving the Public |
| LIQUOR SERVICE OR BEVERAGE GARDEN | | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| Total Occupancy: | | <input type="checkbox"/> Serving at No Cost | <input type="checkbox"/> Serving at a Cost |
| Location of Liquor Servicer or Beverage Garden. Please Attach a Map if in Public Area: | | | |
| Fencing Details for Beverage Garden, if Applicable, Include Height, Type, # of entrances and Emergency Exits: | | | |
| Hours of Operation of Liquor Service or Beverage Garden: | | | |
| Security Company Name: | | Lead Officer Contact Name: | |
| Phone: | | Email: | |
| HIGHWAY CLOSURE | | | |
| Highway has the same meaning as in the <i>Motor Vehicle Act</i> (British Columbia) | | | |
| <input type="checkbox"/> Partial Highway Closure(s) | <input type="checkbox"/> Full Highway Closure(s) | <input checked="" type="checkbox"/> No Closure | |
| Hours of Road Use: | | | |
| Location of Road Closure. Please Attach a Map and Include Route Information, if Applicable: | | | |
| Duration of Delays, if Applicable: | | | |
| Duration of Closure, if Applicable: | | | |
| ADDITIONAL REQUESTS | | | |
| Please note the following additional requests are subject to approval by the CAO or Designate prior to Event. | | | |
| AMPLIFIED SOUND / MUSIC: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | | HOURS OF USE: <i>11-3</i> | |
| LOCATION OF USE: <i>ONE "SPEAKER" ONLY MAIN BEACH</i> | | | |
| Additional Comments: <i>WE DONT TEND TO BE LOUD.</i> | | | |
| GENERATOR: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | | HOURS OF USE: <i>8:30-3</i> | |
| LOCATION OF USE: | | BEING USED FOR: <i>COFFEE TRUCK</i> | |

ADDITIONAL REQUESTS: The following additional requests may be subject to additional fees and/or approval from the CAO or Designate. Check all that apply.

| | | |
|---------------------------------------|-------------------------------------|--|
| Washrooms Open Early | <input checked="" type="checkbox"/> | Time: 7 AM. |
| Washrooms Closed Late | <input type="checkbox"/> | Time: |
| Parking Lot Gates Open Early | <input checked="" type="checkbox"/> | Time: 6:30 AM |
| Parking Lot Gates Closed Late | <input type="checkbox"/> | Time: |
| Additional Portable Washrooms | <input type="checkbox"/> | Quantity: |
| Garbage Bin Rental | <input type="checkbox"/> | Quantity: |
| Swim Line Installation / Removal | <input checked="" type="checkbox"/> | HOPEFULLY SWIM LINES CAN GO IN FOR THE SEASON ON MAY 4th ☺ |
| Community Hall | <input type="checkbox"/> | Dates: |
| Gazebo(s) | <input type="checkbox"/> | Dates: MAY 3 7 AM - 4 PM. |
| <input checked="" type="checkbox"/> A | <input type="checkbox"/> B | <input type="checkbox"/> C |
| | | A = check, same one as last time |
| | | B = MAYBE - we'll review in April. |
| Tent Rental | | |
| 10 x 10 | <input type="checkbox"/> | Quantity: (Up to four (4), subject to availability) |
| 20 x 20 | <input type="checkbox"/> | Quantity: (Up to two (2), subject to availability) |
| Table Rentals (3' x 8') | <input type="checkbox"/> | Quantity: |
| Filming | <input type="checkbox"/> | |

Staff to determine if any of the following is applicable:

- Use of Additional Areas
- Additional Park Staff Services
- Parking Arrangements
- Clean Up Fees
- Temporary Private Land Use Designation Change
- Noise Exemption (Quiet hours are between 11:00 pm and 7:00 am)

ADDITIONAL COMMENTS:

WE WOULD REALLY LIKE IT IF YOU COULD HOLD OFF ON PUTTING IN THE 'SWIM LINE' UNTIL MAY 4th.
AND MAKE SURE THE LOG BEACH BARRIER IS OUT BY MAY 2nd



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: March 25, 2026 **FILE:** 8100
SUBMITTED BY: Carmen Baker,
Administrative Assistant, Communications & Events Coordinator
SUBJECT: Cultus Lake Swilhcha Community School Spring Fling Event

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to Cultus Lake Swilhcha Community School Spring Fling event to be held on Thursday, May 7 2026.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board approve the waiver of parking fees for up to 200 participant vehicles in Parking Lot B on May 7, 2026, for the Spring Fling event from 4:00 pm to 7:00 pm.*

DISCUSSION:

Staff received the following event application from the Cultus Lake Swilhcha Community School with a request to waive parking fees in Parking Lot B for the Spring Fling on May 7, 2026.

The following is potential parking revenue for the park, should the Board decline the request.

Spring Fling – May 7, 2026

200 vehicles parked for a maximum of three (3) hours at \$5.40/hr. + \$2 infrastructure fee per transaction = \$3,640.00 (*this event did not happen last year*)

STRATEGIC PLAN:

This report does not impact the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:

Carmen Baker
Administrative Assistant,
Communications & Events Coordinator

Approved for submission to the Board:

Joe Lamb
Chief Administrative Officer



2025 EVENT APPLICATION

4165 Columbia Valley Highway

Cultus Lake BC V2R 5B5

604.858.3334

reception@cultuslake.bc.ca

ALL APPLICATIONS MUST BE COMPLETED AND SUBMITTED 90 DAYS PRIOR TO THE PROPOSED EVENT.

APPLICANT INFORMATION

Applicant Name(s):

- 1.
- 2.

Type of Organization: Not-for-Profit Registered Charity Indigenous Organization Other

Name of Organization: Cultus Lake Swiilhcha Community School

Mailing Address:

Telephone Number:

- 1.
- 2.

Mobile Number:

- 1.
- 2.

Email Address:

- 1.
- 2.

EVENT INFORMATION Mark with 'X' to request approved Event to be posted on Cultus Lake Park website

Type of Event: Public Area Event Block Party Event Community Event
 Residential Lease Lot Event Commercial Lease Lot Event

Date(s):

May 7

Name of Event:

Spring Fling

Location(s) of Event:

CLCS

Hours of Event:

4-7pm

Private Event Free Public Event Ticketed Public Event

EVENT DESCRIPTION

Community event to celebrate Spring.

ESTIMATED ATTENDANCE

Participants: 200

Spectators:

Staff/Volunteers:

FIRST AID ON SITE YES NO

May be required depending on the scope of the Event. Certification verification may also be required.

SPECIAL REQUESTS

Any waiver, exemption or allowance not outlined in the current Cultus Lake Park Bylaws and all amendments, Administrative Policies, that requires consideration by the Board, and are subject to additional fees.

FOOD VENDOR YES NO** Possibly 2 food trucks*

Type of Food Vendor(s). Provide Business Name if Applicable, Use a Separate Sheet if Needed:

Total Vendors:

 Serving Staff/Volunteers/Participants Only Serving the Public**LIQUOR SERVICE** YES NO**OR BEVERAGE GARDEN**

Total Occupancy:

 Serving at No Cost Serving at a Cost

Location of Liquor Servicer or Beverage Garden. Please Attach a Map if in Public Area:

Fencing Details for Beverage Garden, if Applicable, Include Height, Type, # of entrances and Emergency Exits:

Hours of Operation of Liquor Service or Beverage Garden:

Security Company Name:

Lead Officer Contact Name:

Phone:

Email:

HIGHWAY CLOSUREHighway has the same meaning as in the *Motor Vehicle Act (British Columbia)* Partial Highway Closure(s) Full Highway Closure(s) No Closure

Hours of Road Use:

Location of Road Closure. Please Attach a Map and Include Route Information, if Applicable:

Duration of Delays, if Applicable:

Duration of Closure, if Applicable:

ADDITIONAL REQUESTS

Please note the following additional requests are subject to approval by the CAO or Designate prior to Event.

AMPLIFIED SOUND / MUSIC: YES NO HOURS OF USE:

LOCATION OF USE:

Additional Comments:

GENERATOR: YES NO HOURS OF USE:
LOCATION OF USE: BEING USED FOR:

ADDITIONAL REQUESTS: The following additional requests may be subject to additional fees and/or approval from the CAO or Designate. Check all that apply.

- Washrooms Open Early Time:
- Washrooms Closed Late Time:
- Parking Lot Gates Open Early Time:
- Parking Lot Gates Closed Late Time:
- Additional Portable Washrooms Quantity:
- Garbage Bin Rental Quantity:
- Swim Line Installation / Removal
- Community Hall Dates:
- Gazebo(s) A B C Dates:
- Tent Rental
- 10 x 10 Quantity: (Up to four (4), subject to availability)
- 20 x 20 Quantity: (Up to two (2), subject to availability)
- Table Rentals (3' x 8') Quantity:
- Filming

Staff to determine if any of the following is applicable:

- Use of Additional Areas
- Additional Park Staff Services
- Parking Arrangements
- Clean Up Fees
- Temporary Private Land Use Designation Change
- Noise Exemption (Quiet hours are between 11:00 pm and 7:00 am)

ADDITIONAL COMMENTS:

Please waive parking in Lot B

By signing below, I acknowledge that I have read and understand the Cultus Lake Park Event Bylaw No. 1255, 2025, and that the information provided is accurate. I accept all liability and responsibility for organizing and hosting an Event within Cultus Lake Park. I understand that it is my responsibility to provide the Park office with the following no less than five (5) days prior to the Event date:

- i. Comprehensive General Liability Insurance policy of not less than \$5,000,000 naming "Cultus Lake Park" as an Additional Insured (located at 4165 Columbia Valley Hwy, Cultus Lake, BC V2R 5B5);
- ii. Payment of all Event Fees and Refundable Security Deposit; and
- iii. A copy of any and all other required permits or certificates, as required.

I also acknowledge that I am responsible for any and all costs for clean up, or repairs, of the Park property and infrastructure resulting from this Event per Section 5.1 (a) through (d), of the Event Bylaw No. 1255, 2025.

| | |
|--|------------------------|
| Applicant Signature: X <i>Wallace</i> | Date: <i>Jan 29/26</i> |
| Applicant Signature: X | Date: |

REQUIREMENTS CHECKLIST (OFFICE USE):

| |
|---|
| <input type="checkbox"/> Event Application Complete |
| <input type="checkbox"/> Event Application Fee Received. Receipt # |
| <input type="checkbox"/> Map of Event Submitted |
| <input type="checkbox"/> Security Plan Submitted |
| <input type="checkbox"/> Report to Board Submitted |
| <input type="checkbox"/> Approved: YES / NO By: Date: |
| <input type="checkbox"/> Approval Letter Sent |
| <input type="checkbox"/> Site Visit Scheduled Date: Completed On: |
| <input type="checkbox"/> Insurance Received |
| <input type="checkbox"/> Event Fees Received Receipt #: |
| <input type="checkbox"/> Fraser Health Certificate Submitted |
| <input type="checkbox"/> First Aid Certificate Submitted |
| <input type="checkbox"/> BCLCLSEP and SIR Certificates Received |
| <input type="checkbox"/> Security Deposit Received On: By: Cheque / Credit Card |
| <input type="checkbox"/> Public Works Site Inspection Complete |
| <input type="checkbox"/> Closing Letter Sent |
| <input type="checkbox"/> Security Deposit Reimbursed / Released On: By: Cheque / Credit Card |

Additional Requests or Comments:

