



**CULTUS LAKE PARK  
PARKING ENFORCEMENT OFFICER  
(SPECIAL ASSIGNMENT POSITION)**

Cultus Lake Park invites applications from qualified candidates to fill Parking Enforcement Officer position. The term of the appointment will commence May 7, 2026, to September 8, 2026. This is a Full-time Special Assignment Union position which includes shifts on weekends and holidays.

The ideal candidate will be an energetic and customer-focused individual responsible for welcoming and greeting guests and providing information regarding Cultus Lake Park. You will enjoy working outside in the community. In addition, assist guests with the use of the pay stations in our public parking lots and patrol parking areas to seek compliance as well as issue parking citations when necessary. In addition, have a solid knowledge of Cultus Lake Parks bylaws in order to assist visitors and guests.

Required knowledge, skills, and abilities:

- Completion of Grade 12 plus sound experience in inspectional work, preferably the Justice Institute of BC Bylaw Compliance, Enforcement & Investigative Skills Level 1 and 2 OR an equivalent combination of education and experience
- Strong customer service skills
- Communicate clearly and effectively with others, both verbally and in writing
- Pay attention to detail and accurately record documentation and information
- Perform multiple tasks concurrently and switch priorities instantaneously
- Ability to navigate contentious or sensitive issues with discretion while maintaining a high degree of personal integrity
- Work effectively as a member of a team or alone in a culturally diverse client-oriented environment
- Be physically fit and enjoy working outside either on bike or walking
- Effectively use standard office equipment and software
- First Aid Training
- A valid BC Driver's Licence plus eligibility to obtain RCMP security clearance is required.

This is a Special Assignment Union position, wage rate for this position is \$27.64 per hour plus 12% in lieu of benefits. This position will be from May 7, 2026, for a duration of up to (4) months and ending on September 9, 2026.

If you are interested in applying, please submit your resume, along with a cover letter, outlining how you meet the qualifications and send, in confidence, no later than 4:30 pm on April 2, 2026.

Email to: Rachel Litchfield, Manager of Corporate Services / Corporate Officer  
[Rachel.litchfield@cultuslake.bc.ca](mailto:Rachel.litchfield@cultuslake.bc.ca)

Or Mail:  
Cultus Lake Park  
4165 Columbia Valley,  
Cultus Lake BC V2R 5B5

We thank all applicants for their interest, however, only those selected for an interview will be contacted.