



CULTUS LAKE PARK BOARD REGULAR MEETING MINUTES

WEDNESDAY, JULY 15, 2026

7:00 PM

CULTUS LAKE PARK OFFICE BOARDROOM
4165 COLUMBIA VALLEY HIGHWAY, CULTUS LAKE, BC

Present

Commissioner K. Dzaman - Chair
Commissioner E. Jartved
Commissioner T. Moul
Commissioner D. Bauer

Staff

Chief Administrative Officer – J. Lamb
Manager of Corporate Services / Corporate Officer – R. Litchfield
Chief Financial Officer – E. Lee
Manager of Park Operations – T. McKay
Manager of Sunnyside Campground & Accommodations – C. Volk
Administrative Assistant, Communications & Events Coordinator – C. Baker

Regrets

Commissioner J. Beesley – Vice Chair

(1) CALL TO ORDER

The Chair called the meeting to order at 6:09 pm and acknowledged that we are gathered here today on the traditional, ancestral and unceded territory of the Th'ewa'li First Nations. We are grateful for the hospitality to live, work and play on these lands.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING

5804-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1), (d), security of the property of the municipality; and Section 90 (2), (a) a request under the Freedom of Information and Protection of Privacy Act , if the council is designated as head of the local public body for the purposes of that Act in relation to the matter.

CARRIED

(3) RECONVENE 7:04

(4) APPROVAL OF AGENDA

5805-26

Moved by Commissioner Bauer Seconded by: Commissioner Moul

- (a) ***THAT the Cultus Lake Park Board approve the Agenda as amended for the Regular Meeting of July 15, 2026, by removing Item 8, (c), Email dated June 27, 2026 regarding noise levels from Ernie Vance, CLCA and replacing Item, 8 (c) with Letter dated July 2, 2026 regarding noise levels from Cultus Lake Community Association:***

THAT the Cultus Lake Park Board approve the Agenda as amended; and

THAT all delegations, reports, correspondence, and other information set to the Agenda be received.

CARRIED

(5) DELEGATIONS

(6) ADOPTION OF MINUTES

5806-26 Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

- (a) ***THAT the Cultus Lake Park Board adopt the Minutes of the Regular Meeting held June 17, 2026.***

CARRIED

(7) ADOPTION OF COMMITTEE MINUTES

5807-26 Moved by: Commissioner Bauer Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board approve the Community Events and Engagement Committee Meeting Minutes from May 19, 2026.

CARRIED

(8) CORRESPONDENCE

(a) **Village Centre Redevelopment Project, New Questions**

- Letter received July 5, 2026, from anonymous regarding the Village Centre Redevelopment

5808-26 Moved by Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the anonymous letter dated June 5, 2026 regarding the new questions on the Village Centre Redevelopment.

CARRIED

5809-26 Moved by Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the correspondence dated June 5, 2026 regarding the Village Centre for information;

THAT the Cultus Lake Park Board confirm that the Village Centre planning and redevelopment process has been considered over multiple years through public committee meetings, public engagement, and publicly available reports and materials;

THAT the Cultus Lake Park Board remind the public that questions may be raised during Public Question Periods at Board and Committee meetings, delegation requests may be made in accordance with Board Procedures Bylaw No. 1233, 2023, as amended, and that the Board Chair remains available to hear concerns directly; and

THAT no further substantive written response be prepared to repetitive anonymous correspondence on this subject unless otherwise directed by Board resolution.

CARRIED

(b) **Noise Bylaw Clarification**

- Email received, June 27, 2026, from anonymous regarding noise level in the residential area

5810-26 Moved by Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the anonymous email dated June 27, 2026 regarding noise level in the residential area.

CARRIED

(c) **Noise Clarification**

- Letter dated July 2, 2026, regarding noise levels from Cultus Lake Community Association

5811-26 Moved by Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the letter dated July 2, 2026 regarding the Request for Revisions to Noise Regulation Bylaw No. 1147, 2019 to Address Daytime Disturbances; and

THAT that Cultus Lake Park Board refer the letter dated July 2, 2026 regarding the Request for Revisions to Noise Regulation Bylaw No. 1147, 2019 to Address Daytime Disturbances to staff for review of the bylaw.

CARRIED

(d) **Watershed and Future Harvesting in Frost Creek**

- Attachment 1; Approved harvesting Application FPA 2819957, Frost Creek area
- Attachment 2; Aerial Chemical Forest Practice Application

5812-26 Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the Watershed and Future Harvesting application and the Aerial Chemical Forest Practice application for information.

CARRIED

(e) **Request for Comprehensive Staff and Compensation Study**

- Letter received, July 3, 2026, from anonymous regarding a request for a Staff Compensation Study

5813-26

Moved by: Commissioner Bauer Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the letter from anonymous regarding a request for a Staff Compensation Study.

CARRIED

(9) FINANCE

(10) BYLAWS

(a) **Sunnyside Campground Bylaw No. 1222, 2023 Amendment Bylaw No. 1273, 2026**

- Attachment 1; Sunnyside Campground Bylaw No. 1222, 2023 Amendment Bylaw No. 1273, 2026
- Attachment 2; Draft Notice of fees

5814-26

Moved by Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give Final reading of the Cultus Lake Park Sunnyside Campground Bylaw No. 1222, 2023 Amendment Bylaw No. 1273, 2026.

CARRIED

(b) **Bylaw Notice Enforcement Bylaw Amendment No. 1140, 2019 Amendment Bylaw No. 1274, 2026**

- Attachment 1; Bylaw Notice Enforcement Bylaw No. 1140, 2019 Amendment Bylaw No. 1274, 2026

5815-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board give Final reading of the Cultus Lake Park Bylaw Notice Enforcement Bylaw No. 1140, 2019, Amendment Bylaw No. 1274, 2026.

CARRIED

(11) CONSENT AGENDA

(12) REPORTS BY STAFF

(a) **2026-2027 Insurance Policy Renewal**

- Report dated July 15, 2026, from Erica Lee, Chief Financial Officer

5816-26

Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board receive the report from the Chief Financial Officer regarding the 2026-2027 Insurance Policy Renewal.

CARRIED

(b) **Exempt Staff Compensation Review**

- Report dated July 15, 2026, from Erica Lee, Chief Financial Officer
- Attachment 1; Cultus Lake Park Compensation Review, dated June 19, 2026

5817-26

Moved by: Commissioner Moul Seconded by: Commissioner Bauer

THAT the Cultus Lake Park Board receive the report titled Cultus Lake Park Compensation Review, dated June 19, 2026, prepared by Drive Organizational Developments Ltd., for information.

CARRIED

(c) **Amended Sunnyside Campground Administrative Policy**

- Report dated July 15, 2026, from Carly Volk, Manager of Sunnyside Campground & Accommodations
- Attachment 1; Amended Sunnyside Campground Administrative Policy

5818-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board approve the amended Sunnyside Campground Administrative Policy, including Schedule C – Seasonal Calendar and Schedule D – Waitlist Application for Seasonal Campsite.

CARRIED

(d) **Cultus Lake Triathlon Event Request**

- Report dated July 15, 2026, from Carmen Baker, Administrative Assistant, Communications & Events Coordinator
- Attachment 1; Letter to the Board
- Attachment 2; Event Application
- Attachment 3; Route Maps
- Attachment 4; Parking Fee Waiver Application

5819-26

Moved by: Commissioner Jartved Seconded by: Commissioner Moul

THAT the Cultus Lake Park Board approve the Cultus Lake Triathlon event from September 18 to 20, 2026, subject to staff approval of the updated Traffic Management Plan;

THAT the Cultus Lake Park Board permit one (1) operational vehicle with a trailer to park overnight for the duration of the event on Main Beach;

THAT the Cultus Lake Park Board approve the waiver of parking fees for up to twenty-eight event volunteers and security for the duration of the event in Parking Lot B; and

THAT the Cultus Lake Park Board authorize the use of two (2) generators from 7:30 am to 1:00 pm on Sunday, September 20, 2026, for event operations at the Main Beach docks and finish line.

CARRIED

(13) REPORTS BY COMMISSIONERS

(a) Cultus Lake Stewardship Society Update

- Report dated July 15, 2026, from Darcy Bauer, Cultus Lake Park Board Commissioner

5820-26

Moved by: Commissioner Moul Seconded by: Commissioner Jartved

THAT the Cultus Lake Park Board receive the Cultus Lake Stewardship Society Update report for information.

CARRIED

(14) COMMUNITY ASSOCIATION

(15) PUBLIC QUESTION PERIOD

No public questions.

(16) ADJOURNMENT

5821-26

Moved by Commissioner Bauer Seconded by Commissioner Jartved

THAT the Regular Meeting of the Cultus Lake Park Board held on July 15, 2026, be adjourned at 7:45 pm.

CARRIED

I hereby certify the preceding to be a true and correct account of the meeting of the Cultus Lake Park Board held July 15, 2026.



Kirk Dzaman
Chair



Joe Lamb
Chief Administrative Officer