



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, MAY 20, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present

Commissioner K. Dzaman - Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer

Staff

Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – C. Baker

(1) CALL TO ORDER

The Chair called the meeting to order at 5:10 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5791-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

*Section 90 (1), (d), security of the property of the municipality;
(g) litigation or potential litigation affecting the municipality; and
(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.*

CARRIED

(3) RECONVENE

(4) APPROVAL OF AGENDA

5792-26

Moved by Commissioner Bauer Seconded by: Commissioner Jartved

- (a) ***THAT the Cultus Lake Park Board approve the Agenda as amended for the Regular Meeting of May 20, 2026, by adding Item 5, Delegation (a) DRAFT Financial Statement Report;***

THAT the Cultus Lake Park Board approve the Agenda as amended; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) DELEGATIONS

(a) **2025 DRAFT Financial Statement Presented by KPMG (7:01 PM)**

- Presentation by Sean Reid, CPA, CA, Partner, KPMG Private Enterprise
- Report dated May 20, 2026, from Erica Lee, Chief Financial Officer
- Attachment 1; DRAFT Financial Statements

5793- 26

Moved by Commissioner Moul Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board receive the report from Chief Financial Officer regarding the 2025 DRAFT Financial Statements; and

THAT the Cultus Lake Park Board approve the 2025 Financial Statements.

Sean Reid, CPA, CA, Partner, KPMG Private Enterprise, advised that the 2025 audit resulted in a clean opinion and that the Cultus Lake Park Board was assessed as low risk. He further noted that testing of management controls did not identify any issues. Erica Lee, Chief Financial Officer, added that the Board's financial position remained stable, with year-end results at or below budget, a \$1.1 million surplus excluding landfill liability, and an increase in net financial assets, which indicates a healthy operation.

The Delegate left at 7:06 pm.

(6) ADOPTION OF MINUTES

5794-26

Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

- (a) ***THAT the Cultus Lake Park Board adopt the Minutes of the Regular Meeting held April 15, 2026.***

CARRIED

(7) ADOPTION OF COMMITTEE MINUTES

5795-26

Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from March 31, 2026.

CARRIED

(8) CORRESPONDENCE

(a) Village Centre Redevelopment Project Correspondence

- Letter received May 5, 2026, from anonymous regarding the Village Centre Redevelopment Project
- Responses and letter from Chief Administrative Officer Joe Lamb, dated May 20, 2026

5796-26

Moved by Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board receive letter dated May 5, 2026, from anonymous; and*

***THAT** the Cultus Lake Park Board receive and confirm the responses and letter from Chief Administrative Officer dated May 20, 2026.*

CARRIED

(9) FINANCE

(10) BYLAWS

(a) Cultus Lake Park Board 2026 – 2030 Financial Plan Amendment Bylaw 1258, 2026 Amendment Bylaw No. 1271, 2026

- Attachment 1; Cultus Lake Park Board 2026 – 2030 Financial Plan Amendment Bylaw 1258, 2026 Amendment Bylaw No. 1271, 2026
- Attachment 2; Schedule A
- Attachment 3; Schedule B
- Attachment 4; Schedule C

5797-26

Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

***THAT** the Cultus Lake Park Board give Final Reading of the Cultus Lake Park Board 2026 – 2030 Financial Plan Amendment Bylaw 1258, 2026 Amendment Bylaw No. 1271, 2026.*

CARRIED

(b) Cultus Lake Park Board Procedures Bylaw No. 1233, 2023 Amendment Bylaw No. 1272, 2026

- Attachment 1; Board Procedures Bylaw No. 1233, 2023 Amendment Bylaw No. 1272, 2026

5798-26

Moved by: Commissioner Moul Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give Final Reading to Cultus Lake Park Board Procedures Bylaw No. 1233, 2023 Amendment Bylaw No. 1272, 2026.*

CARRIED

(11) CONSENT AGENDA

(a) 2026 First Quarter Reports

- Finance
- Parking Lot Revenue
- Bylaw Compliance and Enforcements
- Public Works
- Sunnyside Campground and Accommodations
- Fire Department
- Lease Assignment
- Parking Fee Waivers

5799-26 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board receive the 2026 First Quarter reports for information.*

CARRIED

(b) **June and July 2026 Cultus Lake Park Events**

- Abbotsford Christian Middle School Grade 6 Field Trip, June 16, 2026
- Cultus Lake Memorial Church Picnic, July 19, 2026

5800-26 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

***THAT** the Cultus Lake Park Board receive the June and July 2026 Event report for information.*

CARRIED

(12) REPORTS BY STAFF

(a) **Release of Closed Meeting Resolutions**

- Report dated May 20, 2026, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

5801-26 Moved by: Commissioner Beesley Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board receive the Release of Closed Meeting Resolutions report regarding the approval of the new liquor store and change of use for units 6 & 7 in the Cultus Lake Plaza.*

CARRIED

(b) **School District No. 33 Farewell BBQ for International Students Event**

- Report dated May 20, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Event Application

5802-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board approve the School District No. 33 Farewell BBQ for International Students Event at Main Beach and Gazebo A on Thursday, June 11, 2026, from 4:00 pm to 7:00 pm;*

THAT the Cultus Lake Park Board waive parking fees for up to four (4) staff and volunteer vehicles in Parking Lot B Thursday, June 11, 2026 from 4:00 pm to 7:00 pm; and

THAT the Cultus Lake Park Board approve a Food Vendor at Main Beach near Gazebo A on Wednesday, June 11, 2026, from 4:00 pm to 7:00 pm for private use only for guests of the event.

CARRIED

(13) REPORTS BY COMMISSIONERS

(a) Cultus Lake Stewardship Society (CLASS) update

- Verbal discussion, Commissioner E. Jartved regarding current efforts

Commissioner Jartved provided an update on CLASS initiatives, noting ongoing efforts focused on local lake stewardship, including electrofishing to reduce smallmouth bass populations and limited nest dispersal activities. It was further noted that TTML has received funding to explore habitat improvement opportunities, and that an upcoming May 27, 2026, zoom presentation will include a stormwater management discussion and question-and-answer session. Staff added that electrofishing is also removing pumpkinseed fish.

(14) COMMUNITY ASSOCIATION

The Community Association requested Park support in exploring options to improve safety at the crosswalk near the Water Park and Adventure Park. Staff noted that they have sent a letter directly to both businesses with their safety concerns.

(15) PUBLIC QUESTION PERIOD

There were no public questions.

(16) ADJOURNMENT

5803-26 Moved by Commissioner Moul Seconded by Commissioner Jartved

THAT the Regular Meeting of the Cultus Lake Park Board held on May 20, 2026, be adjourned at 8:08 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held May 20, 2026.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer