



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JUNE 17, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present

Commissioner K. Dzaman - Chair
Commissioner J. Beesley – Vice Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer

Staff

Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – C. Baker

(1) CALL TO ORDER

The Chair called the meeting to order at 5:34 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa':li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5804-26

Moved by: Commissioner Bauer Seconded by: Commissioner Beesley

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1), (d), security of the property of the municipality;

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act and

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

(3) RECONVENE

(4) APPROVAL OF AGENDA

5805-26 Moved by Commissioner Moul Seconded by: Commissioner Jartved

- (a) ***THAT the Cultus Lake Park Board approve the Agenda for the Regular Meeting of June 17, 2026; and***

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) DELEGATIONS

(6) ADOPTION OF MINUTES

5806-26 Moved by: Commissioner Jartved Seconded by: Commissioner Bauer

- (a) ***THAT the Cultus Lake Park Board adopt the Minutes of the Regular Meeting held May 20, 2026.***

CARRIED

(7) ADOPTION OF COMMITTEE MINUTES

5807-26 Moved by: Commissioner Jartved Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board approve the Village Centre Planning & Development Committee Meeting Minutes from April 10, 2026.

CARRIED

(8) CORRESPONDENCE

- (a) **Community Garden Request**

- Letter received May 13, 2026, from Gwyllyn Goddard, resident, regarding a request for a community garden

5808-26 Moved by Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board refer the proposal to the Village Centre Planning & Development Committee for consideration of future design.

CARRIED

(9) FINANCE

2025 Statement of Financial Information

- Report dated June 17, 2026, from Erica Lee, Chief Financial Officer
- Attachment 1; Statement of Financial Information - 2025

5809-26 Moved by Commissioner Jartved Seconded by: Commissioner Moul

***THAT** the report dated June 17, 2026, from the Chief Financial Officer regarding the 2025 Statement of Financial Information be approved and that the 2025 Statement of Financial Information be placed on the Cultus Lake Park website.*

CARRIED

(10) BYLAWS

(a) **Sunnyside Campground Bylaw No. 1222, 2023 Amendment Bylaw No. 1273, 2026**

- Report dated June 17, 2026, from Carly Volk, Manager of Sunnyside Campground and Accommodations
- Attachment 1; Sunnyside Campground Bylaw No. 1222, 2023 Amendment Bylaw No. 1273, 2026
- Attachment 2; Draft Notice of Fees

5810-26

Moved by Commissioner Bauer Seconded by: Commissioner Moul

***THAT** the Cultus Lake Park Board give First, Second, and Third readings of the Cultus Lake Park Sunnyside Campground Bylaw No. 1222, 2023 Amendment Bylaw No. 1273, 2026.*

CARRIED

(b) **Bylaw Notice Enforcement Bylaw Amendment No. 1140, 2019 Amendment Bylaw No. 1274, 2026**

- Report dated June 17, 2026, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1274, 2026

5811-26

Moved by: Commissioner Jartved Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board give First, Second, and Third Readings of the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1274, 2026.*

CARRIED

(11) CONSENT AGENDA

(a) **Current Event(s)**

- Private Dinner Event
- Attachment 1; Event Application

5812-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board receive the Private Dinner Event report for information.*

CARRIED

(12) REPORTS BY STAFF

(a) Cultus Lake Park Board Remuneration

- Report dated June 17, 2026, from Erica Lee, Chief Financial Officer
- Attachment 1; Cultus Lake Park Board Commissioners Remuneration Bylaw No. 1163, 2019
- Attachment 2; Bylaw No. 1163, 2019 Amendment Bylaw No 1172, 2020
- Attachment 3; Cultus Lake Park Elected Officials Remuneration Research

5813-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the report titled Cultus Lake Park Elected Officials Remuneration Research June 04 - 26, prepared by Drive Organizational Developments Ltd; and

THAT the Cultus Lake Park Board make no changes to the Cultus Lake Park Board Commissioners Remuneration Bylaw No. 1163, 2019.

CARRIED

(b) Internal Compliance Policy

- Report dated June 17, 2026, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; Internal Compliance Policy

5814-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the Internal Compliance Policy.

CARRIED

(c) 2024 - 2026 Cultus Lake Park Strategic Plan

- Report dated June 17, 2026, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer
- Attachment 1; 2024 – 2026 Cultus Lake Park Strategic Plan

5815-26 Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the 2024 – 2026 Cultus Lake Park Strategic Plan.

CARRIED

(d) Appointment of Bylaw Enforcement Officers

- Report dated June 17, 2026, from Rachel Litchfield, Manager of Corporate Services / Corporate Officer

5816-26 Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board appoint Carly Volk, Lisa Bisschop, Katrina Craig, Tarun Dogra, Harman Singh, Indervir Singh, Rachel Litchfield, and contracted Frontline Integrated Security members as Bylaw Enforcement Officers for Cultus Lake Park.

CARRIED

(e) **ILWU Local 502 Pensioners' Picnic Event Request**

- Report dated June 17, 2026, from Carmen Baker, Administrative Assistant, Communication & Events Coordinator
- Attachment 1; Event Application
- Attachment 2; Parking Waiver Application

5817-26

Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board approve the ILWU Local 502 Pensioners' Picnic event to be held on Wednesday, August 12, 2026, from 10:00 am to 6:00 pm at Main Beach, including Gazebos B and C; and

THAT the Cultus Lake Park Board authorize the waiver of parking fees for five (5) event staff vehicles to park at Main Beach on the sand for the duration of the event.

CARRIED

(f) **British Motor Car Club Picnic Event Request**

- Report dated June 17, 2026, from Carmen Baker, Administrative Assistant, Communication & Events Coordinator
- Attachment 1; Event Application
- Attachment 2; Parking Waiver Application

5818-26

Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board approve the British Motor Car Club Picnic event to be held on Sunday, September 13, 2026, from 9:00 am to 3:00 pm at Main Beach; and

THAT the Cultus Lake Park Board approve parking fee waivers for up to thirty participant vehicles associated with the British Motor Car Club Picnic on September 13, 2026, in Parking Lot B from 9:00 am to 3:00 pm.

CARRIED

(g) **Across The Lake Swim Event Request**

- Report dated June 17, 2026, from Carmen Baker, Administrative Assistant, Communication & Events Coordinator
- Attachment 1; Event Application
- Attachment 2; Parking Waiver Application

5819-26

Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board approve Across the Lake Swim event to be held on Sunday, September 13, 2026, from 5:00 am to 11:00 am at Main Beach; and

THAT the Cultus Lake Park Board approve parking fee waivers for up to three (3) vehicles associated with the Across the Lake Swim on September 13, 2026, in Parking Lot B from 5:00 am to 11:00 am.

CARRIED

(h) **Around the Lake Give'R Take 30 Trail Run Event Request**

- Report dated June 17, 2026, from Carmen Baker, Administrative Assistant, Communication & Events Coordinator
- Attachment 1; Event Application
- Attachment 2; Parking Waiver Application

5820-26

Moved by: Commissioner Moul Seconded by: Commissioner Bauer

***THAT** the Cultus Lake Park Board approve the Around the Lake Give 'R Take 30 Trail Run event to be held on Saturday, October 17, 2026 from 6:00 am to 3:00 pm.*

***THAT** the Cultus Lake Park Board approve 30 parking fee waivers in Lot B for event staff and volunteers in support of the Around the Lake Give 'R Take 30 Trail Run event.*

CARRIED

(13) REPORTS BY COMMISSIONERS

(a) **Community Events and Engagement Committee Recommendations for Party in the Plaza**

- Report dated June 17, 2026, from John Beesley, Chair, Community Events & Engagement Committee
- Attachment 1; Event Application

5821-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board approve the recommendation of the Community Events and Engagement Committee for Party in the Plaza, on August 28, 2026, from 7:00 pm to 10:00 pm.*

CARRIED

(b) **Cultus Lake Aquatic Stewardship Society Update**

- Report dated June 17, 2026, from Darcy Bauer, Commissioner

5822-26

Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

***THAT** the Cultus Lake Park Board receive the Cultus Lake Aquatic Stewardship Society update for information.*

CARRIED

(14) COMMUNITY ASSOCIATION

(15) PUBLIC QUESTION PERIOD

Laurel Shears, resident, raised questions regarding Parking Lot A fees during the Watersports Festival and expressed concerns about ongoing milfoil and debris accumulation in the creek and along the west side docks.

Staff confirmed that Parking Lot A fees have historically been donated during this event.

Staff advised that divers are currently working in the water to remove old milfoil mats and install additional 16 mats, including two mats in the creek. In addition, concerns were raised regarding debris, sludge, and milfoil growth creating a potential choke point in the creek

Staff noted that dredging may be required and that any work in the water would need to follow the appropriate regulatory process, including coordination with the Regional District and consideration of DFO requirements.

(16) ADJOURNMENT

5823-26

Moved by Commissioner Bauer Seconded by Commissioner Jartved

THAT the Regular Meeting of the Cultus Lake Park Board held on June 17, 2026, be adjourned at 7:59 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held June 17, 2026.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer