



CULTUS LAKE PARK BOARD REGULAR MEETING NOTICE

WEDNESDAY, AUGUST 19, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

The Cultus Lake Park Board Regular Meeting will be held on Wednesday, August 19, 2026, in the Cultus Lake Park Office Boardroom at 7:00 pm.

Please feel free to join the meeting in person or electronically via Zoom. Participants will be muted upon entry to the meeting but will be able to ask questions during the Public Question Period.

Please note you are required to have your cameras on when entering the meeting to confirm your identity.

Join the Zoom Meeting:

Cultus Lake Park Board Regular Meeting
August 19, 2026, at 7:00 pm

<https://us06web.zoom.us/j/83988657905?pwd=L1VnmaJlr6qf1zWKDNOozwbAPNWcDj.1&jst=1>

Meeting ID: 839 8865 7905
Passcode: 818023

The Cultus Lake Park Board Regular Meeting video will be available to view on our website the following day at www.cultuslake.bc.ca/board-meeting-videos/.



CULTUS LAKE PARK BOARD REGULAR MEETING AGENDA

WEDNESDAY, AUGUST 19, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

(1) CALL TO ORDER

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (5:30 PM)

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:*

Section 90 (1), (d), security of the property of the municipality;

(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act and

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

(3) RECONVENE

(4) APPROVAL OF AGENDA

Page 1

- (a) ***THAT** the Cultus Lake Park Board approve the Agenda for the Regular Meeting of August 19, 2026; and*

***THAT** all delegations, reports, correspondence, and other information set to the Agenda be received.*

(5) DELEGATIONS

(6) ADOPTION OF MINUTES

Page 5

- (a) ***THAT** the Cultus Lake Park Board adopt the Minutes of the Regular Meeting held July 15, 2026.*

(7) ADOPTION OF COMMITTEE MINUTES

Page 11 -
18

- (a) ***THAT** the Cultus Lake Park Board approve the Community Events & Engagement Committee Meeting Minutes from June 11, 2026.*

***THAT** the Cultus Lake Park Board approve the Community Events & Engagement Committee Meeting Minutes from August 5, 2026.*

(8) CORRESPONDENCE

Page 19

(a) Village Centre Redevelopment Project, New Questions

- Letter received August 5, 2026, from anonymous regarding the Village Centre Redevelopment

***THAT** the Cultus Lake Park Board receive the anonymous letter dated August 5, 2026 regarding the new questions on the Village Centre Redevelopment.*

(9) FINANCE

(10) BYLAWS

(11) CONSENT AGENDA

Page 23

Page 41

Page 47

Page 51

Page 55

Page 57

Page 59

Page 63

(a) 2026 Second Quarter Reports

- Finance
- Parking
- Bylaw Compliance and Enforcement
- Public Works
- Sunnyside Campground and Accommodations
- Fire Department
- Lease Assignment
- Parking Waivers

***THAT** the Cultus Lake Park Board receive 2026 Second Quarter reports for information.*

Page 67

Page 69

Page 71

Page 73

Page 75

Page 77

(b) Cultus Lake Park Events

- Sunnyside Luau
- Munroe Avenue & Lakeshore Drive Private Block Party
- Private Wedding Shower
- Alder Street Block Party
- Horseshoe Tournament
- Private Birthday Party

***THAT** the Cultus Lake Park Board receive the Cultus Lake Park Events reports for information.*

(12) REPORTS BY STAFF

Page 79

(a) 2025 FireSmart Supports Program

- Report dated August 19, 2026, from Todd McKay, Manager of Park Operations

***THAT** the Cultus Lake Park Board approve all recommended dates and locations for the planned FireSmart Program activities, the goal is to raise community awareness regarding Cultus Lake Park FireSmart Program and disaster preparedness.*

Page 83

(b) **Temporary Pruning Application Fee Waived**

- Report dated August 19, 2026, from Todd McKay, Manager of Park Operations

***THAT** the Cultus Lake Park Board approve a temporary waiver of tree pruning application fee in the amount of \$120.00 for FireSmart-related tree pruning applications from August 24, 2026 to November 20, 2026;*

***THAT** the pruning application fee waivers be limited to a specific FireSmart activity and require the Manager of Park Operations approval; and*

***THAT** tree pruning applications involving a substantial amount of removal of a tree's canopy or branch structure be reviewed by the Cultus Lake Park Board's consulting arborist prior to approval.*

Page 85

(c) **Chilliwack Cultural Centre - Music for Cultus Lake**

- Report dated August 19, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator

***THAT** the Cultus Lake Park Board approve the proposed Chilliwack Cultural Centre - Music for Cultus event for November 7, 2026, from 6:00 am to 9:00 am at Main Beach.*

(13) REPORTS BY COMMISSIONERS

Page 89

(a) **Community Events and Engagement Committee Recommendations for Cultus Lake Christmas**

- Report dated August 19, 2026, from John Beesley, Chair, Community Events and Engagement Committee

***THAT** the Cultus Lake Park Board approve the recommendation from the Community Events and Engagement Committee for Cultus Lake Christmas to be held on November 21, 2026, from 4:00 pm to 8:00 pm; and*

***THAT** the Cultus Lake Park Board waive the parking fees in Parking Lot A and B and allow parking by donation on Saturday, November 21, 2026.*

(14) COMMUNITY ASSOCIATION

(15) PUBLIC QUESTION PERIOD

(16) ADJOURNMENT

***THAT** the Regular Meeting of the Cultus Lake Park Board held on August 19, 2026, be adjourned.*



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JULY 15, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present

Commissioner K. Dzaman - Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer

Staff

Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – C. Baker

Regrets

Commissioner J. Beesley – Vice Chair

(1) CALL TO ORDER

The Chair called the meeting to order at 6:09 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa'li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5804-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1), (d), security of the property of the municipality; and Section 90 (2), (a) a request under the Freedom of Information and Protection of Privacy Act , if the council is designated as head of the local public body for the purposes of that Act in relation to the matter.

CARRIED

(3) RECONVENE 7:04 pm.

(4) APPROVAL OF AGENDA

5805-26 Moved by Commissioner Bauer Seconded by: Commissioner Moul

- (a) ***THAT the Cultus Lake Park Board approve the Agenda as amended for the Regular Meeting of July 15, 2026, by removing Item 8, (c), Email dated June 27, 2026 regarding noise levels from Ernie Vance, CLCA and replacing Item, 8 (c) with Letter dated July 2, 2026 regarding noise levels from Cultus Lake Community Association:***

THAT the Cultus Lake Park Board approve the Agenda as amended; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) DELEGATIONS

(6) ADOPTION OF MINUTES

5806-26 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

- (a) ***THAT the Cultus Lake Park Board adopt the Minutes of the Regular Meeting held June 17, 2026.***

CARRIED

(7) ADOPTION OF COMMITTEE MINUTES

5807-26 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from May 19, 2026.

CARRIED

(8) CORRESPONDENCE

- (a) **Village Centre Redevelopment Project, New Questions**

- Letter received July 5, 2026, from anonymous regarding the Village Centre Redevelopment

5808-26 Moved by Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the anonymous letter dated June 5, 2026 regarding the new questions on the Village Centre Redevelopment.

CARRIED

5809-26 Moved by Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the correspondence dated June 5, 2026 regarding the Village Centre for information;

THAT the Cultus Lake Park Board confirm that the Village Centre planning and redevelopment process has been considered over multiple years through public committee meetings, public engagement, and publicly available reports and materials;

THAT the Cultus Lake Park Board remind the public that questions may be raised during Public Question Periods at Board and Committee meetings, delegation requests may be made in accordance with Board Procedures Bylaw No. 1233, 2023, as amended, and that the Board Chair remains available to hear concerns directly; and

THAT no further substantive written response be prepared to repetitive anonymous correspondence on this subject unless otherwise directed by Board resolution.

CARRIED

(b) **Noise Bylaw Clarification**

- Email received, June 27, 2026, from anonymous regarding noise level in the residential area

5810-26 Moved by Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the anonymous email dated June 27, 2026 regarding noise level in the residential area.

CARRIED

(c) **Noise Clarification**

- Letter dated July 2, 2026, regarding noise levels from Cultus Lake Community Association

5811-26 Moved by Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the letter dated July 2, 2026 regarding the Request for Revisions to Noise Regulation Bylaw No. 1147, 2019 to Address Daytime Disturbances; and

THAT that Cultus Lake Park Board refer the letter dated July 2, 2026 regarding the Request for Revisions to Noise Regulation Bylaw No. 1147, 2019 to Address Daytime Disturbances to staff for review of the bylaw.

CARRIED

(d) **Watershed and Future Harvesting in Frost Creek**

- Attachment 1; Approved harvesting Application FPA 2819957, Frost Creek area
- Attachment 2; Aerial Chemical Forest Practice Application

5812-26 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the Watershed and Future Harvesting application and the Aerial Chemical Forest Practice application for information.

CARRIED

(e) **Request for Comprehensive Staff and Compensation Study**

- Letter received, July 3, 2026, from anonymous regarding a request for a Staff Compensation Study

5813-26

Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the letter from anonymous regarding a request for a Staff Compensation Study.

CARRIED

(9) FINANCE

(10) BYLAWS

(a) **Sunnyside Campground Bylaw No. 1222, 2023 Amendment Bylaw No. 1273, 2026**

- Attachment 1; Sunnyside Campground Bylaw No. 1222, 2023 Amendment Bylaw No. 1273, 2026
- Attachment 2; Draft Notice of fees

5814-26

Moved by Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give Final reading of the Cultus Lake Park Sunnyside Campground Bylaw No. 1222, 2023 Amendment Bylaw No. 1273, 2026.

CARRIED

(b) **Bylaw Notice Enforcement Bylaw Amendment No. 1140, 2019 Amendment Bylaw No. 1274, 2026**

- Attachment 1; Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1274, 2026

5815-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give Final reading of the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1274, 2026.

CARRIED

(11) CONSENT AGENDA

(12) REPORTS BY STAFF

(a) **2026-2027 Insurance Policy Renewal**

- Report dated July 15, 2026, from Erica Lee, Chief Financial Officer

5816-26

Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the report from the Chief Financial Officer regarding the 2026-2027 Insurance Policy Renewal.

CARRIED

(b) **Exempt Staff Compensation Review**

- Report dated July 15, 2026, from Erica Lee, Chief Financial Officer
- Attachment 1; Cultus Lake Park Compensation Review, dated June 19, 2026

5817-26

Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board receive the report titled Cultus Lake Park Compensation Review, dated June 19, 2026, prepared by Drive Organizational Developments Ltd., for information.

CARRIED

(c) **Amended Sunnyside Campground Administrative Policy**

- Report dated July 15, 2026, from Carly Volk, Manager of Sunnyside Campground & Accommodations
- Attachment 1; Amended Sunnyside Campground Administrative Policy

5818-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the amended Sunnyside Campground Administrative Policy, including Schedule C – Seasonal Calendar and Schedule D – Waitlist Application for Seasonal Campsite.

CARRIED

(d) **Cultus Lake Triathlon Event Request**

- Report dated July 15, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Letter to the Board
- Attachment 2; Event Application
- Attachment 3; Route Maps
- Attachment 4; Parking Fee Waiver Application

5819-26

Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board approve the Cultus Lake Triathlon event from September 18 to 20, 2026, subject to staff approval of the updated Traffic Management Plan;

THAT the Cultus Lake Park Board permit one (1) operational vehicle with a trailer to park overnight for the duration of the event on Main Beach;

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to twenty-eight event volunteers and security for the duration of the event in Parking Lot B; and

THAT the Cultus Lake Park Board authorize the use of two (2) generators from 7:30 am to 1:00 pm on Sunday, September 20, 2026, for event operations at the Main Beach docks and finish line.

CARRIED

(13) REPORTS BY COMMISSIONERS

(a) Cultus Lake Stewardship Society Update

- Report dated July 15, 2026, from Darcy Bauer, Cultus Lake Park Board Commissioner

5820-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the Cultus Lake Stewardship Society Update report for information.

CARRIED

(14) COMMUNITY ASSOCIATION

(15) PUBLIC QUESTION PERIOD

No public questions.

(16) ADJOURNMENT

5821-26

Moved by Commissioner Bauer Seconded by Commissioner Jartved

THAT the Regular Meeting of the Cultus Lake Park Board held on July 15, 2026, be adjourned at 7:45 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held July 15, 2026.

Kirk Dzaman
Chair

Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK BOARD COMMUNITY EVENTS AND ENGAGEMENT COMMITTEE MEETING MINUTES

THURSDAY, JUNE 11, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present J. Beesley – Chair
Committee E. Jartved – Vice Chair
Members C. Beesley
A. Booth
C. Nylund
T. Seeley

Staff Chief Administrative Officer – J. Lamb
Administrative Assistant, Communications & Events Coordinator – C. Baker

Regrets C. Pickering
J. Powley

(1) CALL TO ORDER

The Chair called the meeting to order at 7:05 pm and acknowledged that we are gathered on the traditional, ancestral and unceded territory of the The'wa':li First Nation. We are grateful for the hospitality to live, work and play on these lands.

(2) APPROVAL OF AGENDA

Moved by: C. Beesley Seconded by: E. Jartved

- (a) ***THAT*** the Cultus Lake Park Board Community Events and Engagement Committee approve the Agenda for the Meeting of June 11, 2026; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(3) APPROVAL OF COMMITTEE MINUTES

Moved by: C. Beesley Seconded by: T. Seeley

- (a) ***THAT*** the Cultus Lake Park Board Community Events and Engagement Committee approve the Minutes for the Meeting of May 19, 2026.

CARRIED

(4) CORRESPONDENCE

(5) REPORTS BY STAFF

(a) Planning Guide Review and Public Works Tasks

- Review of Cultus Lake Day Items to be completed by Public Works

(6) NEW BUSINESS

(a) Cultus Lake Day Planning

- Progress review for:
 - Pancake Breakfast – Cultus Lake Volunteer Fire Department
 - Parade – C. Beesley & J. Powley
- Soowahlie First Nation Invitation to Participate
- Participant List Update / Waivers Signed
- Registration, Line Up, Parking/Licence Plates
 - Staging for Registration, Parade Line Up
- Road Closure Plan
- Rotary Train – J. Powley
 - Delivery and Pick Up Details
- Kid's Activities – E. Jartved
 - Volunteers/Shift Schedule
 - Supplies
 - Meal Vouchers
- Vendor Market – T. Seeley, C. Pickering
 - Approved Applicant Update – Payment, Licence Plate Confirmations
 - Vendor Site Confirmations on Map
- Food Trucks – A. Booth
 - Approved Applicants Update – Payment, Licence Plate Confirmations
- Beverage Garden – C. Nylund & Staff
 - Suppliers
 - Craft Brewers Set Up Times, Keg Storage
 - Volunteers with SIR Certificates
 - Chestnut Springs Trailer Delivery Time
 - Ticket/Wristband Tent, Games, Tables Set Up
 - Cash Float/POS, Lost and Found Box, SEP Documentation
 - Supplies
 - Decorations
- Musicians – A. Booth
 - Stage Setup Time
- Sponsors – J. Beesley, T. Moul, J. Lamb
 - Artwork/Signage – Staff
 - Main and Market Sponsor's Activation Tents
- Marketing Materials – Staff
 - Event Poster with Sponsors (to follow)
 - Chilliwack Progress Thank-you ad Quotes
 - Event Signage - Sandwich Boards/Coroplast Signs, Stage Banner

- Rentals – Staff
 - Marquee Tents (2) (Envision) Set Up Time
 - Bar Tables (9)
 - Generators
 - Port a Potties
- Grants - Staff
- Security - Staff

The parade has 23 registered participants, with lineup planning, waivers, volunteer coverage, attendance, and barricade/equipment logistics confirmed or underway.

Vendor market planning is underway, with vendor layout, unloading/parking, license plate collection, gazebo setup, tables, electricity, and water holder logistics to be confirmed.

Beverage garden planning is underway, with key setup, supplier, licensing, and signage details to be confirmed.

(b) **Event Set Up and Tear Down Plans**

- Confirm Friday set up and Sunday tear down plans

(c) **Cultus Lake Day Budget**

- Cultus Lake Day budget update

(d) **Vendor Market Site Walk Through Date Confirmation**

- Walkthrough with committee members

(e) **Supply List and Event Signage**

- Confirm items and signage needed.

(f) **Community Presenters in Gazebo A**

- Confirmation of demonstration booths in Gazebo A

(g) **PUBLIC QUESTION PERIOD**

There were no public questions.

(h) **NEXT MEETING**

Next meeting will be Friday, June 20th at 4:00 pm on site near Main Beach.

(i) **ADJOURNMENT**

Moved by: C. Beesley Seconded by: A. Booth

THAT the Cultus Lake Park Board Community Events and Engagement Committee

Meeting held June 11, 2026, be adjourned at 8:24 pm.

CARRIED



CULTUS LAKE PARK BOARD COMMUNITY EVENTS AND ENGAGEMENT COMMITTEE MEETING MINUTES

WEDNESDAY AUGUST 5, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present J. Beesley – Chair
Committee E. Jartved – Vice Chair
Members C. Beesley
A. Booth
C. Nylund
C. Pickering
J. Powley

Staff Chief Administrative Officer – J. Lamb
Administrative Assistant, Communications & Events Coordinator – C. Baker

Regrets T. Seeley

(1) CALL TO ORDER

The Chair called the meeting to order at 7:01 pm and acknowledged that we are gathered on the traditional, ancestral and unceded territory of the The'wa':li First Nation. We are grateful for the hospitality to live, work and play on these lands.

(2) APPROVAL OF AGENDA

Moved by: C. Beesley Seconded by: C. Pickering

- (a) ***THAT*** the Cultus Lake Park Board Community Events and Engagement Committee approve the Agenda for the Meeting of August 5, 2026; and

THAT all delegations, reports, correspondence and other information set to the Agenda be received.

CARRIED

(3) APPROVAL OF COMMITTEE MINUTES

Moved by: E. Jartved Seconded by: A. Booth

- (a) ***THAT*** the Cultus Lake Park Board Community Events and Engagement Committee approve the Minutes for the Meeting of June 11, 2026.

CARRIED

(4) CORRESPONDENCE

(5) REPORTS BY STAFF

(6) NEW BUSINESS

(a) Cultus Lake Day Debrief

- 2026 Cultus Lake Day Budget to Actual

Pancake Breakfast: The iced coffee was very well received, and the event went smoothly with everyone being friendly and welcoming.

Parade: Overall, the parade was well received and featured several strong community highlights, including the highland pipers, martial arts, vintage cars, Soowahlie First Nations, music, fire trucks, RCMP, and popular character appearances such as Batman and Spider-Man. While the parade was smaller than anticipated due to some last-minute cancellations, the event continued to bring a positive sense of community spirit and whimsy, with children, families, and participants responding well to the entertainment, giveaways, and festive atmosphere.

For future parades, it was suggested that advertising and recruitment efforts begin earlier, including outreach to other parade organizers, promotion to residents, and additional encouragement for children, bikes, dogs, horses, princess characters, and other family-friendly entries. It was mentioned that we could potentially offer compensation to get some child/family focused performers such as Princesses or a stilt walker. Several logistical improvements were also identified, including clearer advance road closure signage, door-to-door notification for affected residents, improved volunteer parking information, printed parking maps for direction-giving, continued coordination with the school regarding other bookings, and enhanced security placement along the parade route and at key road closure points.

Vendors: Overall, vendor preparation on Friday took some time to get underway; however, the vendor flow was well managed, and the overall layout functioned effectively. Feedback indicated that the 2026 vendor experience was smoother than in 2025, with most vendors complying with arrival instructions and reporting positive sales. Vendor volume was appropriate, and there were no significant complaints from vendors regarding participation or placement.

For future planning, it was noted that non-profit groups prefer to be located closer to the main vendor area rather than in Gazebo A, which felt removed from the primary flow of traffic. If Gazebo A is no longer used, non-profit vendors should be advised that they are responsible for bringing their own tents and supplies. Additional improvements identified included grouping vendor types more strategically, avoiding similar vendors being placed directly beside one another, encouraging more interactive displays for organizations such as Wildlife BC, proactively coordinating with non-profits earlier in the planning process, and addressing the security coverage gap for 2027, with staff noting that overtime may be required to ensure continuous coverage.

Food Trucks: Overall, the food vendor experience was positive, with a suitable variety of options, strong feedback on the barbecue vendor, and general agreement that all vendors performed well. The layout of the food trucks was considered effective, as it encouraged attendees to explore the event site and discover additional food options throughout the area. As vendor participation and event attendance continue to grow each year, the available space will need to be monitored closely to ensure the layout remains functional and accessible.

Several improvements were identified for future planning, including preventing duplicate food vendor offerings, requesting more detailed menus as part of the vendor application process, and increasing outreach to local food vendors to encourage greater local participation. Operationally, early arriving vendors should be asked to wait in line until the gate officially opens, and volunteer food vouchers should be managed through a clearly maintained list at the ticket booth, with names crossed off as vouchers are collected. For 2027, potential vendor opportunities could include Chestnut Springs or a wood-fired pizza option, while alternative opportunities may be explored for Derby, as they were unable to sell hot dogs during this year's event.

Music: Overall, the event was well received, with several opportunities identified for improvement next year, including ensuring cheque spelling accuracy and further exploring the potential of a merchandise tent.

Beverage Garden: Cultus Lake Day beverage garden was considered a strong success overall, with positive feedback received regarding the preparation materials, volunteer attitude, end-of-night sales, and overall event execution. The beverage garden operated well, and attendance included a strong local presence. While the event was well received, several opportunities were identified to improve efficiency, particularly around volunteer placement, ticket sales, ID checks, security positioning, and beverage garden operations. It was noted by the Committee that 3 ticket sellers, and 1 ID person would be sufficient. As well as reducing the bussers to 1 position.

Key recommendations included reviewing ticket sales processes, considering limits on ticket purchases, assessing the use of paid servers and Square payment systems at kiosks, and maintaining a separate ID and wristbanding area. Additional considerations included refining staffing levels, ensuring serving documentation is prepared in advance, exploring refillable water stations, and reviewing alcohol and non-alcoholic beverage options for future events. Overall, the event was successful, with suggested refinements intended to strengthen operations and maximize beverage garden revenue in future years.

Advertising: Additional advertising opportunities beyond Cultus Lake should be explored, including music and radio station promotions, while also reviewing power requirements and logistics within the park.

Volunteers: Signup Genius proved to be an effective tool, with only minimal user guidance required, and should continue to be used as participants become more familiar with the process; however, volunteer shortages remained a challenge, and reducing the number of bussers may help ensure adequate staffing in key areas.

Setup: For future events, picnic tables should be arranged with additional spacing under the tents, and tablecloths should be discontinued to improve overall setup and functionality.

(b) **Party in the Plaza Review**

Party in the Plaza will take place on August 28th from 7:00 pm. to 10:00 pm., with stage setup to be completed the day prior and decorations added that evening by C. Nylund, Evan, and E. Jartved. Decorations will include tinsel, a banner, black tablecloths, and gold star accents, with a staple gun and zip ties required; Commissioner E. Jartved will provide the event introduction.

(c) **Cultus Lake Christmas**

Moved by: C. Beesley Seconded by E. Jartved

***THAT** the Cultus Lake Park Board approve the recommendation from the Community Events and Engagement Committee for Cultus Lake Christmas to be held on November 21, 2026, from 4:00 pm to 8:00 pm.*

CARRIED

Moved by: J. Powley Seconded by C. Nylund

***THAT** the Cultus Lake Park Board approve the recommendation from the Community Events and Engagement Committee to not disband the Committee until after Cultus Lake Christmas, which is being held November 21, 2026.*

CARRIED

(7) **PUBLIC QUESTION PERIOD**

There were no public questions.

(8) **NEXT MEETING**

The next meeting is to be held September 15, 2026, 7:00 pm.

(9) **ADJOURNMENT**

Moved by: C. Beesley Seconded by: A. Booth

***THAT** the Cultus Lake Park Board Community Events and Engagement Committee Meeting held August 5, 2026, be adjourned at 8:29 pm.*

CARRIED

Memorandum

To: Cultus Lake Park Board (CLPB)

Date: August 5, 2026

From: [REDACTED]

Subject: Anonymous correspondence regarding Village Centre Redevelopment Project and lack of substantive response to public inquiries regarding the Village Centre Plan

Purpose

To submit this correspondence for the information and sharing with all Lakers and Chilliwack constituents; to highlight ongoing transparency concerns regarding the Village Centre Plan; and to request that the Board pass a resolution to answer the third set of questions submitted anonymously.

Background & Anonymity

- **March 13, 2026:** A Laker submitted a list of 33 questions regarding the Village Centre Plan to the CLPB reception, requesting they be included in the public agenda package without personal contact information.
- **March 16, 2026:** Rachel Litchfield confirmed via email that the Board decided to include the redacted letter as correspondence on the March 25, 2026 agenda, thereby granting anonymity.

Chronology of Public Inquiries and Board Responses

Since March 13, 2026, an anonymous Laker has submitted multiple sets of questions due to the Board's failure to adequately address initial inquiries. This lack of transparency prompted successive rounds of clarification questions.

Most recently, the Board notified the anonymous submitter:

Accordingly, the Board has received the correspondence for information, confirmed the public process undertaken to date, and determined that no further substantive written response will be prepared unless otherwise directed by Board resolution.

Board Rhetoric vs. Action

The Board's refusal to answer stands in stark contrast to public statements made by leadership during the April 15, 2026 Regular Board Meeting video (view around the 5:38 mark):

- **Vice Chair:** Commented: *I think there's some great questions that were brought up by this person in the letter.*
- **Chair:** Commented: *Yeah, no, I totally agree. I think these are all good questions that need to be answered as we continue down the path of this project.... one of the things that comes out of this is this board's commitment to transparency remainsand some of these questions are really good ... want to get as much input as possible... if anyone has any of these types of questions, we are not shying away from engaging and making sure that people know exactly where we are at.*

Despite these commitments, staff's subsequent response fell severely short of a complete review, with the Board signing off on minimal answers.

Analysis of the Board's Responses

A detailed comparison between the initial questions and the Board's written response reveals that very few inquiries were directly answered with specific data or figures. Instead, the CLPB provided high-level policy explanations, noting that most matters remain non-finalized because the project is in a conceptual stage.

Round of Inquiry	Fully Answered	Partially Addressed	Unanswered / Deferred
First Submission (33 Qs)	3	5	25
Subsequent Submission	9	5	8
Third Submission	0	0	0

Key Takeaway on Board Answers

The CLPB employed a consistent strategy across its responses:

- **Procedural and Factual Fails:** Direct answers were provided only for procedural or factual questions where the answer was "No" or "Not yet completed" (e.g., confirming no studies were done, no alternative sites reviewed, and no pre-RFP proposals received).
- **Systematic Deflection:** Systematic deflection occurred when asked for analytical justification, financial figures, impact studies, or strategic limits. The Board either claimed matters were non-finalized or shifted the burden of analysis to a developer.
- **Resolution Cutoff:** The Board received the correspondence for information, confirmed the public process undertaken to date, and determined that no further substantive written response will be prepared unless otherwise directed by Board resolution.

Conclusion

Because of the persistent lack of substantive answers, a third letter was submitted on June 6, 2026, and received by the Board at the July 15, 2026 Regular Board Meeting—at which point the Cultus Lake Park Board voted that no further substantive written response will be prepared. (See page 17 of Minutes for New Questions not answered)

This action stands in stark contrast to the public rhetoric from leadership during the April 15, 2026 Regular Board Meeting, where the Vice Chair called the inquiries great questions and the Chair explicitly committed to transparency, commenting, *These are all good questions that need to be answered as we continue down the path of this project... we are not shying away from engaging.*

Despite these public assurances, subsequent staff responses fell severely short, and the board

determined that no further substantive written response will be prepared unless otherwise directed by Board resolution.

The Cultus Lake Park Board must reconsider its decision and answer the third set of questions to prove true transparency. These new inquiries effectively highlight the logical contradiction of advancing a major capital project without foundational data, elevating the discourse from vague conceptual planning to concrete governance standards.

In the interest of clarity and accountability, I respectfully request that the Board address the questions staff were previously unable to answer and provide substantive replies to these additional inquiries to resolve critical planning gaps.

Added Information

Other important public statements were made by leadership during the April 15, 2026 Regular Board Meeting video (11:16 mark). The Chair commented:

But many of the things that we are doing started before the people on this board joined or where elected to the Cultus Lake Park Board. We're going back to the 1997 Park Plan So this isn't a new project and as a board, we remain committed to ... We are not trying to push anything through quickly. We are trying to not leave any stone overturned to make sure we fulfill that that mandate, and be able to regulate , manage, maintain, and improve Cultus Lake park the way that we should ... We're not shying away from engagement and making sure that people know exactly where we're at.

The Chair commented that this project was mentioned in the 1997 Park Plan (failing to mention that the plan is outdated and was to be renewed every 5 years, which it wasn't) and that many of the things we are doing started before the people on this board.

Just because a project is mentioned in an outdated plan does not mean it must be done. If one looks at the “**Cultus Lake Park Plan Bylaw No. 1080, 2016**”, it states in Section 4 (**Effect of the Bylaw**):

b. The Plan does not commit or authorize the Park Board to proceed with any project that is specified in the plan.

To infer that because things were started before the people on this board joined, the board is bound to continue with projects mentioned in the plans is incorrect, as the plan states: *"The Plan does not commit or authorize the Park Board to proceed with any project that is specified in the plan."*

If the plan states the Board is not obligated to undertake the project, it means this Board has chosen to proceed with it. Thus, the current board is driving this project. So the question remains who on this Board initiated this project and why is no member willing to say they introduced the idea to the board?

Previously the Board also said, no Feasibility Study was done for this project, yet a feasibility study before committing to a major capital plan is not only prudent—it is an essential industry-standard best practice. I ask that the Board complete a proper Feasibility Study prior to continuing with this project.

Why a Feasibility Study is Critical:

- **Rationale:** Why are we doing this project? List all the reasons.

- **Financial Risk Mitigation:** It uncovers hidden costs, accurate projections, and potential funding gaps before significant capital or public funds are locked in.
- **Objective Validation:** It rigorously evaluates whether the project is legally, technically, and environmentally viable, protecting the organization from costly mistakes.
- **Stakeholder and Public Trust:** Providing data-backed justification prevents the kind of transparency concerns and community push-back that often arise when projects move forward without clear planning.
- **Alternative Solutions:** A proper study explores alternative approaches that could achieve the same community goals at a fraction of the cost or disruption.



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 0550
SUBMITTED BY: Erica Lee, Chief Financial Officer
SUBJECT: 2026 Second Quarter Financial Report

PURPOSE:

To provide the Board with an update on the financial results for the Second Quarter of 2026.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the 2026 Second Quarter financial report for information.

DISCUSSION:

The financial results for the second quarter of 2026 are being provided to the Board for information and circulation. This report includes a consolidated balance sheet listing the assets and liabilities of Cultus Lake Park, a consolidated income statement and income statements for each business unit with comparative figures for 2025. The income statements provide additional information for variances noted as significant, or that may be of general interest to readers of this information.

FINANCIAL IMPLICATIONS:

With the close of the second quarter, Cultus Lake Park is currently in an overall surplus position of \$2,109,210 as a result of residential lease fee collection, parking revenue & seasonal and overnight Sunnyside Campground fees received, along with more limited operating expenditures. Operating expenditures will increase over the summer months as the seasonal staffing complement is increased to complete work duties within the busy park. In addition, budgeted transfers to capital reserves will also be completed closer to the end of the year.

The overall surplus is slightly higher than typical at this time of year as there has been slightly less spending on capital purchases early in 2026 compared to 2025 and 2024 (2026 - \$427K, 2025-\$1.685 Mil, 2024 - \$906K), and the transfer from capital reserves to cover these costs will be completed for the Q3 financial report.

LEGAL OR POLICY CONSIDERATIONS:

There are no specific bylaws, policies, agreements, statutory requirements, or legal considerations arising from this report.

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

No public communication, stakeholder notification, signage, website update, media messaging, or statutory public notice is required as a result of this report.

ATTACHMENTS:

Attached – 2nd Quarter 2026 Financial Report

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:



Erica Lee, CPA, CA
Chief Financial Officer

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer

CULTUS LAKE PARK

2026 Financial Report

As at June 30, 2026, with comparative figures at June 30, 2025

Balance Sheet

	2026	2025
<u>ASSETS</u>		
Cash	\$ 1,594,154	\$ 1,105,465
Investments	13,218,031	11,431,829
Accounts Receivable	84,065	102,362
Prepaid Accounts and Inventory	370,143	522,176
Capital Assets (net)	5,307,932	4,245,892
TOTAL ASSETS	\$ 20,574,325	\$ 17,407,724
<u>LIABILITIES</u>		
Accounts Payable	\$ 652,605	\$ 666,136
Payroll Liabilities	105,837	83,669
Deferred Revenue	917,730	853,884
Performance Bonds & Refundable Deposits	68,168	62,870
Asset Retirement Obligation	5,211,979	4,918,283
Equity in Capital Assets	5,307,932	4,245,892
Operating Fund Surplus	(52,795)	(826,292)
Restricted Reserve Funds	6,253,659	6,915,821
TOTAL LIABILITIES	\$ 18,465,115	\$ 16,920,263
CURRENT YEAR SURPLUS	\$ 2,109,210	\$ 487,461

CULTUS LAKE PARK

2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

CONSOLIDATED INCOME STATEMENT

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD
REVENUE					
Sunnyside Campground	\$ 3,044,694	\$ 4,696,140	\$ (1,651,446)	-35.2%	\$ 2,922,883
Protective Services	84,715	195,000	(110,285)	-56.6%	55,918
Visitor Services (Cabins)	76,041	233,800	(157,759)	-67.5%	77,063
Volunteer Fire Department	275,103	319,330	(44,227)	-13.8%	205,729
Commercial Leases	290,862	917,485	(626,623)	-68.3%	257,922
Residential Leases	1,085,716	1,110,642	(24,926)	-2.2%	1,033,597
General Administration	261,143	42,500	218,643	514.5%	167,138
Community Hall	25,640	11,950	13,690	114.6%	6,130
Foreshore lease	137,785	131,950	5,835	4.4%	91,431
Public Areas	359,209	1,186,300	(827,091)	-69.7%	341,546
Community Events Committee	41,963	38,760	3,203	8.3%	40,660
	\$ 5,682,871	\$ 8,883,857	\$ (3,200,986)		\$ 5,200,017
EXPENDITURES					
Advertising and Promotion	\$ 41,374	\$ 81,670	\$ 40,296	49.3%	\$ 41,690
Bank, Credit Card and Interest Charges	115,309	207,850	92,541	44.5%	96,874
Commissioners Indemnities	51,653	103,610	51,957	50.1%	50,790
FireSmart Expense	14,429	-	(14,429)	0.0%	-
Election Expense	-	20,000	20,000	100.0%	-
Grounds Maintenance	98,979	96,020	(2,959)	-3.1%	43,156
Information Systems	153,345	197,000	43,655	22.2%	142,374
Inspections, Permits and Fees	2,292	75,500	73,208	97.0%	3,383
Insurance	172,650	368,580	195,930	53.2%	156,766
Janitorial	31,452	61,000	29,548	48.4%	31,966
Office, Telephone and Sundry	132,695	327,320	194,625	59.5%	145,281
Professional Fees	414,988	759,200	344,212	45.3%	442,296
Repairs and Maintenance	137,053	356,470	219,417	61.6%	124,450
Roads and Parking	28,246	43,300	15,054	34.8%	25,924
Security	4,167	4,800	633	13.2%	3,476
Sewer, Septic and Water Systems	2,724	457,450	454,726	99.4%	2,761
Travel and Conferences	382	20,280	19,898	98.1%	290
Utilities	77,790	197,400	119,610	60.6%	78,164
Waste Disposal	104,473	212,415	107,942	50.8%	99,840
Waterfront Maintenance	1,553	15,000	13,447	89.6%	5,565
Wages and Benefits	1,560,190	3,651,280	2,091,090	57.3%	1,532,276
TOTAL OPERATING & WAGES AND BENEFITS	\$ 3,145,744	\$ 7,256,145	\$ 4,110,401		\$ 3,027,322
NET OPERATING INCOME	\$ 2,537,127	\$ 1,627,712	\$ 909,415		\$ 2,172,695
Capital Purchases	427,917	1,387,100	959,183	69.2%	1,685,234
Transfer from Reserve Capital Purchases	-	(1,379,280)	(1,379,280)	100.0%	-
Transfer to Reserves	-	1,610,377	1,610,377	100.0%	-
	\$ 3,573,661	\$ 8,874,342	\$ 5,300,681.00		\$ 4,712,556
NET CONTRIBUTION TO PARK	\$ 2,109,210	\$ 9,515	\$ 2,099,695		\$ 487,461

CULTUS LAKE PARK

2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

SUNNYSIDE CAMPGROUND

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
REVENUE						
1011004000 SS Seasonal Waterfront Lots	\$ 713,710	\$ 714,000	\$ (290)	0.0%	\$ 686,483	
1011004001 SS Seasonal View Lots	261,187	261,100	87	0.0%	249,697	
1011004002 SS Seasonal Regular Lots	1,335,600	1,335,500	100	0.0%	1,283,921	Sunnyside overnight camping opened in April in both 2025 and 2026.
1011004003 SS Overnight Full Hook Up	233,236	779,000	(545,764)	-70.1%	222,953	
1011004004 SS Overnight No Hook Up	68,023	335,000	(266,977)	-79.7%	66,570	
1011004005 SS Overnight View Lots	27,937	120,400	(92,463)	-76.8%	26,996	
1011004006 SS Overnight Waterfront Lots	55,421	165,300	(109,879)	-66.5%	49,917	
1011004011 SS Group Area A & B	14,488	60,400	(45,912)	-76.0%	12,386	
1011004016 SS Milfoil Revenue	2,736	15,000	(12,264)	-81.8%	2,993	
1011004050 Sunnyside Store Sales	52,969	200,000	(147,031)	-73.5%	61,931	
1021005375 Contract Services	10,410	55,440	(45,030)	-81.2%	23,911	
1011004900 SS Pay Parking/Miscellaneous Revenue	261,730	648,200	(386,470)	-59.6%	227,590	
1011004910 SS Laundromat	477	4,800	(4,323)	-90.1%	-	
1011004950 Promotional Items Sales	6,770	2,000	4,770	238.5%	7,536	
	\$ 3,044,694	\$ 4,696,140	\$ (1,651,446)		\$ 2,922,883	
EXPENDITURES						
1021005000 Advertising	\$ 652	\$ 9,550	\$ 8,898	93.2%	\$ 784	
1021005300 Building Maintenance/Materials	14,252	34,780	20,528	59.0%	19,372	
1021005375 Contract Services	81,032	218,000	136,968	62.8%	77,030	Security Services
1021005400 Conferences/Meetings	-	3,330	3,330	100.0%	-	
1021005500 Data Processing	29,025	52,800	23,775	45.0%	28,895	IT Services and Rez Expert Software Charges
1021005700 Education & Training	1,461	4,500	3,039	67.5%	-	
1021005800 Equipment Maintenance	2,741	15,900	13,159	82.8%	3,720	
1021005820 Equipment Fuel	409	550	141	25.6%	-	
1021005900 Garbage Collection & Recycling	31,460	60,500	29,040	48.0%	30,119	
1021006000 Ground Maintenance Materials	29,220	45,000	15,780	35.1%	28,336	
1021006100 Commercial Insurance	32,222	67,300	35,078	52.1%	27,650	
1021006200 Vehicle Insurance	571	1,120	549	49.0%	468	
1021006300 Janitorial Contracts/Supplies	8,031	25,000	16,969	67.9%	12,829	
1021006500 Licences & Permits	623	1,200	577	48.1%	434	
1021006600 Membership Dues & Subscriptions	109	1,200	1,091	90.9%	503	
1021006800 Office Supplies & Expenses	1,150	4,400	3,250	73.9%	2,676	
1021006810 Bank Charges/ Cash Short (Over)	22	1,000	978	97.8%	336	
1021006812 Point of Sales Fees	82,469	110,000	27,531	25.0%	66,908	
1021006817 Retail Cost of Goods Sold	51,227	110,000	58,773	53.4%	57,134	
1021006822 Office Furniture	302	500	198	39.6%	32	
1021007000 Printing Expense	2,978	5,000	2,022	40.4%	1,861	
1021007100 Public Relations	215	3,840	3,625	94.4%	1,826	
1021007200 Roads & Parking Maintenance	4,404	8,000	3,596	45.0%	5,201	
1021007300 Vandalism Repairs	-	2,000	2,000	100.0%	-	
1021007400 Security Systems & Supplies	2,374	2,000	(374)	-18.7%	1,330	
1021007500 Sewer	2,082	247,000	244,918	99.2%	1,685	FVRD Sewer Operations and Septic Maintenance
1021007625 Shop Supplies	2,261	2,500	239	9.6%	799	
1021007700 Special Events	-	4,000	4,000	100.0%	-	
1021007800 Telephone	10,557	19,620	9,063	46.2%	8,327	
1021007900 Travel Expense	-	1,200	1,200	100.0%	-	
1021008000 Propane & Natural Gas	3,672	9,300	5,628	60.5%	5,098	
1021008005 Hydro Consumption	35,789	92,000	56,211	61.1%	33,574	
1021008020 Water	-	185,000	185,000	100.0%	-	FVRD Water Services
1021008100 Vehicle Maintenance	-	1,480	1,480	100.0%	-	
1021008130 Vehicle Fuel	168	1,020	852	83.5%	277	
1021008201 Signage	1,131	2,000	869	43.5%	2,022	
1021008300 Water System Maintenance	642	5,000	4,358	87.2%	1,076	
1021008600 Management/Administration Salaries	78,498	168,750	90,252	53.5%	74,894	
1021008700 Staff Wages - Gatehouse	42,848	126,310	83,462	66.1%	50,175	
1021008701 Staff Wages - Maintenance	95,921	228,280	132,359	58.0%	112,348	
1021008710 Staff Wages - Store	17,120	38,110	20,990	55.1%	16,155	

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
1021008800 Employee Benefits	44,571	151,960	107,389	70.7%	47,202	
1021008825 Uniforms & Clothing Allowance	110	1,700	1,590	93.5%	2,253	
TOTAL OPERATING EXPENSES	\$ 712,319	\$ 2,072,700	\$ 1,360,381		\$ 723,329	
NET OPERATING INCOME	\$ 2,332,375	\$ 2,623,440	\$ (291,065)	-11.1%	\$ 2,199,554	
						Washroom Renovations, Picnic Table Replacements, Staff Room Renovations, Create New Campsite, Signage Updates, Charging Station, Computer Upgrades, Paving, Store Generator, Fencing, Tree Rehabilitation
1021009000 Capital Purchases	173,490	628,600	455,110	72.4%	1,214,330	
1021009800 Transfer to Reserves	-	669,840	669,840	100.0%	-	
1021009805 Transfer from Reserve Capital Purchases	-	(628,600)	(628,600)	100.0%	-	
1021009998 Overhead Expenses	268,108	536,214	268,106	50.0%	256,024	
1021009999 Allocated Services	172,396	344,790	172,394	50.0%	166,470	
	\$ 1,326,313	\$ 3,623,544	\$ 2,297,231		\$ 2,360,153	
NET CONTRIBUTION TO (FROM)	\$ 1,718,381	\$ 1,072,596	\$ 645,785		\$ 562,730	

CULTUS LAKE PARK
2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

PARK PATROL-BYLAWE ENFORCEMENT

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
REVENUE						
1011254675 Bylaw Enforcement Fines	\$ 82,555	\$ 195,000	\$ (112,445)	-57.7%	\$ 54,451	
1011254900 Miscellaneous Revenue	2,160	-	2,160	0.0%	1,466	
	<u>\$ 84,715</u>	<u>\$ 195,000</u>	<u>\$ (110,285)</u>		<u>\$ 55,917</u>	
EXPENDITURES						
1021255300 Building Maintenance Materials	\$ 1,181	\$ 1,320	\$ 139	10.5%	\$ 1,307	
1021255375 Contract Services	162,627	335,600	172,973	51.5%	164,152	Security and Policing Contracts
1021255500 Data Processing	52,604	56,100	3,496	6.2%	52,865	Software
1021255700 Education & Training	-	3,200	3,200	100.0%	-	
1021255800 Equipment Maintenance	438	1,000	562	56.2%	1,709	
1021256100 Commercial Insurance	6,000	13,200	7,200	54.5%	5,750	
1021256450 Professional Fees	11,002	25,000	13,998	56.0%	7,220	Collection Commissions
1021256500 Licences & Permits	-	66,300	66,300	100.0%	-	
1021256800 Office Supplies & Expenses	-	1,200	1,200	100.0%	1,100	
1021257000 Printing Expense	357	750	393	52.4%	275	
1021257100 Public Relations	-	500	500	100.0%	-	
1021257400 Security Systems & Supplies	-	500	500	100.0%	-	
1021257800 Telephone	2,032	5,500	3,468	63.1%	2,676	
1021258000 Propane & Natural Gas	717	1,000	283	28.3%	737	
1021258100 Vehicle Maintenance	-	1,120	1,120	100.0%	90	
1021258130 Vehicle Fuel	919	1,680	761	45.3%	788	
1021258700 Staff Wages - Bylaw Enforcement	55,219	130,010	74,791	57.5%	59,927	
1021258715 Staff Wages - Parking Enforcement	12,040	37,580	25,540	68.0%	13,007	
1021258715 Staff Wages - Admin	35,689	76,060	40,371	53.1%	34,595	
1021258800 Employee Benefits	24,236	68,240	44,004	64.5%	29,136	
1021258825 Uniforms & Clothing Allowance	1,860	2,000	140	7.0%	612	
TOTAL OPERATING EXPENSES	<u>\$ 366,921</u>	<u>\$ 827,860</u>	<u>\$ 460,939</u>		<u>\$ 375,946</u>	
NET OPERATING INCOME	<u>\$ (282,206)</u>	<u>\$ (632,860)</u>	<u>\$ 350,654</u>	-55.4%	<u>\$ (320,029)</u>	
1021259000 Capital Purchases	-	2,500	2,500	100.0%	-	
1021259800 Transfer to Reserves	-	2,040	2,040	100.0%	-	
1021259805 Transfer from Reserve Capital Purchases	-	(2,500)	(2,500)	100.0%	-	
1021259998 Overhead Expenses	(328,600)	(657,200)	(328,600)	50.0%	(303,812)	
1021259999 Allocated Services	11,150	22,300	11,150	50.0%	10,890	
	<u>\$ 49,471</u>	<u>\$ 195,000</u>	<u>\$ 145,529</u>		<u>\$ 83,024</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ 35,244</u>	<u>\$ -</u>	<u>\$ 35,244</u>		<u>\$ (27,107)</u>	

CULTUS LAKE PARK
2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

VISITOR SERVICES & CABINS

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
<u>REVENUE</u>						
1011504400 Cabin Rentals	\$ 69,965	\$ 225,400	\$ (155,435)	-69.0%	\$ 71,049	
1011504900 Miscellaneous Revenue	6,076	5,000	1,076	21.5%	6,015	
1011504090 Infrastructure Reserve	-	2,400	(2,400)	-100.0%	-	
1011504016 Milfoil Revenue	-	1,000	(1,000)	-100.0%	-	
	<u>\$ 76,041</u>	<u>\$ 233,800</u>	<u>\$ (157,759)</u>		<u>\$ 77,064</u>	
<u>EXPENDITURES</u>						
1021505000 Advertising	\$ 660	\$ 1,900	\$ 1,240	65.3%	\$ 622	
1021505300 Building Maintenance Materials	2,278	7,000	4,722	67.5%	2,988	
1021505500 Data Processing	2,078	3,800	1,722	45.3%	1,969	
1021505700 Education & Training	-	400	400	100.0%	-	
1021505800 Equip & Material Replacement	333	5,800	5,467	94.3%	774	
1021506000 Grounds Maintenance Materials	2,688	4,980	2,292	46.0%	3,236	
1021506100 Commercial Insurance	10,950	23,600	12,650	53.6%	10,050	
1021506300 Janitorial Contracts/Supplies	793	4,000	3,207	80.2%	1,503	
1021506301 Linens	148	3,800	3,652	96.1%	2,384	
1021506800 Office Supplies & Expenses	447	650	203	31.2%	290	
1021506812 Bank Charges/Point of Sales Fees	3,291	7,300	4,009	54.9%	3,312	
1021506817 Retail Cost of Goods Sold	-	850	850	100.0%	-	
1021507000 Printing Expense	-	250	250	100.0%	-	
1021507100 Public Relations	-	500	500	100.0%	-	
1021507200 Roads & Parking Maintenance	173	300	127	42.3%	173	
1021257400 Security Systems & Supplies	462	-	(462)	0.0%	443	
1021507500 Sewer & Septic System Maintenance	-	4,000	4,000	100.0%	-	
1021507800 Telephone/Cable	2,845	6,500	3,655	56.2%	3,038	
1021508000 Propane & Natural Gas	1,707	4,100	2,393	58.4%	2,071	
1021508005 Hydro Consumption	6,278	11,600	5,322	45.9%	5,475	
1021508020 Water	-	6,000	6,000	100.0%	-	
1021508201 Signage	-	500	500	100.0%	-	
1021508700 Staff Wages - Visitor Services	28,782	65,900	37,118	56.3%	27,653	
1021508800 Employee Benefits	3,550	16,860	13,310	78.9%	3,496	
1021508825 Uniforms	53	200	147	73.5%	130	
TOTAL OPERATING EXPENSES	<u>\$ 67,516</u>	<u>\$ 180,790</u>	<u>\$ 113,274</u>		<u>\$ 69,607</u>	
NET OPERATING INCOME	<u>\$ 8,525</u>	<u>\$ 53,010</u>	<u>\$ (44,485)</u>	-83.9%	<u>\$ 7,457</u>	
1021509000 Capital Purchases	2,674	24,000	21,326	88.9%	9,413	Cabin Refresh
1021509800 Transfer to Reserves	-	30,880	30,880	100.0%	-	
1021509805 Transfer from Reserve Capital Purchases	-	(24,000)	(24,000)	100.0%	-	
1021509999 Allocated Services	27,684	55,367	27,683	50.0%	26,712	
	<u>\$ 97,874</u>	<u>\$ 267,037</u>	<u>\$ 169,163</u>		<u>\$ 105,732</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ (21,833)</u>	<u>\$ (33,237)</u>	<u>\$ 11,404</u>		<u>\$ (28,668)</u>	

CULTUS LAKE PARK
2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

VOLUNTEER FIRE DEPARTMENT

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
REVENUE						
1013004600 Local Services Revenue VFD CL	\$ 18,115	\$ 44,585	\$ (26,470)	-59.4%	\$ 15,672	
1013004601 Fire Protection Agreements	-	79,680	(79,680)	-100.0%	-	
1013004605 Residential Lease Revenue VFD	195,070	195,065	5	0.0%	190,057	
1013004900 Miscellaneous Revenue	61,917	-	61,917	0.0%	-	FireSmart Grant
	<u>\$ 275,102</u>	<u>\$ 319,330</u>	<u>\$ (44,228)</u>		<u>\$ 205,729</u>	
EXPENDITURES						
1023005000 Advertising	\$ -	\$ 550	\$ 550	100.0%	\$ -	
1023005300 Building Maintenance Materials	1,543	6,500	4,957	76.3%	1,110	
1023005395 Community Wildfire Resiliency Plan	14,429	-	(14,429)	0.0%	-	FireSmart Grant
1023005500 Data Processing	2,977	3,000	23	0.8%	1,584	
1023005700 Education & Training	10,940	21,820	10,880	49.9%	17,565	
1023005800 Firefighting Equipment Fuel & Maintenance	10,318	33,500	23,182	69.2%	4,561	
1023005850 Fire Protection Equip Annual Testing	42	11,000	10,958	99.6%	5,981	
1023006000 Grounds Maintenance Materials	-	500	500	100.0%	-	
1023006100 Commercial Insurance	10,300	23,600	13,300	56.4%	9,750	
1023006200 Vehicle Insurance	2,138	4,750	2,612	55.0%	2,199	
1023006300 Janitorial Contracts/Supplies	-	1,000	1,000	100.0%	561	
1023006600 Membership Dues & Subscriptions	150	800	650	81.3%	106	
1023006800 Office Supplies & Expenses	85	1,400	1,315	93.9%	1,179	
1023007100 Public Relations	300	550	250	45.5%	-	
1023007400 Security Systems & Supplies	408	550	142	25.8%	128	
1023007500 Sewer & Septic System Maintenance	-	1,410	1,410	100.0%	-	
1023007600 Shop Supplies	39	1,000	961	96.1%	56	
1023007655 Medical Supplies	-	3,900	3,900	100.0%	1,338	
1023007800 Telephone	3,060	9,100	6,040	66.4%	2,896	
1023008000 Propane & Natural Gas	843	2,000	1,157	57.9%	1,183	
1023008005 Hydro Consumption	1,721	4,200	2,479	59.0%	1,637	
1023008020 Water	-	680	680	100.0%	-	
1023008100 Vehicle Maintenance	13,094	15,400	2,306	15.0%	5,276	
1023008130 Vehicle Fuel	1,222	2,200	978	44.5%	1,027	
1023008600 Mgmt. Salaries - Fire Chief	2,600	6,950	4,350	62.6%	2,600	
1023008700 Staff Wages - VFD	33,490	71,350	37,860	53.1%	31,149	
1023008760 WCB/EHT Expense	1,330	4,510	3,180	70.5%	1,580	
1023008825 Uniforms & Clothing Allowance	-	4,000	4,000	100.0%	-	
TOTAL OPERATING EXPENSES	<u>\$ 111,029</u>	<u>\$ 236,220</u>	<u>\$ 125,191</u>		<u>\$ 93,466</u>	
NET OPERATING INCOME	<u>\$ 164,073</u>	<u>\$ 83,110</u>	<u>\$ 80,963</u>	97.4%	<u>\$ 112,263</u>	
1023009000 Capital Purchases	7,371	32,120	24,749	77.1%	-	Air Bottles
1023009800 Transfer to Reserves	-	62,020	62,020	100.0%	-	
1023009805 Transfer from Reserve Capital Purchases	-	(24,300)	(24,300)	100.0%	-	
1023009999 Allocated Services	6,636	13,270	6,634	50.0%	6,470	
	<u>\$ 125,036</u>	<u>\$ 319,330</u>	<u>\$ 194,294</u>		<u>\$ 99,936</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ 150,066</u>	<u>\$ -</u>	<u>\$ 150,066</u>		<u>\$ 105,793</u>	

CULTUS LAKE PARK
2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

PUBLIC WORKS

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
<u>EXPENDITURES</u>						
1024005300 Building Maintenance Materials	\$ 1,970	\$ 6,700	\$ 4,730	70.6%	\$ 2,749	
1024005375 Contract Services	-	5,000	5,000	100.0%	20,018	Fire Restoration - Yellow Barn 2025
1024005400 Conferences/Meetings	-	2,750	2,750	100.0%	-	
1024005500 Data Processing	1,699	3,000	1,301	43.4%	1,585	
1024005700 Education & Training	2,143	15,630	13,487	86.3%	1,300	
1024005800 Equipment Maintenance	1,637	21,600	19,963	92.4%	4,363	
1024005820 Equipment Fuel	2,997	4,100	1,103	26.9%	1,924	
1024005900 Garbage Collection & Recycling	7,164	16,000	8,836	55.2%	5,624	
1024006000 Grounds Maintenance Materials	45	1,740	1,695	97.4%	-	
1024006100 Commercial Insurance	13,350	28,500	15,150	53.2%	11,950	
1024006200 Vehicle Insurance	11,877	20,000	8,123	40.6%	9,730	
1024006500 Licences & Permits	-	450	450	100.0%	-	
1024006600 Membership Dues & Subscriptions	-	750	750	100.0%	-	
1024006800 Office Supplies & Expenses	1,177	3,200	2,023	63.2%	1,417	
1024006810 Bank Charges	-	-	-	0.0%	124	
1024007400 Security Systems & Supplies	462	750	288	38.4%	757	
1024007500 Sewer	-	1,410	1,410	100.0%	-	
1024007600 Shop Supplies	5,865	11,720	5,855	50.0%	8,837	
1024007625 Small Tools	917	3,500	2,583	73.8%	381	
1024007650 Safety Supplies	2,536	3,500	964	27.5%	2,388	
1024007800 Telephone	4,339	9,700	5,361	55.3%	4,133	
1024008000 Propane & Natural Gas	3,868	6,700	2,832	42.3%	4,677	
1024008005 Hydro Consumption	2,286	4,680	2,394	51.2%	2,250	
1024008020 Water	-	680	680	100.0%	-	
1024008100 Vehicle Maintenance	31,161	27,810	(3,351)	-12.0%	20,972	
1024008130 Vehicle Fuel	16,930	25,590	8,660	33.8%	10,743	
1024008600 Management Salaries	47,645	101,840	54,195	53.2%	48,653	
1024008700 Staff Wages - Supervisor	96,943	168,960	72,017	42.6%	95,894	
1024008701 Staff Wages - Custodian	58,502	139,130	80,628	58.0%	54,322	
1024008705 Staff Wages - Grounds Staff	29,624	74,320	44,696	60.1%	-	
1024008710 Staff Wages - Public Works	294,829	700,460	405,631	57.9%	277,557	
1024008800 Employee Benefits	148,707	343,660	194,953	56.7%	138,163	
1024008825 Uniforms & Clothing Allowance	3,600	8,800	5,200	59.1%	3,600	
TOTAL OPERATING EXPENSES	\$ 792,273	\$ 1,762,630	\$ 970,357		\$ 734,111	
NET OPERATING INCOME	\$ (790,303)	\$ (1,755,930)	\$ 965,627	-55.0%	\$ (731,362)	
1024009000 Capital Purchases	41,468	59,520	18,052	30.3%	47,804	Lawn Mower, Storage Container
1024009800 Transfer to Reserves	-	148,000	148,000	100.0%	-	
1024009805 Transfer from Reserve Capital Purchases	-	(59,520)	(59,520)	100.0%	-	
1024009998 Overhead Expenses	(250,650)	(501,300)	(250,650)	50.0%	(238,000)	
1024009999 Allocated Services	(704,668)	(1,409,330)	(704,662)	50.0%	(685,216)	
	\$ (121,577)	\$ -	\$ 121,577		\$ (141,301)	
NET CONTRIBUTION TO (FROM)	\$ 121,577	\$ -	\$ 121,577		\$ 141,301	

CULTUS LAKE PARK
2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

COMMERCIAL LEASES

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
REVENUE						
1015004200 Commercial Leases	\$ 268,745	\$ 863,085	\$ (594,340)	-68.9%	\$ 239,489	
1015004201 CL- Public Works	3,794	9,500	(5,706)	-60.1%	3,261	
1015004202 CL - Bylaw Enforcement	18,323	44,900	(26,577)	-59.2%	15,172	
	<u>\$ 290,862</u>	<u>\$ 917,485</u>	<u>\$ (626,623)</u>		<u>\$ 257,922</u>	
EXPENDITURES						
1025005300 Building Maintenance Materials	\$ 7,696	\$ 8,000	\$ 304	3.8%	\$ 1,551	
1025005900 Garbage Collection & Recycling	7,799	19,880	12,081	60.8%	7,221	
1025006000 Grounds Maintenance Materials	2,000	2,800	800	28.6%	2,100	
1025006100 Commercial Insurance	30,400	65,500	35,100	53.6%	26,950	
1025006810 Bank Charges	774	-	(774)	0.0%	747	
1025007500 Sewer	-	1,410	1,410	100.0%	-	
1025008000 Propane & Natural Gas	522	500	(22)	-4.4%	503	
1025008005 Hydro Consumption	2,757	5,120	2,363	46.2%	3,457	
1025008020 Water	-	680	680	100.0%	-	
1025008201 Signage	-	1,200	1,200	100.0%	2,642	
TOTAL OPERATING EXPENSES	<u>\$ 51,948</u>	<u>\$ 105,090</u>	<u>\$ 53,142</u>		<u>\$ 45,171</u>	
NET OPERATING INCOME	<u>\$ 238,914</u>	<u>\$ 812,395</u>	<u>\$ (573,481)</u>	-70.6%	<u>\$ 212,751</u>	
1025009000 Capital Purchases	-	100,620	100,620	100.0%	14,357	
1025009800 Transfer to Reserves	-	160,257	160,257	100.0%	-	
1025009805 Transfer from Reserve Capital Purchases	-	(100,620)	(100,620)	100.0%	-	
1025009998 Overhead Expenses	156,594	313,186	156,592	50.0%	147,424	
1025009999 Allocated Services	53,280	106,560	53,280	50.0%	51,676	
	<u>\$ 261,822</u>	<u>\$ 685,093</u>	<u>\$ 423,271</u>		<u>\$ 258,628</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ 29,040</u>	<u>\$ 232,392</u>	<u>\$ (203,352)</u>		<u>\$ (706)</u>	

CULTUS LAKE PARK
2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

RESIDENTIAL LEASES

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
<u>REVENUE</u>						
1016004100 Residential Leases	\$ 799,781	\$ 799,544	\$ 237	0.0%	\$ 767,060	
1016004102 Residential Area Reserve	12,198	12,200	(2)	0.0%	12,025	
1016004103 Foreshore Reserve	24,502	24,500	2	0.0%	24,050	
1016004101 Bylaw Enforcement	133,273	133,270	3	0.0%	123,686	
1016004110 Delinquent Fees	4,757	5,403	(646)	-12.0%	2,940	
1016004700 Lease Services- OTHER	13,690	40,000	(26,310)	-65.8%	11,415	
1016004611 Lease Services- STVR/BL	97,515	95,725	1,790	1.9%	92,421	Licencing
	<u>\$ 1,085,716</u>	<u>\$ 1,110,642</u>	<u>\$ (24,926)</u>		<u>\$ 1,033,597</u>	
<u>EXPENDITURES</u>						
1026005900 Garbage Collection & Recycling	\$ 52,927	\$ 106,535	\$ 53,608	50.3%	\$ 52,927	
1026006100 Commercial Insurance	4,500	10,500	6,000	57.1%	4,450	
1026006812 Bank Charges	847	-	(847)	0.0%	705	
1026008005 Hydro Consumption	9,979	38,100	28,121	73.8%	9,331	
TOTAL OPERATING EXPENSES	<u>\$ 68,253</u>	<u>\$ 155,135</u>	<u>\$ 86,882</u>		<u>\$ 67,413</u>	
NET OPERATING INCOME	<u>\$ 1,017,463</u>	<u>\$ 955,507</u>	<u>\$ 61,956</u>	6.5%	<u>\$ 966,184</u>	
1026009000 Capital Purchases	17,365	35,000	17,635	50.4%	-	Traffic Calming
1026009800 Transfer to Reserves	-	71,560	71,560	100.0%	-	
1026009805 Transfer from Reserve Capital Purchases	-	(35,000)	(35,000)	100.0%	-	
1026009998 Overhead Expenses	258,218	516,435	258,217	50.0%	241,382	
1026009999 Allocated Services	223,216	446,430	223,214	50.0%	216,480	
	<u>\$ 567,052</u>	<u>\$ 1,189,560</u>	<u>\$ 622,508</u>		<u>\$ 525,275</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ 518,664</u>	<u>\$ (78,918)</u>	<u>\$ 597,582</u>		<u>\$ 508,322</u>	

CULTUS LAKE PARK
2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

GENERAL ADMINISTRATION

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
REVENUE						
1017004800 Interest Earned	\$ 174,096	\$ 40,000	\$ 134,096	335.2%	\$ 161,077	
1017004900 Miscellaneous Revenue/Encroachment	86,827	2,000	84,827	4241.4%	5,111	Land Sale
1017004915 Dog Licenses	220	500	(280)	-56.0%	700	
	<u>\$ 261,143</u>	<u>\$ 42,500</u>	<u>\$ 218,643</u>		<u>\$ 167,138</u>	
EXPENDITURES						
1027005000 Advertising	\$ -	\$ 1,500	\$ 1,500	100.0%	\$ -	
1027005100 Accounting & Auditing Fees	2,497	27,000	24,503	90.8%	2,758	
1027005175 Board Level Expenses	6,800	17,000	10,200	60.0%	4,064	
1027005300 Building Maintenance Materials	1,476	3,200	1,724	53.9%	1,204	
1027005375 Contract Services	23,950	22,000	(1,950)	-8.9%	1,020	Asset Appraisal and Exempt Employee Compensation Review
1027005400 Conferences/Meetings	382	11,000	10,618	96.5%	290	
1027005500 Data Processing	63,882	76,000	12,118	15.9%	54,416	Monthly cost increases to upgrade email security.
1027005700 Education & Training	-	5,000	5,000	100.0%	1,455	
1027005750 Election Expenses	-	20,000	20,000	100.0%	-	
1027005800 Equipment Maintenance	-	1,000	1,000	100.0%	171	
1027006100 Commercial Insurance	16,700	35,600	18,900	53.1%	15,054	
1027006200 Vehicle Insurance	646	1,610	964	59.9%	572	
1027006400 Legal Fees	103,423	60,000	(43,423)	-72.4%	150,138	
1027006450 Professional Fees	1,448	20,000	18,552	92.8%	4,642	
1027006600 Membership Dues & Subscriptions	1,360	3,700	2,340	63.2%	2,340	
1027006800 Office Supplies & Expenses	2,483	10,000	7,517	75.2%	4,355	
1027006801 Staff Recognition Expenses	225	6,500	6,275	96.5%	727	
1027006800 Breakroom Supplies	336	5,500	5,164	93.9%	1,654	
1027006812 Bank Charges/Point of Sale Fees	8,165	15,500	7,335	47.3%	7,645	
1027006815 Postage & Courier	2,028	7,000	4,972	71.0%	2,818	
1027006820 Equipment Leases	2,901	10,000	7,099	71.0%	3,960	
1027006822 Office Furniture	545	4,000	3,455	86.4%	214	
1027007000 Printing Expense	64	1,000	936	93.6%	64	
1027007100 Public Relations	-	4,000	4,000	100.0%	2,000	
1027007400 Security Systems & Supplies	462	1,000	538	53.8%	818	
1027007500 Sewer & Septic System Maintenance	-	1,410	1,410	100.0%	-	
1027007700 Special Events - CWFPF	-	5,000	5,000	100.0%	-	
1027007800 Telephone	8,093	18,000	9,907	55.0%	8,041	
1027007900 Travel Expense	-	2,000	2,000	100.0%	-	
1027008000 Propane & Natural Gas	986	2,200	1,214	55.2%	1,154	
1027008005 Hydro Consumption	1,518	3,500	1,982	56.6%	1,307	
1027008020 Water	-	680	680	100.0%	-	
1027008100 Vehicle Maintenance/Fuel	1,898	800	(1,098)	-137.3%	633	
1027008500 Commissioners Indemnity	51,653	103,610	51,957	50.1%	50,790	
1027008600 Management Salaries	99,113	202,540	103,427	51.1%	96,853	
1027008601 Finance Salaries	92,071	209,250	117,179	56.0%	89,977	
1027008710 Staff Wages - CO/Communications	81,930	201,700	119,770	59.4%	89,694	
1027008715 Staff Wages - Admin / CSR	39,667	109,840	70,173	63.9%	34,834	
1027008800 Employee Benefits	90,325	192,010	101,685	53.0%	95,817	
TOTAL OPERATING EXPENSES	<u>\$ 707,027</u>	<u>\$ 1,421,650</u>	<u>\$ 714,623</u>		<u>\$ 731,479</u>	
NET OPERATING INCOME	<u>\$ (445,884)</u>	<u>\$ (1,379,150)</u>	<u>\$ 933,266</u>	-67.7%	<u>\$ (564,341)</u>	
1027009000 Capital Purchases	15,600	29,620	14,020	47.3%	34,437	Furnace Replacement
1027009800 Transfer to Reserves	-	51,000	51,000	100.0%	-	
1027009805 Transfer from Reserve Capital	-	(29,620)	(29,620)	100.0%	-	
1027009998 Overhead Expenses	(633,298)	(1,266,590)	(633,292)	50.0%	(598,092)	
1027009999 Allocated Services	(81,782)	(163,560)	(81,778)	50.0%	(77,186)	
	<u>\$ 7,547</u>	<u>\$ 42,500</u>	<u>\$ 34,953</u>		<u>\$ 90,638</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ 253,596</u>	<u>\$ -</u>	<u>\$ 253,596</u>		<u>\$ 76,500</u>	

CULTUS LAKE PARK
2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

COMMUNITY HALL

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
REVENUE						
1018004920 Community Hall Rentals	\$ 9,640	\$ 11,950	\$ (2,310)	-19.3%	\$ 6,130	Insurance Funding - Community Hall
1018004900 Miscellaneous Revenue	16,000	-	16,000	0.0%		
	\$ 25,640	\$ 11,950	\$ 13,690		\$ 6,130	
EXPENDITURES						
1028005300 Building Maintenance Materials	\$ 3,020	\$ 3,500	\$ 480	13.7%	\$ 1,660	
1028005500 Data Processing	1,080	2,300	1,220	53.0%	1,060	
1028006000 Grounds Maintenance Materials	-	1,000	1,000	100.0%	-	
1028006100 Commercial Insurance	6,950	15,200	8,250	54.3%	6,600	
1028007500 Sewer	-	1,410	1,410	100.0%	-	
1028007800 Telephone	115	200	85	42.5%	115	
1028008000 Propane & Natural Gas	924	1,900	976	51.4%	1,073	
1028008005 Hydro Consumption	627	1,600	973	60.8%	671	
1028008020 Water	-	680	680	100.0%	-	
TOTAL OPERATING EXPENSES	\$ 12,716	\$ 27,790	\$ 15,074		\$ 11,179	
NET OPERATING INCOME	\$ (3,076)	\$ (15,840)	\$ 12,764	-80.6%	\$ (5,049)	
1028009000 Capital Purchases	26,664	620	(26,044)	-4200.6%	-	Roof Repair - ICBC Claim
1028009800 Transfer to Reserves	-	10,200	10,200	100.0%	-	
1028009805 Transfer from Reserve Capital Purchases	-	(620)	(620)	100.0%	-	
1028009998 Overhead Expenses	15,490	30,980	15,490	50.0%	14,340	
1028009999 Allocated Services	10,496	20,990	10,494	50.0%	10,200	
	\$ 65,366	\$ 89,960	\$ 24,594		\$ 35,719	
NET CONTRIBUTION TO (FROM)	\$ (39,726)	\$ (78,010)	\$ 38,284		\$ (29,589)	

CULTUS LAKE PARK
2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

FORESHORE LEASE

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
REVENUE						
1018504936 Boat Mooring - Public Areas/SS	\$ 53,037	\$ 62,950	\$ (9,913)	-15.7%	\$ 39,621	
1018504941 Foreshore Reserve Revenue	66,248	69,000	(2,752)	-4.0%	50,460	
1018504900 Miscellaneous Revenue	18,500	-	18,500	0.0%	1,350	Moorage Transfer and Appliation Fees
	<u>\$ 137,785</u>	<u>\$ 131,950</u>	<u>\$ 5,835</u>		<u>\$ 91,431</u>	
EXPENDITURES						
1028505375 Contract Services	\$ 5,592	\$ -	\$ (5,592)	0.0%	\$ -	2025 Flood Costs
1028505800 Equipment Maintenance	30	1,700	1,670	98.2%	-	
1028505820 Equipment Fuel	-	800	800	100.0%	57	
1028505850 Floats & Buoys	1,951	10,000	8,049	80.5%	404	
1028506000 Grounds Maintenance Materials	46,738	10,000	(36,738)	-367.4%	-	2025 Flood Costs
1028506100 Commercial Insurance	10,250	23,000	12,750	55.4%	10,200	
1028506200 Vehicle Insurance	46	100	54	54.0%	42	
1028506500 Licences & Permits	-	1,100	1,100	100.0%	-	
1028507000 Printing Expense	-	150	150	100.0%	-	
1028508200 Foreshore Maintenance (Wharfs)	1,553	15,000	13,447	89.6%	5,565	
1028508201 Signage	-	1,000	1,000	100.0%	-	
TOTAL OPERATING EXPENSES	<u>\$ 66,160</u>	<u>\$ 62,850</u>	<u>\$ (3,310)</u>		<u>\$ 16,268</u>	
NET OPERATING INCOME	<u>\$ 71,625</u>	<u>\$ 69,100</u>	<u>\$ 2,525</u>	3.7%	<u>\$ 75,163</u>	
1028509000 Capital Purchases	96,872	220,300	123,428	56.0%	321,058	New Foreshore Buoys, Class Economical Valuation, Milfoil Control Project
1028509800 Transfer to Reserves	-	119,000	119,000	100.0%	-	
1028509805 Transfer from Reserve Capital Purchases	-	(220,300)	(220,300)	100.0%	-	
1028509998 Overhead Expenses	152,410	304,820	152,410	50.0%	143,576	
1028509999 Allocated Services	46,100	92,200	46,100	50.0%	44,980	
	<u>\$ 361,542</u>	<u>\$ 578,870</u>	<u>\$ 217,328</u>		<u>\$ 525,882</u>	
	<u>\$ (223,757)</u>	<u>\$ (446,920)</u>	<u>\$ 223,163</u>		<u>\$ (434,451)</u>	

CULTUS LAKE PARK

2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

PUBLIC AREAS

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
REVENUE						
1019004700 Tree Removal Fees	\$ 3,010	\$ 5,000	\$ (1,990)	-39.8%	\$ 900	
1019004900 Miscellaneous Revenue	15,425	15,000	425	2.8%	15,102	
1019004910 Pay Parking	296,187	1,026,300	(730,113)	-71.1%	286,074	
1019004926 Infrastructure Reserve	31,211	98,000	(66,789)	-68.2%	27,629	
1019004927 Foreshore Reserve	13,376	42,000	(28,624)	-68.2%	11,840	
	<u>\$ 359,209</u>	<u>\$ 1,186,300</u>	<u>\$ (827,091)</u>		<u>\$ 341,545</u>	
EXPENDITURES						
1029005300 Building Maintenance Materials	\$ 782	\$ 6,700	\$ 5,918	88.3%	\$ 864	
1029005355 Main Beach Events Grant	-	12,000	12,000	100.0%	-	
1029005360 Commemorative Benches	-	1,900	1,900	100.0%	-	
1029005375 Contract Services	23,468	46,600	23,132	49.6%	15,318	Precise Parklink/Public Washroom Facilities
1029005800 Equipment Maintenance	-	6,000	6,000	100.0%	-	
1029005900 Garbage Collection & Recycling	5,123	9,500	4,377	46.1%	3,949	
1029006000 Grounds Maintenance Materials	18,288	30,000	11,712	39.0%	9,485	
1029006010 General Maintenance	3,254	45,000	41,746	92.8%	8,519	
1029006100 Commercial Insurance	15,750	35,000	19,250	55.0%	15,350	
1029006300 Janitorial Contracts/Supplies	22,480	27,200	4,720	17.4%	14,689	
1029006810 Bank Charges	-	550	550	100.0%	-	
1029006812 Point of Sale Fees	19,762	73,500	53,738	73.1%	17,186	
1029006820 Equipment Leases	13,948	17,400	3,452	19.8%	11,194	Parking Meters
1029007000 Printing Expense	32	500	468	93.6%	-	
1029007200 Roads & Parking Maintenance	23,669	35,000	11,331	32.4%	20,550	
1029007300 Vandalism Repairs	250	2,500	2,250	90.0%	-	
1029008005 Hydro Consumption	3,596	8,900	5,304	59.6%	3,967	
1029008201 Signage	313	6,500	6,187	95.2%	1,088	
TOTAL OPERATING EXPENSES	<u>\$ 150,715</u>	<u>\$ 364,750</u>	<u>\$ 214,035</u>		<u>\$ 122,159</u>	
NET OPERATING INCOME	<u>\$ 208,494</u>	<u>\$ 821,550</u>	<u>\$ (613,056)</u>	-74.6%	<u>\$ 219,386</u>	
1029009000 Capital Purchases	46,413	254,200	207,787	81.7%	43,834	Irrigation, Parking Pay Station, Bear Bins, Paving, Tree Rehabilitation
1029009800 Transfer to Reserves	-	285,500	285,500	100.0%	-	
1029009805 Transfer from Reserve Capital Purchases	-	(254,200)	(254,200)	100.0%	-	
1029009998 Overhead Expenses	361,728	723,455	361,727	50.0%	337,158	
1029009999 Allocated Services	235,492	470,983	235,491	50.0%	228,524	
	<u>\$ 794,348</u>	<u>\$ 1,844,688</u>	<u>\$ 1,050,340</u>		<u>\$ 731,675</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ (435,139)</u>	<u>\$ (658,388)</u>	<u>\$ 223,249</u>		<u>\$ (390,130)</u>	

CULTUS LAKE PARK
2026 Financial Report

For the THREE Months Ending June 30, 2026, with comparative figures for 2025

Community Events Committee

	2026 Actual YTD	2026 Annual Budget	Variance \$	Variance %	2025 Actual YTD	Variance Comments
<u>REVENUE</u>						
1019504900 Miscellaneous Revenue	\$ 19,263	\$ 11,260	\$ 8,003	71.1%	\$ 16,460	
1019504902 Public Areas - Contribution	-	12,000	(12,000)	-100.0%	-	
1019504996 Sponsorship/Grants	22,700	15,500	7,200	46.5%	24,200	
	<u>\$ 41,963</u>	<u>\$ 38,760</u>	<u>\$ 3,203</u>		<u>\$ 40,660</u>	
<u>EXPENDITURES</u>						
1029506800 Office Supplies & Misc. Expenses	\$ -	\$ 900	\$ 900	100.0%	\$ 736	
1029507700 Special Events CEAC	38,866	37,780	(1,086)	-2.9%	36,458	Cultus Lake Day
1029509800 Transfer to (from) Reserves	-	80	80	100.0%	-	
	<u>\$ 38,866</u>	<u>\$ 38,760</u>	<u>\$ (106)</u>		<u>\$ 37,194</u>	
NET CONTRIBUTION TO (FROM)	<u>\$ 3,097</u>	<u>\$ -</u>	<u>\$ 3,097</u>		<u>\$ 3,466</u>	



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 0550-70
SUBMITTED BY: Erica Lee
Chief Financial Officer
SUBJECT: 2026 Second Quarter Parking Report

PURPOSE:

To provide the Board with an overview of parking revenue for the Second Quarter of 2026.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the 2026 Second Quarter Parking Report for information.

DISCUSSION:

This report is being provided to the Board with information to summarize parking revenue, expenses, and net revenue results for the Second Quarter of 2026, compare those results to the prior year and year-to-date budget, and identify the amount transferred to capital reserves through the infrastructure fee.

The information supports ongoing Board oversight of parking operations and related financial performance.

FINANCIAL IMPLICATIONS:

In the Second Quarter of 2026, as seen in Table 1, parking revenue totaled \$251,950 and net parking revenue after parking expenses totaled \$213,540. This is an increase of approximately \$21,725 in net parking revenue from the Second Quarter of 2025.

Expenses for the Second Quarter of 2026 were \$38,410, which is \$13,354 higher than in 2025. Expenses in 2026 were higher due to replenishing ticket paper for all the meters in May 2026.

Parking revenue between January and June 2026, net of GST, totals \$276,943, which is an increase of about \$35,080 from 2025. The parking revenue budget year-to-date, through the end of June, is \$244,000; therefore, parking revenue, through June, is in line with the budget.

The \$2 per transaction infrastructure fee has also added \$43,535 (2025-\$39,471) from January to June to be placed in Park's capital reserves.

LEGAL OR POLICY CONSIDERATIONS:

There are no specific bylaws, policies, agreements, statutory requirements, or legal considerations arising from this report.

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

No public communication, stakeholder notification, signage, website update, media messaging, or statutory public notice is required as a result of this report.

ATTACHMENTS:

The tables attached show the Second Quarter Revenue (1), Expenses (2) and Net Revenue (3).

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:



Erica Lee, CPA, CA
Chief Financial Officer

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer

Table 1 -

Parking Revenue				
Month	Revenue 2023	Revenue 2024	Revenue 2025	Revenue 2026
Jan	2,385.56	2,447.28	4,997.29	5,752.14
Feb	1,350.62	3,796.48	2,909.43	5,267.10
Mar	12,605.51	29,454.48	15,080.13	13,972.42
Apr	22,771.18	17,656.38	36,503.44	27,467.10
May	108,251.90	50,017.88	44,390.95	87,060.53
Jun	103,437.74	109,403.10	135,977.07	137,423.84
Jul	330,546.57	347,288.91	328,187.14	
Aug	288,409.82	304,658.02	353,552.46	
Sep	64,017.22	67,623.64	49,778.18	
Oct	9,697.33	7,621.90	10,201.00	
Nov	2,752.71	2,324.33	3,439.52	
Dec	2,808.19	2,627.67	2,223.39	
Total	949,034.35	944,920.07	987,240.00	276,943.13

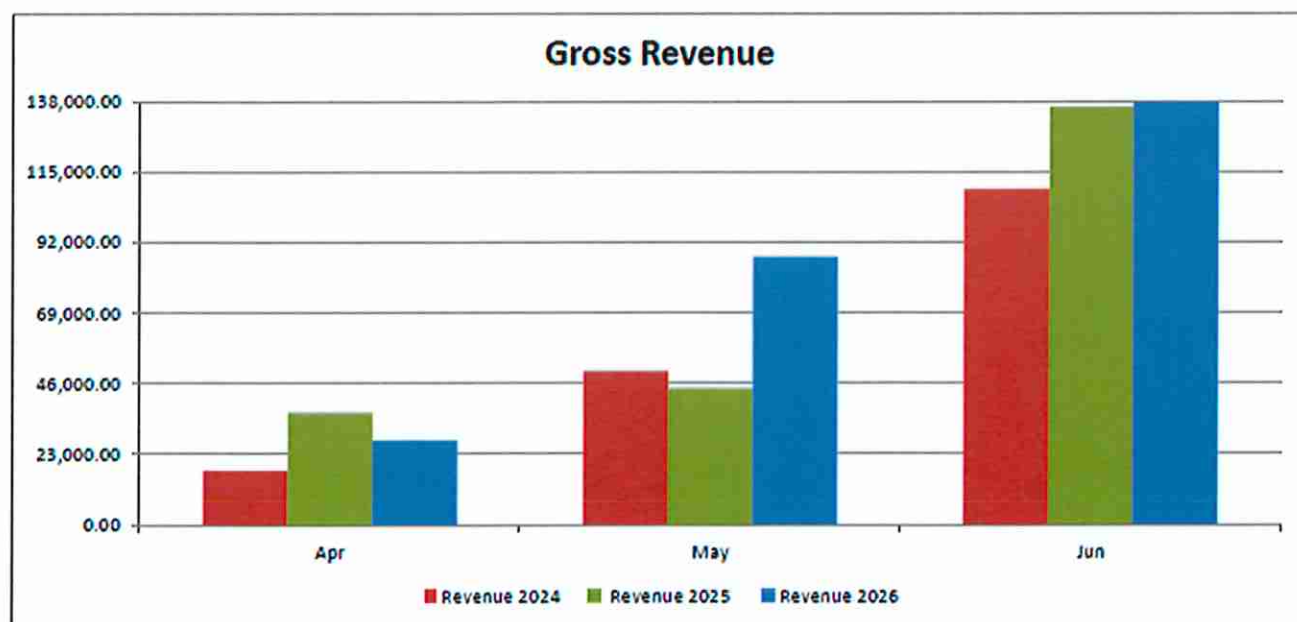


Table 2 -

Parking Expenses				
Month	Expenses 2023	Expenses 2024	Expenses 2025	Expenses 2026
Jan	2,166.65	3,092.45	2,869.87	3,059.62
Feb	2,093.05	2,163.38	2,430.05	2,648.27
Mar	2,908.45	4,076.55	3,566.47	3,280.04
Apr	3,656.15	3,001.85	5,584.12	4,327.83
May	9,166.20	16,761.92	5,130.48	18,123.55
Jun	12,908.66	13,940.08	14,342.01	15,959.27
Jul	23,892.40	23,733.96	23,371.60	
Aug	20,383.09	20,798.63	23,911.59	
Sep	10,785.88	11,010.18	5,612.78	
Oct	2,413.69	2,600.22	3,131.34	
Nov	2,007.60	2,465.38	5,155.38	
Dec	2,005.90	2,110.24	3,515.53	
Total	94,387.72	105,754.84	98,621.22	47,398.58

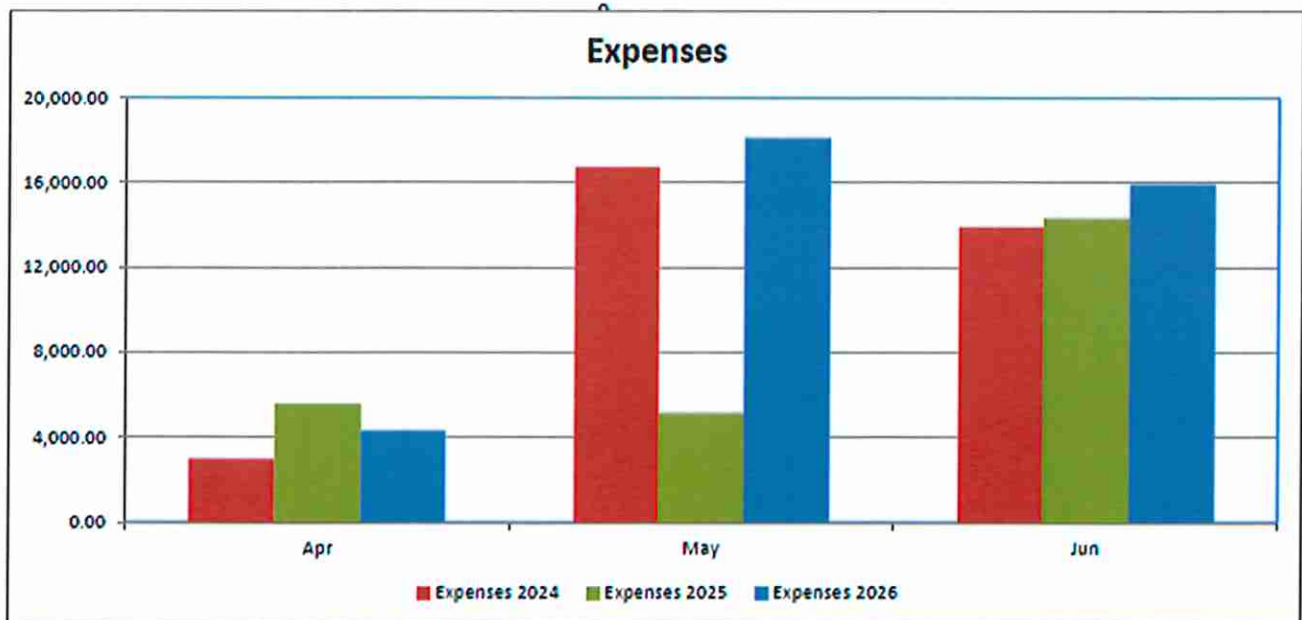
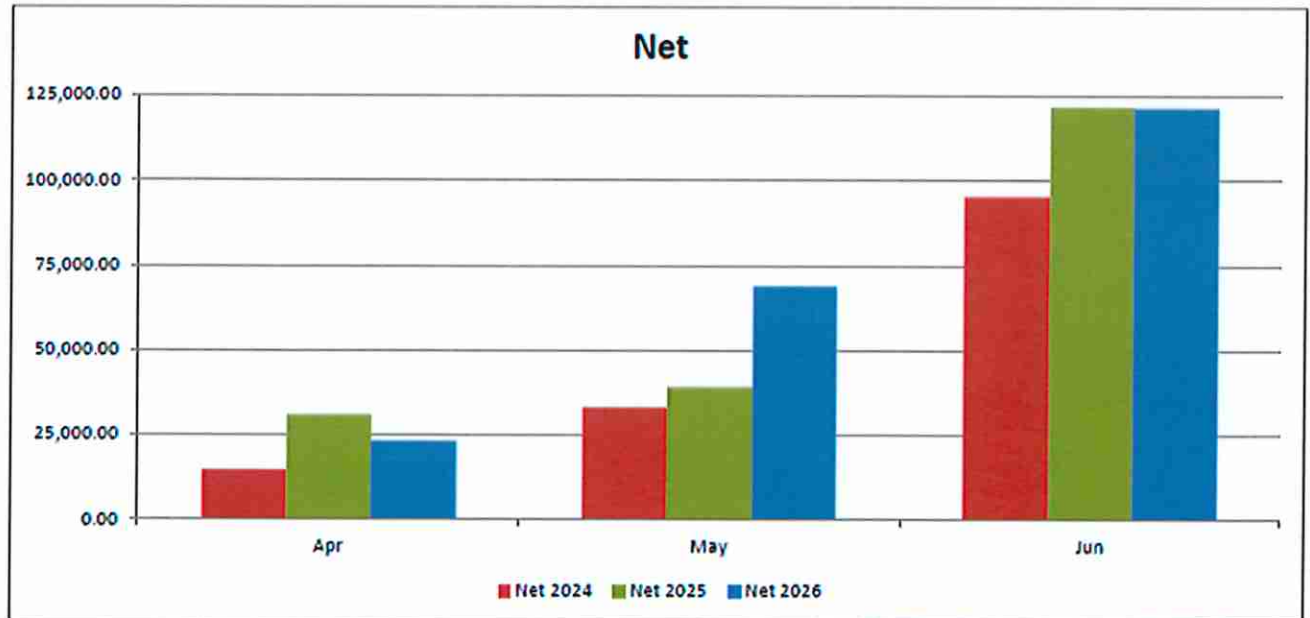


Table 3 -

Net Parking Revenue				
Month	Net 2023	Net 2024	Net 2025	Net 2026
Jan	218.91	(645.17)	2,127.42	2,692.52
Feb	(742.43)	1,633.10	479.38	2,618.83
Mar	9,697.06	25,377.93	11,513.66	10,692.38
Apr	19,115.03	14,654.53	30,919.32	23,139.27
May	99,085.70	33,255.96	39,260.47	68,936.98
Jun	90,529.08	95,463.02	121,635.06	121,464.57
Jul	306,654.17	323,554.95	304,815.54	-
Aug	268,026.73	283,859.39	329,640.87	-
Sep	53,231.34	56,613.46	44,165.40	-
Oct	7,283.64	5,021.68	7,069.66	-
Nov	745.11	(141.05)	(1,715.86)	-
Dec	802.29	517.43	(1,292.14)	-
Total	854,646.63	839,165.23	888,618.78	229,544.55





REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 0550

SUBMITTED BY: Rachel Litchfield,
Manager of Corporate Services / Corporate Officer

SUBJECT: 2026 Bylaw Compliance & Enforcement Second Quarter Report

PURPOSE:

To provide the Cultus Lake Park Board with an update on Bylaw Compliance and Enforcement throughout the Park for the Second Quarter of 2026.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board receive the Bylaw Compliance and Enforcement 2026 Second Quarter Report for information.*

DISCUSSION:

The following is a breakdown of statistics relating to Bylaw Compliance and Enforcement for the second quarter (April 1st to June 30th).

Overall enforcement activity increased significantly. Total reported issues rose from 2,280 in 2025 to 2,806 in 2026, an increase of 526 issues, or about 23%.

Some key highlights for this quarter over 2025 are as follows:

Property maintenance increased. Property Maintenance matters increased from 11 to 94, an increase of 83 issues, indicating a much higher level of activity related to garbage, unsightly premises, hedge removal, or similar property-related matters. Enforcement staff were very active this quarter.

Fire-related issues saw a growth over last year. Combined with the campground fire increase, Burning Conditions & Restrictions also increased from 2 to 18, suggesting fire-related compliance became a more prominent enforcement focus.

Alcohol-related issues decreased. Alcohol issues declined from approximately 338 in 2025 to 200 in 2026, a decrease of about 138 issues. Alcohol-related issues decreased, which may reflect improved public awareness, stronger voluntary compliance, and effective early intervention by enforcement staff.

The areas that are monitored and included in this report are Sunnyside Campground, Sunnyside Campground Beach, Residential Areas, Commercial Areas, Main Beach, Cabins, Community Hall and Parmenter Rd.

The layout of the statistics is updated to show the tickets and written warnings combined but to also capture the estimated number of issues per bylaw. Bylaw Compliance Officers, Security Officers and RCMP members responded to the following related issues noted below.

BYLAW	Estimate of issues
STR Parking issues	12
STR Noise complaints	5
STR Garbage issues	3
STR Smoking issues	0
Parking & Traffic Regulations Bylaw	Tickets (1254) /Written Warnings (18)/Verbal Warning (50) Total = 1332
Management of Public Areas Bylaw	
o Alcohol	Tickets (4) /Written Warnings (4)/Verbal Warning (192) Total = 200
o BBQ (Charcoal)	72
Property Maintenance Bylaw	
o (Garbage, unsightly premises, hedge removal)	Written Warnings (76)/Verbal Warning (18) Total = 94
Littering	Verbal warning(18)/Written(1)=19
Commercial Business	0
Camping in Public	9
Drone	6
Signs	13
Canvassing, Panhandling, and Busking	5
The Cabins	2
Noise Regulation Bylaw	18
No Smoking Bylaw	51
Boating & Foreshore Bylaw	Tickets (2)/VW (8) = 10
Tree & Plant Bylaw	5
Animal Control Bylaw (Dogs off leash)	32
Burning Conditions & Restrictions Bylaw (See management of Public Areas)	18
Election signage and canvassing	0
Sunnyside Campground Bylaw	
o Parking and Traffic	112
o Noise	283
o Fire	238
o Dog(s)	75
o Litter	7
o General (Fridge decal, late check outs, disrespectful behavior)	195
TOTAL	2806

STRATEGIC PLAN:

This report does impact the Cultus Lake Park Board's Strategic Plan Initiative because it is related to Bylaw Enforcement.

Prepared by:



Rachel Litchfield
Manager of Corporate Services /
Corporate Officer

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 0550

SUBMITTED BY: Todd McKay,
Manager of Park Operations

SUBJECT: 2026 Public Works Second Quarter Report

PURPOSE:

To provide the Board with an update on Public Works projects completed during the Second Quarter of 2026.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board receive the 2026 Public Works Second Quarter Report for information.*

DISCUSSION:

The following list summarizes various tasks and projects completed by Public Works staff over the Second Quarter of 2026.

Commercial Leases:

- Daily garbage pickup – 4 days labour
- Daily washroom service – 28 days labour
- Buildings/grounds/parking lot maintenance – 1 day labour
- Vandalism repairs - 0 days labour
- Signage repairs - 0 days labour

Community Hall:

- Janitorial service and rental set up – 11.5 days labour
- Building/grounds maintenance - 2 days labour

Foreshore:

- Wharf/weir/registered buoy/signage maintenance – 12.5 days labour
- Debris clean-up – 8.5 days labour
- Swim lines – 11 days labour
- Wharf/swim line vandalism repairs - 1 day labour
- November flood clean up (FL25) – 1 day labour

Park Office:

- Building maintenance - .5 days labour
- Grounds maintenance - 8 days labour

Public Areas:

- Weekly garbage pickup and cleanup/inspection of playgrounds, docks, catch basins and community notice boards - 13 days labour.
- Daily parking lot opening - 5 days labour
- Daily washroom service - 84 days labour
- Friday/daily litter/garbage pickup – 58.5 days labour
- Tree/stump removal – .5 days labour
- Roads/parking lots/signage/lighting maintenance – 26 days labour
- Main Beach drainage work - 2 days labour
- Grounds/tree care/lawn care/watering maintenance debris clean-up – 195.5 days labour
- Float beach – 9.5 days labour
- Building/structure/pay station maintenance – 28.5 days labour
- Vandalism repairs - .5 days labour
- Admin/purchasing/inspection/capital projects- days labour
- Special Events/Committee work – 4.5 days labour

Public Works:

- Vehicle maintenance – 7.5 days labour
- Equipment maintenance – 9.5 days labour
- Yard/building/janitorial maintenance – 17 days labour
- Administration/purchasing/safety/staff meetings – 42.5 days labour

Fire Hall:

- Building/janitorial/equipment Maintenance – 2 days labour
- Administration/emergency response/inspections – 5 days labour

Residential Leases:

- Grounds/tree maintenance/debris cleanup – 4.5 days labour
- Roads/signs/street sweeping/snow removal/grading – 3 days labour

Sunnyside Campground:

- Sewer repairs/maintenance – 8.5 days labour
- Janitorial/litter pick – 3.5 days labour
- Roads/parking – 5.5 days labour
- Building/vandalism maintenance – 36 days labour
- Water system startup/line replacement/repairs – 3 days labour
- Lawn/tree maintenance – 30.5 days labour
- Site maintenance/debris clean-up/surfacing/vandalism – 35 days labour
- Additional/Admin/maintenance work orders – 30.5 days labour
- Equipment/Vehicle Maintenance- 2 days
- Vandalism repairs - .5 days labour

Visitor Services/Cabins/Bylaw:

- Cabin work orders/Building maintenance – 12 days labour
- Biweekly garbage pickup – 4.5 days labour
- Janitorial service – 4 days labour
- Lawn/Tree care – 2 days labour

Special Events: CEAC

- Cultus Lake Day – 14 days labour

FINANCIAL IMPLICATIONS:

There are no financial implications associated with this report, as it is provided for information only. No additional funding is required, and there is no impact to the operating or capital budget.

LEGAL OR POLICY CONSIDERATIONS:

N/A

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

N/A

ATTACHMENTS:

N/A

STRATEGIC PLAN:

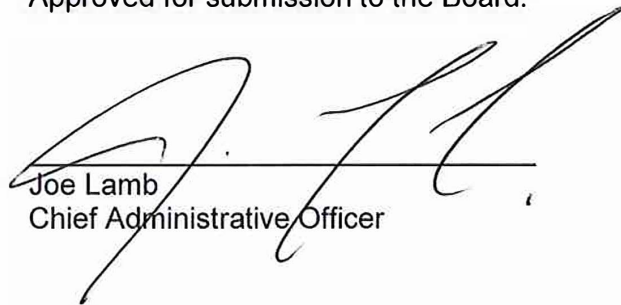
This report does not directly support a specific Strategic Plan priority, initiative, or objective, as it is provided for information only.

Prepared by:



Todd McKay
Manager of Park Operations

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 0550

SUBMITTED BY: Warren Mazuren
Fire Chief

SUBJECT: 2026 Cultus Lake Fire Department Second Quarter Report

PURPOSE:

To provide the Board with information on the activities of the Cultus Lake Volunteer Fire Department for the months of April, May, and June of 2026.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the 2026 Cultus Lake Fire Department Second Quarter report for information.

BACKGROUND:

The Second Quarter of 2026 was slightly above average in call volume compared to the five-year historical average.

There were 15 callouts in April, 9 callouts in May, and 23 callouts in June of 2026. For a total of 47 calls in the Second quarter.

In 2025 members attended 54 calls in this quarter.
In 2024 members attended 37 calls in this quarter.
In 2023 members attended 47 calls in this quarter.
In 2022 members attended 38 calls in this quarter.
In 2021 members attended 45 calls in this quarter.

Historical call volume for the second quarter is 40 callouts or approximately 13 per month.

In 2026, 21 calls were in the FVRD Electoral H, 20 calls were in Cultus Lake Park, and 6 calls were on the Soowahlie First Nation.

There was one (1) call of note in the second quarter of 2026. CLVFD members were first on scene to a medical incident at the Cultus Lake Waterpark. A strong BCAS presence soon followed as well as RCMP and several patients were transported to local hospitals with various injuries.

CLVFD senior members have been working with the commercial leaseholders to renew pre plans for incidents within our fire response areas. This has been a challenging endeavor but very much needed and we would like to thank the leaseholders for their patience as we work our way through the codes and compliances that go along with this type of preplanning.

The CLVFD continued with maintenance training as required by the BC Firefighters minimum training standards.

Members continued with online training through Vector Solutions as well as practical training on Thursday nights.

CLVFD is currently auditioning five (5) new members to the hall.

CLVFD hosted members from Columbia Valley and Chilliwack River Valley and had five (5) members attend and complete their First Responders Level 3 training with instructors from the Chilliwack River Valley Fire Department.

CLVFD members welcomed students from Cultus Lake Elementary School to the Firehall for a tour.

CLVFD Members put on the Eleventh Annual Pancake Breakfast on Cultus Lake Day (June 20), serving 512 breakfasts that morning.

Members also participated in the parade as well as other festivities throughout the day. As always, a huge thank you to the **CULTUS LAKE GOLF COURSE** for donating the pancake batter and supplying the cooked sausages to make the event a success. This year we were able to donate \$2,300 dollars to the Salvation Army Chilliwack Food Bank.

Wildfire season seems to be happening sooner each year. Cultus Lake Park encourages residents to be FireSmart. Check out the link below for all the information you need.

<https://firesmartbc.ca/prepare>

STRATEGIC PLAN:

This report does not impact the Board's Strategic Plan Initiative.

Prepared by:



Warren Mazuren
Fire Chief

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 0550

SUBMITTED BY: Carly Volk,
Manager of Sunnyside Campground and Accommodations

SUBJECT: 2026 Sunnyside Campground and Cabins Second Quarter Report

PURPOSE:

To provide the Board with an update on Sunnyside Campground and the Cultus Lake Cabins for the second quarter of 2026 (April, May and June).

RECOMMENDATION:

***THAT** the Cultus Lake Park Board receive the Sunnyside Campground and Cabins second quarter report for information.*

DISCUSSION:

This report provides information to the Board about activities in Sunnyside Campground and Cultus Lake Cabins for the second quarter.

Sunnyside Campground

The 2026 camping season commenced on April 2 for overnight campers, and seasonal campers moved in on April 12. The seasonal waitlist has been updated and currently includes 464 applicants.

Several projects were completed in April, including the refresh of washrooms 2 (two) and 9 (nine), completion of a new charging station, installation of the new store generator, completion of the overnight campsite renumbering project, and completion of the staff room redesign and expansion.

Two new campsites were also added at Sunnyside, including one new double tent site and one additional accessible full hook-up site. Both sites have been regularly booked throughout the 2026 season.

Camping reservations during this period were similar to the same period in 2025.

Cultus Lake Cabins

Seasonal staff were recalled in May with an additional 3 (three) staff members joining the team. Reservations during this time period were similar to same time period last year, however staff did note an increase in cancellation requests following closure of the Waterpark.

FINANCIAL IMPLICATIONS:

As of the end of June 2026, Sunnyside Campground reported an increase of approximately \$121,881 compared to the same period in 2025. This increase is attributed to the rate increase, as well as higher miscellaneous revenue, firewood sales, and parking pass sales.

Cabin revenue from April to June 2026 decreased by \$61,000 compared to the same period in 2025. Staff noted that the Waterpark closure, along with uncertainty surrounding its reopening date, was the primary reason for cancellation requests.

LEGAL OR POLICY CONSIDERATIONS:

There are no legal or policy considerations related to this report.

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

This report does not require any further communications or public notice.

ATTACHMENTS:

There are no attachments accompanying this report.

STRATEGIC PLAN:

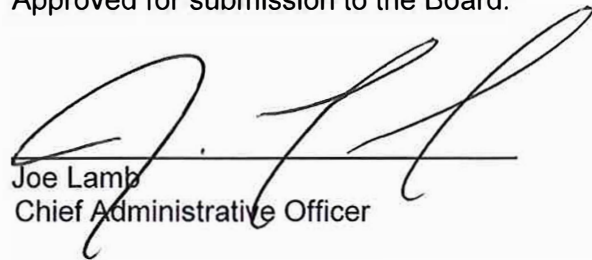
This report does not impact the Cultus Lake Park Board Strategic Plan.

Prepared by:



Carly Volk
Manager of Sunnyside Campground
and Accommodations

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT / RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 0870

SUBMITTED BY: Maurina Duncan,
Leasing Clerk

SUBJECT: Lease Assignments Second Quarter 2026

PURPOSE:

To provide the Board with an update on the residential lease assignments and lease administration activity that occurred during the second quarter of 2026 (April, May and June).

RECOMMENDATION:

***THAT** the Cultus Lake Park Board receive the 2026 Lease Assignments Second Quarter report for information.*

DISCUSSION:

During the second quarter of 2026, the Park processed the following: seven (7) family assignments and four (4) residential assignments: lease transfers totaling four (11) for the quarter; and

Thirty eight (38) requests for title searches for various reasons, such as: building permits, listings of houses for sale, and personal banking or purchases; and

Five (5) mortgage refinances/filing mortgages; and five (5) mortgage discharges.

DATE OF ASSIGNMENT: **APRIL 16, 2026**

PROPERTY: **227 FIRST AVENUE, CULTUS LAKE BC V2R 4Y4**

SALE PRICE: **N/A – FAMILY TRANSFER**

DATE OF ASSIGNMENT: **APRIL 28, 2026**

PROPERTY: **650 MOUNTAIN VIEW ROAD, CULTUS LAKE BC V2R 4Z5**

SALE PRICE: **\$1,175,000**

DATE OF ASSIGNMENT: **MAY 4, 2026**

PROPERTY: **339 BALSAM STREET, CULTUS LAKE BC V2R 4Y8**

SALE PRICE: **\$770,000**

DATE OF ASSIGNMENT: **MAY 5, 2026**

PROPERTY: **175 FIRST AVENUE, CULTUS LAKE BC V2R 4Z4**

SALE PRICE: **N/A – FAMILY TRANSFER**

DATE OF ASSIGNMENT: **MAY 6, 2026**

PROPERTY: **514 PARK DRIVE, CULTUS LAKE BC V2R 4Z5**

SALE PRICE: **N/A – FAMILY TRANSFER**

DATE OF ASSIGNMENT: **JUNE 1, 2026**

PROPERTY: **626 MOUNTAIN VIEW ROAD, CULTUS LAKE BC V2R 4Z5**

SALE PRICE: **N/A – FAMILY TRANSFER**

DATE OF ASSIGNMENT: **JUNE 4, 2026**

PROPERTY: **22 LAKESHORE DRIVE, CULTUS LAKE BC V2R 4Z9**

SALE PRICE: **N/A – FAMILY TRANSFER**

DATE OF ASSIGNMENT: **JUNE 12, 2026**

PROPERTY: **250 FIRST AVENUE, CULTUS LAKE BC V2R 4Z2**

SALE PRICE: **N/A – FAMILY TRANSFER**

DATE OF ASSIGNMENT: JUNE 26, 2026

PROPERTY: 610 MOUNTAIN VIEW ROAD CULTUS LAKE BC V2R 4Z5

SALE PRICE: N/A – FAMILY TRANSFER

DATE OF ASSIGNMENT: JUNE 29, 2026

PROPERTY: 262 FIRST AVENUE, CULTUS LAKE BC V2R 4Z4

SALE PRICE: \$1,247,000

DATE OF ASSIGNMENT: JUNE 30, 2026

PROPERTY: 443 OAK STREET, CULTUS LAKE BC V2R 4Z5

SALE PRICE: \$1,650,000

STRATEGIC PLAN:

This report does not impact on the Cultus Lake Park Board's Strategic Plan Initiative.

Prepared by:

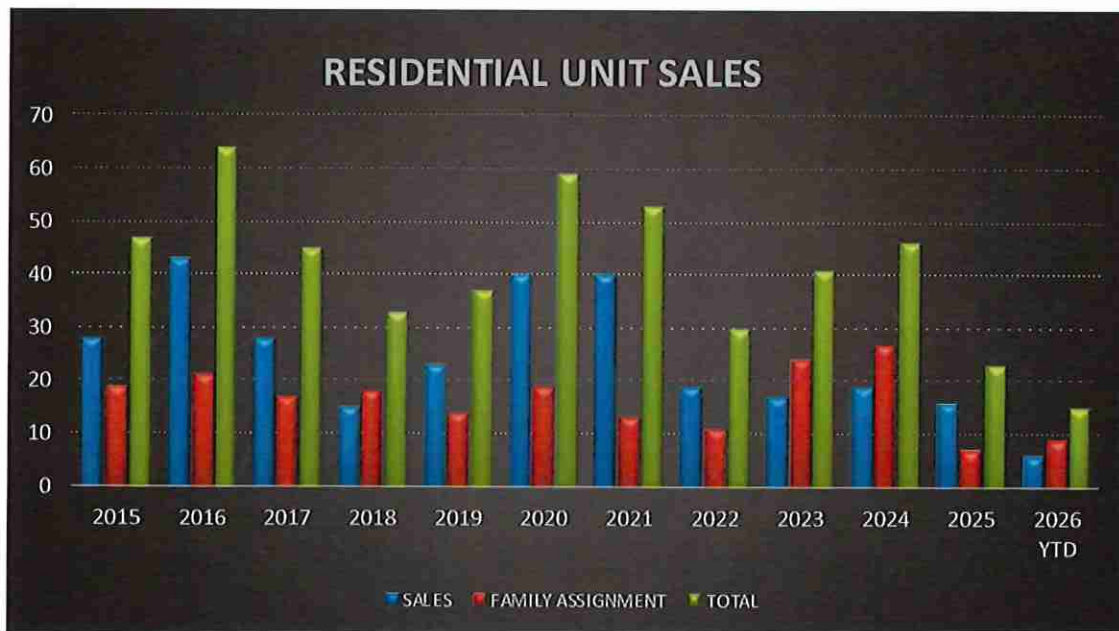


Maurina Duncan
Leasing Clerk

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer





CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 8100

SUBMITTED BY: Carmen Baker
Administrative Assistant, Communications & Events Coordinator

SUBJECT: 2026 Parking Fee Waivers Second Quarter Report

PURPOSE:

To provide the Board with information on the Parking Fee Waivers related to Events hosted in Cultus Lake Park for the Second Quarter of 2026 (April, May, June).

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the 2026 Parking Fee Waivers Second Quarter report for information.

DISCUSSION:

The approved parking fee waivers for the second quarter of 2026 are outlined in the chart below.

Event Date & Time	Event Name	Event Host	Parking Lot	Total Waivers Given
April 23 9:00 am to 11:00 am	Volunteer Appreciation	CLSCS	Lot B	\$512.00
May 3 6:30 pm to 5:00 pm	Paddle Expo	Western Canoe & Kayak	Lot B	\$1,038.00
May 7 2:00 pm to 6:00 pm	Cross Country Run	CLSCS	Lot B & Lot D	\$16,560.00
May 12 4:00 pm to 7:00 pm	Spring Fling	CLSCS	Lot B	\$3,640.00
June 5 to 7	Cultus Lake Watersports	Cultus Lake Watersports	Lot A, B & D	\$1,059.55

Event Date & Time	Event Name	Event Host	Parking Lot	Total Waivers Given
June 10 12:30 pm to 2:00 pm	Kinderfair	CLSCS	Lot B	\$404.00
June 11 4:00 pm to 7:00 pm	Farewell BBQ	SD33	Lot B	\$72.80
June 12 8:00 am to 2:00pm	Indigenous Day Celebration	CLSCS	Lot B	\$2,020.00
June 17 12:00 pm to 2:00 pm	Kindergarten Celebration	CLSCS	Lot B	\$640.00
June 19 8:00 am to 2:00 pm	Sports Day	CLSCS	Lot B	\$2,424.00
June 20 5:00 am to 4:00 pm	Fishing Derby	Lions Club	Lot A	\$3,743.60 (parking before 9:00am)
June 23 8:00 am to 2:00 pm	Grade 5 Assembly	CLSCS	Lot B	\$1,770.00
June 24 9:30 am to 1:30 pm	Beach Day	CLSCS	Lot B	\$1,052.00
				Total: \$33,876.40

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

N/A

ATTACHMENTS:

N/A

STRATEGIC PLAN:

This report does not directly support a specific Strategic Plan priority, initiative, or objective, as it relates to the consideration of a single private event request and associated operational compliance requirements.

Prepared by:



Carmen Baker
Administrative Assistant, Communications
& Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 8100
SUBMITTED BY: Carmen Baker
Administrative Assistant, Communications & Events Coordinator
SUBJECT: Sunnyside Luau

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Sunnyside Luau event that was held on July 31, 2026.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Sunnyside Luau Event report for information.

DISCUSSION:

The Sunnyside Luau event welcomed approximately 120 guests to the area and required temporary vehicle access restrictions to support event safety and operations. Parkview Sites 336 and 327, as well as Arbutus/Ash Site 240, were closed to vehicle traffic with the use of knife barriers provided by Public Works. The event applicants also arranged for a live band and were advised that quiet hours commence at 11:00 p.m. An event Permit was also issued to the applicants.

The organizers will be required to provide Comprehensive General Liability Insurance in an amount of not less than \$5,000,000, naming Cultus Lake Park as an Additional Insured, and to pay all applicable fees.

FINANCIAL IMPLICATIONS:

There are no direct financial implications to the Cultus Lake Park Board associated with this report. Any applicable event fees would be paid by the event organizers in accordance with Event Bylaw No. 1255, 2025, and any related staff coordination would be managed within existing operating resources.

LEGAL OR POLICY CONSIDERATIONS:

This matter is subject to Event Bylaw No. 1255, 2025, which governs event approvals, park use requirements, and applicable fees within Cultus Lake Park. No additional policies, agreements, or legal requirements have been identified as applying to this request in this report.

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

The event was added to the Parks event calendar as a private event hosted at Sunnyside. No broader public notice or media communications were required; any necessary event-related coordination was managed through the event calendar and internal operational planning.

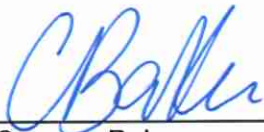
ATTACHMENTS:

N/A

STRATEGIC PLAN:

This report does not directly support a specific Strategic Plan priority, initiative, or objective, as it relates to the consideration of a single private event request and associated operational compliance requirements.

Prepared by:



Carmen Baker
Administrative Assistant, Communications
& Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 8100

SUBMITTED BY: Carmen Baker
Administrative Assistant, Communications & Events Coordinator

SUBJECT: Munroe Avenue & Lakeshore Drive Private Block Party

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Munroe & Lakeshore Drive Block Party event that will be held on August 22, 2026.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Munroe Avenue & Lakeshore Drive private Block Party Event report for information.

DISCUSSION:

The Munroe Avenue and Lakeshore Drive Block Party event will welcome approximately 50 guests to the area between 2:00 pm to 11:00 pm and require temporary vehicle access restrictions to support event safety and operations. Munroe Avenue will be closed to vehicle traffic at the end near the cul de sac with the use of knife barriers provided by Public Works. Staff will issue the required event permit with noting the designation change from public to private per Cultus Lake Park Management of Public Areas Bylaw No. 1254, 2025, Section 3.1, The CAO or Designate may temporarily designate a Public Area as Private Use.

The Munroe Avenue and Lakeshore Drive Block Party will feature amplified noise for the duration of the event. The applicants have been advised of the 11:00 pm noise bylaw requirement.

The organizers will be required to provide Comprehensive General Liability Insurance in an amount of not less than \$5,000,000, naming Cultus Lake Park as an Additional Insured, and to pay all applicable fees.

FINANCIAL IMPLICATIONS:

There are no direct financial implications to the Cultus Lake Park Board associated with this report. Any applicable event fees would be paid by the event organizers in accordance with Event Bylaw No. 1255, 2025, and any related staff coordination would be managed within existing operating resources.

LEGAL OR POLICY CONSIDERATIONS:

This matter is subject to Event Bylaw No. 1255, 2025, which governs event approvals, park use requirements, and applicable fees within Cultus Lake Park. No additional policies, agreements, or legal requirements have been identified as applying to this request in this report.

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

The event was added to the Parks event calendar as a private event hosted around Munroe Avenue. No broader public notice or media communications were required.

ATTACHMENTS:

N/A

STRATEGIC PLAN:

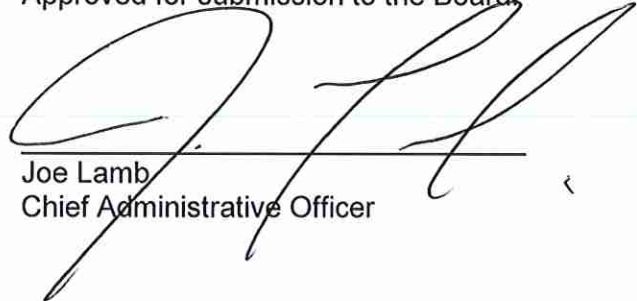
This report does not directly support a specific Strategic Plan priority, initiative, or objective, as it relates to the consideration of a single private event request and associated operational compliance requirements

Prepared by:



Carmen Baker
Administrative Assistant, Communications
& Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 8100

SUBMITTED BY: Carmen Baker
Administrative Assistant, Communications & Events Coordinator

SUBJECT: Private Wedding Shower

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Private Wedding Shower event that will be held on August 27, 2026.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Private Wedding Shower Event report for information.

DISCUSSION:

The Private Wedding Shower event will welcome approximately 40 guests to the grass area at Birch Street Park on Friday, August 27, 2026, from 3:00 p.m. to 9:00 p.m. The event is intended to be a small private gathering for friends, family, and neighbours, and is expected to remain limited to the approved event area for the duration of the event. The applicant has arranged parking with neighbouring properties; therefore, no parking waivers are being requested. An event permit will be issued to the applicant.

No road closures are required for this event, and no significant impacts to public access or regular park operations are anticipated. Staff will continue to coordinate with the event organizer to ensure all applicable event requirements are met, including appropriate site use, guest management, and compliance with Cultus Lake Park policies and bylaws.

The organizers will be required to provide Comprehensive General Liability Insurance in an amount of not less than \$5,000,000, naming Cultus Lake Park as an Additional Insured, and to pay all applicable fees.

FINANCIAL IMPLICATIONS:

There are no direct financial implications to the Cultus Lake Park Board associated with this report. Any applicable event fees would be paid by the event organizers in accordance with Event Bylaw No. 1255, 2025, and any related staff coordination would be managed within existing operating resources.

LEGAL OR POLICY CONSIDERATIONS:

This matter is subject to Event Bylaw No. 1255, 2025, which governs event approvals, park use requirements, and applicable fees within Cultus Lake Park. No additional policies, agreements, or legal requirements have been identified as applying to this request in this report.

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

The event will be added to the Parks event calendar as a private event hosted at Birch Street Park. No broader public notice or media communications were required.

ATTACHMENTS:

N/A

STRATEGIC PLAN:

This report does not directly support a specific Strategic Plan priority, initiative, or objective, as it relates to the consideration of a single private event request and associated operational compliance requirements.

Prepared by:



Carmen Baker
Administrative Assistant, Communications
& Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 8100
SUBMITTED BY: Carmen Baker
Administrative Assistant, Communications & Events Coordinator
SUBJECT: Alder Street Block Party

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Alder Street Block Party event that will be held on August 29, 2026.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Alder Street Block Party Event report for information.

DISCUSSION:

The Alder Street Block Party event will welcome approximately 75 guests to the area between 3:00 pm to 10:00 pm and require temporary vehicle access restrictions to support event safety and operations. Alder Street will be closed to vehicle traffic with the use of knife barriers provided by Public Works. Staff will issue the required event permit. In addition, the designation for the event will need to be changed from public to private, which staff will issue a Temporary Use Permit to the applicants.

The Alder Block Party will feature a two-person band for the duration of the event. The applicants have been advised of the 11:00 pm. Noise Bylaw requirement.

The organizers will be required to provide Comprehensive General Liability Insurance in an amount of not less than \$5,000,000, naming Cultus Lake Park as an Additional Insured, and to pay all applicable fees.

FINANCIAL IMPLICATIONS:

There are no direct financial implications to the Cultus Lake Park Board associated with this report. Any applicable event fees would be paid by the event organizers in accordance with Event Bylaw No. 1255, 2025, and any related staff coordination would be managed within existing operating resources.

LEGAL OR POLICY CONSIDERATIONS:

This matter is subject to Event Bylaw No. 1255, 2025, which governs event approvals, park use requirements, and applicable fees within Cultus Lake Park. No additional policies, agreements, or legal requirements have been identified as applying to this request in this report.

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

The event was added to the Parks event calendar as a private event hosted around Alder Street. No broader public notice or media communications were required.

ATTACHMENTS:

N/A

STRATEGIC PLAN:

This report does not directly support a specific Strategic Plan priority, initiative, or objective, as it relates to the consideration of a single private event request and associated operational compliance requirements

Prepared by:



Carmen Baker
Administrative Assistant, Communications
& Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 8100

SUBMITTED BY: Carmen Baker
Administrative Assistant, Communications & Events Coordinator

SUBJECT: Horseshoe Tournament

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Horseshoe Tournament event that will be held on September 5, 2026.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board receive the Horseshoe Tournament Event report for information.*

DISCUSSION:

The Horseshoe Tournament event will welcome approximately 125 guests on September 5, 2026, to the area between 9:00 am to 5:00 pm. Applicants require temporary vehicle access restrictions to support event safety and operations. Fir Street alley entrance to Second Avenue exit will be closed to vehicle traffic with the use of knife barriers provided by Public Works. Staff will issue the required event permit with noting the designation change from public to private per Cultus Lake Park Management of Public Areas Bylaw No. 1254, 2025, Section 3.1, The CAO or Designate may temporarily designate a Public Area as Private Use.

The event will include the setup of three temporary horseshoe pits, which will be dismantled and the area fully cleaned by the end of the event. Participation for the event is free of charge.

The organizers will be required to provide Comprehensive General Liability Insurance in an amount of not less than \$5,000,000, naming Cultus Lake Park as an Additional Insured, and to pay all applicable fees.

FINANCIAL IMPLICATIONS:

There are no direct financial implications to the Cultus Lake Park Board associated with this report. Any applicable event fees would be paid by the event organizers in accordance with Event Bylaw No. 1255, 2025, and any related staff coordination would be managed within existing operating resources.

LEGAL OR POLICY CONSIDERATIONS:

This matter is subject to Event Bylaw No. 1255, 2025, which governs event approvals, park use requirements, and applicable fees within Cultus Lake Park. No additional policies, agreements, or legal requirements have been identified as applying to this request in this report.

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

The event was added to the Parks event calendar as an event hosted on Fir Street Lane. No broader public notice or media communications were required.

ATTACHMENTS:

N/A

STRATEGIC PLAN:

This report does not directly support a specific Strategic Plan priority, initiative, or objective, as it relates to the consideration of a single private event request and associated operational compliance requirements

Prepared by:



Carmen Baker
Administrative Assistant, Communications
& Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 8100
SUBMITTED BY: Carmen Baker
Administrative Assistant, Communications & Events Coordinator
SUBJECT: Private Birthday Party

PURPOSE:

The purpose of the report is to provide the Board with information pertaining to the Private Birthday Party event that will be held on September 5, 2026, from 7:00 pm to 11:00 pm.

RECOMMENDATION:

THAT the Cultus Lake Park Board receive the Private Birthday Party Event report for information.

DISCUSSION:

The Private Birthday Party event will welcome approximately 30 guests at a Willow Street residence from 7:00 pm to 11:00 pm. Music will be provided, and the organizers have been advised of the applicable Noise Bylaw. An event permit will be issued to the applicants.

The organizers will be required to provide Comprehensive General Liability Insurance in an amount of not less than \$5,000,000, naming Cultus Lake Park as an Additional Insured, and to pay all applicable fees.

FINANCIAL IMPLICATIONS:

There are no direct financial implications to the Cultus Lake Park Board associated with this report. Any applicable event fees would be paid by the event organizers in accordance with Event Bylaw No. 1255, 2025, and any related staff coordination would be managed within existing operating resources.

LEGAL OR POLICY CONSIDERATIONS:

This matter is subject to Event Bylaw No. 1255, 2025, which governs event approvals, park use requirements, and applicable fees within Cultus Lake Park. No additional policies, agreements, or legal requirements have been identified as applying to this request in this report.

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

The event will be added to the Parks event calendar as a private event hosted at a Willow Street residence. No broader public notice or media communications were required

ATTACHMENTS:

N/A

STRATEGIC PLAN:

This report does not directly support a specific Strategic Plan priority, initiative, or objective, as it relates to the consideration of a single private event request and associated operational compliance requirements.

Prepared by:



Carmen Baker
Administrative Assistant, Communications
& Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 7200

SUBMITTED BY: Todd McKay,
Manager of Park Operations

SUBJECT: 2025 FireSmart Supports Program

PURPOSE:

The purpose of this report is to inform the Board about the hiring of the FireSmart Coordinator (Auxiliary – Grant Funded). In late 2025 support letter for the UBCM FireSmart grant application was approved the application for funding for the development of a Community Wildfire Resiliency Plan (CWRP) and the hiring of a FireSmart Coordinator to support FireSmart education, Home Ignition Zone (HIZ) assessments, and Critical Infrastructure Assessments.

Through the grant application the FireSmart Coordinator is proposing to implement from the “2025 FireSmart Community Funding & Supports Program” and eligible activities to educate the community.

The FireSmart coordinator completed online training for local FireSmart representatives and connected with other FireSmart coordinators from Hope and Mission to gain further insights into planning these activities.

The FireSmart Coordinator will provide support with the creation and distribution of FireSmart education, the implementation of Home Ignition Zone Assessments, as well as Critical Infrastructure Assessments

RECOMMENDATION:

THAT the Cultus Lake Park Board approve all recommended dates and locations for the planned FireSmart Program activities, the goal is to raise community awareness regarding Cultus Lake Park FireSmart Program and disaster preparedness.

DISCUSSION:

As Cultus Lake Park is classified as Risk Class 3 (High) according to the Provincial Wildfire Risk Assessment System the proposed initiatives are of particular importance to encourage residents to implement FireSmart recommendations to reduce the risk of wildfire impact on the community.

All planned events will be announced through social media and can be attended by all residents.

- 1) Four (4) FireSmart events at Main Beach on the Waterfront on July 31, 2026 at Sunnyside Campground Store on August 7, 2026 at Oak Street Park on August 14, 2026 and the Plaza on August 21, 2026. Each event takes place from 11:00 am to 3:00 pm. Events are held to increase interest in FireSmart as well as the program's visibility in the community among residents and visitors. The FireSmart Coordinator will set up a tent, flags, table with brochures, posters, small gifts and snacks to provide easy-to-digest infographics and key messaging such as:

- Remove leaves, needles and other debris from gutters, roof, decks and balconies.
 - Use fire-resistant landscaping and plants.
 - Remove combustible materials.
- 2) One (1) FireSmart BC education program at Cultus Lake Community Hall from 5:30 pm to 7:00 pm on August 26, 2026. FireSmart BC education program offers a FireSmart PowerPoint presentation on the program in Canada as educational component as well as addressing community-specific points and creating an atmosphere of community.
 - 3) One (1) FireSmart BC library program at Cultus Lake Community School grounds from 12:00 pm until 2:00 pm on September 11, 2026. FireSmart BC library program is to provide a fun and easy-to-understand information on school grounds and promote community debris disposal event for all ages, scheduled for the same day. The FireSmart mascot will be rented for the day and join the school grounds and later the debris disposal event at public works site.
 - 4) Four (4) FireSmart Critical Infrastructure Assessments carried out at Main Park Office, Community Hall, Public Works Yard, and Visitor Service Building in July 2026. Assessments uploaded into folder 7360-01 General. FireSmart Critical Infrastructure Assessments are to examine hazards such as nearby vegetation, landscaping and building materials that could increase fire risk.
 - 5) Twenty-four FireSmart HIZ Assessments throughout September and October 2026. FireSmart HIZ (Home Ignition Zone) Assessments are to examine hazards and provide direct, property-specific recommendations to reduce a home's risk from wildfires.
 - 6) One (1) Off-site debris disposal event at Public Works Grounds from 12:00 pm until 6:00 pm on September 11, 2026, Off-site debris disposal event is to provide residents with a free debris disposal service while promoting a safer community. The appearance of the FireSmart mascot at the event, with a filming team on site to capture community participation and create a lasting record of community engagement and positive impact.

FINANCIAL IMPLICATIONS:

Brochures, event setup supplies, and promotional items totaling \$2,392.68 have been ordered to support the setup and delivery of at least 4 FireSmart outreach events. These purchases were funded through the FireSmart Education Activities grant totaling \$37,590.00.

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

Website and social media updates have been completed, announcing the introduction of the FireSmart program and coordinator. Residents were encouraged to connect at any of the planned events.

ATTACHMENTS:

N/A

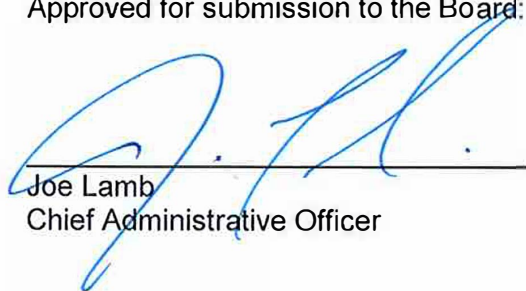
STRATEGIC PLAN:

Prepared by:



Todd McKay
Manager of Park Operations

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 6300

SUBMITTED BY: Todd McKay
Manager of Park Operations

SUBJECT: Temporary Pruning Application Fee Waived

PURPOSE:

The purpose of this report is to seek Board approval to temporarily waive tree pruning application fees for FireSmart related tree pruning applications between August 24, 2026, and November 20, 2026, to encourage residents to undertake wildfire risk reduction measures identified through FireSmart assessments and recommendations.

RECOMMENDATION:

THAT the Cultus Lake Park Board approve a temporary waiver of tree pruning application fee in the amount of \$120.00 for FireSmart-related tree pruning applications from August 24, 2026 to November 20, 2026;

THAT the pruning application fee waivers be limited to a specific FireSmart activity and require the Manager of Park Operations approval; and

THAT tree pruning applications involving a substantial amount of removal of a tree's canopy or branch structure be reviewed by the Cultus Lake Park Board's consulting arborist prior to approval.

DISCUSSION:

Cultus Lake Park Board continues to support FireSmart initiatives intended to reduce wildfire risk within the park. As part of the FireSmart Program, residents may participate in Home Ignition Zone (HIZ) assessments which identify vegetation management practices that can improve the resiliency of homes and surrounding properties to wildfire events.

Many recommendations resulting from HIZ assessments involve tree pruning to reduce ladder fuels, increase clearance from structures, and improve overall wildfire preparedness. Under the current Trees and Plants Bylaw, residents are required to submit a tree pruning application and pay the applicable fee prior to undertaking pruning activities.

Administration is proposing a temporary waiver of tree pruning application fees from August 24, 2026, to November 20, 2026, for applications that support FireSmart objectives. Residents may apply following a HIZ assessment or apply independently for review under the FireSmart Program.

To ensure that fee waivers are appropriately applied, all Tree Maintenance applications must be submitted and reviewed by either the FireSmart Coordinator or the Manager of Park Operations to confirm that the proposed work is directly related to wildfire risk reduction.

To maintain responsible tree management practices and protect the health and longevity of trees within the park, pruning applications involving removal of 30% or less of the tree canopy or branch structure may be approved by the Manager of Park Operations. Applications proposing removal of more than 30% of the canopy or branch structure will require assessment by the Park Board's consulting arborist to ensure the proposed work will not negatively impact tree health, structural integrity, or long-term viability.

The proposed fee waiver is expected to encourage greater participation in FireSmart initiatives while maintaining oversight of tree management activities and preserving the urban forest canopy.

FINANCIAL IMPLICATIONS:

N/A

LEGAL OR POLICY CONSIDERATIONS:

N/A

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

N/A

ATTACHMENTS:

N/A

STRATEGIC PLAN:

This report does impact the Cultus Lake Park Board's Strategic Plan Initiative because it relates to public safety, environmental stewardship, climate resiliency, and wildfire risk reduction.

Prepared by:



Todd McKay
Manager of Park Operations

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 8100

SUBMITTED BY: Carmen Baker
Administrative Assistant, Communications & Events Coordinator

SUBJECT: Music For Cultus Lake

PURPOSE:

This report is being presented to outline the proposed *Music for Cultus Lake* event and seek direction or approval to proceed with further planning.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board approve the proposed Music for Cultus Lake event for November 7, 2026, from 6:00 am to 9:00 am at Main Beach.*

DISCUSSION:

The proposed Music for Cultus Lake event would offer a unique early-morning outdoor performance that uses the lake, shoreline at Main Beach, and natural surroundings as the performance setting. Inspired by Canadian composer R. Murray Schafer, the event is intended to create an immersive soundscape involving musicians, vocalists, sound artists, and potentially performers positioned on the water.

Based on the preliminary concept, the event is expected to be modest in scale, with anticipated attendance of 50–150 people and no large stage, fixed seating, or major amplification system proposed.

Proposed Schedule, outlined below:

- 6:00–6:30 a.m. Performer and production arrival
- 6:30–7:15 a.m. Setup, performer placement and final checks
- 7:15 a.m. Audience arrival
- 7:30 a.m. Performance begins
- 8:00–8:10 a.m. Performance concludes
- By 9:00 a.m. Cleanup and departure

Site Requirements:

The event is intended to have a minimal impact on the natural site. Requirements would include suitable shoreline viewing and listening area - The far-right hand side of Main Beach with a view towards the far end of the lake.

- Capacity for 50–150 attendees
- Safe access to the shoreline
- Nearby parking and washrooms
- A gathering area for performers
- Access to docks or a launch area if performers are placed on the water

Audience members could be encouraged to bring portable chairs or blankets.

Performer and Staging Needs

The final number and type of performers are still to be confirmed. Performers will include instrumentalists, vocalists or sound artists located at several points around the lake.

Staging needs include:

- Appropriate shoreline performance locations along the perimeter of the lake for performers
- Small boats or canoes for select performers (Musicians and puppeteers) to be positioned on the lake. (Collaboration with a canoe club might be ideal)
- A site rehearsal or orientation TBD a week or two prior to the performance

No large stage, seating structure or major amplification system is anticipated.

FINANCIAL IMPLICATIONS:

There are no direct financial implications to the Cultus Lake Park Board associated with this report. Any applicable event fees would be paid by the event organizers in accordance with Event Bylaw No. 1255, 2025, and any related staff coordination would be managed within existing operating resources.

LEGAL OR POLICY CONSIDERATIONS:

This matter is subject to Event Bylaw No. 1255, 2025, which governs event approvals, park use requirements, and applicable fees within Cultus Lake Park. No additional policies, agreements, or legal requirements have been identified as applying to this request in this report.

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

The event will be added to the Parks event calendar as a public event hosted at a Main Beach. No broader public notice or media communications were required

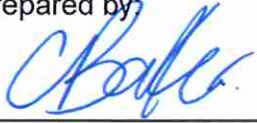
ATTACHMENTS:

N/A

STRATEGIC PLAN:

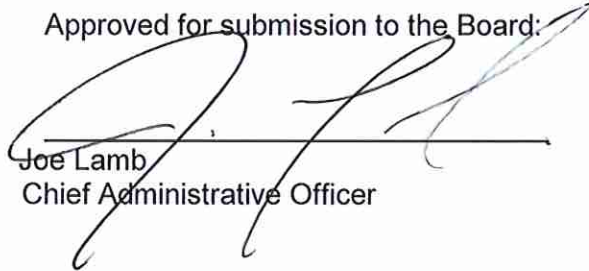
This report does not directly support a specific Strategic Plan priority, initiative, or objective, as it relates to the consideration of a single private event request and associated operational compliance requirements.

Prepared by:



Carmen Baker
Administrative Assistant, Communications
& Events Coordinator

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



CULTUS LAKE PARK

REPORT/RECOMMENDATION TO BOARD

DATE: August 19, 2026 **FILE:** 8100
SUBMITTED BY: John Beesley, Chair, Community Events and Engagement Committee
SUBJECT: Community Events and Engagement Committee Recommendations for Cultus Lake Christmas

PURPOSE:

To present the Community Events and Engagement Committee's recommendations for Cultus Lake Christmas and seek Board consideration and direction on the proposed event plans.

RECOMMENDATION:

***THAT** the Cultus Lake Park Board approve the recommendation from the Community Events and Engagement Committee for Cultus Lake Christmas to be held on November 21, 2026, from 4:00 pm to 8:00 pm; and*

***THAT** the Cultus Lake Park Board waive the parking fees in Parking Lot A and B and allow parking by donation on Saturday, November 21, 2026.*

DISCUSSION:

The Community Events and Engagement Committee discussed Cultus Lake Christmas at its August 5, 2026, meeting and recommended that the event be held on Saturday, November 21, 2026, from 4:00 pm to 8:00 pm.

The event is intended to provide a free, family-friendly experience for residents and visitors. Building on the success of the 2025 event, activities will include a festive light display, photos with Santa Claus, an artisan market, a children's colouring contest, fire pits, hot chocolate, and food trucks.

The proposed event will require staff coordination related to event setup, and communications. As in previous years, staff will advise nearby commercial tenants of the event in advance to see if they would like to participate. In addition staff will promote the event through community boards, the Cultus Lake Park website, app, social media platforms.

FINANCIAL IMPLICATIONS:

The event will require staff resources for planning, coordination, communications, setup, and event administration. An approximate calculation for this year's staffing for light stringing, 85 days, 7.5 hours per day would total 637.5 hours.

Costs associated with event activities are expected to be managed within existing Committees budget. Approval of the event will also result in the waiver of parking fees in Parking Lots A and B during the event, with parking operating on a donation basis.

LEGAL OR POLICY CONSIDERATIONS:

The event is subject to Cultus Lake Park Event Bylaw No. 1255, 2025 and the applicable noise provisions enforced through Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, as amended. Staff will ensure all required permits, and approvals are obtained.

COMMUNICATIONS OR PUBLIC NOTICE IMPLICATIONS:

Staff will advise nearby commercial tenants in advance of the event and will coordinate public communications through the Cultus Lake Park website, mobile app, social media platforms, and community boards. Event signage will also be arranged, as required.

ATTACHMENTS:

- Event Application

STRATEGIC PLAN:

This report supports the Cultus Lake Park Board Strategic Plan by advancing community engagement and enhancing residents and visitor experience through Board-supported community programming.

Prepared by:



John Beesley
Chair, Community Events and Engagement
Committee

Approved for submission to the Board:



Joe Lamb
Chief Administrative Officer



EVENT APPLICATION

4165 Columbia Valley Highway
Cultus Lake BC V2R 5B5
604.858.3334
reception@cultuslake.bc.ca

ALL APPLICATIONS MUST BE COMPLETED AND SUBMITTED 90 DAYS PRIOR TO THE PROPOSED EVENT.

APPLICANT INFORMATION

Applicant Name(s): John Beesley

- 1.
- 2.

Type of Organization: ☐ Not-for-Profit ☐ Registered Charity ☐ Indigenous Organization ☐ Other

Name of Organization:

Mailing Address: 4165 Columbia Valley Highway

Telephone Number: 604-847-2

1. 046

- 2.

Mobile Number:

1.

2.

Email Address:

1.

2.

EVENT INFORMATION Mark with 'X' to request approved Event to be posted on Cultus Lake Park website ☐

Type of Event: ☒ Public Area Event ☐ Block Party Event ☐ Community Event
☐ Residential Lease Lot Event ☐ Commercial Lease Lot Event

Date(s): November 21, 2026

Name of Event: Cultus Lake Christmas

Location(s) of Event: Main Beach

Hours of Event: 4:00 PM to 8:00 PM

☐ Private Event ☒ Free Public Event ☐ Ticketed Public Event

EVENT DESCRIPTION

Cultus Lake Christmas is a free, family-friendly community event that builds on the success of previous years and provides an opportunity for residents and visitors to gather and celebrate the holiday season at Cultus Lake Park. The event would include a festive lights display, photos with Santa Claus, an artisan market, children's colouring contest, fire pits, hot chocolate, food trucks

ESTIMATED ATTENDANCE 4000+

Participants:

Spectators:

Staff/Volunteers:

FIRST AID ON SITE		☐ YES	☒ NO
May be required depending on the scope of the Event. Certification verification may also be required.			
SPECIAL REQUESTS			
Any waiver, exemption or allowance not outlined in the current Cultus Lake Park Bylaws and all amendments, Administrative Policies, that requires consideration by the Board, and are subject to additional fees.			
FOOD VENDOR		☒ YES	☐ NO
Type of Food Vendor(s). Provide Business Name if Applicable, Use a Separate Sheet if Needed:			
Total Vendors:		☐ Serving Staff/Volunteers/Participants Only	☒ Serving the Public
LIQUOR SERVICE OR BEVERAGE GARDEN		☐ YES	☒ NO
Total Occupancy:		☐ Serving at No Cost	☐ Serving at a Cost
Location of Liquor Servicer or Beverage Garden. Please Attach a Map if in Public Area:			
Fencing Details for Beverage Garden, if Applicable, Include Height, Type, # of entrances and Emergency Exits:			
Hours of Operation of Liquor Service or Beverage Garden:			
Security Company Name:		Lead Officer Contact Name:	
Phone:		Email:	
HIGHWAY CLOSURE			
Highway has the same meaning as in the <i>Motor Vehicle Act</i> (British Columbia)			
☐ Partial Highway Closure(s)		☐ Full Highway Closure(s)	☒ No Closure
Hours of Road Use:			
Location of Road Closure. Please Attach a Map and Include Route Information, if Applicable:			
Duration of Delays, if Applicable:			
Duration of Closure, if Applicable:			
ADDITIONAL REQUESTS			
Please note the following additional requests are subject to approval by the CAO or Designate prior to Event.			
AMPLIFIED SOUND / MUSIC:		☒ YES	☐ NO
LOCATION OF USE:		HOURS OF USE:	
Additional Comments:			
GENERATOR:		☐ YES	☒ NO
LOCATION OF USE:		HOURS OF USE: BEING USED FOR:	

ADDITIONAL REQUESTS: The following additional requests may be subject to additional fees and/or approval from the CAO or Designate. Check all that apply.

Washrooms Open Early	☐	Time:
Washrooms Closed Late	☐	Time:
Parking Lot Gates Open Early	☐	Time:
Parking Lot Gates Closed Late	☐	Time:
Additional Portable Washrooms	☐	Quantity:
Garbage Bin Rental	☐	Quantity:
Swim Line Installation / Removal	☐	
Community Hall	☐	Dates:
Gazebo(s)	☐	Dates:
☒ A ☐ B ☐ C		
Tent Rental		
10 x 10	☐	Quantity: (Up to four (4), subject to availability)
20 x 20	☐	Quantity: (Up to two (2), subject to availability)
Table Rentals (3' x 8')	☐	Quantity:
Filming	☐	

Staff to determine if any of the following is applicable:

Use of Additional Areas

Additional Park Staff Services

Parking Arrangements

Clean Up Fees

Temporary Private Land Use Designation Change

Noise Exemption (Quiet hours are between 11:00 pm and 7:00 am)

ADDITIONAL COMMENTS:

By signing below, I acknowledge that I have read and understand the Cultus Lake Park Event Bylaw No. 1255, 2025, and that the information provided is accurate. I accept all liability and responsibility for organizing and hosting an Event within Cultus Lake Park. I understand that it is my responsibility to provide the Park office with the following no less than five (5) days prior to the Event date:

- i. Comprehensive General Liability Insurance policy of not less than \$5,000,000 naming "Cultus Lake Park" as an Additional Insured (located at 4165 Columbia Valley Hwy, Cultus Lake, BC V2R 5B5);
- ii. Payment of all Event Fees and Refundable Security Deposit; and
- iii. A copy of any and all other required permits or certificates, as required.

I also acknowledge that I am responsible for any and all costs for clean up, or repairs, of the Park property and infrastructure resulting from this Event per Section 5.1 (a) through (d), of the Event Bylaw No. 1255, 2025.

Applicant Signature: 	Date: August 7, 2026
X	
Applicant Signature:	Date:
X	

REQUIREMENTS CHECKLIST (OFFICE USE):

☐ Event Application Complete
☐ Event Application Fee Received. Receipt #
☐ Map of Event Submitted
☐ Security Plan Submitted
☐ Report to Board Submitted
☐ Approved: YES / NO By: Date:
☐ Approval Letter Sent
☐ Site Visit Scheduled Date: Completed On:
☐ Insurance Received
☐ Event Fees Received Receipt #:
☐ Fraser Health Certificate Submitted
☐ First Aid Certificate Submitted
☐ BCLCLSEP and SIR Certificates Received
☐ Security Deposit Received On: By: Cheque / Credit Card
☐ Public Works Site Inspection Complete
☐ Closing Letter Sent
☐ Security Deposit Reimbursed / Released On: By: Cheque / Credit Card
Additional Requests or Comments:

